

**Rules and Regulations of the  
Municipal Civil Service Commission**

<b>Rule: V - TRAINING</b>	<b>Page 1 of 1</b>
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**RULE V**

**TRAINING**

- A. The Commission in conjunction with the various departments, divisions, boards, commissions and agencies shall encourage, in-service, out-of-service and on-the-job training opportunities for employees to the end that services rendered to the City may be made more effective and that employees may become qualified for promotion to higher level positions.
- B. Each department, division, board, commission, and agency shall, where practical, give its employees the opportunity, during normal working hours, to attend training programs.
- C. It shall not be necessary for the Commission to conduct or approve a training program. However, upon request of the Commission by an appointing authority, the Commission, will where practicable, coordinate and/or conduct various training programs.

<b>Amended as of: July 29, 1996</b>
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