

Columbus City Bulletin



**Bulletin #12
March 20, 2021**

Proceedings of City Council

Saturday, March 20, 2021



SIGNING OF LEGISLATION

(Note: There was no City Council meeting on *Monday, March 15, 2021*; subsequently, there is no passed or defeated legislation included in this edition.)

The City Bulletin Official Publication of the City of Columbus

Published weekly under authority of the City Charter and direction of the City Clerk. The Office of Publication is the City Clerk's Office, 90 W. Broad Street, Columbus, Ohio 43215, 614-645-7380. The City Bulletin contains the official report of the proceedings of Council. The Bulletin also contains all ordinances and resolutions acted upon by council, civil service notices and announcements of examinations, advertisements for bids and requests for professional services, public notices; and details pertaining to official actions of all city departments. If noted within ordinance text, supplemental and support documents are available upon request to the City Clerk's Office.

City RFPs, RFQs, and Bids

THE CITY BULETIN
BIDS WANTED - PURCHASING OFFICE AND OTHER DIVISIONS

CITY OF COLUMBUS FORMAL BID OPPORTUNITIES ARE UPDATED DAILY AT :

Each proposal shall contain the full name and address of every person, firm or corporation intrested in the same, and if corporation, the name and address of President or Secretary.

EQUAL OPPORTUNITY CLAUSE: Each responsive bidder shall submit, with its bid, a contract compliance cretification number or a completed application for certification. Compliance with a provision of Article I, Title 39, is the condition of the contract. Failure to comply with this Article may result in cancellation of the contract.

WITHHOLDING OF INCOME TAX: All bidders are advised that in order for a contract to bind the city, each contract must contain the provisions found in Section 361.34 C.C.C. with regard to income taxes due or payable to the City of Columbus for wages, salaries and commissions paid to the contractor's employees as well as requiring those contractors to ensure that subcontractors withhold in a like manner.

LOCAL CREDIT: In determining the lowest bid for a contract the local bidder credit will not be applied.

FOR COPIES OF ANY OF THE FOLLOWING BID PROPOSALS CALL THE LISTED DIVISION

THE CITY BULETIN
BIDS WANTED - PURCHASING OFFICE AND OTHER DIVISIONS

BID OPENING DATE - 3/19/2021 1:00:00 PM

RFQ017883 - DAVIS JOSHUA A

Purpose: To establish an indefinite quantity agreement for on call construction services for the Department of Public Service on an as needed basis. The estimated dollar amount to be spent on the agreement is \$170,000. Scope of Service: Must be able to perform or subcontract general construction services to include but not limited to concrete and brick work, roof repair, installation of building entry ways, painting, flooring, carpentry, fencing repair, electrical work, and plumbing. Must be able to provide all necessary equipment and parts to fully complete contracted work. Contractor is responsible for proper use of the building and equipment. Must be able to provide emergency service on a 24 hour a day 7 day a week basis.

BID OPENING DATE - 3/19/2021 5:00:00 PM

RFQ017952 - BERINATO DIANE

CelebrateOne has a need for Marketing and Communication to enable a greater audience for our reduction of infant mortality programs. Please see our full RFP and respond at <https://columbus.Bonfirehub.com/projects>

BID OPENING DATE - 3/21/2021 1:00:00 PM

RFQ018110 - RACKLEY RYAN A

THE CITY BULETIN
BIDS WANTED - PURCHASING OFFICE AND OTHER DIVISIONS

BID OPENING DATE - 3/23/2021 2:00:00 PM

RFQ017950 - JOHNSON SUSAN M

The City of Columbus (hereinafter "City") is accepting bids for Roof Renovations 2020-2021, the work for which consists of of roof replacement and renovation at various facilities, and other such work as may be necessary to complete the contract, in accordance with the drawings, technical specifications, and City of Columbus Construction and Material Specifications as set forth in this Invitation For Bid (IFB). WHERE & WHEN TO SUBMIT BID Bids will only be received electronically by the City of Columbus, Department of Recreation & Parks via Bid Express (www.bidexpress.com). Bids are due Tuesday, March 23, 2021 at 2:00 PM local time. Drawings and technical specifications are available as separate documents at www.bidexpress.com. Drawings and technical specifications are contract documents. The City will be holding a pre-bid conference. Attendance is strongly recommended. It will be held at Berliner Athletic Complex, 325 Greenlawn Ave, Columbus, OH 43223 8:00 am on Wednesday, March 10, 2021. Following this location, the meeting will proceed to the subsequent locations: Schiller Community Recreation Center, 1069 Jaeger St, Columbus, OH 43206 Marion Franklin Recreation Center, 2801 Lockbourne Rd, Columbus, OH 43207 CRPD Warehouse, 1533 Alum Industrial Dr W, Columbus, OH 43209 Driving Park Community Recreation Center, 1100 Rhoads Ave, Columbus, OH 43206 Beatty Community Recreation Center, 247 N Ohio Ave, Columbus, OH 43203 Willis Athletic Complex, 2520 Mock Rd, Columbus, OH 43219 (OPTIONAL) Shadesville Nursery, 6993 S High St, Columbus, OH 43137 (OPTIONAL) Questions pertaining to the drawings and specifications must be submitted in writing only to Columbus Recreation & Parks, ATTN: Chris Scannell, via email at cmscannell@columbus.gov prior to Wednesday, March 17, 2021 at 2 pm local time.

BID OPENING DATE - 3/24/2021 1:00:00 PM

RFQ017984 - Barnes Peter D

BID OPENING DATE - 3/24/2021 2:00:00 PM

RFQ017970 - JOHNSON SUSAN M

The Columbus Recreation and Parks Department (CRPD) is requesting proposals from qualified Consulting Firms for professional design services associated with the Glenwood and Windsor Pools Improvements (Project), to prepare construction documents that will replace the existing Glenwood swimming pool, bath house, and pump house and also replace the Windsor swimming pool and pump house, while keeping the existing bath house that was built in 2012. RFP Pre-Proposal Meeting: A Pre-Proposal Meeting will be held on March 12, 2021 at 1PM. Location – start at Lincoln 545 E. Woodrow Ave, Columbus, OH 43207 then go to Glenwood then Windsor. Consultants are encouraged to visit the site and submit necessary questions per Section 6.3. Estimate 3 hours for meeting and site visits. Proposals will be received by the City until 2:00 PM on March 24, 2021. Proposals received after this date and time will be rejected by the City. Direct questions via e-mail only to: Rachael Dorothy at rrdorothy@columbus.gov

THE CITY BULETIN
BIDS WANTED - PURCHASING OFFICE AND OTHER DIVISIONS

BID OPENING DATE - 3/24/2021 3:00:00 PM

RFQ017818 - WILSON LISA L

The City of Columbus is accepting bids for Southerly WWTP Service Drive Lighting Improvements Project 650260-103009 SCP 11SO, the work for which consists of replacement of traffic light at the US23-SWWTP Service Drive intersection shown in the DPS drawings and the addition of new road lighting along the Service Drive from US23 to the SWWTP guard shack as shown in the DPU drawings, and other such work as may be necessary to complete the contract, in accordance with the drawings, technical specifications, and City of Columbus Construction and Material Specifications as set forth in this Invitation For Bid (IFB). WHERE & WHEN TO SUBMIT BID Bids will only be received electronically by the City of Columbus, Department of Public Utilities via Bid Express (www.bidexpress.com). Bids are due March 24, 2021 at 3:00 P.M. local time. Bids will be opened electronically and responding bids will immediately be posted to Bid Express as "Apparent Bids." DRAWINGS AND TECHNICAL SPECIFICATIONS Drawings and technical specifications are available as separate documents at www.bidexpress.com. Drawings and technical specifications are contract documents. PRE-BID CONFERENCE The contracting agency will be holding a pre-bid web conference on March 10, 2021 at 1 PM. QUESTIONS Questions pertaining to the drawings and specifications must be submitted in writing only to Burgess and Niple Engineering, Inc., ATTN: Christie Ruffner, via email at Christie.ruffner@burgessniple.com prior to March 17, 2021 by 12:00 PM local time. Any questions regarding the bidding process may be sent electronically to DPUConstructionBids@columbus.gov

RFQ017825 - WILSON LISA L

The City of Columbus (hereinafter "City") is accepting bids for Williams Behm Home Sewage Treatment Systems (HSTS) Elimination Project C.I.P No. 650895-100001, the work for which consists of extending sanitary sewer service in Williams Rd/ Behm Rd area and other such work as may be necessary to complete the contract, in accordance with the drawings, technical specifications, and City of Columbus Construction and Material Specifications as set forth in this Invitation For Bid (IFB). WHERE & WHEN TO SUBMIT BID Bids will only be received electronically by the City of Columbus, Department of Public Utilities via Bid Express (www.bidexpress.com). Bids are due March 24, 2021 at 3:00 P.M. local time. Bids will be opened electronically and responding bids will immediately be posted to Bid Express as "Apparent Bids." DRAWINGS AND TECHNICAL SPECIFICATIONS Drawings and technical specifications are available as separate documents at www.bidexpress.com. Drawings and technical specifications are contract documents. QUESTIONS Questions pertaining to the drawings and specifications must be submitted in writing only to the City of Columbus, ATTN: Jehan Alkhayri, PE, via email at jmalkhayri@columbus.gov prior to 5:00 PM on March 17, 2021 local time. Any questions regarding the bidding process may be sent electronically to DPUConstructionBids@columbus.gov.

BID OPENING DATE - 3/25/2021 11:00:00 AM

RFQ018078 - Dyer Tim R

1.0 SCOPE AND CLASSIFICATION 1.1 Scope: This proposal is to provide the City of Columbus with a Universal Term Contract to purchase PVC SDR 35 Sewer Fittings to be used for various repair and replacement projects within the Division of Sewerage and Drainage. The proposed contract will be in effect through March 31, 2023. 1.2 Classification: The successful bidder will provide and deliver PVC SDR 35 Sewer Fittings for the Sewer Maintenance Facility. Bidders are asked to quote discounts off price list/catalog pricing. Manufacture catalogs requested for this bid are from GPK, Harco, Multi-Fittings, JM Manufacturing, Plastic Trends and Tigre. Bidders are required to show experience in providing this type of material and/or services as detailed in these specifications. Only bids utilizing manufactures approved by the City of Columbus will be approved. 1.2.1 Bidder Experience: The offeror must submit an outline of its experience and work history in these types of materials and/or warranty service for the past five years. 1.2.2 Bidder References: The offeror shall have documented proven successful contracts from at least four customers that the offeror supports that are similar in scope, complexity, and cost to the requirements of this specification. 1.3 For additional information concerning this bid, including procedures on how to submit a proposal, you must go to the City of Columbus Vendor Services web site at <http://vendors.columbus.gov/sites/public> and view this bid number.

RFQ018095 - Dyer Tim R

THE CITY BULETIN
BIDS WANTED - PURCHASING OFFICE AND OTHER DIVISIONS

BID OPENING DATE - 3/25/2021 1:00:00 PM

RFQ017874 - Nicole I McCartney

The City of Columbus, Department of Public Service is receiving bids until March 25, 2021 at 1:00 PM local time, for construction services for the Intersection Improvements - Hilliard Rome Road at Feder Road PID 98557, Capital Improvement Project P530086-100027 project. Bids are to be submitted only at www.bidexpress.com. Hard copies shall not be accepted. This project involves widening and resurfacing Hilliard Rome Road, Feder Road and Fisher Road, adding turn lanes at the intersection of Hilliard Rome Road and Feder Road, the installation of sidewalk, ADA curb ramps, a stormwater basin, new storm sewer, curb and gutter, street lighting, mast arm traffic signal at Hilliard Rome Road and Feder Road, and other such work as may be necessary to complete the contract, as set forth in this Invitation For Bid (IFB). A pre-bid meeting will not be held. The DBE Goal for this project is 8%. All bid documents (Invitation for Bid, technical specifications, plans, and future addenda) are available for review and download at www.bidexpress.com. Firms wishing to submit a bid must meet the mandatory requirements stated in the IFB. All questions concerning this project are to be sent to capitalprojects@columbus.gov. The last day to submit questions is March 12, 2021. Phone calls will not be accepted. Responses will be posted on Bid Express as an addendum. Notice of published addenda will be posted on the City's Vendor Services web site and all addenda will be posted on www.bidexpress.com. Bidders who wish to learn more about the Bid Express service or to sign up for an account can visit the Bid Express web site at <https://www.bidexpress.com> or call Bid Express customer support at 1-888-352-BIDX for information. Bidders must also have an account with one of Bid Express' surety verification companies, either Surety 2000 (www.surety2000.com/default.asp) or Insure Vision (web.insurevision.com/ebonding/). Contact them directly to set up an account. Only pre-qualified contractors are eligible to submit bids for this project. Pre-qualification status must be in force at the time of bid, at the time of award, and through the life of the construction contract. The prime contractor must perform no less than 50 percent of the total original price.

BID OPENING DATE - 3/26/2021 2:00:00 PM

RFQ017969 - JOHNSON SUSAN M

The City of Columbus (hereinafter "City") is accepting bids for Phase 1 – Downtown Connector Trail the work for which consists of asphalt pavement repair, removal, and replacement, fence removal/addition, sign installation and other such work as may be necessary to complete the contract, in accordance with the drawings, technical specifications, and City of Columbus Construction and Material Specifications as set forth in this Invitation For Bid (IFB). WHERE & WHEN TO SUBMIT BID Bids will only be received electronically by the City of Columbus, Department of Recreation & Parks via Bid Express (www.bidexpress.com). Bids are due March 26th, 2021 at 2:00 PM local time. Drawings and technical specifications are available as separate documents at www.bidexpress.com. Drawings and technical specifications are contract documents. The City anticipates issuing a notice to proceed around May 2021. All work that requires the full closure of the trail shall be substantially complete within 21 days. All other work and punchlist items shall be complete by November 10th , 2021. Questions pertaining to the drawings and specifications must be submitted in writing only to Columbus Recreation & Parks, ATTN: Kelly Messer, via email at knmesser@columbus.gov prior to Wednesday, March 19th at 2 pm local time.

BID OPENING DATE - 3/30/2021 1:00:00 PM

RFQ017994 - Janice A Hinton

This project is for professional architectural/engineering services for the Facility Condition Assessment and Capital Planning Services. This project is a continuation of the Department of Finance and Management's intent to assess the condition of all City-owned Facilities to in order to effectively plan for Capital Improvements through our existing Capital Planning Software, Asset Planner. Proposals shall be submitted to Bonfire Portal at <https://columbus.bonfirehub.com/projects/view/22404> Hard copies shall not be accepted.

BID OPENING DATE - 3/30/2021 2:00:00 PM

RFQ018059 - JOHNSON SUSAN M

The City of Columbus is accepting Bids for the Gym Floor Screening - 2021 project, the work for which consists of prepping, replacement of damaged floor, floor screening, athletic line painting, and the application/coating of new floor finish and other such work as may be necessary to complete the contract, in accordance with the scope of services set forth in this Invitation For Bid (IFB).

