

# **Columbus City Bulletin**



**Bulletin #4  
January 23, 2021**

# Proceedings of City Council

Saturday, January 23, 2021



## SIGNING OF LEGISLATION

(Note: There was no City Council meeting on *Monday, January 18, 2020*; subsequently, there is no passed or defeated legislation included in this edition.)

### **The City Bulletin Official Publication of the City of Columbus**

Published weekly under authority of the City Charter and direction of the City Clerk. The Office of Publication is the City Clerk's Office, 90 W. Broad Street, Columbus, Ohio 43215, 614-645-7380. The City Bulletin contains the official report of the proceedings of Council. The Bulletin also contains all ordinances and resolutions acted upon by council, civil service notices and announcements of examinations, advertisements for bids and requests for professional services, public notices; and details pertaining to official actions of all city departments. If noted within ordinance text, supplemental and support documents are available upon request to the City Clerk's Office.

# City RFPs, RFQs, and Bids

THE CITY BULETIN  
BIDS WANTED - PURCHASING OFFICE AND OTHER DIVISIONS

**CITY OF COLUMBUS FORMAL BID OPPORTUNITIES ARE UPDATED DAILY AT :**

Each proposal shall contain the full name and address of every person, firm or corporation intrested in the same, and if corporation, the name and address of President or Secretary.

EQUAL OPPORTUNITY CLAUSE: Each responsive bidder shall submit, with its bid, a contract compliance cretification number or a completed application for certification. Compliance with a provision of Article I, Title 39, is the condition of the contract. Failure to comply with this Article may result in cancellation of the contract.

WITHHOLDING OF INCOME TAX: All bidders are advised that in order for a contract to bind the city, each contract must contain the provisions found in Section 361.34 C.C.C. with regard to income taxes due or payable to the City of Columbus for wages, salaries and commissions paid to the contractor's employees as well as requiring those contractors to ensure that subcontractors withhold in a like manner.

LOCAL CREDIT: In determining the lowest bid for a contract the local bidder credit will not be applied.

FOR COPIES OF ANY OF THE FOLLOWING BID PROPOSALS CALL THE LISTED DIVISION

THE CITY BULETIN  
BIDS WANTED - PURCHASING OFFICE AND OTHER DIVISIONS

BID OPENING DATE - 1/29/2021 1:00:00 PM

[RFQ017453 - Gesick Cynthia L](#)

[RFQ017454 - Gesick Cynthia L](#)

[RFQ017467 - Gesick Cynthia L](#)

THE CITY BULETIN  
BIDS WANTED - PURCHASING OFFICE AND OTHER DIVISIONS

BID OPENING DATE - 2/3/2021 10:00:00 AM

RFQ017462 - Nicole I McCartney

1.1 Scope: The City of Columbus, Department of Public Service is receiving proposals until February 3, 2021 at 10:00 A.M. local time, for professional services for the Economic and Community Development - 3P GE North Market RFP. Proposals are being received electronically by the Department of Public Service, Office of Support Services via Bonfire at <https://columbus.bonfirehub.com/login>. This project involves utility relocations in the Arena and Convention Center Districts of the City around the existing North Market building. The area was the subject of a utilities master plan that will be used for the basis of the scope of improvements. A pre-proposal meeting will not be held. Published addenda will be posted on Bonfire at <https://columbus.bonfirehub.com/login>. The selected Consultant shall attend a scope meeting anticipated to be held on/about February 16, 2021. If the Project Manager is not available, the Consultant may designate an alternate to attend in their place. 1.2 Classification: All proposal documents (Request for Proposal, reference documents, addenda, etc.) are available for review and download on Bonfire at <https://columbus.bonfirehub.com/login>. Firms wishing to submit a proposal must meet the mandatory requirements stated in the RFP. All questions concerning the RFP are to be sent to [capitalprojects@columbus.gov](mailto:capitalprojects@columbus.gov). The last day to submit questions is January 25, 2021; phone calls will not be accepted. Responses will be posted on Bonfire at <https://columbus.bonfirehub.com/login> as an addendum.

BID OPENING DATE - 2/3/2021 12:00:00 PM

RFQ017457 - JOHNSON SUSAN M

The City of Columbus is accepting Bids for the Schiller Park Fence Replacement Project, the work for which consists of fabricating, supplying, and installing approximately 306 LF of steel fencing per plan and specifications and other such work as may be necessary to complete the contract, in accordance with the scope of services set forth in this Invitation For Bid (IFB). Bids will be received by the City of Columbus, Department of Recreation & Parks until 2/3/2021 at 12:00pm local time. The bid should be emailed to David Stearns at [dastearns@columbus.gov](mailto:dastearns@columbus.gov). Questions regarding the IFB should be submitted to David Stearns, City of Columbus via email [dastearns@columbus.gov](mailto:dastearns@columbus.gov) prior to 1/28/2021 at 3:30pm local time.

BID OPENING DATE - 2/11/2021 11:00:00 AM

RFQ017426 - Bells Lori S

1.1 Scope: This proposal is to provide the City of Columbus with a Universal Term Contract (blanket type) to purchase approximately 470 tons annually of Liquid Chlorine as a disinfection agent at two City of Columbus Water Plants. The proposed contract can potentially be in effect until March 31, 2024. 1.2 Classification: The successful bidder will provide, deliver and unload bulk quantities of Liquid Chlorine. The supplier will also be required to provide specified safety training sessions. Bidders are required to show experience in providing the chemical as detailed in these specifications. 1.2.1 Bidder Experience: The bidder must submit an outline of its experience and work history in these types of materials and/or warranty service for the past five years. 1.2.2 Bidder References: The bidder shall have documented proven successful contracts from at least four customers that the offeror supports that are similar in scope, complexity, and cost to the requirements of this specification. 1.3 For additional information concerning this bid, including procedures on how to submit a proposal, you must go to the City of Columbus Vendor Services web site at <http://vendors.columbus.gov/sites/public> and view this bid number.

RFQ017430 - Bells Lori S

1.1 Scope: This proposal is to provide the City of Columbus with a Universal Term Contract (blanket type) to purchase approximately 6,450 tons annually of Carbon Dioxide as a recarbonation agent for potable water at three City of Columbus Water Plants. The proposed contract can potentially be in effect until March 31, 2024. 1.2 Classification: The successful bidder will provide, deliver and unload bulk quantities of Carbon Dioxide. The supplier will also be required to provide specified safety training sessions. Bidders are required to be authorized dealers or distributors and show experience in providing the chemical as detailed in these specifications. 1.2.1 Bidder Experience: The bidder must submit an outline of its experience and work history in these types of materials and/or warranty service for the past five years. 1.2.2 Bidder References: The bidder shall have documented proven successful contracts from at least four customers that the offeror supports that are similar in scope, complexity, and cost to the requirements of this specification. 1.3 For additional information concerning this bid, including procedures on how to submit a proposal, you must go to the City of Columbus Vendor Services web site at <http://vendors.columbus.gov/sites/public> and view this bid number.

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THE CITY BULETIN  
BIDS WANTED - PURCHASING OFFICE AND OTHER DIVISIONS

RFQ017432 - Bells Lori S

1.1 Scope: This proposal is to provide the City of Columbus with a Universal Term Contract (blanket type) to purchase approximately 32,500 tons annually of Quicklime as a softening agent for potable water at three City of Columbus Water Plants. The proposed contract can potentially be in effect until March 31, 2024. 1.2 Classification: The successful bidder will provide, deliver and unload bulk quantities of Quicklime. The supplier will also be required to provide specified safety training sessions. Bidders are required to show experience in providing the chemical as detailed in these specifications. 1.2.1 Bidder Experience: The bidder must submit an outline of its experience and work history in these types of materials and/or warranty service for the past five years. 1.2.2 Bidder References: The bidder shall have documented proven successful contracts from at least four customers that the offeror supports that are similar in scope, complexity, and cost to the requirements of this specification. 1.3 For additional information concerning this bid, including procedures on how to submit a proposal, you must go to the City of Columbus Vendor Services web site at <http://vendors.columbus.gov/sites/public> and view this bid number.

BID OPENING DATE - 2/11/2021 2:00:00 PM

RFQ017439 - JOHNSON SUSAN M

The Columbus Recreation and Parks Department (CRPD) is seeking proposals from qualified Consulting Firms for professional design and engineering services for Turnberry Golf Course Cart Path Improvements (Project). The Project involves preparation of construction plans and specification suitable for bidding. An electronic copy of the submittal shall be submitted electronically, as a PDF, to [rrdorothy@columbus.gov](mailto:rrdorothy@columbus.gov) by February 3, 2021 2:00pm EST. Questions can be submitted in writing to the above email no later than January 26, 2021 2:00pm EST. Responses will be posted via addendum a minimum of 72 hours prior to due date.

RFQ017440 - JOHNSON SUSAN M

The Columbus Recreation and Parks Department is soliciting Requests for Proposal from firms capable of providing Design Architectural/Engineering services to provide construction documents and construction administration/management services of work for installation of motor keyed operated curtain room dividers in 16 facilities for CRPD. Pre-Proposal Meeting to visit three (3) representative sites January 28, 2021 starting at 2pm at Tuttle Park Community Recreation Center 240 W. Oakland Ave., Columbus, OH 43201, then to Douglas Community Recreation Center, 1250 Windsor Ave., Columbus, OH 43211 and finally to Cleo Dumaree Athletic Complex (GYM – replacement in kind of existing), 276 S. Nelson Road, Columbus, OH 43205. An electronic copy of the submittal shall be submitted electronically, as a PDF, to [rrdorothy@columbus.gov](mailto:rrdorothy@columbus.gov) by February 3, 2pm. Questions can be submitted in writing to the above email no later than January 26, 2021 at 2pm. Responses will be made to all recipients.

BID OPENING DATE - 2/17/2021 3:00:00 PM

RFQ017427 - WILSON LISA L

The City of Columbus is accepting bids for UIRF # 440007-100022 Street Lighting Improvements for E. Fifth Ave. (N. High to N. Fourth) the work for which consists of the installation of decorative underground LED Post Top street lights with a new 3-wire system, as well as removal of existing overhead luminaires and other such work as may be necessary to complete the contract, in accordance with the drawings technical specifications, and City of Columbus Construction and Material Specifications as set forth in this Invitation For Bid (IFB). WHERE & WHEN TO SUBMIT BID Bids will only be received electronically by the City of Columbus, Department of Public Utilities via Bid Express ([www.bidexpress.com](http://www.bidexpress.com)). Bids are due Wednesday February 17, 2021 at 3:00 P.M. local time. Bids will be opened electronically and responding bids will immediately be posted to Bid Express as "Apparent Bids." DRAWINGS AND TECHNICAL SPECIFICATIONS Drawings and technical specifications are available as separate documents at [www.bidexpress.com](http://www.bidexpress.com). Drawings and technical specifications are contract documents. QUESTIONS Questions pertaining to the drawings and specifications must be submitted in writing only to the City of Columbus Division of Power, ATTN: Scott A. Wolfe, via email at [sawolfe@columbus.gov](mailto:sawolfe@columbus.gov) prior to Thursday February 4, 2021 at 3:00 pm local time. Any questions regarding the bidding process may be sent electronically to [DPUConstructionBids@columbus.gov](mailto:DPUConstructionBids@columbus.gov).

THE CITY BULETIN  
BIDS WANTED - PURCHASING OFFICE AND OTHER DIVISIONS

RFQ017428 - WILSON LISA L

The City of Columbus (hereinafter "City") is accepting bids for Center Large Diameter Rehabilitation project C.I.P No. 650725-100009, the work for which consists of rehabbing over 6,500 feet of large sewers in Downtown Columbus and other such work as may be necessary to complete the contract, in accordance with the drawings, technical specifications, and City of WHERE & WHEN TO SUBMIT BID Bids will only be received electronically by the City of Columbus, Department of Public Utilities via Bid Express ([www.bidexpress.com](http://www.bidexpress.com)). Bids are due [date] at 3:00 P.M. local time. Bids will be opened electronically and responding bids will immediately be posted to Bid Express as "Apparent Bids." Columbus Construction and Material Specifications as set forth in this Invitation For Bid (IFB). DRAWINGS AND TECHNICAL SPECIFICATIONS Drawings and technical specifications are available as separate documents at [www.bidexpress.com](http://www.bidexpress.com). Drawings and technical specifications are contract documents. QUESTIONS Questions pertaining to the drawings and specifications must be submitted in writing only to the City of Columbus, ATTN: Jehan Alkhayri, P,E, via email at [jmalkhayri@columbus.gov](mailto:jmalkhayri@columbus.gov) prior to 5:00 PM on February 10, 2021 . Any questions regarding the bidding process may be sent electronically to [DPUConstructionBids@columbus.gov](mailto:DPUConstructionBids@columbus.gov).

BID OPENING DATE - 2/18/2021 11:00:00 AM

RFQ017433 - Nancy M Ison

1.0 SCOPE AND CLASSIFICATION 1.1 Scope: This proposal is to provide the City of Columbus with a Universal Term Contract to purchase Traffic Pedestrian Signal Equipment for use in traffic signal installations along roadways throughout the City of Columbus. The proposed contract will be in effect through January 31, 2024. 1.2 Classification: The successful bidder will provide and deliver LED Pedestrian signal modules with countdown feature, Pedestrian signal housings, Pedestrian Push Buttons and mounting hardware. Bidders are required to show experience in providing this type of material and/or services as detailed in these specifications. 1.2.1 Bidder Experience: The offeror must submit an outline of its experience and work history in these types of materials and/or warranty service for the past five years. 1.2.2 Bidder References: The offeror shall have documented proven successful contracts from at least four customers that the offeror supports that are similar in scope, complexity, and cost to the requirements of this specification. 1.3 For additional information concerning this bid, including procedures on how to submit a proposal, you must go to the City of Columbus Vendor Services web site at <http://vendors.columbus.gov/sites/public> and view this bid number.

RFQ017465 - Nancy M Ison

1.0 SCOPE AND CLASSIFICATION 1.1 Scope: This proposal is to provide the City of Columbus with a Universal Term Contract to purchase Traffic Signal Detector Equipment to be installed at traffic signals throughout the City of Columbus. The proposed contract will be in effect through January 31, 2024. 1.2 Classification: The successful bidder will provide and deliver traffic signal detection equipment. Bidders are required to show experience in providing this type of material and/or services as detailed in these specifications. Bidders are to provide a four (4) hour instructor led training for each detector system. 1.2.1 Bidder Experience: The offeror must submit an outline of its experience and work history in these types of materials and/or warranty service for the past five years. 1.2.2 Bidder References: The offeror shall have documented proven successful contracts from at least four customers that the offeror supports that are similar in scope, complexity, and cost to the requirements of this specification. 1.3 For additional information concerning this bid, including procedures on how to submit a proposal, you must go to the City of Columbus Vendor Services web site at <http://vendors.columbus.gov/sites/public> and view this bid number.

THE CITY BULLETIN  
BIDS WANTED - PURCHASING OFFICE AND OTHER DIVISIONS

BID OPENING DATE - 2/25/2021 11:00:00 AM

RFQ017472 - Earl L MacGregor

1.0 SCOPE AND CLASSIFICATION 1.1 Scope: This proposal is to provide the City of Columbus with a Universal Term Contract to purchase a catalogue for HVAC parts, equipment, and filters to be used to repair and maintain HVAC systems. The proposed contract will be in effect through March 31, 2024. 1.2 Classification: The successful bidder will provide and deliver HVAC hoses, sheet metal, controls, thermostats, testing and measurement tools, air handling equipment, computerized monitors and controllers, and filters from various manufacturers. Bidders are asked to quote discounts off price list/catalog pricing. Bidders are required to show experience in providing this type of material as detailed in these specifications. 1.2.1 Bidder Experience: The offeror must submit an outline of its experience and work history in these types of materials and/or warranty service for the past (5) five years. 1.2.2 Bidder References: The offeror shall have documented proven successful contracts from at least (4) four customers that the offeror supports that are similar in scope, complexity, and cost to the requirements of this specification. 1.3 Specification Questions: Questions regarding this bid must be submitted on the Vendor Services portal by 1:00 PM EST Monday, February 01, 2021. Responses will be posted on the RFQ on Vendor Services no later than Thursday, February 04, 2021 at 1:00 PM EST. 1.4 City of Columbus reserves the right to award multiple contracts from this request for quotation. 1.5 For additional information concerning this bid RFQ017472, including procedures on how to submit a proposal, you must go to the City of Columbus Vendor Services web site at <http://vendors.columbus.gov/sites/public> and view this bid number.



# Public Notices

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The link to the **Columbus City Health Code** pdf shall constitute publication in the City Bulletin of changes to the Columbus City Health Department's Health Code. To go to the Columbus City Health Code, click [here](#) (pdf).

The Columbus City Code's "**Title 7 -- Health Code**" is separate from the Columbus City Health Code. Changes to "Title 7 -- Health Code" are published in the City Bulletin. To go to the Columbus City Code's "Title 7 -- Health Code," click [here](#) (html).

**City of Columbus  
City Bulletin Report**

Office of City Clerk  
90 West Broad Street  
Columbus OH 43215-9015  
columbuscitycouncil.org

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**Legislation Number:** PN0005-2021

**Drafting Date:** 12/31/2020

**Version:** 1

**Current Status:** Clerk's Office for Bulletin

**Matter Type:** Public Notice

**Notice/Advertisement Title:** Fifth by Northwest Area Commission By-Law Update

**Contact Name:** Katherine Cull

**Contact Telephone Number:** 614-724-1900

**Contact Email Address:** khcull@columbus.gov

Please see attached.

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**Legislation Number:** PN0011-2021

**Drafting Date:** 1/6/2021

**Version:** 1

**Current Status:** Clerk's Office for Bulletin

**Matter Type:** Public Notice

**Notice Title:** Board of Industrial Relations

**Contact name:** William Gaines

**Contact phone:** 614-645-5436

The Board of Industrial Relations holds regular meetings on the 3rd Monday of each month at 1:30pm in hearing room #134, 77 N. Front Street, Columbus, Ohio 43215. Due to observed holidays, the January meeting will be held on January 25, 2021 at 1:30pm. The February meeting will be held February 22, 2021 at 1:30pm.

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**Legislation Number:** PN0015-2015

**Drafting Date:** 1/27/2015

**Version:** 1

**Current Status:** Clerk's Office for Bulletin

**Matter Type:** Public Notice

**Notice/Advertisement Title:** Published Columbus City Health Code

**Contact Name:** Roger Cloern

**Contact Telephone Number:** 654-6444

**Contact Email Address:** rogerc@columbus.gov

"The Columbus City Health Code is updated and maintained by the Columbus Health Department.

To view the most current City Health Code, please visit:

[www.publichealth.columbus.gov](http://www.publichealth.columbus.gov)

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**Legislation Number:** PN0016-2021

Drafting Date: 1/13/2021

Current Status: Clerk's Office for Bulletin

Version: 1

Matter Public Notice

Type:

**AGENDA  
BOARD OF ZONING ADJUSTMENT  
CITY OF COLUMBUS, OHIO  
JANUARY 26, 2021**

**AGENDA  
BOARD OF ZONING ADJUSTMENT  
CITY OF COLUMBUS, OHIO  
JANUARY 26, 2021**

The Board of Zoning Adjustment hears requests for Special Permits, Appeals and Variances to the requirements of the Columbus Zoning Code, Title 33, of the Columbus City Codes. The Board does not hear applications to amend the Official Zoning Map.

The Board of Zoning Adjustment will hold a virtual public hearing (due to Covid-19), via WebEx, on **MONDAY, JANUARY 26th, 2021 at 4:30 p.m.**

**To join the meeting send an email to the case manager listed at least one day before the meeting for an invitation link. You can also monitor the hearing through the City of Columbus YouTube channel at <http://www.youtube.com/>, Further information may be obtained by visiting the City of Columbus Zoning Office website at [www.columbus.gov/bzs/zoning/Board-of-Zoning-Adjustment](http://www.columbus.gov/bzs/zoning/Board-of-Zoning-Adjustment) or by calling the Department of Building and Zoning Services, Public Hearings section at 614-645-4522.**

**SPECIAL NOTE TO APPLICANT: YOU OR YOUR REPRESENTATIVE MUST ATTEND THIS MEETING.** It is the rule of the Commission to withdraw an application when a representative is not present.

**SIGN LANGUAGE INTERPRETER:** A Sign Language Interpreter, to "Sign" this meeting, will be made available for anyone with a need for this service, provided the Department of Building & Zoning Services is made aware of this need and given a reasonable notice of at least forty-eight (48) hours prior to the scheduled meeting time. To schedule an interpreter, please call 614-645-6373 or TDD 614-645-3293.

**01. Application No.: BZA20-086**

**Location:** 530 NORTON RD. (43228), located on the east side of Norton Road, approximately 170 feet north of Brandenberry Road (570-122549, 570-122635 & 570-100989; Westland Area Commission).

**Existing Zoning:** C-4, Commercial District

**Request:** Variances(s) to Section(s): 3312.49, Minimum numbers of parking spaces required. To reduce the required number additional parking spaces from 159 to 0. (202 spaces are provided.) 3312.09, Aisle. To reduce the required aisle width on the lot for two parking spaces along property line from 20 feet to 0 feet. 3312.25, Maneuvering. To not provide sufficient maneuvering space on the lot along the property line to access two parking spaces. (20 feet required.) 3312.03 (B), Administrative requirements. To not provide additional parking spaces for a change-of-use.

**Proposal:** To convert 5,390 square feet of retail tenant space into an eating & drinking establishment.

**Applicant(s):** Gilnando Properties, L.L.C.; c/o Gildardo Saucedo; 534 Norton Road; Columbus, Ohio 43228

**Attorney/Agent:** Clarke Architects; c/o David Jamison; 7844 Flint Road; Columbus, Ohio 43235

**Property Owner(s):** Applicant

**Planner:** Jamier Freise, (614) 645-6350; [JFFreise@Columbus.gov](mailto:JFFreise@Columbus.gov)

**02. Application No.: BZA20-102**

**Location:** 2200 SPIEGEL DR. (43125), located at the northeast corner of Spiegel Drive and Shook Road (495-233211; Far South Columbus Area Commission).

**Existing Zoning:** M, Manufacturing District

**Request:** Special Permit(s) to Section(s): 3389.12, Portable building. To grant a special permit for a temporary portable building.

**Proposal:** To install a temporary portable building as a breakroom for a warehouse.

**Applicant(s):** Lululemon USA Inc.; c/o Romaine Howell; 2200 Spiegel Drive; Columbus, Ohio 43125

**Attorney/Agent:** None

**Property Owner(s):** Lululemon USA Inc.; c/o Marc Nolette; 400-1818 Cornwall Avenue; Vancouver, British Columbia V6J1C7

**Planner:** Phil B. Bennetch, (614) 645-0078; [PBennetch@Columbus.gov](mailto:PBennetch@Columbus.gov)

**03. Application No.: BZA20-104**

**Location:** 2421 SULLIVANT AVE. (43204), located at the southeast corner of South Wayne Avenue and Sullivant Avenue (010-044669; Greater Hilltop Area Commission).

**Existing Zoning:** C-4, Commercial District

**Request:** Variance(s) to Section(s): 3372.605 (G), Building design standards. To allow a pick-up unit on a primary building frontage.

**Proposal:** To install a pick-up unit on the west side of the building.

**Applicant(s):** Azad; 2421 Sullivant Avenue; Columbus, Ohio 43204

**Attorney/Agent:** Behzad Vedaic; 1901 East Dublin-Granville Road; Columbus, Ohio 43229

**Property Owner(s):** Applicant

**Planner:** Jamie Freise, (614) 645-6350; [JFFreise@Columbus.gov](mailto:JFFreise@Columbus.gov)

**04. Application No.: BZA20-106**

**Location:** 926-928 E. LIVINGSTON AVE. (43205), located on the north side of East Livingston Avenue, approximately 33 feet west of South 22nd Street (010-020197; Livingston Avenue Area Commission).

**Existing Zoning:** R-2F, Residential District

**Request:** Variance(s) to Section(s): 3312.49, Minimum numbers of parking spaces required. To reduce the required number of parking spaces from 4 to 3. 3332.26(E), Minimum side yard permitted. To reduce the minimum side yard for a garage from 3 feet to 0 feet on the east side.

**Proposal:** To construct a 930-square-foot out-building which will include a two-car garage, carport, storage room, and covered patio.

**Applicant(s):** Kevin Mahlum and Brandon Stook; 928 East Livingston Avenue; Columbus, Ohio 43205

**Attorney/Agent:** None

**Property Owner(s):** Applicant

**Planner:** Jamie Freise, (614) 645-6350; [JFFreise@Columbus.gov](mailto:JFFreise@Columbus.gov)

**05. Application No.: BZA20-107**

**Location:** 2377 E. BROAD ST. (43201), located at the southeast corner of West Broad Street and South Broadleigh Road (010-088338; Eastmoor Civic Association).

**Existing Zoning:** ARLD, Apartment Residential Low Density District

**Request:** Variance(s) to Section(s): 3321.05(B)(2), Vision Clearance. To reduce the vision clearance triangle area at the East Broad Street and South Broadleigh Road intersection from 30 feet to 23 feet. 3333.18, Building lines. To reduce the required building setback line along East Broad Street from 60 feet to 3 feet and along Broadleigh and Chesterfield Roads from 25 feet to 12 feet. 3333.24, Rear yard. To reduce the required rear yards from 25% of the total lot area to 5% of the total lot area.

**Proposal:** To alter the multi-unit residential development design.

**Applicant(s):** Plaza Properties; 3016 Maryland Avenue; Columbus, Ohio 43206

**Attorney/Agent:** Jackson B. Reynolds, III, Atty.; 37 West Broad Street, Suite 460; Columbus, Ohio 43215

**Property Owner(s):** Legacy Village Condominiums LLC; 3016 Maryland Avenue; Columbus, Ohio 43206

**Planner:** Michael Maret, (614) 645-2749; [MJMaret@Columbus.gov](mailto:MJMaret@Columbus.gov)

**06. Application No.: BZA20-108**

**Location:** 705 MOHAWK ST. (43206), located on the west side of Mohawk Street, approximately 160 feet north of East Frankfort Street (010-013507; German Village Commission).

**Existing Zoning:** R-2F, Residential District

**Request:** Variance(s) to Section(s): 3332.21, Building lines. To reduce the required building line from 10 feet to 9'6". 3332.26(C), Minimum side yard permitted. To reduce the minimum side yard from 3 feet to 0 feet on the north side. 3332.27, Rear yard. To reduce the required rear yard from 25% to 16.1%.

**Proposal:** To construct a one-story addition to the rear of a dwelling.

**Applicant(s):** Douglas F. Shaffer; 705 Mohawk Street; Columbus, Ohio 43206

**Attorney/Agent:** Chad Draheim, Atty.; 560 East Town Street; Columbus, Ohio 43215

**Property Owner(s):** Applicant

**Planner:** Jamie Freise, (614) 645-6350; [JFFreise@Columbus.gov](mailto:JFFreise@Columbus.gov)

**07. Application No.: BZA20-111**

**Location:** 815 HAMLET ST. (43215), located on the westside of Hamlet Street, approximately 375 feet south of East 1st Avenue (010-033699; Italian Village Commission).

**Existing Zoning:** R-4, Residential District

**Request:** Variance(s) to Section(s): 3332.21, Building lines. To reduce the required building setback from 10 feet to 5.9 feet (existing condition). 3332.26(C)(1), Minimum side yard permitted. To reduce the minimum side yard (north) from 3 feet to 2.25 feet (partial existing condition). 3332.26(E), Minimum side yard permitted. To reduce the minimum side yard from 3 feet to 2.72 feet (north) for the detached garage.

**Proposal:** To build an addition on the existing dwelling and add a detached garage.

**Applicant(s):** Hinckley Group LLC; 580 North 4th Street #10; Columbus, Ohio 43215

**Attorney/Agent:** Archall c/o Brad Parish, Arch.; 49 East 3rd Ave; Columbus, Ohio 43201

**Property Owner(s):** Applicant

**Planner:** Michael Maret, (614) 645-2749; [MJMaret@Columbus.gov](mailto:MJMaret@Columbus.gov)

**08. Application No.: BZA20-112**

**Location:** 1648 NEIL AVE. (43201), located on the east side of Neil Avenue, approximately 100 feet north of West 11th Avenue (010-022984; University Area Commission).