THE CITY BULETIN
BIDS WANTED - PURCHASING OFFICE AND OTHER DIVISIONS

BID OPENING DATE - 3/31/2021 2:00:00 PM

RFQ018062 - JOHNSON SUSAN M

The City of Columbus (hereinafter "City") is accepting bids for Street Tree Installation Spring 2021 - MGI, the work for which consists of street tree installation and other such work as may be necessary to complete the contract, in accordance with the drawings, technical specifications, and City of Columbus Construction and Material Specifications as set forth in this Invitation For Bid (IFB). WHERE & WHEN TO SUBMIT BID Bids will only be received electronically by the City of Columbus, Department of Recreation & Parks via Bid Express (www.bidexpress.com). Bids are due March 31st, 2021 at 2:00pm local time. Bid results will be available on the Bid Express website shortly after the time the bids are due. DRAWINGS AND TECHNICAL SPECIFICATIONS Drawings and technical specifications are available as separate documents at www.bidexpress.com. Drawings and technical specifications are contract documents. Questions regarding the IFB should be submitted to Chad Hoff, City of Columbus, Forestry, via email cdhoff@columbus.gov prior to 3/25/2021 at 4:00pm local time.

RFQ018063 - JOHNSON SUSAN M

The City of Columbus (hereinafter "City") is accepting bids for Street Tree Installation Spring 2021 - UIRF, the work for which consists of street tree installation and other such work as may be necessary to complete the contract, in accordance with the drawings, technical specifications, and City of Columbus Construction and Material Specifications as set forth in this Invitation For Bid (IFB). WHERE & WHEN TO SUBMIT BID Bids will only be received electronically by the City of Columbus, Department of Recreation & Parks via Bid Express (www.bidexpress.com). Bids are due March 31st, 2021 at 2:00pm local time. Bid results will be available on the Bid Express website shortly after the time the bids are due. DRAWINGS AND TECHNICAL SPECIFICATIONS Drawings and technical specifications are available as separate documents at www.bidexpress.com. Drawings and technical specifications are contract documents. Questions regarding the IFB should be submitted to Chad Hoff, City of Columbus, Forestry, via email cdhoff@columbus.gov prior to 3/25/2021 at 4:00pm local time.

BID OPENING DATE - 3/31/2021 3:00:00 PM

RFQ017891 - WILSON LISA L

The City of Columbus is accepting bids for Real Time Control – Alum Creek Storm Tanks, CIP 650009-100001, the work for which consists of constructing 450-ft of 60" corrosion resistant pipe to replace the existing 42" sanitary sewer near Roads End Pl. and College Ave.; rehabilitating the elliptical pipe under Alum Creek near Roads End Pl. , and removing the flap gate on Alum Creek Interceptor Sewer near Airport Dr. and Kelenard Ave., and rehabilitating associated manhole structures, and other such work as may be necessary to complete the contract, in accordance with the plans and specifications set forth in the Invitation For Bid. WHERE & WHEN TO SUBMIT BID Bids will only be received electronically by the City of Columbus, Department of Public Utilities via Bid Express (www.bidexpress.com). Bids are due March 31, 2021 at 3:00 P.M. local time. SPECIFICATIONS Drawings and supplemental specifications are available as separate documents at www.bidexpress.com. Drawings and supplemental specifications are contract documents. QUESTIONS Questions pertaining to the drawings and specifications must be submitted in writing only to the City of Columbus ATTN: Fang Cheng, PhD, P.E via email at fangcheng@columbus.gov prior to March 24, 2021 at 5:00 P.M. local time.

THE CITY BULETIN
BIDS WANTED - PURCHASING OFFICE AND OTHER DIVISIONS

RFQ018044 - Burke Sue A

Scope: This proposal is to provide the City of Columbus with an Indefinite Quantity Agreement Contract to purchase plumbing services to install backwater valves and/or sump pumps as part of Project Dry Basement. The goal of this project is designed to prevent sewer backups in single and two-family homes in Columbus due to surcharging in city sewers from heavy rain or sewer blockages by protecting the home up to the top of casting of the nearest upstream manhole with a Spears or preapproved backwater valve, which allow use of plumbing fixtures above that elevation in the remainder of the home. Only homes deemed eligible by the City of Columbus, Department of Public Utilities, Division of Sewerage and Drainage qualify for this project. Under this project an eligible home with an interior perimeter foundation drain connection to the lateral is also eligible, at the owner's option for the installation of a sump pump that will redirect the foundation drainage away from the sanitary lateral to the sump pump and then discharge that drainage away from the house. The proposed contract will be in effect from the date of execution to and including March 31, 2022 with the possibility of 2 - one year renewals for a total of three years. Classification: The successful bidder will provide all plumbing services to install backwater valves and/or sump pumps in accordance with the technical specifications. Bidders are required to show experience in providing this type of material and/or services as detailed in these specifications. Bidders must bid on both items to be awarded a contract. Multiple Awards: The City may award one or multiple contracts for all items to the lowest, responsive and best bidder(s), in the best interest of the City. The contracts will run concurrently and the City may utilize any contract at the discretion of the City. The City shall not be precluded from contracting for the same or similar work from other contractors, whether during the term of any contract awarded hereunder or otherwise. Bidder Experience: The Offeror shall have a minimum of 3 years continuous successful experience in installing backwater valves and sump pumps in existing basements. Bidder References: The offeror shall have documented proven successful contracts from at least four customers that the offeror supports that are similar in scope, complexity, and cost to the requirements of this specification. Specification Questions: Questions regarding this bid must be submitted on the Bonfire portal by 11:00 am Wednesday, March 24, 2021. Responses will be posted no later than Friday, March 26, 2021 at 4:00 pm. For additional information concerning this bid, including procedures on how to submit a proposal, you must go to the City of Columbus Bonfire web site at <https://columbus.bonfirehub.com/projects/40506/details> and view this bid number.

BID OPENING DATE - 4/1/2021 11:00:00 AM

RFQ017596 - TUNKS JUSTIN R

1.0 SCOPE AND CLASSIFICATION 1.1 Scope: This proposal is to provide the City of Columbus with a Universal Term Contract, "Catalog" firm offer for sale option contract(s), to purchase Detroit Diesel OEM Parts to be used in repair of City vehicles. The bidder shall submit standard published catalogs and price lists of items provided. The proposed contract will be in effect through May 31, 2023. 1.2 Classification: The contract(s) resulting from this bid proposal will provide an option for the purchase and delivery of Detroit Diesel OEM Parts by any agency of the City from the catalogs and price lists provided. Bidders are asked to quote discounts off price list/catalog pricing. Bidders are required to show experience in providing these types of products and warranty service as detailed in these specifications. 1.2.1 Bidder Experience: The offeror must submit an outline of its experience and work history in these types of products and warranty service for the past five years. 1.2.2 Bidder References: The offeror shall have documented proven successful contracts from at least four customers that the offeror supports that are similar in scope, complexity, and cost to the requirements of this specification. 1.3 Specification Questions: Questions regarding this bid must be submitted on the Vendor Services portal by 11:00 am Monday, February 15, 2021. Responses will be posted on the RFQ on Vendor Services no later than Thursday, February 18, 2021 at 11:00 am. 1.4 For additional information concerning this bid, including procedures on how to submit a proposal, you must go to the City of Columbus Vendor Services web site at <http://vendors.columbus.gov/sites/public> and view this bid number.

THE CITY BULETIN
BIDS WANTED - PURCHASING OFFICE AND OTHER DIVISIONS

RFQ017656 - TUNKS JUSTIN R

1.0 SCOPE AND CLASSIFICATION 1.1 Scope: This proposal is to provide the City of Columbus with a Universal Term Contract to purchase Auto Body Repair Services to be used as by the Division of Fleet Management to repair City vehicles. The proposed contract will be in effect through June 30, 2023. 1.2 Classification: The successful bidder will provide Auto Body Repair Services. Bidders are required to show experience in providing this type of material and/or services as detailed in these specifications. 1.2.1 Bidder Experience: The offeror must submit an outline of its experience and work history in these types of materials and/or warranty service for the past five years. 1.2.2 Bidder References: The offeror shall have documented proven successful contracts from at least four customers that the offeror supports that are similar in scope, complexity, and cost to the requirements of this specification. 1.3 Specification Questions: Questions regarding this bid must be submitted on the Vendor Services portal by 11:00 am Monday, February 22, 2021. Responses will be posted on the RFQ on Vendor Services no later than Thursday, February 25, 2021 at 11:00 am. 1.4 Multiple Awards: The City reserves the right of multiple awards for each item to meet the demands of the City's fleet. 1.5 For additional information concerning this bid, including procedures on how to submit a proposal, you must go to the City of Columbus Vendor Services web site at <http://vendors.columbus.gov/sites/public> and view this bid number.

BID OPENING DATE - 4/1/2021 1:00:00 PM

RFQ018000 - Garver Scott M

1.1 Scope: The City of Columbus, Department of Development, is receiving proposals until 1:00 P.M. local time, April 1, 2021, for the 3rd St. Cap Viability Study. Proposals are to be submitted via email only to aacofield@columbus.gov. Hard copies shall not be accepted. The City of Columbus (Ohio), through the Department of Development, is seeking a team of professionals to examine the feasibility of private development on and adjacent to the 3rd Street Bridge that will be reconstructed with the Ohio Department of Transportation's (ODOT) Columbus Crossroads Phase 4B project. The City and ODOT seek to develop the property consistent with the goals of the surrounding neighborhoods and in a complimentary fashion with the public infrastructure projects being undertaken in the area. 1.2 Classification: A pre-proposal meeting will not be held. All addenda shall be posted on the City's Vendor Services web site. Phone calls will not be accepted.

RFQ018014 - Nicole I McCartney

1.1 Scope: The City of Columbus, Department of Public Service is receiving bids until April 1, 2021 at 1:00 PM local time, for construction services for the Pedestrian Safety - Sidewalk Replacement (2021 Tree Root) project. Bids are to be submitted only at www.bidexpress.com. Hard copies shall not be accepted. This project involves repairing sidewalk damaged by City street tree roots by removing and replacing concrete, and other such work as may be necessary to complete the contract, as set forth in this Invitation For Bid (IFB). A pre-bid meeting will not be held. Notice of published addenda will be posted on the City's Vendor Services web site and all addenda will be posted on www.bidexpress.com. 1.2 Classification: All bid documents (Invitation for Bid, technical specifications, plans, and future addenda) are available for review and download at www.bidexpress.com. Firms wishing to submit a bid must meet the mandatory requirements stated in the IFB, including being prequalified by the City of Columbus Office of Construction Prequalification. All questions concerning this project are to be sent to capitalprojects@columbus.gov. The last day to submit questions is March 23, 2021; phone calls will not be accepted. Responses will be posted on Bid Express as an addendum. 1.3 Bid Express: If you do not have an account with Bid Express and you would like to review projects information or submit a bid, you will need to register for an account. Go to www.bidexpress.com in order to sign up.

THE CITY BULETIN
BIDS WANTED - PURCHASING OFFICE AND OTHER DIVISIONS

BID OPENING DATE - 4/7/2021 3:00:00 PM

RFQ017915 - WILSON LISA L

The City of Columbus is accepting bids for Holt Avenue / Somersworth Drive Stormwater System Improvements, CIP 611010-100000, the work for which consists of constructing 1,800 feet of permeable paver parking lane, over 2,000 feet of 12"- 36" storm sewer, over 30 catch basins, and other such work as may be necessary to complete the contract, in accordance with the plans CC16609 and specifications set forth in the Invitation For Bid. WHERE & WHEN TO SUBMIT BID Bids will only be received electronically by the City of Columbus, Department of Public Utilities via Bid Express (www.bidexpress.com). Bids are due April 7th 2021 at 3:00 P.M. local time. Bids will be opened electronically and responding bids will immediately be posted to Bid Express as "Apparent Bids." DRAWINGS AND TECHNICAL SPECIFICATIONS Drawings and technical specifications are available as separate documents at www.bidexpress.com. Drawings and technical specifications are contract documents. PRE-BID CONFERENCE There will be no pre-bid conference for this project. Submit questions as directed below. QUESTIONS Questions pertaining to the drawings and specifications must be submitted in writing only to the City of Columbus, ATTN: Fang Cheng, PhD, PE, via email at facheng@columbus.gov prior to March 31, 2021 5:00 PM local time. Any questions regarding the bidding process may be sent electronically to DPUConstructionBids@columbus.gov.

BID OPENING DATE - 4/8/2021 1:00:00 PM

RFQ018098 - Nicole I McCartney

1.1 Scope: The City of Columbus, Department of Public Service is receiving bids until April 8, 2021 at 1:00 PM local time, for construction services for the Resurfacing – 2021 Project 1 project, CIP No. 530282-912021. Bids are to be submitted only at www.bidexpress.com. Hard copies shall not be accepted. This project involves repairing and resurfacing 84 city streets and constructs 433 ADA curb ramps along those streets. The work consists of milling the existing pavement, overlaying with new asphalt concrete, minor curb replacement, and replacing curb and sidewalk associated with installing ADA wheelchair ramps. Where warranted, the plans also call for areas of full depth pavement repair, and other such work as may be necessary to complete the contract, as set forth in this Invitation For Bid (IFB). A pre-bid meeting will not be held. Notice of published addenda will be posted on the City's Vendor Services web site and all addenda will be posted on www.bidexpress.com. 1.2 Classification: All bid documents (Invitation for Bid, technical specifications, plans, and future addenda) are available for review and download at www.bidexpress.com. Firms wishing to submit a bid must meet the mandatory requirements stated in the IFB, including being prequalified by the City of Columbus Office of Construction Prequalification. All questions concerning this project are to be sent to capitalprojects@columbus.gov. The last day to submit questions is March 30, 2021; phone calls will not be accepted. Responses will be posted on Bid Express as an addendum. 1.3 Bid Express: If you do not have an account with Bid Express and you would like to review projects information or submit a bid, you will need to register for an account. Go to www.bidexpress.com in order to sign up.

BID OPENING DATE - 4/9/2021 1:00:00 PM

RFQ017960 - KINDER KIRSTEN A

The City of Columbus Division of Sewerage and Drainage (DOSD) initiated CIP 610055-100001 to determine the debris accumulation and structural integrity of the City's large diameter storm sewer infrastructure. Phase 2 of this assessment program is situated in the southeast quadrant of the City and approximately bounded by I-670 to the north, Courtright Road to the east, State Route 104 to the south, and Fairwood Avenue to the west. It is anticipated that approximately 101,000 linear feet of large diameter storm sewer infrastructure will be assessed as part of the current project. Based on existing record plan information, the sewers are constructed of varying materials, with diameters ranging from 38- to 216-inches. All RFP documents can be downloaded from Bonfire at <https://columbus.bonfirehub.com/projects/view/40089> and proposals will be received via Bonfire at <https://columbus.bonfirehub.com/projects/view/40089> no later than Friday, April 9, 2021 at 1:00PM. Direct questions to Contract Manager at DPUCapitalRFP@columbus.gov. Deadline for questions is March 24, 2021. Answers to questions will be posted by March 26, 2021 via addendum. There is no pre-proposal meeting.

THE CITY BULETIN
BIDS WANTED - PURCHASING OFFICE AND OTHER DIVISIONS

RFQ018011 - KINDER KIRSTEN A

The City of Columbus, Division of Sewerage and Drainage Southerly Wastewater Treatment Plant (SWWTP) operates a two phase digestion process. This process produces a Class B biosolids product that can be thickened for land application or dewatered for other beneficial reuse options. This project, Phase II (CIP650353-100006), will rehabilitate the acid phase digesters with new covers and other ancillary equipment to create a robust acid phase digestion system. The project includes a phosphorous recovery study to address nutrient loading. An investigation into fats, oils, and grease (FOG) receiving station and feasibility analysis of co-digestion (sludge with organics/food waste) will also be included as part of this project. Pre-proposal meeting will be held March 23, 2021 via virtual Webex. Site tours will be arranged for March 24 and March 29, 2021. All RFP documents shall be downloaded from Bonfire at <https://columbus.bonfirehub.com/projects/view/40410>. Hard copies will not be provided. Proposals shall be uploaded to the Bonfire website at <https://columbus.bonfirehub.com/projects/view/40410>. Proposals will be received by the City until 1:00PM Local Time on Friday, April 9, 2021. No proposals will be accepted thereafter. Direct Proposals to: <https://columbus.bonfirehub.com/projects/view/40410>. No hard copy proposals will be received nor considered. Direct questions via e-mail only to: Contract Manager, DPUCapitalRFP@columbus.gov. No contact is to be made with the City other than with the Contract Manager through e-mail with respect to this proposal or its status. The deadline for questions is Wednesday, March 31, 2021. Answers to questions received will be posted on the City's Vendor Services web site via addendum by Friday, April 2 2021.

BID OPENING DATE - 4/21/2021 3:00:00 PM

RFQ018002 - WILSON LISA L

The City of Columbus is accepting bids for CIP # 670871-100000: Street Lighting Improvements for Circuit 30. This work consists of the complete re-construction of street lighting circuit # 30. The project will involve the separation of the overhead lighting and underground lighting into (2) circuits, as they currently exist as one (current CKT #30). A new underground circuit will be the result. The project will also replace the current HPS lighting, with LED lighting and other such work as may be necessary to complete the contract, in accordance with the drawings technical specifications, and City of Columbus Construction and Material Specifications as set forth in this Invitation For Bid (IFB). WHERE & WHEN TO SUBMIT BID Bids will only be received electronically by the City of Columbus, Department of Public Utilities via Bid Express (www.bidexpress.com). Bids are due Wednesday April 21, 2021 at 3:00 P.M. local time. Bids will be opened electronically and responding bids will immediately be posted to Bid Express as "Apparent Bids." DRAWINGS AND TECHNICAL SPECIFICATIONS Drawings and technical specifications are available as separate documents at www.bidexpress.com. Drawings and technical specifications are contract documents. QUESTIONS Questions pertaining to the drawings and specifications must be submitted in writing via email only to Scott A. Wolfe at sawolfe@columbus.gov prior to 3:00 pm local time on Thursday April 8, 2021. Any questions regarding the bidding process may be sent electronically to DPUConstructionBids@columbus.gov.

Public Notices

The link to the **Columbus City Health Code** pdf shall constitute publication in the City Bulletin of changes to the Columbus City Health Department's Health Code. To go to the Columbus City Health Code, click [here](#) (pdf).

The Columbus City Code's "**Title 7 -- Health Code**" is separate from the Columbus City Health Code. Changes to "Title 7 -- Health Code" are published in the City Bulletin. To go to the Columbus City Code's "Title 7 -- Health Code," click [here](#) (html).

City of Columbus
City Bulletin Report

Office of City Clerk
90 West Broad Street
Columbus OH 43215-9015
columbuscitycouncil.org

Legislation Number: PN0011-2021

Drafting Date: 1/6/2021

Version: 1

Current Status: Clerk's Office for Bulletin

Matter Type: Public Notice

Notice Title: Board of Industrial Relations

Contact name: William Gaines

Contact phone: 614-645-5436

The Board of Industrial Relations holds regular meetings on the 3rd Monday of each month at 1:30pm in hearing room #134, 77 N. Front Street, Columbus, Ohio 43215. Due to observed holidays, the January meeting will be held on January 25, 2021 at 1:30pm. The February meeting will be held February 22, 2021 at 1:30pm.

Legislation Number: PN0018-2021

Drafting Date: 1/14/2021

Version: 1

Current Status: Clerk's Office for Bulletin

Matter Type: Public Notice

Notice/Advertisement Title: Community Relations Commission 2021 Meeting Schedule

Contact Name: Pedro Mejia, Community Relations Coordinator

Contact Telephone Number: 614-645-8141

Contact Email Address: pdmejia@columbus.gov

2021 Community Relations Commission Meeting Schedule

Thursday, January 28, 2021, 9:00 a.m. - 10:00 a.m.

Thursday, March 25, 2021, 9:00 a.m. - 10:00 a.m.

Thursday, May 27, 2021, 9:00 a.m. - 10:00 a.m.

Thursday, July 22, 2021 9:00 a.m. - 10:00 a.m.

Thursday, September 23, 2021, 9:00 a.m. - 10:00 a.m.

Thursday, November 18, 2021 9:00 a.m. - 10:00 a.m.*

*Full meeting followed by retreat.

All meetings will be tentatively held via WebEx Web Conferencing. Please email or call Pedro Mejia for log in information. Any changes to meeting times, dates or location will be published in the city bulletin.

Legislation Number: PN0034-2021

Drafting Date: 2/3/2021

Version: 1

Current Status: Clerk's Office for Bulletin

Matter Type: Public Notice

Notice/Advertisement Title: Far Westside Area Commission Meeting Schedule

Contact Name: Rebecca Deeds
Contact Telephone Number: 614-288-7844
Contact Email Address: redeeds@columbus.gov

Please see attachment.

Legislation Number: PN0035-2021

Drafting Date: 2/3/2021

Version: 1

Current Status: Clerk's Office for Bulletin

Matter Type: Public Notice

Notice/Advertisement Title: West Scioto Area Commission Meeting Schedule

Contact Name: Rebecca Deeds
Contact Telephone Number: 614-288-7844
Contact Email Address: redeeds@columbus.gov

Please see attachment.

Legislation Number: PN0045-2021

Drafting Date: 2/10/2021

Version: 1

Current Status: Clerk's Office for Bulletin

Matter Type: Public Notice

Notice/Advertisement Title: Clintonville Area Commission Meeting Schedule

Contact Name: Katherine Cull
Contact Telephone Number: 614-724-1900
Contact Email Address: khcull@columbus.gov

Please see attachment.

Legislation Number: PN0046-2021

Drafting Date: 2/10/2021

Version: 1

Current Status: Clerk's Office for Bulletin

Matter Type: Public Notice

Notice/Advertisement Title: 5th by Northwest Area Commission Meeting Schedule

Contact Name: Katherine Cull
Contact Telephone Number: 614-724-1900
Contact Email Address: khcull@columbus.gov

Please see attachment.

Legislation Number: PN0047-2021

Drafting Date: 2/10/2021

Version: 1

Current Status: Clerk's Office for Bulletin

Matter Type: Public Notice

Notice/Advertisement Title: University Area Commission 2021 Meeting Schedule
Contact Name: Katherine Cull
Contact Telephone Number: 614-724-1900
Contact Email Address: khcull@columbus.gov

Please see attachment.

Legislation Number: PN0050-2021

Drafting Date: 2/11/2021

Version: 1

Current Status: Clerk's Office for Bulletin

Matter Type: Public Notice

Notice/Advertisement Title: North Central Area Commission Election Has Been Cancelled
Contact Name: Tiffany White
Contact Telephone Number: 614-570-5369
Contact Email Address: twhite9.tw@gmail.com

Please see attachment.

Legislation Number: PN0052-2021

Drafting Date: 2/11/2021

Version: 1

Current Status: Clerk's Office for Bulletin

Matter Type: Public Notice

Notice/Advertisement Title: North Linden Area Commission Amended By-Laws
Contact Name: DeLena Scales
Contact Telephone Number: 614-645-0699
Contact Email Address: dpscales@columbus.gov

Please see attachment.

Legislation Number: PN0054-2021

Drafting Date: 2/12/2021

Version: 1

Current Status: Clerk's Office for Bulletin

Matter Type: Public Notice

Notice/Advertisement Title: Mideast Area Commission 2021 Meeting Schedule

Contact Name: Lynne LaCour

Contact Telephone Number: 614-724-0100

Contact Email Address: ldlacour@columbus.gov

Please see attachment.

Legislation Number: PN0055-2021

Drafting Date: 2/12/2021

Version: 1

Current Status: Clerk's Office for Bulletin

Matter Type: Public Notice

Notice/Advertisement Title: Far East Area Commission 2021 Meeting Schedule

Contact Name: Lynne LaCour

Contact Telephone Number: 614-724-0100

Contact Email Address: ldlacour@columbus.gov

2021 MEETING SCHEDULES

The **Mideast** Area Commission normally meets at **Christ United Methodist Church, 1480 Zettler Rd.** Due to COVID-19, these public meetings are being held virtually. Please visit cbusareacommissions.org for current login information.

to be determined	Zoning & Variance Meetings	Commission Meetings
	the third Tuesday of the month	
	6:30pm	
		January 19, 2021
		February 16, 2021
		March 16, 2021
	April 20, 2021	
	May 18, 2021	
	June 15, 2021	
		July 20, 2021
		August (no mtg.)
		September 21, 2021
		October 19, 2021
		November 16, 2021
	December (no mtg.)	

to be determined

the third Tuesday of the month

6:30pm

January 19, 2021

February 16, 2021

March 16, 2021

April 20, 2021

May 18, 2021

June 15, 2021

July 20, 2021

August (no mtg.)

September 21, 2021

October 19, 2021

November 16, 2021

December (no mtg.)

January 18, 2022

2021 MEETING SCHEDULES

The **Mideast** Area Commission normally meets at **Christ United Methodist Church, 1480 Zettler Rd.** Due to COVID-19, these public meetings are being held virtually. Please visit cbusareacommissions.org for current login information.

Zoning & Variance Meetings

Commission Meetings

to be determined

the third Tuesday of the month

6:30pm

January 19, 2021

February 16, 2021

March 16, 2021

April 20, 2021

May 18, 2021

June 15, 2021

July 20, 2021
August (no mtg.)
September 21, 2021
October 19, 2021
November 16, 2021

December (no mtg.)
January 18, 2022

2021 MEETING SCHEDULES

The **Mideast** Area Commission normally meets at **Christ United Methodist Church, 1480 Zettler Rd.** Due to COVID-19, these public meetings are being held virtually. Please visit **cbusareacommissions.org** for current login information.

to be determined	Zoning & Variance Meetings	Commission Meetings
	6:30pm	the third Tuesday of the month

January 19, 2021
February 16, 2021
March 16, 2021

April 20, 2021
May 18, 2021
June 15, 2021

July 20, 2021
August (no mtg.)
September 21, 2021
October 19, 2021
November 16, 2021

December (no mtg.)
January 18, 2022

2021 MEETING SCHEDULES

The **Mideast** Area Commission normally meets at **Christ United Methodist Church, 1480 Zettler Rd.** Due to COVID-19, these public meetings are being held virtually. Please visit **cbusareacommissions.org** for current login information.

Zoning & Variance Meetings
to be determined

Commission Meetings
6:30pm
the third Tuesday of the month

January 19, 2021

February 16, 2021

March 16, 2021

April 20, 2021

May 18, 2021

June 15, 2021

July 20, 2021

August (no mtg.)

September 21, 2021

October 19, 2021

November 16, 2021

December (no mtg.)

January 18, 2022

Please see attachment.

Legislation Number: PN0056-2021

Drafting Date: 2/12/2021

Current Status: Clerk's Office for Bulletin

Version: 1

Matter Type: Public Notice

Notice/Advertisement Title: Greater South East Area Commission 2021 Meeting Schedule

Contact Name: Lynne LaCour

Contact Telephone Number: 614-724-0100

Contact Email Address: ldlacour@columbus.gov

Please see attached.

Legislation Number: PN0057-2021

Drafting Date: 2/12/2021

Current Status: Clerk's Office for Bulletin

Version: 1

Matter Type: Public Notice

Notice/Advertisement Title: Livingston Area Commission 2021 Meeting Schedule

Contact Name: Jesus Ovalle

Contact Telephone Number: 614-645-7131

Contact Email Address: jdovalle@columbus.gov

LIVINGSTON AVENUE AREA COMMISSION (LAVA-C)

2021 MEETING SCHEDULES

The Livingston Avenue Area Commission normally meets at St. Johns' Learning Center, 640 S. Ohio Avenue. Due to COVID-19, these public meetings are being held virtually. Please visit cbusareacommissions.org for current login information.

Commission Meetings

The third Tuesday of the month

6:30 PM

January 19, 2021

February 16, 2021

March 16, 2021

April 20, 2021

May 18, 2021

June 15, 2021

July 20, 2021

NO AUGUST MEETING

September 21, 2021

October 19, 2021

November 16, 2021

December 21, 2021

January 8, 2022 *NOTE: Annual meeting, second Saturday in January

Legislation Number: PN0058-2021

Drafting Date: 2/12/2021

Version: 1

Current Status: Clerk's Office for Bulletin

Matter Public Notice

Type:

Notice/Advertisement Title: Near East Area Commission 2021 Meeting Schedule

Contact Name: Jesus Ovalle

Contact Telephone Number: 614-645-7131

Contact Email Address: jdovalle@columbus.gov

LIVINGSTON AVENUE AREA COMMISSION (LAVA-C)

2021 MEETING SCHEDULES

The Livingston Avenue Area Commission normally meets at St. Johns' Learning Center, 640 S. Ohio Avenue. Due to COVID-19, these public meetings are being held virtually. Please visit cbusareacommissions.org for current login information.

Commission Meetings

The third Tuesday of the month

6:30 PM

January 19, 2021

February 16, 2021

March 16, 2021

April 20, 2021

May 18, 2021

June 15, 2021

July 20, 2021

NO AUGUST MEETING

September 21, 2021

October 19, 2021

November 16, 2021

December 21, 2021

January 8, 2022 *NOTE: Annual meeting, second Saturday in January

Legislation Number: PN0059-2021

Drafting Date: 2/17/2021

Version: 1

Current Status: Clerk's Office for Bulletin

Matter Type: Public Notice

Notice/Advertisement Title: Civil Service Commission Public Notice

Contact Name: Wendy Brinnon

Contact Telephone Number: (614) 645-7531

Contact Email Address: wcbriannon@columbus.gov

OFFICIAL NOTICE

CIVIL SERVICE COMMISSION

COMPETITIVE EXAMINATION ANNOUNCEMENTS

APPLY ONLINE 24 HOURS A DAY, 7 DAYS A WEEK OR APPLY IN PERSON 9:00 A.M. TO 4:00 P.M. MONDAY THROUGH FRIDAY.

The Civil Service Commission continuously administers competitive examinations. Information regarding examinations, for which the Civil Service Commission is currently accepting applications, is located on our website at www.columbus.gov/civilservice and is also posted at the Commission offices located at 77 North Front Street, 3rd Floor, Columbus, Ohio, as well as on the 1st Floor in the City Self-Serve Job Center. Please note that all visitors are required to produce a picture ID, authenticating their identity, in order to visit the applications area on the third floor. Applicants interested in City jobs or job announcement alerts should check our website or visit the Commission offices.