**Existing Zoning:** C-4, Commercial District

**Request:** Variance(s) to Section(s): 3312.49, Minimum numbers of parking spaces required. To reduce the required number of parking spaces from X to Y. 3325.261(B), Landscaping and Screening. To allow 8-foot-tall chain link fencing with plastic slats. 3353.05(D)(2), C-2 district development limitations. To provide no vegetation as part of the monopole screening.

**Proposal:** To alter an existing monopole communications tower enclosure.

**Applicant(s):** AT&T Mobile c/o Brad Laucher; 520 South Main Street, Suite 2531; Akron, Ohio 44311

**Attorney/Agent:** None

**Property Owner(s):** Solomon Family Properties, LLC; 68 South 4th Street; Columbus, Ohio 43215

**Planner:** Michael Maret, (614) 645-2749; [MJMaret@Columbus.gov](mailto:MJMaret@Columbus.gov)

**09. Application No.: BZA20-114**

**Location:** 918 & 918-1/2 MT. PLEASANT AVE. (43201), located on the east side of Mount Pleasant Avenue, approximately 110 feet north of East 1st Avenue (010-050162; Italian Village Commission).

**Existing Zoning:** R-4, Residential District

**Request:** Variance(s) to Section(s): 3332.18(D), Basis of computing area. To increase the building lot coverage from 50 percent to 52 percent. 3332.26(C), Minimum side yard permitted. To reduce the house's minimum southern side yard from 5 feet to 0.5 feet (existing). 3332.26(E), Minimum side yard permitted. To reduce the garage's

minimum southern side yard from 3 feet to 1 foot.

**Proposal:** To construct a two-car detached garage.

**Applicant(s):** Peter Navarro; 770 Hamlet Street; Columbus, Ohio 43215

**Attorney/Agent:** Rhythm Architecture; c/o Bradley Blumensheid, Arch.; 693 1/2 High Street, Suite H; Worthington, Ohio 43085

**Property Owner(s):** IBA Properties LTD; c/o Arthur Rose; PO Box 10152; Columbus, Ohio 43201

**Planner:** Phil B. Bennetch, (614) 645-0078; [PBennetch@Columbus.gov](mailto:PBennetch@Columbus.gov)

#### **10. Application No.: BZA20-115**

**Location:** 6271 HAYDEN RUN RD. (43026), located at the southeast corner of Hayden Run Road and Leppert Road (010-266723; Hayden Run Civic Association).

**Existing Zoning:** TND, Traditional Neighborhood Development District

**Request:** Variance(s) to Section(s): 3320.19(A)(3), General. To increase the required number of parking spaces from 34 to 40. 3320.19(B)(3), Mandatory Elements. To increase the building setback from 6 feet to 40 feet.

3320.19(B)(6), Mandatory Elements. To allow a front door that does not open directly to a frontage line on a principal thoroughfare. 3320.19(B)(17), Mandatory Elements. To not use a shop front type façade along retail frontages. 3320.19, Private buildings, Building Standards Table, Frontage Build out. To reduce the frontage build-out from 80% to 21%. 3320.19, Private buildings, Building Standards Table, Frontage Setback. To increase the building setback from 6 feet to 40 feet.

**Proposal:** To construct a child day-care.

**Applicant(s):** Warhorse Venture Partners; 231 Public Square, Ste. 300; Franklin, Tennessee 37064

**Attorney/Agent:** Rebecca Mott, Atty.; 411 East Town Street, 2nd Floor; Columbus, Ohio 43215

**Property Owner(s):** Hayden Run Commercial Developers, LLC; 140 Mill Street, Ste. A; Gahanna, Ohio 43230

**Planner:** Jamie Freise, (614) 645-6350; [JFFreise@Columbus.gov](mailto:JFFreise@Columbus.gov)

#### **11. Application No.: BZA21-001**

**Location:** 1444 JOYCE AVE. (43219), located at the northeast corner of Joyce Avenue and Windsor Avenue (010-108438, 010-108436 and 010-108439; North Central Area Commission).

**Existing Zoning:** M-2, Manufacturing District

**Request:** Special Permit(s) to Section(s): 3389.12, Portable building. To grant a Special Permit for a portable building.

**Proposal:** A portable building to be used as a construction trailer and security.

**Applicant(s):** Smart Truck Express LLC; c/o Laura MacGregor Comek; 17 S. High St., Ste 700; Columbus, Ohio 43215

**Attorney/Agent:** Laura MacGregor Comek, Atty.; 17 S. High St., Ste 700; Columbus, Ohio 43215

**Property Owner(s):** Applicant

**Planner:** Jamie Freise, (614) 645-6350; [JFFreise@Columbus.gov](mailto:JFFreise@Columbus.gov)

#### **12. Application No.: BZA20-056**

**Location:** 6235 WESTERVILLE RD. (43230), located on the south and west sides of the terminus of Emrick Road (600-104693, 600-277648, and 600-277649; Northland Community Council).

**Existing Zoning:** L-M, Limited Manufacturing District

**Request:** Special Permit and Variance(s) to Section(s): 3363.19(C), Location requirements. To reduce the distance of a More Objectionable Use to a residential district from 600 feet to 300 feet. 3363.24, Building lines in an M-manufacturing district. To reduce the minimum required building line from 25 feet to 10 feet for a portable lab building. 3363.41(a), Storage. To reduce the storage setback to adjacent residential property from 100 feet to 75 feet and to the interior lot lines of the project area from 20 feet to 0 feet. 3363.41(b)(1), Storage. To reduce the separation requirement from adjacent residential property from 600 feet to 300 feet and to the interior lot lines of the project area from 20 feet to 0 feet and to not provide a tight unpierced fence not less than six feet in height or green belt planting strip not less than 20 feet in width and eight feet in height. 3389.07, Junk or salvage. To grant a special permit for the recycling and storage of concrete, asphalt and dirt. 3389.08, Landing field. To permit a

helipad on the site. 3389.12, Portable building. To grant a special permit for a portable building to be used as a lab on the site. 3392.10(b), Performance requirements. To eliminate the requirement of a fence around the perimeter of the site and to increase the maximum height of piled materials from 10 feet to 60 feet.

**Proposal:** To legitimize conditions at an existing asphalt recycling center.

**Applicant(s):** Scioto Materials, LLC; 6235 Westerville Road; Westerville, Ohio 43230

**Attorney/Agent:** Jon Stevenson, Atty.; 100 South Fourth Street, Suite 100; Columbus, Ohio 43215

**Property Owner(s):** Applicant

**Planner:** Michael Maret, (614) 645-2749; [MJMaret@Columbus.gov](mailto:MJMaret@Columbus.gov)

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**Legislation Number:** PN0017-2021

**Drafting Date:** 1/13/2021

**Version:** 1

**Current Status:** Clerk's Office for Bulletin

**Matter Type:** Public Notice

**Notice/Advertisement Title:** City Council Zoning Meeting, January 25, 2021

**Contact Name:** Monique Goins-Ransom

**Contact Telephone Number:** 614-645-0845

**Contact Email Address:** [mlgoins-ransom@columbus.gov](mailto:mlgoins-ransom@columbus.gov)

**REGULAR MEETING NO. 2 OF CITY COUNCIL (ZONING), JANUARY 25, 2021 AT 6:30 P.M.**  
[\(via WebEx online/virtual meeting due to COVID-19 stay at home order\)](#)

**ROLL CALL**

**READING AND DISPOSAL OF THE JOURNAL**

**EMERGENCY, TABLED AND 2ND READING OF 30 DAY LEGISLATION**

**ZONING: TYSON, CHR. E. BROWN M. BROWN DORANS FAVOR REMY HARDIN**

**0042-2021** To rezone 921 PARSONS AVE. (43206), being 0.17± acres located at the southwest corner of Parsons Avenue and Stanley Avenue, From: C-5, Commercial District, To: C-4, Commercial District (Rezoning #Z20-069).

**0043-2021** To grant a Variance from the provisions of Sections 3356.03, C-4 permitted uses; 3312.29, Parking space; 3312.49(C), Minimum numbers of parking spaces required; and 3321.05(A)(1), Vision clearance, of the Columbus City Codes; for the property located at 921 PARSONS AVE. (43206), to permit ground floor residential uses and reduced development standards for a mixed-use development in the C-4, Commercial District (Council Variance #CV20-079).

**0092-2021** To grant a Variance from the provisions of Sections 3367.01, M-2, Manufacturing uses; 3311.28(b), Requirements; and 3312.49, Minimum numbers of parking spaces required, of the Columbus City Codes; for the property located at 7472 RELIANCE ST. (43085), to permit a meadery with accessory tasting room and retail sales with reduced development standards in the M-2, Manufacturing District (Council Variance #CV20-111).

**ADJOURNMENT**

Testifying at the City Council Meeting

Until further notice, Columbus City Council meetings will be held in a teleconference format, with members attending via

WebEx. While the standard protocols and practices for considering legislation will be followed, interested parties seeking to testify at the meeting are advised as follows:

- Any residents seeking to submit testimony in favor of or in opposition to an ordinance may submit their testimony in writing to the City Clerk. Written testimony must be received by 3:00 p.m. on the day of the meeting. Testimony should be emailed to [cityclerkrequests@columbus.gov](mailto:cityclerkrequests@columbus.gov) <<mailto:cityclerkrequests@columbus.gov>>
- Testimony can also be mailed to Columbus City Council, Attn: City Clerk Speaker testimony, 90 West Broad Street, Columbus, Ohio, 43215. Please include contact information (email preferably) and the ordinance/resolution number that you wish to address.
- All parties wishing to speak during Council meeting via WebEx must submit an online speaker slip form available on the Council website at: <[https://www.columbus.gov/council/information/Online-Speaker-Slip/?utm\\_medium=email&utm\\_source=govdelivery](https://www.columbus.gov/council/information/Online-Speaker-Slip/?utm_medium=email&utm_source=govdelivery)>[ww.columbus.gov/council/information/Online-Speaker-Slip/](https://www.columbus.gov/council/information/Online-Speaker-Slip/) no later than 3:00 pm on the day of the Council meeting to request attendance at the meeting. The Clerk will provide the WebEx meeting information allowing those parties to attend the meeting electronically. Those submitting testimony must join the WebEx meeting no later than 5:00 pm on the day of the Council meeting.

#### Sworn Testimony at the Zoning Committee Meeting of City Council

Any party that is presenting testimony to Columbus City Council on a Council Variance is required to be sworn in prior to giving testimony. In order to accommodate this, parties will be required to attend the meeting via WebEx.

All parties planning to present testimony on a Zoning Committee ordinance must email the City Clerk at [cityclerkrequests@columbus.gov](mailto:cityclerkrequests@columbus.gov) <<mailto:cityclerkrequests@columbus.gov>> no later than 3:00 pm on the day of the zoning meeting to request attendance at the meeting. The Clerk will provide the WebEx meeting information allowing those parties to attend the meeting electronically, and those submitting testimony must join the WebEx meeting no later than 6:30 pm on the day of the zoning meeting. The Zoning Chair will swear in all parties signed up to testify on a Council Variance just prior to the reading of that piece of legislation.

Please note, parties attending the meeting via WebEx and that have presentations on Zoning Committee ordinances can provide those presentations using the WebEx platform. However, when emailing the Clerk to request attendance at the meeting, please attach any presentation that will be provided to Councilmembers.

#### Other Ways to contact City Council Members

In lieu of submitting speaker testimony at/for the Council meeting, interested parties are also encouraged to reach out to Councilmember offices by phone in advance of council meetings to share concerns or support. Contact information for individual Councilmember offices can be found at [columbus.gov/council/Contact-City-Council/](http://columbus.gov/council/Contact-City-Council/) <<https://www.columbus.gov/council/Contact-City-Council/>>.

Revised 20201109

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**Legislation Number:** PN0018-2021

**Drafting Date:** 1/14/2021

**Current Status:** Clerk's Office for Bulletin

**Version:** 1

**Matter Type:** Public Notice

**Notice/Advertisement Title:** Community Relations Commission 2021 Meeting Schedule

**Contact Name:** Pedro Mejia, Community Relations Coordinator

**Contact Telephone Number:** 614-645-8141

**Contact Email Address:** [pdmejia@columbus.gov](mailto:pdmejia@columbus.gov)

#### 2021 Community Relations Commission Meeting Schedule

Thursday, January 28, 2021, 9:00 a.m. - 10:00 a.m.

Thursday, March 25, 2021, 9:00 a.m. - 10:00 a.m.

Thursday, May 27, 2021, 9:00 a.m. - 10:00 a.m.

Thursday, July 22, 2021 9:00 a.m. - 10:00 a.m.



Thursday, September 23, 2021, 9:00 a.m. - 10:00 a.m.

Thursday, November 18, 2021 9:00 a.m. - 10:00 a.m.\*

\*Full meeting followed by retreat.

All meetings will be tentatively held via WebEx Web Conferencing. Please email or call Pedro Mejia for log in information. Any changes to meeting times, dates or location will be published in the city bulletin.

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**Legislation Number:** PN0020-2021

**Drafting Date:** 1/15/2021

**Current Status:** Clerk's Office for Bulletin

**Version:** 1

**Matter Type:** Public Notice

**Notice/Advertisement Title:** Recovery and Resiliency Committee Meeting #10

**Contact Name:** Hannah Reed

**Contact Telephone Number:** 614-645-8577

**Contact Email Address:** HCRreed@columbus.gov

On September 17, 2020 Mayor Andrew Ginther announced the creation of the Recovery and Resiliency Advisory Committee. The purpose of the committee is to provide advice and counsel on how the City, public sector, non-profit, and private sector partners can support an inclusive economic recovery strategy, build community resiliency, promote shared prosperity and better position all residents to endure future economic challenges. The Committee will not focus on the public health response to and recovery from COVID-19. The Recovery and Resiliency Advisory Committee met previously on January 20, 2021. Phase 1 of the Committee's work will consist of a series of panel discussion briefings on the following topics: Economic Base, Job Readiness, Food Security, Housing, Small Business, Government, Digital Inclusion, Accessible Mobility Options, High Growth/Venture, Development, Travel/Tourism/Cultural Institutions, Childcare, and Higher Education.

The tenth meeting of the Recovery and Resiliency Committee will be held virtually on Wednesday, January 27, 2021 from 3:30 to 5 pm and will cover the topic of Travel/Tourism/Cultural Institutions.

The meeting will be streamed live on Facebook Live and the City's YouTube channel.

Please contact [Recovery@columbus.gov](mailto:Recovery@columbus.gov) <<mailto:Recovery@columbus.gov>> with any questions.

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**Legislation Number:** PN0022-2021

**Drafting Date:** 1/20/2021

**Current Status:** Clerk's Office for Bulletin

**Version:** 1

**Matter Type:** Public Notice

**Notice/Advertisement Title:** Renewal of Public Health Emergency

**Contact Name:** Anita Clark, Assistant Commissioner, Administration

**Contact Telephone Number:** 614-645-6793

**Contact Email Address:** anitac@columbus.gov

See Attached Renewal of Public Health Declaration

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**Legislation Number:** PN0023-2021

**Drafting Date:** 1/22/2021

**Current Status:** Clerk's Office for Bulletin

**Version:** 1

**Matter Type:** Public Notice

**Notice/Advertisement Title:** Reimagine Safety Town Hall - Establishing Alternative Crisis Response (1/27 5:30 pm)

**Contact Name:** Anisa Liban

**Contact Telephone Number:** 614-645-7263

**Contact Email Address:** AALiban@columbus.gov

On January 27th at 5:30 pm, Councilmember Shayla Favor and Councilmember Priscilla Tyson will convene a town hall as a part of Council's Reimagining Safety Initiative. This town hall will focus on alternative crisis response, specifically the Mobile Crisis Response Unit. The Mobile Crisis Response Unit pairs a CIT trained officer with a NetCare mental health specialist to respond to mental and behavioral health calls. This style of crisis response has been gaining traction across the country as municipalities aim to ensure residents receive the right response at the right time.

To sign up to speak at this town hall, go to <http://bit.ly/SpeakAtTownHall>.

This hearing will be streamed online at <https://www.facebook.com/ColsCouncil> and at <https://www.youtube.com/user/cityofcolumbus>

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**Legislation Number:** PN0024-2021

**Drafting Date:** 1/22/2021

**Current Status:** Clerk's Office for Bulletin

**Version:** 1

**Matter Type:** Public Notice

**Notice/Advertisement Title:** Recovery and Resiliency Advisory Committee Meeting #11

**Contact Name:** Hannah Reed

**Contact Telephone Number:** 614-645-8577

**Contact Email Address:** HCRreed@columbus.gov

On September 17, 2020 Mayor Andrew Ginther announced the creation of the Recovery and Resiliency Advisory Committee. The purpose of the committee is to provide advice and counsel on how the City, public sector, non-profit, and private sector partners can support an inclusive economic recovery strategy, build community resiliency, promote shared prosperity and better position all residents to endure future economic challenges. The Committee will not focus on the public health response to and recovery from COVID-19. The Recovery and Resiliency Advisory Committee met previously on January 27, 2021. Phase 1 of the Committee's work will consist of a series of panel discussion briefings on the following topics: Economic Base, Job Readiness, Food Security, Housing, Small Business, Government, Digital Inclusion, Accessible Mobility Options, High Growth/Venture, Development, Travel/Tourism/Cultural Institutions, Childcare, and Higher Education.

The eleventh meeting of the Recovery and Resiliency Committee will be held virtually on Wednesday, February 3, 2021 from 3:30 to 5 pm and will cover the topic of Accessible Mobility Options.

The meeting will be streamed live on Facebook Live and the City's YouTube channel.

Please contact [Recovery@columbus.gov](mailto:Recovery@columbus.gov) <<mailto:Recovery@columbus.gov>> with any questions.

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**Legislation Number:** PN0025-2021

**Drafting Date:** 1/22/2021

**Current Status:** Clerk's Office for Bulletin

**Version:** 1

**Matter** Public Notice

**Type:**

**Notice/Advertisement Title:** Reimagine Safety Town Hall - Investing In Violence Prevention (1/28 4:00 pm)

**Contact Name:** James Carmean

**Contact Telephone Number:** 614-724-4649

**Contact Email Address:** jwcarmean@columbus.gov

On Thursday, January 28th, at 4:00 pm, President Pro Tem Elizabeth Brown will convene a town hall as a part of Council's Reimagining Safety Initiative focusing on investing in violence prevention.

To sign up to speak at this town hall, go to <http://bit.ly/SpeakAtTownHall>.

This hearing will be streamed online at <https://www.facebook.com/ColsCouncil> and at <https://www.youtube.com/user/cityofcolumbus>

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**Legislation Number:** PN0027-2021

**Drafting Date:** 1/22/2021

**Current Status:** Clerk's Office for Bulletin

**Version:** 1

**Matter** Public Notice

**Type:**

**Notice/Advertisement Title:** Reimagine Safety Town Hall - Investing in Accountability and a Better Division of Police (2/2/21 5:30 pm)

**Contact Name:** Jeffrey Carter

**Contact Telephone Number:** 614-645-3559

**Contact Email Address:** jdcarter@columbus.gov

On Tuesday, February 2nd at 5:30 pm, Councilmember Emmanuel Remy will convene a town hall as a part of Council's Reimagining Safety Initiative. This town hall will focus on Investing in Accountability and a Better Division of Police, specifically diversity within the Columbus Police Department.

To sign up to speak at this town hall, go to <http://bit.ly/SpeakAtTownHall>.

This hearing will be streamed online at <https://www.facebook.com/ColsCouncil> and at <https://www.youtube.com/user/cityofcolumbus>

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**Legislation Number:** PN0288-2020

**Drafting Date:** 11/25/2020

**Current Status:** Clerk's Office for Bulletin

**Version:** 1

**Matter** Public Notice

**Type:**

**Notice/Advertisement Title:** Big Darby Accord Advisory Panel 2021 Schedule

**Contact Name:** Stephanie Kensler

**Contact Telephone Number:** 614.645.6821  
**Contact Email Address:** [planninginfo@columbus.gov](mailto:planninginfo@columbus.gov)

Meeting Accommodations: It is the policy of the City of Columbus that all City-sponsored public meetings and events are accessible to people with disabilities. If you need assistance in participating in this meeting or event due to a disability as defined under the ADA, please call the City's ADA Coordinator at (614) 645-8871 or e-mail [zdjones@columbus.gov](mailto:zdjones@columbus.gov) at least three (3) business days prior to the scheduled meeting or event to request an accommodation.

Application Deadline^^ ( <a href="mailto:planninginfo@columbus.gov">planninginfo@columbus.gov</a> )*	Hearing Date** (Franklin County Courthouse)+ 1:30PM
December 15, 2020	January 12, 2021
January 12, 2021	February 9, 2021
February 9, 2021	March 9, 2021
March 16, 2021	April 13, 2021
April 13, 2021	May 11, 2021
May 11, 2021	June 8, 2021
June 15, 2021	July 13, 2021
July 13, 2021	August 10, 2021
August 17, 2021	September 14, 2021
September 14, 2021	October 12, 2021
October 12, 2021	November 9, 2021
November 16, 2021	December 14, 2021

+ IMPORTANT NOTICE: Due to the COVID-19 pandemic, until further notice, meetings will be held in a digital format with members attending via WebEx. Visit [www.columbus.gov/planning](http://www.columbus.gov/planning) for more information. When in-person meetings resume, the location is 373 S. High St., 25th Fl. - Room B

\* If you are unable to email, call 614-724-4437 to request alternative delivery options

\*\*Meetings subject to cancellation and locations subject to change. Please contact staff to confirm. Meeting dates, times and locations are also available at [www.columbus.gov/planning](http://www.columbus.gov/planning)

^^Date change due to holiday.

^^A grace period of One (1) week is available for applications heard at the *previous* month's Hearing. (i.e. An application heard at the June Hearing may be granted a grace period to apply to the July Hearing.)

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**Legislation Number:** PN0294-2020

**Drafting Date:** 11/25/2020

**Version:** 1

**Current Status:** Clerk's Office for Bulletin

**Matter Type:** Public Notice

**Notice/Advertisement Title:** Columbus Art Commission 2021 Meeting Schedule

**Contact Name:** Lori Baudro

**Contact Telephone Number:** 614.645.6986 (o) 614-483-3511 (c)

**Contact Email Address:** lsbaudro@columbus.gov

Meeting Accommodations: It is the policy of the City of Columbus that all City-sponsored public meetings and events are accessible to people with disabilities. If you need assistance in participating in this meeting or event due to a disability as defined under the ADA, please call the City’s ADA Coordinator at (614) 645-8871 or e-mail zdjones@columbus.gov at least three (3) business days prior to the scheduled meeting or event to request an accommodation.

<b>Application Deadline</b> (lsbaudro@columbus.gov)*	<b>Hearing Dates**</b>
December 21, 2020	January 20, 2021
January 20, 2021	February 17, 2021
February 17, 2021	March 17, 2021
March 17, 2021	April 21, 2021
April 21, 2021	May 19, 2021
May 19, 2021	June 16, 2021
June 16, 2021	July 21, 2021
#####	NO AUGUST HEARING
August 18, 2021	September 15, 2021
September 15, 2021	October 20, 2021
October 20, 2021	November 17, 2021
November 17, 2021	December 15, 2021

+ **IMPORTANT NOTICE:** Due to the COVID-19 pandemic, until further notice, meetings will be held in a digital format with members attending via WebEx and the start time will be 3:30 PM. Visit [www.columbus.gov/planning](http://www.columbus.gov/planning) for more information. While virtual hearings are in place, please email/file share your applications to [lsbaudro@columbus.gov](mailto:lsbaudro@columbus.gov) <<mailto:lsbaudro@columbus.gov>>

When in-person meetings resume, the Coleman Government Center, 111 N. High Street, Columbus, OH 43215 and the start time will be 5:30 PM. In person hearings require the submission of 8 hard copies of the application and supporting materials.

\* If you have questions call 614.645.6986 (o) 614-483-3511 (c).

\*\*Meetings subject to cancellation and locations subject to change. Please contact staff to confirm. Meeting dates, times and locations are also available at [www.columbus.gov/planning](http://www.columbus.gov/planning)

Date change due to holiday.

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**Legislation Number:** PN0295-2020

**Drafting Date:** 11/25/2020

**Version:** 1

**Current Status:** Clerk's Office for Bulletin

**Matter Type:** Public Notice

**Notice/Advertisement Title:** Brewery District Commission 2021 Meeting Schedule

**Contact Name:** Planning Division

**Contact Telephone Number:** 614-724-4437

**Contact Email Address:** BDC@columbus.gov

It is the policy of the City of Columbus that all City-sponsored public meetings and events are accessible to people with disabilities. If you need assistance in participating in this meeting or event due to a disability as defined under the ADA, please call the City's ADA Coordinator at (614) 645-8871 or e-mail zdjones@columbus.gov at least three (3) business days prior to the scheduled meeting or event to request an accommodation.

Application Deadline^^ (BDC@columbus.gov)* 4:00p.m.	Business Meeting Date** (111 N Front St., Rm 313)+ 12:00p.m.	Hearing Date** (111 N Front St. Hearing Rm 204)+ <b>4:00p.m.</b>
December 11, 2020	December 17, 2020^	January 7, 2021
January 8, 2021	January 21, 2021	February 4, 2021
February 5, 2021	February 18, 2021	March 4, 2021
March 5, 2021	March 18, 2021	April 1, 2021
April 9, 2021	April 22, 2021	May 6, 2021
May 7, 2021	May 20, 2021	June 3, 2021
June 4, 2021	June 17, 2021	July 1, 2021
July 9, 2021	July 22, 2021	August 5, 2021
August 6, 2021	August 19, 2021	September 2, 2021
September 10, 2021	September 23, 2021	October 7, 2021
October 8, 2021	October 21, 2021	November 4, 2021
November 5, 2021	November 18, 2021	December 2, 2021
December 10, 2021	December 16, 2021^	January 6, 2022

+ IMPORTANT NOTICE: Due to the COVID-19 pandemic, until further notice, meetings will be held in a digital format with members attending via WebEx. Visit [www.columbus.gov/planning](http://www.columbus.gov/planning) for more information.

\* If you are unable to email, call 614-724-4437 to request alternative delivery options

\*\* Meetings subject to cancellation and locations subject to change. Please contact staff to confirm. Meeting dates, times and locations are also available at [www.columbus.gov/planning](http://www.columbus.gov/planning). The Hearing time will change to 4:00 p.m. beginning in July 2020.

^Date change due to holiday

^^A grace period of One (1) week is available for applications heard at the *previous* month's Hearing. (i.e. An application heard at the June Hearing may be granted a grace period to apply to the July Hearing.)

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**Legislation Number:** PN0296-2020

**Drafting Date:** 11/25/2020

**Version:** 1

**Current Status:** Clerk's Office for Bulletin

**Matter** Public Notice

**Type:**

**Notice/Advertisement Title:** Downtown Commission 2021 Meeting Schedule

**Contact Name:** Luis Teba

**Contact Telephone Number:** 614-645-8062  
**Contact Email Address:** DC@columbus.gov

Meeting Accommodations: It is the policy of the City of Columbus that all City-sponsored public meetings and events are accessible to people with disabilities. If you need assistance in participating in this meeting or event due to a disability as defined under the ADA, please call the City's ADA Coordinator at (614) 645-8871 or e-mail [zdjones@columbus.gov](mailto:zdjones@columbus.gov) at least three (3) business days prior to the scheduled meeting or event to request an accommodation.