Legislation Number: PN0061-2021

Drafting Date: 2/17/2021

Version: 1

Current Status: Clerk's Office for Bulletin

Matter Type: Public Notice

Notice/Advertisement Title: Milo Grogan Area Commission 2021 Meeting Schedules

Contact Name: Alfred Akainyah
Contact Telephone Number: 614-645-7964
Contact Email Address: aaakainyah@columbus.gov

**Milo Grogan Area Commission
2021 MEETING SCHEDULES**

The “**Milo Grogan**” Area Commission normally meets at “**862 E 2nd Ave Columbus Ohio 43201**”. Due to COVID-19, these public meetings are being held virtually. Please visit cbusareacommissions.org for current login information.

Zoning & Variance Meetings	Commission Meetings
Scheduled by Zoning Chair prior to AC Meeting	The Second Tuesday of the month
January	January 12, 2021
February	February 9, 2021
March	March 9, 2021
April	April 13, 2021
May	May 11, 2021
June	June 8, 2021
July	July 13, 2021
August	August 10, 2021
September	September 14, 2021
October	October 12, 2021
November	November 9, 2021
December	December 14, 2021
January	January 11, 2022

Legislation Number: PN0062-2021

Drafting Date: 2/17/2021

Version: 1

Current Status: Clerk's Office for Bulletin

Matter Public Notice

Type:

Notice/Advertisement Title: North Central Area Commission 2021 Meeting Schedules

Contact Name: Alfred Akainyah

Contact Telephone Number: 614-645-7964

Contact Email Address: aaakainyah@columbus.gov

**North Central Area Commission
2021 MEETING SCHEDULES**

The “North Central” Area Commission normally meets at “Ohio Dominican University 1216 Sunbury Road Columbus Ohio 43219-Student Center”. Due to COVID-19, these public meetings are being held virtually. Please visit cbusareacommissions.org for current login information.

Zoning & Variance Meetings

Scheduled by Zoning Chair prior to AC Meeting

Commission Meetings

The first Thursday of the month

January	January 7, 2021
February	February 4, 2021
March	March 4, 2021
April	April 1, 2021
May	May 6, 2021
June	June 3, 2021
July	July 1, 2021
August	August -No Meeting
September	September 2, 2021
October	October 7, 2021
November	November 4, 2021
December	December 2, 2021
January	January 6, 2022

Legislation Number: PN0069-2021

Drafting Date: 2/19/2021

Version: 1

Current Status: Clerk's Office for Bulletin

Matter Type: Public Notice

Notice/Advertisement Title: West Scioto Area Commission By-Laws

Contact Name: Rebecca Deeds

Contact Telephone Number: 614-645-6016

Contact Email Address: redeeds@columbus.gov

Please see attachment.

Legislation Number: PN0072-2021

Drafting Date: 2/23/2021

Version: 1

Current Status: Clerk's Office for Bulletin

Matter Type: Public Notice

Notice/Advertisement Title: Milo Grogan Area Commission 2021 By-Law Changes

Contact Name: Melissa Thompkins, Vice Chair

Contact Telephone Number: 614-580-0306

Contact Email Address: melissa.thompkins1@gmail.com

Please see attachment.

Legislation Number: PN0085-2021

Drafting Date: 3/9/2021

Version: 1

Current Status: Clerk's Office for Bulletin

Matter Type: Public Notice

Notice/Advertisement Title: City Council Zoning Meeting, March 22, 2021

Contact Name: Monique Goins-Ransom

Contact Telephone Number: 614-645-0845

Contact Email Address: mlgoins-ransom@columbus.gov

REGULAR MEETING NO. 12 OF CITY COUNCIL (ZONING), MARCH 22, 2021 AT 6:30 P.M.
(via WebEx online/virtual meeting due to COVID-19 stay at home order)

ROLL CALL

READING AND DISPOSAL OF THE JOURNAL

EMERGENCY, TABLED AND 2ND READING OF 30 DAY LEGISLATION

ZONING: TYSON, CHR. E. BROWN M. BROWN DORANS FAVOR REMY HARDIN

0448-2021 To rezone 5076 S. HIGH ST. (43207), being 496.07± acres located at the southeast corner of South High Street and Rathmell Road, From: CPD, Commercial Planned Development, C-2, Commercial, ARLD and AR-12, Apartment Residential, R-2F, Residential, and SR, Suburban Residential districts, To: L-M-2, Limited Manufacturing District (Rezoning #Z20-070).

0458-2021 To grant a Variance from the provisions of Sections 3333.04, Permitted uses in AR-O apartment office district; 3356.03, C-4 Permitted uses; 3309.14, Height district; 3312.29, Parking space; 3321.07(B), Landscaping; 3333.15(C), Basis of computing area; 3333.18(F), Building lines; and 3333.24, Rear yard, of the Columbus City Codes; for the property located at 23 W. 2nd AVE. (43201), to permit a mixed-use development with reduced development standards in the AR-O, Apartment Office District and C-4, Commercial District (Council Variance #CV17-036).

0611-2021 To rezone 840 MICHIGAN AVE. (43215), being 0.62± acres located at the northeast corner of Michigan Avenue and Buttles Avenue, From: M, Manufacturing District, To: AR-3, Apartment Residential District (Rezoning #Z20-091).

0612-2021 To grant a Variance from the provisions of Sections 3312.27, Parking setback line; 3312.49, Minimum numbers of parking spaces required; and 3333.18(B), Building lines, of the Columbus City Codes; for the property located at 840 MICHIGAN AVE. (43215), to permit reduced development standards for an apartment building in the AR-3, Apartment Residential District (Council Variance #CV21-105).

0618-2021 To grant a Variance from the provisions of Sections 3332.039, R-4, Residential District; 3356.03, C-4 Permitted Uses; 3309.14, Height districts; 3312.27, Parking setback line; 3312.49(C), Minimum numbers of parking spaces required; and 3332.21, Building lines, of the Columbus City Codes; for the property located at 120 S. CENTRAL AVE. (43222), to permit a 102-unit apartment complex with reduced development standards in the R-4, Residential and C-4, Commercial Districts (Council Variance #CV20-130).

0620-2021 To grant a Variance from the provisions of Sections 3333.02, AR-12, ARLD, and AR-1, apartment residential district use; 3349.03, Permitted uses; and 3312.49 Minimum numbers of parking spaces required, of the Columbus City Codes; for the property located at 2225 N. CASSADY AVE. (43219), to permit the expansion of a shared living facility with on-site counseling, crisis intervention, and general office areas with a reduction in the required number of parking spaces in the ARLD, Apartment Residential District and I, Institutional District; and to repeal Ordinance #1918-2016, passed July 21, 2016 (Council Variance # CV20-114).

0621-2021 To grant a Variance from the provisions of Sections 3363.01, M, Manufacturing District; 3332.26(E), Minimum side yard permitted; and 3391.07(b), Expansion of nonconforming uses; of the Columbus City codes; for the property located at 75 W. KOSSUTH ST. (43206), to conform an existing single-unit dwelling and to permit a reduced minimum side yard for a detached garage in the M, Manufacturing District (Council Variance #CV21-008).

ADJOURNMENT

Testifying at the City Council Meeting

Until further notice, Columbus City Council meetings will be held in a teleconference format, with members attending via WebEx. While the standard protocols and practices for considering legislation will be followed, interested parties seeking to testify at the meeting are advised as follows:

- Any residents seeking to submit testimony in favor of or in opposition to an ordinance may submit their testimony in writing to the City Clerk. Written testimony must be received by 3:00 p.m. on the day of the meeting. Testimony should be emailed to cityclerkrequests@columbus.gov <<mailto:cityclerkrequests@columbus.gov>>

- Testimony can also be mailed to Columbus City Council, Attn: City Clerk Speaker testimony, 90 West Broad Street, Columbus, Ohio, 43215. Please include contact information (email preferably) and the ordinance/resolution number that you wish to address.
- All parties wishing to speak during Council meeting via WebEx must submit an online speaker slip form available on the Council website at: https://www.columbus.gov/council/information/Online-Speaker-Slip/?utm_medium=email&utm_source=govdelivery no later than 3:00 pm on the day of the Council meeting to request attendance at the meeting. The Clerk will provide the WebEx meeting information allowing those parties to attend the meeting electronically. Those submitting testimony must join the WebEx meeting no later than 5:00 pm on the day of the Council meeting.

Sworn Testimony at the Zoning Committee Meeting of City Council

Any party that is presenting testimony to Columbus City Council on a Council Variance is required to be sworn in prior to giving testimony. In order to accommodate this, parties will be required to attend the meeting via WebEx.

All parties planning to present testimony on a Zoning Committee ordinance must email the City Clerk at cityclerkrequests@columbus.gov no later than 3:00 pm on the day of the zoning meeting to request attendance at the meeting. The Clerk will provide the WebEx meeting information allowing those parties to attend the meeting electronically, and those submitting testimony must join the WebEx meeting no later than 6:30 pm on the day of the zoning meeting. The Zoning Chair will swear in all parties signed up to testify on a Council Variance just prior to the reading of that piece of legislation.

Please note, parties attending the meeting via WebEx and that have presentations on Zoning Committee ordinances can provide those presentations using the WebEx platform. However, when emailing the Clerk to request attendance at the meeting, please attach any presentation that will be provided to Councilmembers.

Other Ways to contact City Council Members

In lieu of submitting speaker testimony at/for the Council meeting, interested parties are also encouraged to reach out to Councilmember offices by phone in advance of council meetings to share concerns or support. Contact information for individual Councilmember offices can be found at www.columbus.gov/council/Contact-City-Council/.

Revised 20201109

Legislation Number: PN0086-2021

Drafting Date: 3/9/2021

Version: 1

Current Status: Clerk's Office for Bulletin

Matter Type: Public Notice

Notice/Advertisement Title: Building Management and Maintenance for COAAA

Contact Name: Phil Rollins

Contact Telephone Number: 614-645-3877

Contact Email Address: prollins@coaaa.org

It is the intent of the Central Ohio Area Agency on Aging, City of Columbus, Recreation and Parks Department to appoint an Agent to manage the property located at 3776 South High Street, Columbus, Ohio 43207. The management services required include administrative, maintenance and contracted services.

Description of Property

3776 South High Street is a single story attached to a three story building with brick façade and wood trim. All floors of the building are occupied with finished lower level offices and an unfinished basement. 3776 South High has approximately 77,047 gross square feet of space.

The Central Ohio Area Agency on Aging is requesting that vendors submit detailed proposals for the services requested in the RFP documents.

RFP Publication Date:

Requests for Proposals will be available on line at www.COAAA.org or by contacting PRollins@coaaa.org beginning March 26, 2021 - April 5, 2021.

Site Visit: Tours of the building will be scheduled April 5 - 7, 2021 (by appointment), at COAAA, 3776 South High Street, Columbus, Ohio 43207, in order to familiarize the Responders with the building to be managed under this RFP. The tours will include mechanical areas, representative office areas, and grounds. **Attendance at this tour is mandatory for any firms intending to submit a proposal in response to this RFP.**

Proposal Due Date: All proposals are due April 30, 2021 at 11:00 A.M.

Legislation Number: PN0087-2021

Drafting Date: 3/9/2021

Current Status: Clerk's Office for Bulletin

Version: 1

Matter Public Notice

Type:

**AGENDA
BOARD OF ZONING ADJUSTMENT
CITY OF COLUMBUS, OHIO
MARCH 23, 2021**

**AGENDA
BOARD OF ZONING ADJUSTMENT
CITY OF COLUMBUS, OHIO
MARCH 23, 2021**

The Board of Zoning Adjustment hears requests for Special Permits, Appeals and Variances to the requirements of the Columbus Zoning Code, Title 33, of the Columbus City Codes. The Board does not hear applications to amend the Official Zoning Map.

The Board of Zoning Adjustment will hold a virtual public hearing (due to Covid-19), via WebEx, on **MONDAY, MARCH 23th, 2021 at 4:30 p.m.**

To join the meeting send an email to the case manager listed at least one day before the meeting for an invitation link. You can also monitor the hearing through the City of Columbus YouTube channel at <http://www.youtube.com/cityofcolumbus>. Further information may be obtained by visiting the City of Columbus Zoning Office website at www.columbus.gov/bzs/zoning/Board-of-Zoning-Adjustment or by calling the Department of Building and Zoning Services, Public Hearings section at 614-645-4522.

SPECIAL NOTE TO APPLICANT: YOU OR YOUR REPRESENTATIVE MUST ATTEND THIS MEETING. It is the rule of the Commission to withdraw an application when a representative is not present.

SIGN LANGUAGE INTERPRETER: A Sign Language Interpreter, to "Sign" this meeting, will be made available for anyone with a need for this service, provided the Department of Building & Zoning Services is made aware of this need and given a reasonable notice of at least forty-eight (48) hours prior to the scheduled meeting time. To schedule an interpreter, please call 614-645-6373 or TDD 614-645-3293.

01. Application No.: BZA20-119

Location: 5607 LYNX DR. (43081), located on the south side of Lynx Drive, approximately 625 feet northwest of Longrifle Road (545-206002; Northland Community Council).

Existing Zoning: PC, Planned Community District

Request: Variance(s) to Section(s): 3312.13(A), Driveway. To increase the maximum width of a driveway from 20 feet to 24.42 feet. 3312.25, Maneuvering. To allow maneuvering on the paved area (as shown on site plan) between the street right-of-way line and the parking setback line.

Proposal: To expand the existing driveway for maneuvering.

Applicant(s): David & Rebecca Suarez; 5607 Lynx Drive; Westerville, Ohio 43081

Attorney/Agent: None

Property Owner(s): Applicant

Planner: Michael Maret, (614) 645-2749; MJMaret@Columbus.gov

02. Application No.: BZA20-126

Location: 1588 FRANKLIN AVE. (43205), located on the north side of Franklin Avenue, approximately 245 feet east of Kelton Avenue (010-014818; Near East Area Commission).

Existing Zoning: R-3, Residential District

Request: Variance(s) to Section(s): 3332.38(F), Private garage. To increase the maximum garage area on a lot from 720 square feet to 987 square feet. 3332.38(G), Private garage. To increase the maximum height of a garage from 15 feet to 19 feet.

Proposal: To construct a 986.6 square-foot garage.

Applicant(s): 108 Investment LLC; c/o Jianshen Cai; 4698 Trabue Road; Columbus, Ohio 43228

Attorney/Agent: None

Property Owner(s): Applicant

Planner: Michael Maret, (614) 645-2749; MJMaret@Columbus.gov

03. Application No.: BZA21-004

Location: 2127 E. LIVINGSTON AVE. (43209), located on the south side of East Livingston Avenue, approximately 395 feet west of Sheridan Avenue (010-011501; Mideast Area Commission).

Existing Zoning: C-4, Commercial District

Request: Variance(s) to Section(s): 3372.704(B), Setback requirements. To increase the maximum building setback along East Livingston Avenue from 25 feet to 40 feet. 3372.705(B), Building design standards. To reduce the minimum width of the principal building from 60 percent of the lot width to 25 percent. 3372.707(D), Landscaping and screening. To not provide screening along the southern alley / lot line that borders a residentially zoned property. 3372.707(E), Landscaping and screening. To not provide screening for a surface parking lot or vehicular circulation area. 3372.709(A), Parking and circulation. To allow circulation aisles between the principal building and the East Livingston Avenue right-of-way.