Application Deadline^^ (DC@columbus.gov) *	Business Meeting** (111 N. Front St., Rm #312) 8:30am	Regular Meeting** (111 N. Front St. Rm. #204) 8:30am
December 29, 2020	January 12, 2021	January 26, 2021
January 27, 2021	February 9, 2021	February 23, 2021
February 24, 2021	March 9, 2021	March 23, 2021
March 30, 2021	April 13, 2021	April 27, 2021
April 28, 2021	May 11, 2021	May 25, 2021
May 26, 2021	June 8, 2021	June 22, 2021
June 29, 2021	July 13, 2021	July 27, 2021
July 28, 2021	August 10, 2021	August 24, 2021
August 31, 2021	September 14, 2021	September 28, 2021
September 29, 2021	October 12, 2021	October 26, 2021
October 27, 2021	November 9, 2021	November 17, 2021^
November 23, 2021	December 7, 2021	December 15, 2021^

+ IMPORTANT NOTICE: Due to the COVID-19 pandemic, until further notice, meetings will be held in a digital format with members attending via WebEx. Visit [www.columbus.gov/planning](http://www.columbus.gov/planning) for more information.

\* If you are unable to email, call 614-724-4437 to request alternative delivery options

\*\*Meetings subject to cancellation. Please contact staff to confirm.

^Date change due to holiday. November 17th and December 15th are on Wednesday.

^^A grace period of One (1) week is available for applications heard at the *previous* month's Hearing. (i.e. An application heard at the June Hearing may be granted a grace period to apply to the July Hearing.)

**Legislation Number:** PN0297-2020

**Drafting Date:** 11/25/2020

**Version:** 1

**Current Status:** Clerk's Office for Bulletin

**Matter Type:** Public Notice

**Notice/Advertisement Title:** East Franklinton Review Board 2021 Meeting Schedule

**Contact Name:** Belkis Schoenhals

**Contact Telephone Number:**

Contact Email Address: efrb@columbus.gov

Meeting Accommodations: It is the policy of the City of Columbus that all City-sponsored public meetings and events are accessible to people with disabilities. If you need assistance in participating in this meeting or event due to a disability as defined under the ADA, please call the City's ADA Coordinator at (614) 645-8871 or e-mail zdjones@columbus.gov at least three (3) business days prior to the scheduled meeting or event to request an accommodation.

Application Deadline^^ (efrb@columbus.gov)*	Business Meeting** (111 N. Front St., Rm #312)+ 12:00pm	Regular Meeting** (111 N. Front St. Rm. #204)+ 3:00pm
December 30, 2020	January 13, 2021	January 27, 2021
January 28, 2021	February 10, 2021	February 24, 2021
February 25, 2021	March 10, 2021	March 24, 2021
March 31, 2021	April 14, 2021	April 28, 2021
April 29, 2021	May 12, 2021	May 26, 2021
May 27, 2021	June 9, 2021	June 23, 2021
June 30, 2021	July 14, 2021	July 28, 2021
July 29, 2021	August 11, 2021	August 25, 2021
August 26, 2021	September 8, 2021	September 22, 2021
September 29, 2021	October 13, 2021	October 27, 2021
October 28, 2021	November 10, 2021	November 22, 2021^
November 24, 2021	December 8, 2021	December 22, 2021

+ IMPORTANT NOTICE: Due to the COVID-19 pandemic, until further notice, meetings will be held in a digital format with members attending via WebEx. Visit [www.columbus.gov/planning](http://www.columbus.gov/planning) for more information.

\* If you are unable to email, call 614-724-4437 to request alternative delivery options

\*\*Meetings subject to cancellation. Please contact staff to confirm.

^Date change due to holiday. November 22nd is on a Monday.

^^A grace period of One (1) week is available for applications heard at the *previous* month's Hearing. (i.e. An application heard at the June Hearing may be granted a grace period to apply to the July Hearing.)

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Legislation Number: PN0298-2020

Drafting Date: 11/25/2020

Version: 1

Current Status: Clerk's Office for Bulletin

Matter: Public Notice

Type:

Notice/Advertisement Title: German Village Commission 2021 Meeting Schedule **REVISED**

Contact Name:

Contact Telephone Number:



Contact Email Address: GVC@columbus.gov

It is the policy of the City of Columbus that all City-sponsored public meetings and events are accessible to people with disabilities. If you need assistance in participating in this meeting or event due to a disability as defined under the ADA, please call the City's ADA Coordinator at (614) 645-8871 or e-mail zdjones@columbus.gov at least three (3) business days prior to the scheduled meeting or event to request an accommodation.

<b>Application Deadline^^</b> (GVC@columbus.gov)* Rm.204)+	<b>Business Meeting Date**</b> (111 N. Front St., 3rd Fl. Rm. 313)+  12:00pm	<b>Hearing Date**</b> (111 N. Front St., 2nd Fl.)  4:00pm
December 9, 2020	December 22, 2020	January 5, 2021
January 6, 2021	January 19, 2021	February 2, 2021
February 3, 2021	February 16, 2021	March 2, 2021
March 10, 2021	March 23, 2021	April 6, 2021
April 7, 2021	April 20, 2021	May 4, 2021
May 5, 2021	May 18, 2021	June 1, 2021
June 9, 2021	June 22, 2021	July 6, 2021
July 7, 2021	July 20, 2021	August 3, 2021
August 11, 2021	August 24, 2021	September 7, 2021
September 8, 2021	September 21, 2021	October 5, 2021
October 6, 2021	October 19, 2021	November 9, 2021^
November 10, 2021	November 23, 2021	December 7, 2021
December 8, 2021	December 21, 2021	January 4, 2022

+ IMPORTANT NOTICE: Due to the COVID-19 pandemic, until further notice, meetings will be held in a digital format with members attending via WebEx. Visit [www.columbus.gov/planning](http://www.columbus.gov/planning) for more information.

\* If you are unable to email, call 614-724-4437 to request alternative delivery options

\*\*Meetings subject to cancellation and locations subject to change. Please contact staff to confirm. Meeting dates, times and locations are also available at [www.columbus.gov/planning](http://www.columbus.gov/planning)

^Date change due to holiday.

^^A grace period of One (1) week is available for applications heard at the *previous* month's Hearing. (i.e. An application heard at the June Hearing may be granted a grace period to apply to the July Hearing.)

Drafting Date: 11/25/2020

Current Status: Clerk's Office for Bulletin

Version: 1

Matter: Public Notice

Type:

Notice/Advertisement Title: Historic Resource Commission 2021 Meeting Schedule -

Contact Name:

Contact Telephone Number:

Contact Email Address: HRC@columbus.gov

It is the policy of the City of Columbus that all City-sponsored public meetings and events are accessible to people with disabilities. If you need assistance in participating in this meeting or event due to a disability as defined under the ADA, please call the City's ADA Coordinator at (614) 645-8871 or e-mail zdjones@columbus.gov at least three (3) business days prior to the scheduled meeting or event to request an accommodation.

Application Deadline^^ (HRC@columbus.gov)* 4:00p.m.	Business Meeting Date** (111 N. Front St., Rm 313)+ 12:00p.m.	Hearing Date** (111 N. Front St. Hearing earing HRm. 204)+ 4:00p.m.
December 23, 2020^	January 7, 2021	January 21, 2021
January 22, 2021	February 4, 2021	February 18, 2021
February 19, 2021	March 4, 2021	March 18, 2021
March 19, 2021	April 1, 2021	April 15, 2021
April 23, 2021	May 6, 2021	May 20, 2021
May 21, 2021	June 3, 2021	June 17, 2021
June 18, 2021	July 1, 2021	July 15, 2021
July 23, 2021	August 5, 2021	August 19, 2021
August 20, 2021	September 2, 2021	September 16, 2021
September 24, 2021	October 7, 2021	October 21, 2021
October 22, 2021	November 4, 2021	November 18, 2021
November 19, 2021	December 2, 2021	December 16, 2021
December 23, 2021^	January 6, 2022	January 20, 2022

+ IMPORTANT NOTICE: Due to the COVID-19 pandemic, until further notice, meetings will be held in a digital format with members attending via WebEx. Visit [www.columbus.gov/planning](http://www.columbus.gov/planning) for more information.

\* If you are unable to email, call 614-724-4437 to request alternative delivery options

\*\*Meetings subject to cancellation and locations subject to change. Please contact staff to confirm. Meeting dates, times and locations are also available at [www.columbus.gov/planning](http://www.columbus.gov/planning)

^Date change due to holiday.

^^A grace period of One (1) week is available for applications heard at the *previous* month's Hearing. (i.e. An application heard at the June Hearing may be granted a grace period to apply to the July Hearing.)

Legislation Number: PN0300-2020

**Drafting Date:** 11/25/2020

**Current Status:** Clerk's Office for Bulletin

**Version:** 1

**Matter:** Public Notice

**Type:**

**Notice/Advertisement Title:** Italian Village Commission 2021 Meeting Schedule

**Contact Name:**

**Contact Telephone Number:**

**Contact Email Address:** IVC@columbus.gov

It is the policy of the City of Columbus that all City-sponsored public meetings and events are accessible to people with disabilities. If you need assistance in participating in this meeting or event due to a disability as defined under the ADA, please call the City's ADA Coordinator at (614) 645-8871 or e-mail [zdjones@columbus.gov](mailto:zdjones@columbus.gov) at least three (3) business days prior to the scheduled meeting or event to request an accommodation.

**Application Deadline^^**  
([IVC@columbus.gov](mailto:IVC@columbus.gov))\*  
4:00p.m.

**Business Meeting Date\*\***  
(111 N. Front St. Rm 313) +  
12:00p.m.

**Hearing Date\*\***  
(111 N. Front St. Hearing Rm. 204)+  
**4:00p.m.**

December 16, 2020  
January 13, 2021  
February 10, 2021  
March 17, 2021  
April 14, 2021  
May 12, 2021  
June 16, 2021  
July 14, 2021  
August 18, 2021  
September 15, 2021  
October 13, 2021  
November 17, 2021  
December 15, 2021

December 29, 2020  
January 26, 2021  
February 23, 2021  
March 30, 2021  
April 27, 2021  
May 25, 2021  
June 29, 2021  
July 27, 2021  
August 31, 2021  
September 28, 2021  
October 26, 2021  
November 30, 2021  
December 28, 2021

January 12, 2021  
February 9, 2021  
March 9, 2021  
April 13, 2021  
May 11, 2021  
June 8, 2021  
July 13, 2021  
August 10, 2021  
September 14, 2021  
October 12, 2021  
November 9, 2021  
December 14, 2021  
January 11, 2022

+ IMPORTANT NOTICE: Due to the COVID-19 pandemic, until further notice, meetings will be held in a digital format with members attending via WebEx. Visit [www.columbus.gov/planning](http://www.columbus.gov/planning) for more information.

\* If you are unable to email, call 614-724-4437 to request alternative delivery options

\*\*Meetings subject to cancellation and locations subject to change. Please contact staff to confirm. Meeting dates, times and locations are also available at [www.columbus.gov/planning](http://www.columbus.gov/planning)

^Date change due to holiday.

^^A grace period of One (1) week is available for applications heard at the *previous* month's Hearing. (i.e. An application heard at the June Hearing may be granted a grace period to apply to the July Hearing.)

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**Legislation Number:** PN0301-2020

Drafting Date: 11/25/2020

Current Status: Clerk's Office for Bulletin

Version: 1

Matter Public Notice

Type:

Notice/Advertisement Title: Rocky Fork-Blacklick Accord 2021 Meeting Schedule

Contact Name: Stephanie Kensler

Contact Telephone Number: 614.645.6821

Contact Email Address: snkensler@columbus.gov

Meeting Accommodations: It is the policy of the City of Columbus that all City-sponsored public meetings and events are accessible to people with disabilities. If you need assistance in participating in this meeting or event due to a disability as defined under the ADA, please call the City's ADA Coordinator at (614) 645-8871 or e-mail zdjones@columbus.gov at least three (3) business days prior to the scheduled meeting or event to request an accommodation.

Application Deadline^^ (planninginfo@columbus.gov)\* (New Albany Village Hall)+  
6:00pm+ (4pm virtual)+

December 23, 2020^	January 21, 2021
January 21, 2021	February 18, 2021
February 18, 2021	March 18, 2021
March 18, 2021	April 15, 2021
April 22, 2021	May 20, 2021
May 20, 2021	June 17, 2021
June 17, 2021	July 15, 2021
July 22, 2021	August 19, 2021
August 19, 2021	September 16, 2021
September 23, 2021	October 21, 2021
October 21, 2021	November 18, 2021
November 18, 2021	December 16, 2021

+ IMPORTANT NOTICE: Due to the COVID-19 pandemic, until further notice, meetings will be held in a digital format with members attending via WebEx and the start time will be 4:00 PM. Visit [www.columbus.gov/planning](http://www.columbus.gov/planning) for more information. When in-person meetings resume, the location is 99 W. Main St. New Albany, OH 43054 and the start time will be 6:00 PM.

\* If you are unable to email, call 614-724-4437 to request alternative delivery options

\*\*Meetings subject to cancellation and locations subject to change. Please contact staff to confirm. Meeting dates, times and locations are also available at [www.columbus.gov/planning](http://www.columbus.gov/planning)

^Date change due to holiday.

^^A grace period of One (1) week is available for applications heard at the *previous* month's Hearing. (i.e. An application heard at the June Hearing may be granted a grace period to apply to the July Hearing.)

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Legislation Number: PN0302-2020

Drafting Date: 11/25/2020

Current Status: Clerk's Office for Bulletin

Version: 1

Matter Public Notice

Type:

Notice/Advertisement Title: University Impact District Review Board 2021 Meeting Schedule

Contact Name: Patrick Holland

Contact Telephone Number: 614-645-3507

Contact Email Address: uidrb@columbus.gov

Meeting Accommodations: It is the policy of the City of Columbus that all City-sponsored public meetings and events are accessible to people with disabilities. If you need assistance in participating in this meeting or event due to a disability as defined under the ADA, please call the City's ADA Coordinator at (614) 645-8871 or e-mail zdjones@columbus.gov at least three (3) business days prior to the scheduled meeting or event to request an accommodation.

Application Deadline^^ (uidrb@columbus.gov)*	Business Meeting** (111 N. Front St. Rm. #313)+ 12:00pm	Regular Meeting** (111 N. Front St. Rm. #204)+ 4:00pm
December 31, 2020	January 14, 2021	January 28, 2021
January 29, 2021	February 11, 2021	February 25, 2021
February 26, 2021	March 11, 2021	March 25, 2021
March 26, 2021	April 8, 2021	April 22, 2021
April 29, 2021	May 13, 2021	May 27, 2021
May 28, 2021	June 10, 2021	June 24, 2021
June 25, 2021	July 8, 2021	July 22, 2021
July 29, 2021	August 12, 2021	August 26, 2021
August 27, 2021	September 9, 2021	September 23, 2021
September 29, 2021	October 14, 2021	October 28, 2021
October 29, 2021	November 4, 2021	November 18, 2021^
November 24, 2021	December 2, 2021	December 16, 2021^

+ IMPORTANT NOTICE: Due to the COVID-19 pandemic, until further notice, meetings will be held in a digital format with members attending via WebEx. Visit [www.columbus.gov/planning](http://www.columbus.gov/planning) for more information.

\* If you are unable to email, call 614-724-4437 to request alternative delivery options

\*\*Meetings subject to cancellation. Please contact staff to confirm dates and Room location for Business Meetings

^Date and location change due to holiday - Room #205

^^A grace period of One (1) week is available for applications heard at the *previous* month's Hearing. (i.e. An application heard at the June Hearing may be granted a grace period to apply to the July Hearing.)

Legislation Number: PN0306-2020

Drafting Date: 11/30/2020

Current Status: Clerk's Office for Bulletin

Version: 1

Matter Public Notice  
Type:

Notice/Advertisement Title: Victorian Village Commission 2021 Meeting Schedule

Contact Name: Sarah Medwig

Contact Telephone Number:

Contact Email Address: VVC@columbus.gov

It is the policy of the City of Columbus that all City-sponsored public meetings and events are accessible to people with disabilities. If you need assistance in participating in this meeting or event due to a disability as defined under the ADA, please call the City’s ADA Coordinator at (614) 645-8871 or e-mail zdjones@columbus.gov at least three (3) business days prior to the scheduled meeting or event to request an accommodation.

Application Deadline^^ (VVC@columbus.gov)* 4:00p.m.	Business Meeting Date** (111 N. Front St., 3rd Fl. Rm. 313)+ 12:00p.m.	Hearing Date** (111 N. Front St., 2nd Fl. Rm.204)+ 4:00p.m.
December 17, 2020	December 30, 2020	January 13, 2021
January 14, 2021	January 27, 2021	February 10, 2021
February 11, 2021	February 24, 2021	March 10, 2021
March 18, 2021	March 31, 2021	April 14, 2021
April 15, 2021	April 28, 2021	May 12, 2021
May 13, 2021	May 26, 2021	June 9, 2021
June 17, 2021	June 30, 2021	July 14, 2021
July 15, 2021	July 28, 2021	August 11, 2021
August 12, 2021	August 25, 2021	September 8, 2021
September 16, 2021	September 29, 2021	October 13, 2021
October 14, 2021	October 27, 2021	November 10, 2021
November 11, 2021	November 24, 2021	December 8, 2021
December 16, 2021	December 29, 2021	January 12, 2022

+ IMPORTANT NOTICE: Due to the COVID-19 pandemic, until further notice, meetings will be held in a digital format with members attending via WebEx. Visit [www.columbus.gov/planning](http://www.columbus.gov/planning) for more information.

\* If you are unable to email, call 614-724-4437 to request alternative delivery options

\*\*Meetings subject to cancellation and locations subject to change. Please contact staff to confirm. Meeting dates, times and locations are also available at [www.columbus.gov/planning](http://www.columbus.gov/planning). The Hearing time changed to 4:00 p.m. in July 2020.

^Date change due to holiday.

^^A grace period of One (1) week is available for applications heard at the *previous* month’s Hearing. (i.e. An application heard at the June Hearing may be granted a grace period to apply to the July Hearing.)

Legislation Number: PN0318-2020

Drafting Date: 12/10/2020

Current Status: Clerk's Office for Bulletin

**Version:** 1

**Matter Type:** Public Notice

Notice/Advertisement Title: Land Review Commission 2021 Schedule  
Contact Name: Mark Lundine  
Contact Telephone Number: 614-645-1693  
Contact Email Address: malundine@columbus.gov

The following scheduled Land Review Commission meetings are subject to cancellation. Please contact staff member to confirm.

9:00am  
January 21, 2021  
February 18, 2021  
March 18, 2021  
April 15, 2021  
May 20, 2021  
June 17, 2021  
July 15, 2021  
August 19, 2021  
September 16, 2021  
October 21, 2021  
November 18, 2021  
December 16, 2021

**IMPORTANT NOTICE: Due to the COVID-19 pandemic, until further notice, meetings will be held in a digital format with members attending via WebEx.**

Meeting Accommodations: It is the policy of the City of Columbus that all City-sponsored public meetings and events are accessible to people with disabilities. If you need assistance in participating in this meeting or event due to a disability as defined under the ADA, please call the City's ADA Coordinator at (614) 645-8871 or e-mail [zdjones@columbus.gov](mailto:zdjones@columbus.gov) at least three (3) business days prior to the scheduled meeting or event to request an accommodation.

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**Legislation Number:** PN0322-2020

**Drafting Date:** 12/16/2020

**Version:** 1

**Current Status:** Clerk's Office for Bulletin

**Matter Type:** Public Notice

**Notice/Advertisement Title:**  
Columbus Recreation and Parks  
2021 Commission Meetings - TENTATIVE

**Contact Name:** Stephanie Brock  
**Contact Telephone Number:** 614-645-5932  
**Contact Email Address:** [sybrock@columbus.gov](mailto:sybrock@columbus.gov)

**Columbus Recreation and Parks  
2021 Commission Meetings - TENTATIVE**

**NOTICE OF REGULAR MEETINGS**

**COLUMBUS RECREATION AND PARKS COMMISSION**

The Recreation and Parks Commission, appointed and organized under the Charter of the City of Columbus, Section 112-1 is empowered to equip, operate, direct and maintain all the existing recreational and park facilities. In addition, said Commission exercises certain powers and duties as specified in Sections 112-1 and 112-2 of the Columbus City Charter.

Please take notice that meetings of the Recreation and Parks Commission will be held at 8:30a.m. on the following dates and locations (unless otherwise posted):

**Wednesday, January 13, 2021 - Video web meeting link: <<<https://us02web.zoom.us/j/84353272387>>>**

**Meeting ID: 843 5327 2387**

**Phone #: +1-929-205-6099, Conference Code: 84353272387# US (New York)**

**Phone #: +1-301-715-8592, Conference Code: 84353272387# US (Washington D.C)**

**Wednesday, February 10, 2021 - Video web meeting link: <<<https://us02web.zoom.us/j/84353272387>>>**

**Meeting ID: 843 5327 2387**

**Phone #: +1-929-205-6099, Conference Code: 84353272387# US (New York)**

**Phone #: +1-301-715-8592, Conference Code: 84353272387# US (Washington D.C)**

**Wednesday, March 10, 2021 - Video web meeting link: <<<https://us02web.zoom.us/j/84353272387>>>**

**Meeting ID: 843 5327 2387**

**Phone #: +1-929-205-6099, Conference Code: 84353272387# US (New York)**

**Phone #: +1-301-715-8592, Conference Code: 84353272387# US (Washington D.C)**

**Wednesday, April 14, 2021 - Video web meeting link: <<<https://us02web.zoom.us/j/84353272387>>>**

**Meeting ID: 843 5327 2387**

**Phone #: +1-929-205-6099, Conference Code: 84353272387# US (New York)**

**Phone #: +1-301-715-8592, Conference Code: 84353272387# US (Washington D.C)**

**Wednesday, May 12, 2021 - Video web meeting link: <<<https://us02web.zoom.us/j/84353272387>>>**

**Meeting ID: 843 5327 2387**

**Phone #: +1-929-205-6099, Conference Code: 84353272387# US (New York)**

**Phone #: +1-301-715-8592, Conference Code: 84353272387# US (Washington D.C)**

**Wednesday, June 9, 2021 - Video web meeting link: <<<https://us02web.zoom.us/j/84353272387>>>**

**Meeting ID: 843 5327 2387**

**Phone #: +1-929-205-6099, Conference Code: 84353272387# US (New York)**

**Phone #: +1-301-715-8592, Conference Code: 84353272387# US (Washington D.C)**

**Wednesday, July 14, 2021 - Video web meeting link: <<<https://us02web.zoom.us/j/84353272387>>>**

**Meeting ID: 843 5327 2387**

**Phone #: +1-929-205-6099, Conference Code: 84353272387# US (New York)**

**Phone #: +1-301-715-8592, Conference Code: 84353272387# US (Washington D.C)**



**August Recess - No Meeting**

**Wednesday, September 8, 2021 - Video web meeting link: <<<https://us02web.zoom.us/j/84353272387>>>**

**Meeting ID: 843 5327 2387**

**Phone #: +1-929-205-6099, Conference Code: 84353272387# US (New York)**

**Phone #: +1-301-715-8592, Conference Code: 84353272387# US (Washington D.C)**

**Wednesday, October 13, 2021 - Video web meeting link: <<<https://us02web.zoom.us/j/84353272387>>>**

**Meeting ID: 843 5327 2387**

**Phone #: +1-929-205-6099, Conference Code: 84353272387# US (New York)**

**Phone #: +1-301-715-8592, Conference Code: 84353272387# US (Washington D.C)**

**Wednesday, November 10, 2021 - Video web meeting link: <<<https://us02web.zoom.us/j/84353272387>>>**

**Meeting ID: 843 5327 2387**

**Phone #: +1-929-205-6099, Conference Code: 84353272387# US (New York)**

**Phone #: +1-301-715-8592, Conference Code: 84353272387# US (Washington D.C)**

**Wednesday, December 8, 2021 - Video web meeting link: <<<https://us02web.zoom.us/j/84353272387>>>**

**Meeting ID: 843 5327 2387**

**Phone #: +1-929-205-6099, Conference Code: 84353272387# US (New York)**

**Phone #: +1-301-715-8592, Conference Code: 84353272387# US (Washington D.C)**

In the event no proper business exists the meeting may be cancelled without further notice. For further information you may contact the Columbus Recreation and Parks Department, 1111 East Broad Street, Suite 200, Columbus, Ohio 43205 (Telephone: 614-645-3319).

Paul R. Rakosky, Director  
Columbus Recreation and Parks Department

## 5th BY NORTHWEST AREA COMMISSION BY LAWS

As adopted on August 1, 2005

(Rev. May 1, 2007, ~~&~~ November 1, 2016, and July 7, 2020)

### PREAMBLE

WE, residents, employees and property owners of the City of Columbus in the 5th By Northwest Area, in order to: study problems and needs of the area, recommend solutions and bring these needs to the attention of proper government agencies; determine the need for, and recommend legislation affecting the area; provide communication within the area and between the area and city government; solicit cooperation of all segments of the community; afford additional voluntary citizen participation in decision-making in an advisory capacity to the city administration and city council; and, develop techniques for creating and promoting a community dialogue so that the different values and interests of residents, employees and property owners can be articulated and understood; and, therefore, we do establish and ordain these by laws.

### Article I. GENERAL PROVISIONS

#### Section 1.

The name of this organization shall be the 5th By Northwest Area Commission, herein referred to as "Commission".

#### Section 2.

The boundaries of the Commission shall be: The alley to the South of West Third Avenue and the alley just West of Westwood Avenue Southward to the alley just South of West Third Avenue then Eastward along said alley to the railroad bridge then North to Third Avenue then East to Olentangy River Road, then North on Olentangy River Road to the City of Columbus, Clinton Township boundary, then Westward to Hess Boulevard, North on Hess Boulevard to Chambers Road, West on Chambers Road to Concord Avenue, then Westward along the Clinton Township, City of Columbus boundary, to Chesapeake Avenue, then Northward along the Clinton Township, City of Columbus boundary to Sells Avenue, East to Kenny Road, North to Kinnear Road, then West to North Star Road, then South on North Star Road to the alley just North of King Avenue then West on said alley to the alley just West of Wyandotte Road then South on said alley to 5th Avenue then East on 5th Avenue to the alley just West of Glenn Avenue then South on the alley to the alley just North of Third Avenue then East to the alley just West of Westwood Avenue then south to the alley just South of Third Avenue.

#### ~~Section 3.~~

~~Commission area covers 665 acres, has a population of 6,695 with 5,065 households (based on the 2010 census). Land use consists of 52% residential, 24% commercial and office, 11% industrial and warehouse and 13% other.~~

#### ~~Section 4.~~

~~These by laws establish the procedure under which the Commission shall execute those duties and functions set forth in and with authority granted under chapters 121, 3109, 3111 of the~~

~~Columbus City Codes (herein abbreviated as C.C.) and the Columbus City Charter sections 60 and 61.~~

**~~Section 5.~~**

~~No Commission member shall represent the Commission in its official actions before any other public body or official, except as specifically authorized by the Commission. This shall not be construed as a restriction upon the right of the individual members to represent their own views before public or private bodies, whether in agreement or disagreement with the official action of the Commission, provided they do not represent themselves as speaking for the Commission.~~

**~~Section 6.~~**

~~The Commission shall also facilitate communication, understanding and cooperation among citizens, neighborhood groups, city officials and staff, and other stakeholders by performing those functions and duties set out in C.C.3109.13.~~

**Article II. DUTIES / PURPOSE**

**Section 1.**

Area commissions are established in the City of Columbus to afford additional voluntary citizen participation in decision-making in an advisory capacity and to facilitate communication, understanding and cooperation between neighborhood groups, city officials and developers.

**Section 2.**

The Commission is an advisory body. No duty or function of the Commission shall invalidate any decision made by the Mayor's Administration or action of Columbus City Council.