Proposal: To raze and rebuild a restaurant with a drive-through.

Applicant(s): Northstar Realty; 387 East Livingston Avenue; Columbus, Ohio 43215

Attorney/Agent: Jackson B. Reynolds, III, Atty.; 37 West Broad Street, Suite 460; Columbus, Ohio 43215

Property Owner(s): FK Livingston LLC; 2210 East Livingston Avenue; Columbus, Ohio 43209

Planner: Michael Maret, (614) 645-2749; MJMaret@Columbus.gov

04. Application No.: BZA21-005

Location: 901 INGLESIDE AVE. (43215), located at the southwest corner of Ingleside Avenue and Quality Place (010-037839; Harrison West Society).

Existing Zoning: M, Manufacturing District

Request: Special Permit & Variance(s) to Section(s): 3312.09, Aisle. To reduce the minimum width from 20 feet to 3 feet along the south and west sides of the building due to property lines. 3312.13, Driveway. To reduce the minimum width of a driveway from 20 feet to 3 feet along the south and west sides of the building due to property lines. 3312.25, Maneuvering. To not provide complete on-site maneuvering for vehicles and to provide maneuvering via easements on adjacent parcels. 3312.49(C), Minimum numbers of parking spaces required. To reduce the minimum number of parking spaces from 48 to 23. 3363.24(D), Building lines in an M-manufacturing district. To reduce the required building setback line from 25 feet to 0 feet along Ingleside Avenue and the unimproved frontages west and south of the building. 3389.032, Animal kennel or animal shelter. To grant a Special Permit for an animal kennel with outdoor runs (or outdoor space for the confinement of animals).

Proposal: To convert the existing structure into a mixed-use building and veterinary office.

Applicant(s): Inclusive Properties LLC; c/o Laura Comek; 17 South High Street, Ste 700; Columbus, Ohio 43215

Attorney/Agent: Laura MacGregor Comek, Atty.; 17 South High Street, Ste 700; Columbus, Ohio 43215

Property Owner(s): Applicant

Planner: Michael Maret, (614) 645-2749; MJMaret@Columbus.gov

05. Application No.: BZA21-008

Location: 494 E. DUNEDIN RD. (43214), located on the north side of Dunedin Road, approximately 475 feet west of Indianola Avenue. (010-058252; Clintonville Area Commission).

Existing Zoning: R-3, Residential District

Request: Variance(s) to Section(s): 3332.26, Minimum side yard permitted. To reduce the minimum side yard for a garage from 3 feet to 0 feet. 3332.38(G), Private garage. To increase the height of a garage from 15 feet to 18 feet.

Proposal: To raze and rebuild a two-car garage.

Applicant(s): Dennis Carney; 494 East Dunedin Road; Columbus, Ohio 43214

Attorney/Agent: Capital Construction and Remodeling, Inc., c/o Brandon Harper; 596 Catawba Avenue; Westerville, Ohio 43081

Property Owner(s): Applicant

Planner: Jamie Freise, (614) 645-6350; JFFreise@Columbus.gov

06. Application No.: BZA21-009

Location: 234 E. WOODROW AVE. (43207), located at the northeast corner of East Woodrow Avenue and Bruck Street (010-031687; Columbus Southside Area Commission).

Existing Zoning: R-2F, Residential District

Request: Variance(s) to Section(s): 3321.05(B)(2), Vision clearance. To allow the dwelling to encroach on the 30x30 clear vision triangle. 3332.18(D), Basis of computing area. To increase the building lot coverage from 50 percent to 56 percent.

Proposal: To construct a two-story single-unit dwelling and detached two-car garage.

Applicant(s): NTVP LLC; c/o Talent "Nick" Pho, Member; PO Box 511; Dublin, Ohio 43017

Attorney/Agent: Plank Law Firm; c/o Craig Moncrief, LPA; 411 East Town Street, Floor 2; Columbus, Ohio; 43215

Property Owner(s): Applicant

Planner: Phil B. Bennetch, (614) 645-0078; PBBennetch@Columbus.gov

07. Application No.: BZA21-010

Location: 910 DUBLIN RD. (43215), located on the north side of Dublin Road, approximately 400 feet west of Twin Rivers Drive (010-129527; None).

Existing Zoning: M, Manufacturing District

Request: Special Permit(s) to Section(s): 3389.12, Portable building. To grant a Special Permit for temporary portable buildings.

Proposal: To install temporary portable buildings for laboratory staff.

Applicant(s): City of Columbus; c/o Miriam Siegfried; 90 West Broad Street; Columbus, Ohio 43215

Attorney/Agent: Jacobs; c/o Michael Giangiorano, PE; 2 Easton Oval; Columbus, Ohio 43219

Property Owner(s): Applicant

Planner: Phil B. Bennetch, (614) 645-0078; PBBennetch@Columbus.gov

Legislation Number: PN0088-2021

Drafting Date: 3/10/2021

Version: 1

Current Status: Clerk's Office for Bulletin

Matter Public Notice

Type:

Notice/Advertisement Title: Milo Grogan Area Commission Special Meeting
Contact Name: Melissa Thompkins, Vice Chair
Contact Telephone Number: 614-580-0306
Contact Email Address: Melissa.thompkins1@gmail.com

Milo Grogan Area Commission will hold a special meeting (Virtual/Zoom) on:
March 20, 2021 Time: 12:00 PM EST
Special Meeting Link

Join Zoom Meeting

<https://us02web.zoom.us/j/85741883722>
<[https://urldefense.com/v3/https://us02web.zoom.us/j/85741883722_!!J-4R7rTSYA!JckF88J8NqEEXrzhnkP3gb2DTdLlu pCQUgsTEvj6LdUw6nYra5FkbZH8jvu10a9MOW1WkA\\$>](https://urldefense.com/v3/https://us02web.zoom.us/j/85741883722_!!J-4R7rTSYA!JckF88J8NqEEXrzhnkP3gb2DTdLlu pCQUgsTEvj6LdUw6nYra5FkbZH8jvu10a9MOW1WkA$>)>

Meeting ID: 857 4188 3722
One tap mobile
+19292056099,,85741883722# US (New York)
+13017158592,,85741883722# US (Washington DC)

Dial by your location

- +1 929 205 6099 US (New York)
- +1 301 715 8592 US (Washington DC)
- +1 312 626 6799 US (Chicago)
- +1 669 900 6833 US (San Jose)
- +1 253 215 8782 US (Tacoma)
- +1 346 248 7799 US (Houston)

Meeting ID: 857 4188 3722

Legislation Number: PN0089-2021

Drafting Date: 3/10/2021

Version: 1

Current Status: Clerk's Office for Bulletin

Matter Public Notice

Type:

Notice/Advertisement Title: Milo Grogan Area Commission Virtual Safety Meeting
Contact Name: Melissa Thompkins, Vice Chair
Contact Telephone Number: 614-580-0306
Contact Email Address: melissa.thompkins1@gmail.com

Milo Grogan Area Commission will hold a safety meeting (Virtual/Zoom) on:
March 30, 2021 Time: 6:00 PM EST

Safety Meeting Link:

Join Zoom Meeting

<https://us02web.zoom.us/j/87283896401>

[https://urldefense.com/v3/https://us02web.zoom.us/j/87283896401_!!J-4R7rTSYA!K7AfNlr_CL9hMMvR42-hucHY9HCr9d_9FZQnICrM0JNUv0aI9oB7Lao7xA4ue-MTBLU\\$](https://urldefense.com/v3/https://us02web.zoom.us/j/87283896401_!!J-4R7rTSYA!K7AfNlr_CL9hMMvR42-hucHY9HCr9d_9FZQnICrM0JNUv0aI9oB7Lao7xA4ue-MTBLU$)

Meeting ID: 872 8389 6401

One tap mobile

+13126266799,,87283896401# US (Chicago)

+19292056099,,87283896401# US (New York)

Dial by your location

+1 312 626 6799 US (Chicago)

+1 929 205 6099 US (New York)

+1 301 715 8592 US (Washington DC)

+1 346 248 7799 US (Houston)

+1 669 900 6833 US (San Jose)

+1 253 215 8782 US (Tacoma)

Meeting ID: 872 8389 6401

Should you have any questions or concerns, please feel free to contact Melissa Thompkins @

melissa.thompkins1@gmail.com <<mailto:melissa.thompkins1@gmail.com>>

Thank you

Legislation Number: PN0091-2021

Drafting Date: 3/11/2021

Current Status: Clerk's Office for Bulletin

Version: 1

Matter Public Notice

Type:

Notice/Advertisement Title: Recreation and Parks Committee Public Hearing - Urban Forestry Master Plan

Contact Name: James Carmean

Contact Telephone Number: 614-724-4649

Contact Email Address: jwcarmean@columbus.gov

On Wednesday, March 24, at 4:00 pm, City Council President Pro Tempore Elizabeth Brown will convene a Recreation and Parks Committee Public Hearing to review the Recreation and Parks Department's Urban Forestry Master Plan.

To sign up to speak at this hearing, please email James Carmean at jwcarmean@columbus.gov.

This hearing will be streamed online at <https://www.facebook.com/ColsCouncil> and at <https://www.youtube.com/user/cityofcolumbus>.

Legislation Number: PN0092-2021

Drafting Date: 3/12/2021

Current Status: Clerk's Office for Bulletin

Version: 1

Matter Public Notice

Type:

Notice/Advertisement Title: Public Hearing to discuss proposed gun control provisions within the Columbus City Code

Contact Name: Grant Ames

Contact Telephone Number: (614) 645-4605

Contact Email Address: gmames@columbus.gov

Public Safety Committee Chair Mitchell J. Brown is conducting a public hearing to discuss proposed gun control provisions within the Columbus City Code to prohibit the possession, sale, and transfer of high capacity magazines; require the safe storage of a firearm in a residence where a minor is present; prohibit the unlawful sale of a firearm to a person who makes the purchase with the intension of providing the firearm to a person who is ineligible to legally possess a firearm. The public hearing will be held on March 23, 2021 at 5:00 PM.

Any resident seeking to submit written testimony should submit their testimony to the office of Councilmember Mitchell Brown. Written testimony must be received by 3:00PM on the day of the hearing and should be emailed to Grant Ames to gmames@columbus.gov.

Any resident wishing to appear via WebEx to provide testimony during the virtual hearing should email Grant Ames at gmames@columbus.gov by 3:00 PM on the day of the hearing to request a WebEx speaker link. Each speaker will be limited to remarks lasting no longer than three minutes.

For more information please contact Grant Ames at (614) 645-4605 or gmames@columbus.gov

Legislation Number: PN0094-2021

Drafting Date: 3/12/2021

Current Status: Clerk's Office for Bulletin

Version: 1

Matter Public Notice

Type:

Notice/Advertisement Title: Recovery and Resiliency Committee Meeting

Contact Name: Hannah Reed

Contact Telephone Number: 614-645-8577

Contact Email Address: HCreed@columbus.gov

On September 17, 2020 Mayor Andrew Ginther announced the creation of the Recovery and Resiliency Advisory Committee. The purpose of the committee is to provide advice and counsel on how the City, public sector, non-profit, and private sector partners can support an inclusive economic recovery strategy, build community resiliency, promote shared prosperity and better position all residents to endure future economic challenges. The Committee will not focus on the public health response to and recovery from COVID-19. The last meeting of Phase 1 of the Recovery and Resiliency Advisory Committee's work was held on February 10, 2021. Phase 1 of the Committee's work consisted of a series of panel discussion briefings on the following topics: Economic Base, Job Readiness, Food Security, Housing, Small Business, Government, Digital Inclusion, Accessible Mobility Options, High Growth/Venture, Development, Travel/Tourism/Cultural Institutions, Childcare, and Higher Education.

The next meeting of the Recovery and Resiliency Committee will be held virtually on Wednesday, March 24, 2021 from 3:30 to 5 pm and will discuss the Committee's Phase 2 work.

The meeting will be streamed live on Facebook Live and the City's YouTube channel.

Please contact Recovery@columbus.gov <<mailto:Recovery@columbus.gov>> with any questions. All materials and recordings of Phase 1 meetings can be found on the City's website: <<https://www.columbus.gov/development/rmr/home/>>.

Legislation Number: PN0095-2021

Drafting Date: 3/15/2021

Version: 1

Current Status: Clerk's Office for Bulletin

Matter Public Notice

Type:

Notice/Advertisement Title: Milo Grogan Area Commission March By-Law Changes

Contact Name: Melissa Thompkins

Contact Telephone Number: 614-580-0306

Contact Email Address: melissa.thompkins1@gmail.com

Milo Grogan Area Commission March 2021 Bylaws Changes

Proposed Bylaw Amendment:

Relative to a Commissioner, the process shall be as follows:

- 1) Proposed removal of a Commissioner shall be in writing and signed by at least one-third (1/3) of the Commissioners.
- 2) Said letter shall be submitted at an Executive Committee Meeting for the inclusion on the Regular Meeting agenda and a Special Meeting shall be scheduled. The Special Meeting shall be announced at the Regular Meeting.
- 3) At the Special Meeting, the entire Commission shall vote, either present or by proxy. A two-thirds (2/3) vote of the entire Commission shall be required for Commissioner removal

Should you have any questions or concerns, please feel free to contact Melissa Thompkins @ melissa.thompkins1@gmail.com <<mailto:melissa.thompkins1@gmail.com>>

Thank you

Legislation Number: PN0096-2021

Drafting Date: 3/18/2021

Version: 1

Current Status: Clerk's Office for Bulletin

Matter Type: Public Notice

Notice/Advertisement Title: City Council Zoning Meeting, March 29, 2021
Contact Name: Monique Goins-Ransom
Contact Telephone Number: 614-645-0845
Contact Email Address: mlgoins-ransom@columbus.gov

REGULAR MEETING NO. 14 OF CITY COUNCIL (ZONING), MARCH 29, 2021 AT 6:30 P.M.
[\(via WebEx online/virtual meeting due to COVID-19 stay at home order\)](#)

ROLL CALL

READING AND DISPOSAL OF THE JOURNAL

EMERGENCY, TABLED AND 2ND READING OF 30 DAY LEGISLATION

ZONING: TYSON, CHR. E. BROWN M. BROWN DORANS FAVOR REMY HARDIN

0349-2021 To rezone 641 E. KOSSUTH ST. (43206), being 0.88± acres located at the southwest corner of East Kossuth Street and South 17th Street, From: C-4, Commercial District, To: R-2F, Residential District (Rezoning #Z20-080).

0350-2021 To grant a Variance from the provisions of Sections 3332.05(A)(4), Area district lot width requirements; 3332.14, R-2F area district requirements; and 3332.21, Building lines, of the Columbus City Codes; for the property located at 641 E. KOSSUTH ST. (43206), to permit reduced development standards for single-unit dwellings in the R-2F, Residential District (Council Variance #CV20-090).

0680-2021 To grant a Variance from the provisions of Sections 3332.035, R-3 residential district; 3312.49, Minimum numbers of parking spaces required; 3332.13, R-3 area district requirements; 3332.18(D), Basis of computing area; 3332.21, Building lines; 3332.26(F), Minimum side yard permitted; and 3332.27, Rear yard; of the Columbus City Codes; for the property located at 282 S. MONROE AVE. (43205), to permit a two-unit dwelling with reduced development standards in the R-3, Residential District (Council Variance #CV20-087).

0681-2021 To grant a Variance from the provisions of Sections 3332.037, R-2F residential district; 3332.05, Area district lot width requirements; 3332.14, R-2F area district requirements; 3332.18(D), Basis of computing area; 3332.19, Fronting; 3332.25, Maximum side yards required; 3332.26(F), Minimum side yard permitted; 3332.27, Rear yard; and 3332.28, Side or rear yard obstruction, of the Columbus City Codes; for the property located at 798-800 BRUCK ST. (43206), to permit a two-unit dwelling and a single-unit carriage house on the same lot with reduced development standards in the R-2F, Residential District (Council Variance #CV20-123).

0682-2021 To rezone 3945 S. HAMILTON RD. (43125), being 1.36± acres located on the west side of South Hamilton Road,

800± feet north of State Route 33, From: CPD, Commercial Planned Development District, To: CPD, Commercial Planned Development District (Rezoning #Z20-102).

0698-2021 To grant a Variance from the provisions of Sections 3332.037, R-2F, residential district; 3312.49, Minimum numbers of parking spaces required; 3332.14, R-2F area district requirements; 3332.25(B), Maximum side yards required; 3332.26, Minimum side yard permitted; and 3332.27, Rear yard, of the Columbus City Codes; for the property located at 1005 E. LONG ST. (43205), to permit a four-unit dwelling with reduced development standards in the R-2F, Residential District (Council Variance #CV19-067).

0699-2021 To grant a Variance from the provisions of Sections 3356.03, C-4 permitted uses; 3321.05(B)(1), Vision clearance; and 3356.05(F), C-4 district development limitations, of the Columbus City Codes; for the property located at 1475 N. HIGH ST. (43201), to permit a mixed-use development with reduced development standards in the C-4, Commercial District (Council Variance #CV20-110).

ADJOURNMENT

Testifying at the City Council Meeting

Until further notice, Columbus City Council meetings will be held in a teleconference format, with members attending via WebEx. While the standard protocols and practices for considering legislation will be followed, interested parties seeking to testify at the meeting are advised as follows:

- Any residents seeking to submit testimony in favor of or in opposition to an ordinance may submit their testimony in writing to the City Clerk. Written testimony must be received by 3:00 p.m. on the day of the meeting. Testimony should be emailed to cityclerkrequests@columbus.gov <<mailto:cityclerkrequests@columbus.gov>>
- Testimony can also be mailed to Columbus City Council, Attn: City Clerk Speaker testimony, 90 West Broad Street, Columbus, Ohio, 43215. Please include contact information (email preferably) and the ordinance/resolution number that you wish to address.
- All parties wishing to speak during Council meeting via WebEx must submit an online speaker slip form available on the Council website at: <https://www.columbus.gov/council/information/Online-Speaker-Slip/?utm_medium=email&utm_source=govdelivery>[ww.columbus.gov/council/information/Online-Speaker-Slip/](https://www.columbus.gov/council/information/Online-Speaker-Slip/) no later than 3:00 pm on the day of the Council meeting to request attendance at the meeting. The Clerk will provide the WebEx meeting information allowing those parties to attend the meeting electronically. Those submitting testimony must join the WebEx meeting no later than 5:00 pm on the day of the Council meeting.

Sworn Testimony at the Zoning Committee Meeting of City Council

Any party that is presenting testimony to Columbus City Council on a Council Variance is required to be sworn in prior to giving testimony. In order to accommodate this, parties will be required to attend the meeting via WebEx.

All parties planning to present testimony on a Zoning Committee ordinance must email the City Clerk at cityclerkrequests@columbus.gov <<mailto:cityclerkrequests@columbus.gov>> no later than 3:00 pm on the day of the zoning meeting to request attendance at the meeting. The Clerk will provide the WebEx meeting information allowing those parties to attend the meeting electronically, and those submitting testimony must join the WebEx meeting no later than 6:30 pm on the day of the zoning meeting. The Zoning Chair will swear in all parties signed up to testify on a Council Variance just prior to the reading of that piece of legislation.

Please note, parties attending the meeting via WebEx and that have presentations on Zoning Committee ordinances can provide those presentations using the WebEx platform. However, when emailing the Clerk to request attendance at the meeting, please attach any presentation that will be provided to Councilmembers.

Other Ways to contact City Council Members

In lieu of submitting speaker testimony at/for the Council meeting, interested parties are also encouraged to reach out to Councilmember offices by phone in advance of council meetings to share concerns or support. Contact information for

individual Councilmember offices can be found at [columbus.gov/council/Contact-City-Council/](https://www.columbus.gov/council/Contact-City-Council/)
<<https://www.columbus.gov/council/Contact-City-Council/>>.

Revised 20201109

Legislation Number: PN0288-2020

Drafting Date: 11/25/2020

Version: 1

Current Status: Clerk's Office for Bulletin

Matter Public Notice

Type:

Notice/Advertisement Title: Big Darby Accord Advisory Panel 2021 Schedule

Contact Name: Stephanie Kensler

Contact Telephone Number: 614.645.6821

Contact Email Address: planninginfo@columbus.gov

Meeting Accommodations: It is the policy of the City of Columbus that all City-sponsored public meetings and events are accessible to people with disabilities. If you need assistance in participating in this meeting or event due to a disability as defined under the ADA, please call the City's ADA Coordinator at (614) 645-8871 or e-mail zdjones@columbus.gov at least three (3) business days prior to the scheduled meeting or event to request an accommodation.

Application Deadline^^
(planninginfo@columbus.gov)*

Hearing Date**
(Franklin County Courthouse)+
1:30PM

December 15, 2020
January 12, 2021
February 9, 2021
March 16, 2021
April 13, 2021
May 11, 2021
June 15, 2021
July 13, 2021
August 17, 2021
September 14, 2021
October 12, 2021
November 16, 2021

January 12, 2021
February 9, 2021
March 9, 2021
April 13, 2021
May 11, 2021
June 8, 2021
July 13, 2021
August 10, 2021
September 14, 2021
October 12, 2021
November 9, 2021
December 14, 2021

+ IMPORTANT NOTICE: Due to the COVID-19 pandemic, until further notice, meetings will be held in a digital format with members attending via WebEx. Visit www.columbus.gov/planning for more information. When in-person meetings resume, the location is 373 S. High St., 25th Fl. - Room B

* If you are unable to email, call 614-724-4437 to request alternative delivery options

**Meetings subject to cancellation and locations subject to change. Please contact staff to confirm. Meeting dates, times and locations are also available at www.columbus.gov/planning

^^Date change due to holiday.

^^A grace period of One (1) week is available for applications heard at the *previous* month's Hearing. (i.e. An application heard at the June Hearing may be granted a grace period to apply to the July Hearing.)

Legislation Number: PN0295-2020

Drafting Date: 11/25/2020

Version: 1

Current Status: Clerk's Office for Bulletin

Matter Public Notice

Type:

Notice/Advertisement Title: Brewery District Commission 2021 Meeting Schedule

Contact Name: Planning Division

Contact Telephone Number: 614-724-4437

Contact Email Address: BDC@columbus.gov

It is the policy of the City of Columbus that all City-sponsored public meetings and events are accessible to people with disabilities. If you need assistance in participating in this meeting or event due to a disability as defined under the ADA, please call the City's ADA Coordinator at (614) 645-8871 or e-mail zdjones@columbus.gov at least three (3) business days prior to the scheduled meeting or event to request an accommodation.

Application Deadline^^
(BDC@columbus.gov)*
4:00p.m.

Business Meeting Date**
(111 N Front St., Rm 313)+
12:00p.m.

Hearing Date**
(111 N Front St. Hearing Rm 204)+
4:00p.m.

December 11, 2020
January 8, 2021
February 5, 2021
March 5, 2021
April 9, 2021
May 7, 2021
June 4, 2021
July 9, 2021
August 6, 2021
September 10, 2021
October 8, 2021
November 5, 2021
December 10, 2021

December 17, 2020^
January 21, 2021
February 18, 2021
March 18, 2021
April 22, 2021
May 20, 2021
June 17, 2021
July 22, 2021
August 19, 2021
September 23, 2021
October 21, 2021
November 18, 2021
December 16, 2021^

January 7, 2021
February 4, 2021
March 4, 2021
April 1, 2021
May 6, 2021
June 3, 2021
July 1, 2021
August 5, 2021
September 2, 2021
October 7, 2021
November 4, 2021
December 2, 2021
January 6, 2022

+ IMPORTANT NOTICE: Due to the COVID-19 pandemic, until further notice, meetings will be held in a digital format with members attending via WebEx. Visit www.columbus.gov/planning for more information.

* If you are unable to email, call 614-724-4437 to request alternative delivery options

** Meetings subject to cancellation and locations subject to change. Please contact staff to confirm. Meeting dates, times and locations are also available at www.columbus.gov/planning. The Hearing time will change to 4:00 p.m. beginning in July 2020.

^Date change due to holiday

^^A grace period of One (1) week is available for applications heard at the *previous* month's Hearing. (i.e. An application heard at the June Hearing may be granted a grace period to apply to the July Hearing.)

Legislation Number: PN0296-2020

Drafting Date: 11/25/2020

Version: 1

Current Status: Clerk's Office for Bulletin

Matter Type: Public Notice

Notice/Advertisement Title: Downtown Commission 2021 Meeting Schedule

Contact Name: Luis Teba

Contact Telephone Number: 614-645-8062

Contact Email Address: DC@columbus.gov

Meeting Accommodations: It is the policy of the City of Columbus that all City-sponsored public meetings and events are accessible to people with disabilities. If you need assistance in participating in this meeting or event due to a disability as defined under the ADA, please call the City's ADA Coordinator at (614) 645-8871 or e-mail zdjones@columbus.gov at least three (3) business days prior to the scheduled meeting or event to request an accommodation.

Application Deadline^^ (DC@columbus.gov) *	Business Meeting** (111 N. Front St., Rm #312) 8:30am	Regular Meeting** (111 N. Front St. Rm. #204) 8:30am
December 29, 2020	January 12, 2021	January 26, 2021
January 27, 2021	February 9, 2021	February 23, 2021
February 24, 2021	March 9, 2021	March 23, 2021
March 30, 2021	April 13, 2021	April 27, 2021
April 28, 2021	May 11, 2021	May 25, 2021
May 26, 2021	June 8, 2021	June 22, 2021
June 29, 2021	July 13, 2021	July 27, 2021
July 28, 2021	August 10, 2021	August 24, 2021
August 31, 2021	September 14, 2021	September 28, 2021
September 29, 2021	October 12, 2021	October 26, 2021
October 27, 2021	November 9, 2021	November 17, 2021^
November 23, 2021	December 7, 2021	December 15, 2021^

+ IMPORTANT NOTICE: Due to the COVID-19 pandemic, until further notice, meetings will be held in a digital format with members attending via WebEx. Visit www.columbus.gov/planning for more information.

* If you are unable to email, call 614-724-4437 to request alternative delivery options

**Meetings subject to cancellation. Please contact staff to confirm.

^Date change due to holiday. November 17th and December 15th are on Wednesday.

^^A grace period of One (1) week is available for applications heard at the *previous* month's Hearing. (i.e. An application heard at the June Hearing may be granted a grace period to apply to the July Hearing.)

Legislation Number: PN0297-2020

Drafting Date: 11/25/2020

Current Status: Clerk's Office for Bulletin

Version: 1

Matter Public Notice

Type:

Notice/Advertisement Title: East Franklinton Review Board 2021 Meeting Schedule

Contact Name: Belkis Schoenhals

Contact Telephone Number:

Contact Email Address: efrb@columbus.gov

Meeting Accommodations: It is the policy of the City of Columbus that all City-sponsored public meetings and events are accessible to people with disabilities. If you need assistance in participating in this meeting or event due to a disability as defined under the ADA, please call the City's ADA Coordinator at (614) 645-8871 or e-mail zdjones@columbus.gov at least three (3) business days prior to the scheduled meeting or event to request an accommodation.

Application Deadline^^ (efrb@columbus.gov)*	Business Meeting** (111 N. Front St., Rm #312)+ 12:00pm	Regular Meeting** (111 N. Front St. Rm. #204)+ 3:00pm
December 30, 2020	January 13, 2021	January 27, 2021
January 28, 2021	February 10, 2021	February 24, 2021
February 25, 2021	March 10, 2021	March 24, 2021
March 31, 2021	April 14, 2021	April 28, 2021
April 29, 2021	May 12, 2021	May 26, 2021
May 27, 2021	June 9, 2021	June 23, 2021
June 30, 2021	July 14, 2021	July 28, 2021
July 29, 2021	August 11, 2021	August 25, 2021
August 26, 2021	September 8, 2021	September 22, 2021
September 29, 2021	October 13, 2021	October 27, 2021
October 28, 2021	November 10, 2021	November 22, 2021 [^]
November 24, 2021	December 8, 2021	December 22, 2021

+ IMPORTANT NOTICE: Due to the COVID-19 pandemic, until further notice, meetings will be held in a digital format with members attending via WebEx. Visit www.columbus.gov/planning for more information.

* If you are unable to email, call 614-724-4437 to request alternative delivery options

**Meetings subject to cancellation. Please contact staff to confirm.

[^]Date change due to holiday. November 22nd is on a Monday.

^^A grace period of One (1) week is available for applications heard at the *previous* month's Hearing. (i.e. An application heard at the

June Hearing may be granted a grace period to apply to the July Hearing.)

Legislation Number: PN0298-2020

Drafting Date: 11/25/2020

Version: 1

Current Status: Clerk's Office for Bulletin

Matter Type: Public Notice

Notice/Advertisement Title: German Village Commission 2021 Meeting Schedule **REVISED**

Contact Name:

Contact Telephone Number:

Contact Email Address: GVC@columbus.gov

It is the policy of the City of Columbus that all City-sponsored public meetings and events are accessible to people with disabilities. If you need assistance in participating in this meeting or event due to a disability as defined under the ADA, please call the City's ADA Coordinator at (614) 645-8871 or e-mail zdjones@columbus.gov at least three (3) business days prior to the scheduled meeting or event to request an accommodation.

Application Deadline^^
(GVC@columbus.gov)*
Rm.204)+

Business Meeting Date**
(111 N. Front St., 3rd Fl. Rm. 313)+

Hearing Date**
(111 N. Front St., 2nd Fl.

12:00pm

4:00pm

December 9, 2020
January 6, 2021
February 3, 2021
March 10, 2021
April 7, 2021
May 5, 2021
June 9, 2021
July 7, 2021
August 11, 2021
September 8, 2021
October 6, 2021
November 10, 2021
December 8, 2021

December 22, 2020
January 19, 2021
February 16, 2021
March 23, 2021
April 20, 2021
May 18, 2021
June 22, 2021
July 20, 2021
August 24, 2021
September 21, 2021
October 19, 2021
November 23, 2021
December 21, 2021

January 5, 2021
February 2, 2021
March 2, 2021
April 6, 2021
May 4, 2021
June 1, 2021
July 6, 2021
August 3, 2021
September 7, 2021
October 5, 2021
November 9, 2021^
December 7, 2021
January 4, 2022

+ IMPORTANT NOTICE: Due to the COVID-19 pandemic, until further notice, meetings will be held in a digital format with members attending via WebEx. Visit www.columbus.gov/planning for more information.