**Section 3.**

The Commission shall identify and study the problems and requirements of the Commission area in order to:

- a. Create plans and policies which will serve as guidelines for future development of the area
- b. Bring the problems and needs of the area to the attention of appropriate government agencies or residents
- c. Recommend solutions or legislation.
- d. Aid and promote communications within the Commission area and between it and the rest of the city by means of:
  - i. Regular and special meetings of the Commission which are open to the public
  - ii. Public hearings on problems, issues, and proposals affecting the area
  - iii. Public forums and surveys to provide an opportunity for area residents, businesses, and organizations to state their problems and concerns

- iv. Soliciting active cooperation of all segments of the area and city, including organizations, institutions, and government
- v. Initiating proposals and supporting those introduced by individual citizens or area organizations, which will enhance the quality of life enjoyed by area residents and preserve the unique residential and commercial mix of the area
- vi. Promoting and encouraging businesses whose functions, methods of operation, architectural appearance, and locations are consistent with the character and requirements of the area.
- vii. Initiating, reviewing and recommending criteria and programs for the preservation, development, and enhancement of the Commission area, including, but not limited to, parks, recreational areas, sidewalks, streets and traffic, by means of:
  - 1. Reviewing the proposed capital improvements budget and proposing new items and changes relating to the area
  - 2. Making recommendations for restoration and preservation of the historical elements within the area
  - 3. Receiving and reviewing for recommendation, prior to adoption by governmental bodies, any new or revised comprehensive plan affecting the area.
- e. Recommend priorities for and review government services and operation of the various government departments in the Commission area by means of:
  - i. Requesting and receiving from departments or agencies periodic reports concerning governmental services or practices in the area
  - ii. Meeting with administrative heads of any department or agency, or any of their subordinates, to obtain additional information deemed necessary for the Commission to fulfill its functions
  - iii. Requesting and receiving from departments or agencies, prior to implementation, full reports on any proposed changes in service or practice in the area, and recommending approval or disapproval of the proposed changes
  - iv. Reviewing and evaluating pending legislation substantially affecting the area prior to its consideration by council
  - v. Regularly receiving for review, comment and recommendation copies of applications and notices of all public hearings related to rezonings, special permits, variances, demolitions, and zoning appeals regarding property located wholly or partially within the area.
- f. Recommend persons from the Commission area for nomination to membership on city boards and commissions which make decisions or recommendations affecting the commission area.

#### **Section 4.**

The Commission may meet with applicants for rezonings, special permits, demolition permits, or variances regarding property wholly or partly within the Commission area to discuss the proposal, its relationship to the area, and possible modifications. In order to assist decision-making without disrupting existing procedures, the Commission shall conduct such meetings and notify the appropriate body of its recommendations in a timely manner. Upon good cause shown, inability of the Commission to make a recommendation may be grounds for postponement of subsequent action by other bodies.

- a. Suggestions and comments of the Commission shall be advisory only and failure of the applicant to comply therewith shall not in itself constitute grounds for denial of the application. Failure of the applicant to consult the Commission in a timely manner, however, may be grounds for postponement of further action by other bodies.

#### **Section 5.**

The Commission shall not endorse any candidate for public office.

### **Article III. MEMBERS AND TERMS**

#### **Section 1.**

There shall be seven (7) members of the Commission.

#### **Section 2.**

Members shall serve without compensation the following terms of office:

- a. Effective as starting with the 2021 elections - ~~Every~~ every member is elected to a ~~two~~ three year term that starts January 1 and ends December 31 exactly ~~24~~ 36 months later.
- b. To ensure continuity the following plan for staggered terms will be implemented:
  1. In 2021, (3) three commissioners will be elected
  2. In 2022, (2) two commissioners will be elected
  3. In 2023, (2) two commissioner will be elected
- ~~0. During even numbered years, four (4) members of the Commission shall be elected at the November Election Day meeting with a term beginning the following January 1.~~
- ~~0. During odd numbered years, three (3) members of the Commission shall be elected at the November Election Day meeting with a term beginning the following January 1.~~
- c. There are no term limits.
- d. All area commissioners must be appointed by the Mayor with the concurrence of Columbus City Council. Compliance with Columbus City Code 3109.08, 3109.10 and /or 3109.12 must be satisfied to officially participate as an area commissioner.

### **Section 3.**

Members are qualified to run and serve as long as they live, own property or work within the boundaries of the Commission pursuant to Article VIII, Section 5. Anyone who does not meet this qualification is prohibited from running and/or becoming a member of the Commission.

### **Section 4.**

Vacancies shall be filled as follows:

- a. If a vacancy occurs in the Commission because of resignation, death, disqualification, or other means, the Recording Secretary shall give public notice of the vacancy at least thirty (30) days before the date on which the Commission will vote to recommend a candidate to fill the vacancy.
- b. After providing an opportunity for persons interested in filling the vacancy to indicate their interest to the Commission, the Commission shall vote by individual, private ballots to select a candidate to fill the vacancy for the unexpired term.
- c. Only qualified candidates may seek and be appointed to a vacancy. See Article VIII, Section 8 for Commissioner candidate qualifications.

### **Section 5.**

Commission member attendance at meetings shall be regulated according to the following rules:

- a. Three unapproved absences from regular Commission meetings between annual meetings shall constitute resignation from the Commission. In addition to regular monthly meetings, Commissioners may not have more than three unapproved absences from each committee on which each Commissioner serves between annual meetings.
- b. The Recording Secretary shall notify in writing or electronic correspondence a Commissioner who has been absent from two such meetings within fifteen days of the second absence.
- c. Absent Commissioners may petition the Chairperson for approval of an absence from Commission and may petition the appropriate committee chair for approval of an absence from an assigned committee meeting. This petition for approval of an absence as excusable shall be in writing or electronic form and submitted to the Chairperson thirty-days (30) prior to the absence or within thirty-days (30) after the absence. A commissioner may have no more than 3 absences (including both excused and unexcused absences). After the third (3) absence, the commissioner in question may come up for review with the Commission for expulsion.

### **Section 6.**

The members of the Commission shall be approved and appointed by the Mayor of Columbus in accordance with Chapter 3109 of the City Code. The Chairperson shall notify the Mayor, the City Council and the Department of Development of all appointments, elections, and vacancies within thirty-days (30) of such action.

- a. In the event notification of appointment by the mayor to an area Commission is not received by the City Clerk within thirty-days (30) after; (1) receipt of the certified results of the selection procedure from the appropriate task force or area Commission; or (2)

receipt of notice of a vacancy or nomination of a candidate to fill such vacancy, whichever occurs later; each such nominee shall be presumed qualified to serve until actual notice of a mayoral appointment to such position and term is received, and such nominee shall have all the privileges and duties of an area Commission membership during the interim

### **Section 7.**

No Commission member shall represent the Commission in its official actions before any other public body or official, except as specifically authorized by the Commission. This shall not be construed as a restriction upon the right of the individual members to represent their own views before public or private bodies, whether in agreement or disagreement with the official action of the Commission, provided they do not represent themselves as speaking for the Commission.

## **Article ~~III~~. OFFICERS**

### **Section 1.**

The officers of the Commission shall be a Chairperson, Vice Chairperson, a Treasurer, and a Recording Secretary.

### **Section 2.**

The officers shall be elected by the Commission at the January meeting and shall take office immediately for a ~~two~~-one year term according to the following rules:

- a. The Commission shall elect a temporary Recording Secretary for purposes of conducting the officer election.
- b. Members shall nominate themselves or another member and seconded by another member for an officer position.
- c. Once all nominations have been heard, the temporary Recording Secretary shall call for a motion to close nominations and open voting.
- d. Voting shall be done by private ballot.
- e. The temporary Recording Secretary and one other member shall count the votes and the temporary Recording Secretary announce the vote total.
- f. The candidate for each officer position with a plurality of votes wins.

### **Section 3.**

The Chairperson shall:

- a. Chair all meetings of the Commission;
- b. Coordinate the actions of all officers and representatives of the Commission;
- c. Chair all public hearings called by the Commission;
- d. Select, supervise, direct or delegate any volunteers or staff hired by or assigned to the Commission; and represent or appoint a Commissioner to represent the 5th By Northwest

Area Commission at City Council meetings and other meetings affecting the 5th By Northwest Area.

- e. Notify the Mayor, the City Council and the Department of Development-Neighborhoods of all appointments, elections, and vacancies within thirty-days (30) of such action.

#### **Section 4.**

The Vice Chairperson Shall:

- a. Assist the Chairperson.
- b. Preside at meetings in the absence of the Chairperson.
- c. Have responsibility for managing all committees, the First Vice Chairperson shall be a member of each committee but shall not serve as the chair.
- d. Assist the Chairperson in establishing and distributing the monthly agenda.
- e. Assist the Chairperson as requested and assigned.
- f. Manage and direct digital and physical storage of Commission records.

#### **Section 5.**

The Recording Secretary Shall:

- a. Keep meeting minutes and permanently file all resolutions considered by the Commission, as well as a record of all actions taken with the City of Columbus.
- b. Call the roll at each meeting of the Commission and record times of arrival and departure of Commissioners after roll has been taken or before the adjournment of the meeting.

#### **Section 6.**

The Treasurer shall:

- a. Receive all monies and approve all payments for the Commission in accordance with Article VI.
- b. Prepare and present an Annual Budget for the Commission in accordance with Article VI, Section 4.
- c. Report on the financial condition of the Commission at each regular meeting.
- d. Submit a written report of the finances of the Commission at the November Annual Meeting.
- e. Participate in the preparation of budget of expenditure of any grant moneys.
- f. Manage the distribution and administration of grant moneys.
- g. And shall exercise all duties incident to the office of Treasurer, including compliance with all fiscal requirements within the memorandum of agreement with the city.

#### **Section 7.**

Vice Chairperson shall fill a vacancy in the office of Chairperson. A vacancy in any other position shall be filled in the same manner as the original selection as set forth in Article IV, Section 2.



## Article IV. MEETINGS

### Section 1.

Meeting scheduling and cancelling shall be in accordance to these rules:

- a. The Commission shall hold a regular monthly meeting on the first Tuesday of each month in a public place and shall be open to the public.
- b. A regular meeting may be cancelled or rescheduled by two-thirds vote of the Commission at the regularly scheduled prior meeting of the Commission.
- c. The regular meeting in November shall be the meeting at which new Commissioners are elected and annual reports from the committees are received.
- d. At least a five-day notice of all meetings shall be given, such notice to include the agenda. All meetings of the Commission shall be open to the public. All Commission meetings shall comply with the Ohio open meeting law and the open meeting requirements pursuant to C.C. 121.01.

### Section 2.

The Commission, and all its bodies thereof, shall be governed by Robert's Rules of Order Newly Revised, except as inconsistent with these Bylaws and except that:

- a. The motion "to reconsider and enter on the minutes" shall never be in order;
- b. The Chairperson may vote on a motion as any other member;
- c. A roll-call vote on a motion may be ordered by one-fourth of the Commissioners present
- d. The division of a motion may be ordered by any one Commissioner;
- e. A motion to reconsider may be made by any Commissioner;
- f. A quorum shall be ~~five Commissioners~~ a majority of current Commissioners. Once a quorum is established, business can be conducted unless the number of Commissioners present drops below three, at which time the meeting is declared adjourned.

### Section 3.

The order and allowance for business and comment shall be as follows:

- a. The order of business shall be: Community Liaison Reports, Public Comment; Zoning Committee Business; Other Commission Business.
- b. The Commission shall consider no business unless introduced by a Commissioner or a committee of the Commission.
- c. No person shall speak during a Commission meeting except when recognized by the presiding officer. This can be subject to approval of the Commission by a majority vote.
- d. Allowance shall be made for public comment on any issue to be voted on by the Commission or a committee of the Commission.
- e. Time shall be allowed following each presentation for Commissioners to discuss and ask questions of the speaker.

- f. At their discretion, the presiding officer may limit the number of speakers to three (3) on each side of an issue and limit the amount of time to speak to three (3) minutes per speaker. Such limitation shall be announced at the beginning of public comments on that issue.

#### **Section 4.**

The Commission will vote on issues by roll call and verbal vote. In the situation of a tie, the issue does not pass.

#### **Section 5.**

The Chairperson may call special meetings; or the Vice Chairperson upon receiving a petition signed by one-third of the Commissioners in office.

- a. Any such petition shall specify the date, time and place of the special meeting and shall include all business to be conducted at the meeting.
- b. No business shall be conducted at a special meeting, unless explicitly included in the notice of such meeting.

#### **Section 6.**

A Public Hearing may be directed to be held by either: a majority vote of the Commission, or a committee (with the approval of the Chairperson).

- a. With the permission of a majority vote of the Commission, a public hearing may be held in conjunction with a Commission meeting.
- b. A record shall be made and filed of each public hearing by the Secretary, or other provided recording officer from the directing committee.
- c. If a committee has called a public hearing, it shall provide the presiding and recording officer.
- d. At least a fifteen (15) day public notice shall be given for all public hearings.

#### **Section 7.**

The Commission shall consider zoning cases received and recommended by the Zoning Committee Chair.

- a. Before the Commission shall hear a zoning case, the case must be presented to the Zoning Committee prior to the regular monthly Commission meeting.
- b. The Zoning Committee is obligated to meet all standards of the City of Columbus with regards to zoning cases.

## **Article VI. TREASURY & EXPENDITURES**

#### **Section 1.**

All Commission monies received and spent shall comply with all fiscal requirements within the memorandum of agreement with the city.

**Section 2.**

Any monies received shall be deposited immediately by the Treasurer.

**Section 3.**

The expenditure of monies shall follow these rules:

- a. All purchases must follow the guidelines allowed in current Columbus City Code for Commissioners.
- b. No monies shall be expended or encumbered save pursuant to the Annual Budget.
- a. For purchases for Commission activities that are not itemized in the approved annual budget that are twenty-five dollars (\$25) or less, any Commissioner may request reimbursement by providing the Treasurer with a written, dated request which explains the purchase and also provide a paper copy of the receipt. Permission to grant reimbursement may be given by the Treasurer.
- b. For purchases for Commission activities that are not itemized in the approved annual budget that are more than twenty-five dollars (\$25), any Commission member may request reimbursement from the Chairperson and the Treasurer by providing the Treasurer a written, dated request which explains the purchase and also provide a paper copy of the receipt. Permission to grant reimbursement may be given by agreement of the Chairperson and the Treasurer, which then shall report the expenditure at the next regular meeting.
- c. Any Commissioner may request a full Commission vote on any expense reimbursement not itemized in the approved annual budget.

**Section 4.**

Within thirty (30) days of receipt of the draft annual agreement with the City of Columbus, the Treasurer shall propose the annual budget to the Commission. At the next regular meeting, the Commission shall review, approve or amend the proposed annual budget with a majority vote.

**Article VII. COMMITTEES**

**Section 1.**

The Commission shall have the following standing committees: Zoning and Community Relations.

**Section 2.**

The appointment to these standing committees follows these rules:

- a. The Chairperson shall appoint Commissioners to the standing committees subject to approval by the Commission.
- b. The Chairperson shall consider requests for assignments from all Commissioners but is not bound by those requests.
- c. The initial appointments shall be made at the January meeting.

- d. The terms of office of all members of all committees shall end the beginning of the January meeting.
- e. A vacancy in a committee shall be filled in the manner of the original selection.
- f. To be qualified to be appointment to serve on a committee, a person may or may not be a Commissioner but must live, own property or work within the boundaries of the Commission. Each qualified and appointed committee member will be a voting member on the committee to which he/she serves.

### **Section 3.**

Rules governing each Committee shall follow:

- a. The Chairperson shall be ex-officio a member of all committees and may elect to be a voting member of any committee at any meeting.
- b. Each committee shall select a chair, and may select other officers and adopt internal rules.
- c. All Committees shall meet on a monthly basis and report at each Commission meeting.
- d. All Committees are required to write a summary of completed activities for the November Annual Meeting.

### **Section 4.**

The Community Relations Committee shall:

- a. Promote the activities and existence of the Commission to the community and other groups throughout the city;
- b. Assist the board of elections with promotion of elections upon request;
- c. Distribute a monthly Commission activity fact sheet on Commission activity;
- d. Oversee maintenance and development of the Commission website; and,
- e. Respond to the general electronic communication with the Commission.

### **Section 5.**

The Zoning Committee shall:

- a. Regularly receive, review with each applicant, and make recommendations to the Commission on all applications for rezoning, variances, graphics and other zoning adjustment appeals, and special permits located wholly or partially in the area; and,
- b. Shall review, monitor, and approve all requests for demolitions. The decision of this committee on all such requests is not final until and must be reported to the Commission at the next regularly scheduled meeting. Upon a motion by any Commissioner, requests may be reconsidered by the entire Commission and approved by majority vote.
- c. Zoning business brought before the Commission must follow Article IV, Section 7.

**Section 6.**

An ad hoc committee may be established or dissolved by a majority vote of the Commission. Its size, powers and duties shall be specified by the creating resolution. Unless otherwise specified, the term of a special committee shall be one year.

**Section 7.**

All reports to the Commission shall be delivered by the person chairing the committee (unless the committee directs otherwise). If a minority of a committee wishes to make a report, it may do so after the committee reports and as an addition to the report.

**Section 8.**

Any Commissioner may attend any meeting of any committee as an ex-officio member.

**Section 9.**

In the event a matter overlaps the area of two or more committees, the Chairperson of the Commission shall have the authority to assign such issues to a specific standing committee, or charge two or more of the committees to work as a special combined committee for the issue.

**Article VIII. ELECTIONS**

**Section 1.**

The date, location and order of business of Election Day is as follows:

- a. Election Day shall be held during the November meeting of each year
- b. The Election shall be the first order of business at the November meeting.

**Section 2.**

Notice of Election Day must be given thirty (30) days before the election, publicizing in at least one newspaper of general circulation within the Commission boundaries, and by such other means as may be available and appropriate, a call for candidates, announcing the elections are to be held, and the places where petitions and copies of the Election Rules may be obtained.

**Section 3.**

Elections shall be conducted by the following personnel:

- a. The Recording Secretary
- b. A Poll Watcher to watch and review the ballot distribution, collection and counting.
  - 1. The Poll Watcher is to be motioned and voted upon by the Commission as the first order of business within the Election business.
  - 2. A Poll Watcher may be any qualified Elector who is not a Commission Candidate.

**Section 4.**

Elector qualifications are as follows:

- a. Any person eighteen years of age or older who lives, works or owns property within the Commission boundaries may run for office and vote in the election. Electors need not be registered with the Franklin County Board of Elections.
- b. Provide identification and proof of residence, employment, or property owned within the Commission boundaries. Such identification may include, but is not limited to a valid driver's license or state-issued ID, employment pay stub that shows the name, employer address and date stamped within thirty (30) days of the election or a property tax bill that lists the owner's name, address and most recent tax period. Other identification may be accepted at the discretion of the majority vote of the Commission, whose determination shall be final. Affidavits and other sworn statements, by themselves, shall never be sufficient.
- c. Provide identification to the Recording Secretary before they are permitted to vote.

### **Section 5.**

Commissioner Candidate Qualifications are as follows:

- a. Any person eighteen years of age or older who lives, works or owns property within the Commission boundaries may run for office and vote in the election. Candidates need not be registered with the Franklin County Board of Elections.
- b. File a nominating petition for candidacy completed pursuant to the requirements set forth below, for candidacy with the Election Committee at least thirty days prior to Election Day.
- c. Provide identification and proof of residence, employment, or property owned within the Commission boundaries. Such identification may include, but is not limited to a valid driver's license or state-issued ID, employment pay stub that shows the name, employer address and date stamped within thirty (30) days of the election or a property tax bill that lists the owner's name, address and most recent tax period. Other identification may be accepted at the discretion of the majority vote of the Commission, whose determination shall be final. Affidavits and other sworn statements, by themselves, shall never be sufficient.
- d. Provide identification to the Recording Secretary in order to be put in nomination for voting be the Electorate.

### **Section 6.**

The Petition Procedures and Rules are as follows:

- a. All nominations shall be by petition as provided in the Election Rules.
- b. Nominating petitions shall be made available by the Recording Secretary upon request as well as at the September and October monthly meetings prior to Election Day.
- c. A person desiring to qualify as a candidate for election to the Commission shall obtain petitions from the Recording Secretary, and shall at the time of receipt of the petitions, place on file his or her name, signature, residence address, employer or address of property owned, and telephone number. Failure to complete this section upon submission will void this petition.

- d. Each potential candidate must submit a petition containing valid signatures of at least twenty-five (25) persons, age eighteen or older, who reside, work or own property in the Commission.
- e. Each potential candidate must complete and execute the affidavit at the end of the petition prior to its submission to the Recording Secretary at the location specified by the Committee.
- f. The petition must be completed and turned in to the Recording Secretary no more than thirty (30) days prior to Election Day.
- g. If a petition is called into question, the Recording Secretary shall check the validity of the petition signatures for each potential candidate by attempting to contact a representative number of petition signers by telephone. If any discrepancies or possible improprieties is discovered from these contacts, the Recording Secretary shall check all signatures for that potential candidate for validity in a like manner until either twenty-five (25) valid signatures are found or the potential candidate's petition is ruled invalid for lack of sufficient signatures.
- h. If a candidate's petition meets all of the above rules, then the Recording Secretary shall certify the candidate named on the petition within five days of the receipt of the petition.

#### **Section 7.**

Ballots shall be produced according to the following rules:

- a. The Recording Secretary shall produce and print the ballots.
- b. Each ballot shall list the name of the certified petition candidates
- c. Each ballot shall clearly state that no more than three (if an Election Day is an odd number year) or no more than four (if an Election Day is an even number year) candidates on a ballot may receive a vote and no candidate shall receive more than one vote per ballot. Any ballot with more than the allotted votes or where one candidate receives more than one vote will be disqualified.
- d. No political party or other organization shall be named on the ballot.

#### **Section 8.**

Voting shall be executed according to the following rules:

- a. Electors must show qualifying identification to the Recording Secretary
- b. Upon such verification, the Elector shall register in the poll book, entering signature, residence address, place of employment or property owned and residence phone number.
- c. Voting shall be cast by private ballot.
- d. The Recording Secretary shall record the total ballots reproduced and notify the Poll Watcher.
- e. The Recording Secretary shall distribute the ballots to each qualified Elector with the Poll Watcher in attendance.

- f. Electors shall vote for no more than the allotted number of votes listed on the ballot and may not cast more than one vote for the same candidate. Any ballot with more than the allotted votes or where one candidate receives more than one vote will be disqualified.
- g. Electors are to return the completed ballots back to the Recording Secretary upon the close of the Election period.
- h. No person shall engage in any campaigning on the premises of the polling place during the time the poll is open on Election Day.

### **Section 9.**

The counting of the votes shall be executed according to the following rules:

- a. The Poll Watcher shall be in attendance for all of the counting rules and procedures.
- b. The Recording Secretary shall total to number of ballots received to ensure that no more than the number distributed was returned.
- c. The Recording Secretary shall list the candidates on a sheet of paper and give each candidate a mark according to the marks on the ballots.
- d. Any ballot with more than the allotted number of candidates voted upon or where one candidate received more than one vote on a single ballot shall be disqualified.
- e. The Recording Secretary shall review the tally and the ballots with the Poll Watcher to verify accuracy.
- f. Witnesses: A candidate, or an individual or group supporting or opposing any issues or candidate on the ballot may be represented by a witness in the appropriate polling place. No witness shall directly or indirectly campaign for issues or candidates on the premises of a polling place. A candidate shall not serve as a witness to the voting.

### **Section 10.**

The results and winners of each race must follow these rules:

- a. The Recording Secretary shall announce the vote totals upon successful review with the Poll Watcher.
- b. The top three (3) candidates if it is an odd number year or the top four (4) candidates if it is an even number year receiving a plurality of valid votes cast shall be the winners.
- c. In the event of a tie vote, the relevant ballots shall be recounted, and if the tie vote is verified, a coin toss shall decide the winner.
- d. The Chairperson shall, on behalf of the Area Commission, notify the Office of the Mayor of the City of Columbus, in writing, within thirty days of election results.

### **Section 11.**

Any disputes in the election results will require a special committee to be formed according to the ad hoc committee rules in Article VII, Section 86. This special committee will review the petitions, Elector sign-in sheet and ballots. Rules for the special committee shall be set at the formation of this special committee.



## **Article IX. TRAINING**

### **Section 1.**

All Commission members are strongly encouraged to attend area commission training classes provided by the Department of Neighborhoods.

### **Section 2.**

Newly elected or appointed area commissioners are required to attend the new area commission training class provided by the Department of Neighborhoods within one (1) year of appointment or election.

### **Section 3.**

Newly elected Chairpersons, Vice Chairpersons and Zoning Chairpersons are required to attend two zoning training classes provided by the Department of Neighborhoods and the Department of Building and Zoning Services within one (1) year of appointment or election.

## **Article X. PUBLIC RECORDS**

### **Section 1.**

The Commissions shall identify a person responsible for maintaining all public records of the Commission.

### **Section 2.**

All public records shall be retained for the applicable period of time specified by the records retention schedule for the Department of Neighborhoods. Public records include, but are not limited to, official meeting minutes, agendas, election materials, zoning application packets, tape or video recordings of meetings and other correspondence.

### **Section 3.**

The Commission's records shall be organized and maintained in a manner that they can be made available for inspection or copying. Upon request, all public records shall be promptly prepared and made available for inspection to any person.

## **Article XI. CODE OF CONDUCT**

### **Section 1.**

Area commissioners shall conduct themselves in a professional and civil manner. Harassment, intimidation, or discrimination, as defined in Columbus City Code 2331, in any form will not be tolerated.

### **Section 2.**

Area commissioners shall treat other area commissioners, developers, and members of the public with respect and consideration regardless of the other's opinion, income, homeowner status, renter status, political affiliation, race, sex, sexual orientation, gender identity or expression, color, religion, ancestry, national origin, age, disability, familial status or military status.

### **Section 3.**

Area commissioners, their family members, or business associates shall not benefit financially, or in any way as a result of their duties as an area commissioner or present the appearance of impropriety as a result of said duties. Area commissioners shall fully disclose to their area commission, at the earliest opportunity, information that may result in a perceived or actual conflict of interest. Area commissioners shall recuse themselves from all participation in any matters involving a conflict of interest on behalf of said commissioner.

### **Section 4.**

Failure of the Commission to abide by these adopted bylaws may result in the withholding of funding, the postponement of meetings and operations, or the exclusion of recommendations and actions to other bodies.

## **Article ~~VIII~~XII. AMENDMENT**

### **Section 1.**

As permitted per C.C. 3109.13, these by-laws may be amended in part or in whole at any regularly scheduled meeting of the Commission by an affirmative vote of a two-thirds (2/3) majority of all Commission members provided that the amendments were submitted in writing at the previous regularly scheduled meeting. The Corresponding Secretary shall file any approved amendments immediately after its adoption with the City Clerk for publication in the City Bulletin. Such amendments shall take effect ten (10) days after such publication per C.C.121.05.

**RENEWAL OF PUBLIC HEALTH EMERGENCY DECLARATION**

In response to the developing community health crisis surrounding COVID-19/Coronavirus and pursuant to Chapter 775 of the Columbus City Health Code, Chapter 3709 of the Ohio Revised Code, and the contract between Columbus Public Health and the City of Worthington, Resolution No. 20-08, a declaration of Public Health Emergency (PHE), to include the cities of Columbus and Worthington, was passed and issued by the Columbus Board of Health on March 13, 2020.

That declaration automatically terminated on April 12, 2020.

On March 17, 2020, pursuant to Chapter 775 of the Columbus City Health Code and Chapter 3709 of the Ohio Revised Code, Resolution No. 20-09, authorizing the Health Commissioner to declare a public health emergency without convening the Board of Health, was passed by the Columbus Board of Health.

Previous renewals of the original Board of Health PHE declaration issued on March 13, 2020 have expired.

The most recent renewal issued 12/25/20 will expire at 11:59pm on Saturday January 23, 2021.

Due to the ongoing community health emergency related to COVID-19/Coronavirus in the cities of Columbus and Worthington and consistent with the States of Emergency declared by the Governor of Ohio and the Mayor of Columbus and Orders issued by the Ohio Department of Health, and pursuant to the authority granted in Columbus Board of Health Resolution No. 20-09, Chapter 775 of the Columbus Health Code Chapter, and Chapter 3709 of the Ohio Revised Code,

**I HEREBY ORDER:**

*Renewal of the Public Health Emergency declaration for the cities of Columbus and Worthington issued by the Columbus Board of Health on March 13, 2020. Unless amended or rescinded, this renewal shall be in effect from 12:00am on Sunday January 24, 2021 until 11:59pm on Monday February 22, 2021.*

This renewal of the PHE declaration shall supersede and take precedence over any prior renewal.

  
Mysheika W. Roberts, MD, MPH  
Health Commissioner

1/19/2021  
Date