* If you are unable to email, call 614-724-4437 to request alternative delivery options

**Meetings subject to cancellation and locations subject to change. Please contact staff to confirm. Meeting dates, times and locations are also available at www.columbus.gov/planning

^Date change due to holiday.

^^ A grace period of One (1) week is available for applications heard at the *previous* month's Hearing. (i.e. An application heard at the June Hearing may be granted a grace period to apply to the July Hearing.)

Legislation Number: PN0299-2020

Drafting Date: 11/25/2020

Current Status: Clerk's Office for Bulletin

Version: 1

Matter Public Notice

Type:

Notice/Advertisement Title: Historic Resource Commission 2021 Meeting Schedule -

Contact Name:

Contact Telephone Number:

Contact Email Address: HRC@columbus.gov

It is the policy of the City of Columbus that all City-sponsored public meetings and events are accessible to people with disabilities. If you need assistance in participating in this meeting or event due to a disability as defined under the ADA, please call the City's ADA Coordinator at (614) 645-8871 or e-mail zdjones@columbus.gov at least three (3) business days prior to the scheduled meeting or event to request an accommodation.

Application Deadline^^ (HRC@columbus.gov)* 4:00p.m.	Business Meeting Date** (111 N. Front St., Rm 313)+ 12:00p.m.	Hearing Date** (111 N. Front St. Hearing earing HRm. 204)+ 4:00p.m.
December 23, 2020^	January 7, 2021	January 21, 2021
January 22, 2021	February 4, 2021	February 18, 2021
February 19, 2021	March 4, 2021	March 18, 2021
March 19, 2021	April 1, 2021	April 15, 2021
April 23, 2021	May 6, 2021	May 20, 2021
May 21, 2021	June 3, 2021	June 17, 2021
June 18, 2021	July 1, 2021	July 15, 2021
July 23, 2021	August 5, 2021	August 19, 2021
August 20, 2021	September 2, 2021	September 16, 2021
September 24, 2021	October 7, 2021	October 21, 2021
October 22, 2021	November 4, 2021	November 18, 2021
November 19, 2021	December 2, 2021	December 16, 2021
December 23, 2021^	January 6, 2022	January 20, 2022

+ IMPORTANT NOTICE: Due to the COVID-19 pandemic, until further notice, meetings will be held in a digital format with members attending via WebEx. Visit www.columbus.gov/planning for more information.

* If you are unable to email, call 614-724-4437 to request alternative delivery options

**Meetings subject to cancellation and locations subject to change. Please contact staff to confirm. Meeting dates, times and locations are also available at www.columbus.gov/planning

^Date change due to holiday.

^^A grace period of One (1) week is available for applications heard at the *previous* month's Hearing. (i.e. An application heard at the June Hearing may be granted a grace period to apply to the July Hearing.)

Legislation Number: PN0300-2020

Drafting Date: 11/25/2020

Version: 1

Current Status: Clerk's Office for Bulletin

Matter Type: Public Notice

Notice/Advertisement Title: Italian Village Commission 2021 Meeting Schedule

Contact Name:

Contact Telephone Number:

Contact Email Address: IVC@columbus.gov

It is the policy of the City of Columbus that all City-sponsored public meetings and events are accessible to people with disabilities. If you need assistance in participating in this meeting or event due to a disability as defined under the ADA, please call the City's ADA Coordinator at (614) 645-8871 or e-mail zdjones@columbus.gov at least three (3) business days prior to the scheduled meeting or event to request an accommodation.

Application Deadline^^
(IVC@columbus.gov)*
4:00p.m.

Business Meeting Date**
(111 N. Front St. Rm 313) +
12:00p.m.

Hearing Date**
(111 N. Front St. Hearing Rm. 204)+
4:00p.m.

December 16, 2020
January 13, 2021
February 10, 2021
March 17, 2021
April 14, 2021
May 12, 2021
June 16, 2021
July 14, 2021
August 18, 2021
September 15, 2021
October 13, 2021
November 17, 2021
December 15, 2021

December 29, 2020
January 26, 2021
February 23, 2021
March 30, 2021
April 27, 2021
May 25, 2021
June 29, 2021
July 27, 2021
August 31, 2021
September 28, 2021
October 26, 2021
November 30, 2021
December 28, 2021

January 12, 2021
February 9, 2021
March 9, 2021
April 13, 2021
May 11, 2021
June 8, 2021
July 13, 2021
August 10, 2021
September 14, 2021
October 12, 2021
November 9, 2021
December 14, 2021
January 11, 2022

+ IMPORTANT NOTICE: Due to the COVID-19 pandemic, until further notice, meetings will be held in a digital format with members attending via WebEx. Visit www.columbus.gov/planning for more information.

* If you are unable to email, call 614-724-4437 to request alternative delivery options

**Meetings subject to cancellation and locations subject to change. Please contact staff to confirm. Meeting dates, times and locations are also available at www.columbus.gov/planning

^Date change due to holiday.

^^A grace period of One (1) week is available for applications heard at the *previous* month's Hearing. (i.e. An application heard at the June Hearing may be granted a grace period to apply to the July Hearing.)

Legislation Number: PN0301-2020

Drafting Date: 11/25/2020

Version: 1

Current Status: Clerk's Office for Bulletin

Matter Public Notice

Type:

Notice/Advertisement Title: Rocky Fork-Blacklick Accord 2021 Meeting Schedule

Contact Name: Stephanie Kensler

Contact Telephone Number: 614.645.6821

Contact Email Address: snkensler@columbus.gov

Meeting Accommodations: It is the policy of the City of Columbus that all City-sponsored public meetings and events are accessible to people with disabilities. If you need assistance in participating in this meeting or event due to a disability as defined under the ADA, please call the City's ADA Coordinator at (614) 645-8871 or e-mail zdjones@columbus.gov at least three (3) business days prior to the scheduled meeting or event to request an accommodation.

Application Deadline^^

planninginfo@columbus.gov*

(New Albany Village Hall)+

6:00pm+ (4pm virtual)+

Hearing Dates**

December 23, 2020^	January 21, 2021
January 21, 2021	February 18, 2021
February 18, 2021	March 18, 2021
March 18, 2021	April 15, 2021
April 22, 2021	May 20, 2021
May 20, 2021	June 17, 2021
June 17, 2021	July 15, 2021
July 22, 2021	August 19, 2021
August 19, 2021	September 16, 2021
September 23, 2021	October 21, 2021
October 21, 2021	November 18, 2021
November 18, 2021	December 16, 2021

+ IMPORTANT NOTICE: Due to the COVID-19 pandemic, until further notice, meetings will be held in a digital format with members attending via WebEx and the start time will be 4:00 PM. Visit www.columbus.gov/planning for more information. When in-person meetings resume, the location is 99 W. Main St. New Albany, OH 43054 and the start time will be 6:00 PM.

* If you are unable to email, call 614-724-4437 to request alternative delivery options

**Meetings subject to cancellation and locations subject to change. Please contact staff to confirm. Meeting dates, times and locations are also available at www.columbus.gov/planning

^Date change due to holiday.

^^A grace period of One (1) week is available for applications heard at the *previous* month's Hearing. (i.e. An application heard at the June Hearing may be granted a grace period to apply to the July Hearing.)

Legislation Number: PN0302-2020

Drafting Date: 11/25/2020

Current Status: Clerk's Office for Bulletin

Version: 1

Matter Public Notice

Type:

Notice/Advertisement Title: University Impact District Review Board 2021 Meeting Schedule

Contact Name: Patrick Holland

Contact Telephone Number: 614-645-3507

Contact Email Address: uidrb@columbus.gov

Meeting Accommodations: It is the policy of the City of Columbus that all City-sponsored public meetings and events are accessible to people with disabilities. If you need assistance in participating in this meeting or event due to a disability as defined under the ADA, please call the City's ADA Coordinator at (614) 645-8871 or e-mail zdjones@columbus.gov at least three (3) business days prior to the scheduled meeting or event to request an accommodation.

Application Deadline^^ (uidrb@columbus.gov)*	Business Meeting** (111 N. Front St. Rm. #313)+ 12:00pm	Regular Meeting** (111 N. Front St. Rm. #204)+ 4:00pm
December 31, 2020	January 14, 2021	January 28, 2021
January 29, 2021	February 11, 2021	February 25, 2021
February 26, 2021	March 11, 2021	March 25, 2021
March 26, 2021	April 8, 2021	April 22, 2021
April 29, 2021	May 13, 2021	May 27, 2021
May 28, 2021	June 10, 2021	June 24, 2021
June 25, 2021	July 8, 2021	July 22, 2021
July 29, 2021	August 12, 2021	August 26, 2021
August 27, 2021	September 9, 2021	September 23, 2021
September 29, 2021	October 14, 2021	October 28, 2021
October 29, 2021	November 4, 2021	November 18, 2021^
November 24, 2021	December 2, 2021	December 16, 2021^

+ IMPORTANT NOTICE: Due to the COVID-19 pandemic, until further notice, meetings will be held in a digital format with members attending via WebEx. Visit www.columbus.gov/planning for more information.

* If you are unable to email, call 614-724-4437 to request alternative delivery options

**Meetings subject to cancellation. Please contact staff to confirm dates and Room location for Business Meetings

^Date and location change due to holiday - Room #205

^^A grace period of One (1) week is available for applications heard at the *previous* month's Hearing. (i.e. An application heard at the June Hearing may be granted a grace period to apply to the July Hearing.)

Legislation Number: PN0306-2020

Drafting Date: 11/30/2020

Version: 1

Current Status: Clerk's Office for Bulletin

Matter Public Notice

Type:

Notice/Advertisement Title: Victorian Village Commission 2021 Meeting Schedule

Contact Name: Sarah Medwig

Contact Telephone Number:

Contact Email Address: VVC@columbus.gov

It is the policy of the City of Columbus that all City-sponsored public meetings and events are accessible to people with disabilities. If you need assistance in participating in this meeting or event due to a disability as defined under the ADA, please call the City's ADA Coordinator at (614) 645-8871 or e-mail zdjones@columbus.gov at least three (3) business days prior to the scheduled meeting or event to request an accommodation.

Application Deadline^^
(VVC@columbus.gov)*
4:00p.m.

Business Meeting Date**
(111 N. Front St., 3rd Fl. Rm. 313)+
12:00p.m.

Hearing Date**
(111 N. Front St., 2nd Fl. Rm.204)+
4:00p.m.

December 17, 2020
January 14, 2021
February 11, 2021
March 18, 2021
April 15, 2021
May 13, 2021
June 17, 2021
July 15, 2021
August 12, 2021
September 16, 2021
October 14, 2021
November 11, 2021
December 16, 2021

December 30, 2020
January 27, 2021
February 24, 2021
March 31, 2021
April 28, 2021
May 26, 2021
June 30, 2021
July 28, 2021
August 25, 2021
September 29, 2021
October 27, 2021
November 24, 2021
December 29, 2021

January 13, 2021
February 10, 2021
March 10, 2021
April 14, 2021
May 12, 2021
June 9, 2021
July 14, 2021
August 11, 2021
September 8, 2021
October 13, 2021
November 10, 2021
December 8, 2021
January 12, 2022

+ IMPORTANT NOTICE: Due to the COVID-19 pandemic, until further notice, meetings will be held in a digital format with members attending via WebEx. Visit www.columbus.gov/planning for more information.

* If you are unable to email, call 614-724-4437 to request alternative delivery options

**Meetings subject to cancellation and locations subject to change. Please contact staff to confirm. Meeting dates, times and locations are also available at www.columbus.gov/planning. The Hearing time changed to 4:00 p.m. in July 2020.

^Date change due to holiday.

^^A grace period of One (1) week is available for applications heard at the *previous* month's Hearing. (i.e. An application heard at the June Hearing may be granted a grace period to apply to the July Hearing.)

Legislation Number: PN0318-2020

Drafting Date: 12/10/2020

Version: 1

Current Status: Clerk's Office for Bulletin

Matter Type: Public Notice

Notice/Advertisement Title: Land Review Commission 2021 Schedule

Contact Name: Mark Lundine

Contact Telephone Number: 614-645-1693

Contact Email Address: malundine@columbus.gov

The following scheduled Land Review Commission meetings are subject to cancellation. Please contact staff member to confirm.

9:00am

January 21, 2021

February 18, 2021

March 18, 2021

April 15, 2021

May 20, 2021

June 17, 2021

July 15, 2021

August 19, 2021

September 16, 2021

October 21, 2021

November 18, 2021

December 16, 2021

IMPORTANT NOTICE: Due to the COVID-19 pandemic, until further notice, meetings will be held in a digital format with members attending via WebEx.

Meeting Accommodations: It is the policy of the City of Columbus that all City-sponsored public meetings and events are accessible to people with disabilities. If you need assistance in participating in this meeting or event due to a disability as defined under the ADA, please call the City's ADA Coordinator at (614) 645-8871 or e-mail zdjones@columbus.gov at least three (3) business days prior to the scheduled meeting or event to request an accommodation.

Legislation Number: PN0322-2020

Drafting Date: 12/16/2020

Current Status: Clerk's Office for Bulletin

Version: 1

Matter Public Notice

Type:

Notice/Advertisement Title:

Columbus Recreation and Parks
2021 Commission Meetings - TENTATIVE

Contact Name: Stephanie Brock
Contact Telephone Number: 614-645-5932
Contact Email Address: sybrock@columbus.gov

Columbus Recreation and Parks
2021 Commission Meetings - TENTATIVE

NOTICE OF REGULAR MEETINGS

COLUMBUS RECREATION AND PARKS COMMISSION

The Recreation and Parks Commission, appointed and organized under the Charter of the City of Columbus, Section 112-1 is empowered to equip, operate, direct and maintain all the existing recreational and park facilities. In addition, said Commission exercises certain powers and duties as specified in Sections 112-1 and 112-2 of the Columbus City Charter.

Please take notice that meetings of the Recreation and Parks Commission will be held at 8:30a.m. on the following dates and locations (unless otherwise posted):

Wednesday, January 13, 2021 - Video web meeting link: <<<https://us02web.zoom.us/j/84353272387>>>

Meeting ID: 843 5327 2387

Phone #: +1-929-205-6099, Conference Code: 84353272387# US (New York)
Phone #: +1-301-715-8592, Conference Code: 84353272387# US (Washington D.C)

Wednesday, February 10, 2021 - Video web meeting link: <<<https://us02web.zoom.us/j/84353272387>>>

Meeting ID: 843 5327 2387

Phone #: +1-929-205-6099, Conference Code: 84353272387# US (New York)
Phone #: +1-301-715-8592, Conference Code: 84353272387# US (Washington D.C)

Wednesday, March 10, 2021 - Video web meeting link: <<<https://us02web.zoom.us/j/84353272387>>>

Meeting ID: 843 5327 2387

Phone #: +1-929-205-6099, Conference Code: 84353272387# US (New York)
Phone #: +1-301-715-8592, Conference Code: 84353272387# US (Washington D.C)

Wednesday, April 14, 2021 - Video web meeting link: <<<https://us02web.zoom.us/j/84353272387>>>

Meeting ID: 843 5327 2387

Phone #: +1-929-205-6099, Conference Code: 84353272387# US (New York)
Phone #: +1-301-715-8592, Conference Code: 84353272387# US (Washington D.C)

Wednesday, May 12, 2021 - *Video web meeting link:* <<<https://us02web.zoom.us/j/84353272387>>

Meeting ID: 843 5327 2387

Phone #: +1-929-205-6099, Conference Code: 84353272387# US (New York)

Phone #: +1-301-715-8592, Conference Code: 84353272387# US (Washington D.C)

Wednesday, June 9, 2021 - *Video web meeting link:* <<<https://us02web.zoom.us/j/84353272387>>

Meeting ID: 843 5327 2387

Phone #: +1-929-205-6099, Conference Code: 84353272387# US (New York)

Phone #: +1-301-715-8592, Conference Code: 84353272387# US (Washington D.C)

Wednesday, July 14, 2021 - *Video web meeting link:* <<<https://us02web.zoom.us/j/84353272387>>

Meeting ID: 843 5327 2387

Phone #: +1-929-205-6099, Conference Code: 84353272387# US (New York)

Phone #: +1-301-715-8592, Conference Code: 84353272387# US (Washington D.C)

August Recess - No Meeting

Wednesday, September 8, 2021 - *Video web meeting link:* <<<https://us02web.zoom.us/j/84353272387>>

Meeting ID: 843 5327 2387

Phone #: +1-929-205-6099, Conference Code: 84353272387# US (New York)

Phone #: +1-301-715-8592, Conference Code: 84353272387# US (Washington D.C)

Wednesday, October 13, 2021 - *Video web meeting link:* <<<https://us02web.zoom.us/j/84353272387>>

Meeting ID: 843 5327 2387

Phone #: +1-929-205-6099, Conference Code: 84353272387# US (New York)

Phone #: +1-301-715-8592, Conference Code: 84353272387# US (Washington D.C)

Wednesday, November 10, 2021 - *Video web meeting link:* <<<https://us02web.zoom.us/j/84353272387>>

Meeting ID: 843 5327 2387

Phone #: +1-929-205-6099, Conference Code: 84353272387# US (New York)

Phone #: +1-301-715-8592, Conference Code: 84353272387# US (Washington D.C)

Wednesday, December 8, 2021 - *Video web meeting link:* <<<https://us02web.zoom.us/j/84353272387>>

Meeting ID: 843 5327 2387

Phone #: +1-929-205-6099, Conference Code: 84353272387# US (New York)

Phone #: +1-301-715-8592, Conference Code: 84353272387# US (Washington D.C)

In the event no proper business exists the meeting may be cancelled without further notice. For further information you may contact the Columbus Recreation and Parks Department, 1111 East Broad Street, Suite 200, Columbus, Ohio 43205 (Telephone: 614-645-3319).

Paul R. Rakosky, Director
Columbus Recreation and Parks Department

Far West Side Area Commission Meeting Dates

<u>Interim Meeting</u>	<u>Regular Meeting</u>
3rd Tuesday of month	4th Tuesday of month
October 15, 2019	October 22, 2019
November 19, 2019	November 26, 2019
December 17, 2019	
January 21, 2020	January 28, 2020
February 18, 2020	February 25, 2020
March 17, 2020	
April 21, 2020	April 28, 2020
May 19, 2020	May 26, 2020
June 16, 2020	June 23, 2020
July 21, 2020	July 28, 2020
August 18, 2020	August 25, 2020
September 15, 2020	September 22, 2020
October 20, 2020	October 27, 2020
November 17, 2020	November 24, 2020
December 15, 2020	
January 19, 2021	January 26, 2021
February 16, 2021	February 23, 2021
March 16, 2021	March 23, 2021
April 20, 2021	April 27, 2021
May 18, 2021	May 25, 2021
June 15, 2021	June 22, 2021
July 20, 2021	July 27, 2021
August 17, 2021	August 24, 2021
September 21, 2021	September 28, 2021
October 19, 2021	October 26, 2021
November 16, 2021	November 23, 2021
December 14, 2021 (2nd Tuesday)	
January 18, 2022	January 25, 2022
February 15, 2022	February 22, 2022
March 15, 2022	March 22, 2022
April 19, 2022	April 26, 2022
May 17, 2022	May 24, 2022
June 21, 2022	June 28, 2022
July 19, 2022	July 26, 2022
August 16, 2022	August 23, 2022
September 20, 2022	September 27, 2022
October 18, 2022	October 25, 2022



West Scioto Area Commission

2021 MEETING SCHEDULES

Zoning & Variance Meetings

the first Wednesday of each month
or 15 days prior to A C Meeting

January 6, 2021

February 3, 2021

March 3, 2021

April 7, 2021

May 5, 2021

June 2, 2021

July 7, 2021

August 4, 2021

September 1, 2021

October 6, 2021

November 3, 2021

December 1, 2021

January 5, 2022

Commission Meetings

the third Thursday of the month

January 21, 2021

February 18, 2021

March 18, 2021

April 15, 2021

May 20, 2021

June 17, 2021

July 15, 2021

August 19, 2021

September 16, 2021

October 21, 2021

November 18, 2021

December 16, 2021

January 20, 2022

2021 MEETING SCHEDULES

The Clintonville Area Commission normally meets at 3909 N. High Street Due to COVID-19, these public meetings are being held virtually. Please visit cbusareacommissions.org for current login information.

Zoning & Variance Meetings

the fourth Wednesday of each month

January 27, 2021

February 24, 2021

March 24, 2021

April 28, 2021

May 26, 2021

June 23, 2021

July 28, 2021

August 25, 2021

September 22, 2021

October 27, 2021

November 24, 2021

December 22, 2021

January 26, 2022

Commission Meetings

the first Thursday of the month

January 7, 2021

February 4, 2021

March 4, 2021

April 1, 2021

May 6, 2021

June 3, 2021

July 1, 2021

August 5, 2021

September 2, 2021

October 7, 2021

November 4, 2021

December 2, 2021

January 6, 2022

5th by NW Area Commission

2021 MEETING SCHEDULES

The 5th by NW Area Commission normally meets at 1150 W 5th Ave. Due to COVID-19, these public meetings are being held virtually. Please visit cbusareacommissions.org for current login information.

Zoning & Variance Meetings

the second Monday of each month

January 11, 2021

February 8, 2021

March 8, 2021

April 12, 2021

May 10, 2021

June 14, 2021

July 12, 2021

August 9, 2021

September 13, 2021

October 11, 2021

November 8, 2021

December 13, 2021

January 10, 2022

Commission Meetings

the first Tuesday of the month

January 5, 2021

February 2, 2021

March 2, 2021

April 6, 2021

May 4, 2021

June 1, 2021

July 6, 2021

August 3, 2021

September 7, 2021

October 5, 2021

November 2, 2021

December 7, 2021

January 4, 2022

2021 MEETING SCHEDULES

The University Area Commission normally meets at 2231 N. High Street Due to COVID-19, these public meetings are being held virtually. Please visit cbusareacommissions.org for current login information.

Zoning & Variance Meetings

the first Monday of each month

January 4, 2021

February 1, 2021

March 1, 2021

April 5, 2021

May 3, 2021

June 7, 2021

July 5, 2021

August 2, 2021

September 6, 2021

October 4, 2021

November 1, 2021

December 6, 2021

January 3, 2022

Commission Meetings

the third Wednesday of the month

January 20, 2021

February 17, 2021

March 17, 2021

April 21, 2021

May 19, 2021

June 16, 2021

July 21, 2021

August 18, 2021

September 15, 2021

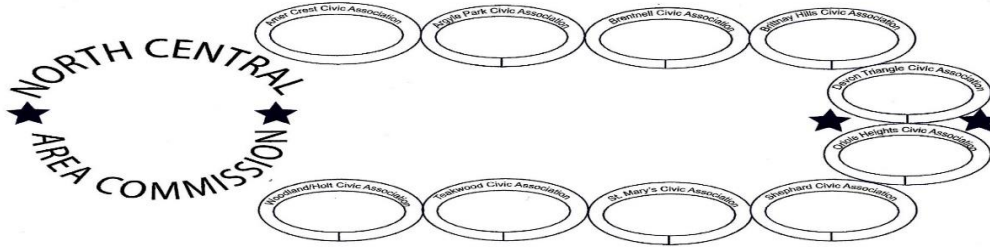
October 20, 2021

November 17, 2021

December 15, 2021

January 19, 2022

North Central Area Commission At Large Elections



The North Central Area Commission election has been cancelled. One candidate withdrew their name so there is no need for an election (the number of candidates no longer exceeds the number of vacancies).

Should you have any questions or concerns, please feel free to contact Tiffany White at 614 570 5369 or by email twhite9.tw@gmail.com

Thank you

REVISED BYLAWS
of
THE NORTH LINDEN AREAS COMMISSION

Amended July 16, 2020

ARTICLE I. NAME & BOUNDARIES

All members shall be appointed by the Mayor with the concurrence of City Council.

Section 1. There is hereby created in the city of Columbus a Commission area to be known as the North Linden Area Commission, hereafter in this document referred to as the Commission.

Section 2. This area shall be bounded and described as follows: Beginning at the intersection of the centerline of the railroad right-of-way west of Joyce Ave. and Hudson St. and proceeding in a westerly direction along the center line of Hudson St. to the first north-south railroad right-of-way immediately east of Indianola Ave.; thence proceeding in a northerly direction along the centerline of the railroad right-of-way to Cooke Rd.; thence proceeding in an easterly direction along the centerline of Cooke Rd. to Karl Rd.; thence proceeding in a northerly direction along the centerline of Karl Rd. to Ferris Rd.; thence proceeding in an easterly direction along the centerline of Ferris Rd. to the north-south railroad right-of-way west of Joyce Ave.; thence proceeding in a southerly direction along the centerline of the railroad right-of-way to the point of beginning.

ARTICLE II. PURPOSE

JAT **Section 1.** These Bylaws shall establish the proceedings by which the North Linden Area Commission shall execute its duties and functions under the grant of authority set forth in Chapter 3109 of the Columbus City Code.

ARC
08/15/2020 **Section 2.** This Commission is established to afford citizen participation in the decision-making process functioning in an advisory capacity and to facilitate communication, understanding and cooperation between neighborhood groups, city officials and developers.

ARTICLE III. MEMBERSHIP

Section 1. There shall be maximum of 9 members of the Commission. All members shall be appointed by the mayor with concurrence of City Council.

- a) Seven (7) persons living in the Commission area shall be selected as resident members by the selection procedure outlined in Art. III, Sect. d.
- b) Two (2) members, who need not be area residents but who have shown a demonstrated interest in the area, shall be nominated by the selected members of the Commission.

c) For selected members running for consecutive selected terms, the signatures of 25 residents within the area are not required.

d) Except as otherwise specified, all members have equal rights.

c) All members shall serve without compensation

Section 2. Selection, Terms, Vacancies

a) Initially, terms shall be determined by lot with five (5) selected, two (2) nominated members and the Mayor's appointee serving for a term of three (3) years, four (4) selected and three (3) nominated serving for a term of two (2) years.

b) Thereafter, all terms shall be for a period of three (3) years, staggered with four (4) of the commissioners' terms expiring on a given year and three (3) commissioners' terms expiring on a different year.

c) Each term shall end on December 31 of the year the term expires.

d) After the selection of initial Commissioners, selection of subsequent commission members shall be by residents of North Linden by petition and election.

i. Candidates must submit a resume, short biography, essay, and petition with signatures of at least 25 North Linden residents.

ii. Availability of petitions will be announced at the regular June and July meetings and published in available media.

iii. Petitions are due by the second Thursday in August.

iv. Candidates must be 18 years of age or older and be a North Linden Resident

v. Signers of petitions must be 18 years of age or older and be residents of North Linden.

vi. Petitions must contain 25 or more valid signatures for a candidate to be considered for selection.

vii. An election shall take place annually in the month of September.

a. All valid candidates, (Article III, Sect. 2d, i-vi), shall be placed on the ballot.

b. Election shall be by secret ballot. All North Linden residents and Commissioners attending the September meeting may cast a ballot.

viii. No election shall be scheduled if the number of candidates is less than or equal to the number of selected Commissioners with expiring terms.

JSK
08/15/2020 FFB

e) Any vacancies caused by death, resignation, disqualification, or by other means shall be filled for the unexpired term by appointment of the Mayor with the concurrence of Council. The area commission may recommend appointees to the Mayor to fill vacancies. Candidates for appointment must submit a resume, cover letter, essay and qualifying petition (ARTICLE III, Sect. 2d, i, iv-vi)

f) A commissioner who is elected or appointed to a seat may not be elected or appointed to a different seat until the term of the seat held by the commissioner has expired.

Section 3. Expectations and Responsibilities of Commissioners

a) No member shall represent the Commission in its official actions except as specifically authorized by a majority vote at a regular or special meeting. This shall not be construed as a restriction upon the rights of individual members to represent their own views before public or private bodies, whether in agreement or disagreement with the official actions of the Commission.

b) Statements made by Commissioners outside of official meetings, including on social media, do not represent the Commission unless the Commissioner has been directly authorized by position or vote to represent and speak on behalf of the Commission.

c) When presenting personal views before public or private bodies or on social media, Commissioners should clarify that they are not representing or speaking on behalf of the Commission.

Section 4. If a member of the Commission selected by the selection procedures moves out of the described Commission area, such member must relinquish his or her resident status *in writing* and be replaced per Section 2e. Resignation will be officially announced at the next public meeting.

Section 5. Attendance

a) Commissioners are required to attend all meetings of the Commission

b) Commissioners who communicate an absence to the Chair prior to a public meeting will be deemed excused. Except for emergency, Commissioners are not permitted to have more than three (3) consecutive excused absences.

c) Commissioners who fail to communicate absence to the Chair prior to a public meeting will be deemed un-excused. Two (2) consecutive unexcused absences from regular monthly meetings (Art. V, Sect.1) or from four (4) regular monthly meetings in a 12 month period are in violation of Sect. 5a.

d) A Commissioner in violation of part (b) or (c) of this section will be officially removed by the Commission at the next regular meeting.

JST 110
AKB
08/15/2020

ARTICLE IV. OFFICERS

Section 1. The Officers of the Commission shall be Chair, Vice-chair, Zoning Chair, and Treasurer.

Section 2. Officers shall be elected by a majority of the Commission members present at the October monthly meeting.

Section 3. Each Officer shall be elected for a term of one (1) year, beginning January 1.

Section 4. The duties of the officers shall be:

- a) The Chair shall preside at meetings of the Commission and prepare the agenda for Commission meetings, in consultation with the other Commission members.
- b) The Vice-Chair shall perform the duties of the Chair in the Chair's absence and shall perform such special duties that may arise from time to time at the request of the Chair.
- c) The Treasurer shall receive and submit all Commissioners' requests with receipts for reimbursement; and shall receive and disburse all funds of the Commission.

Section 5. The Vice-Chair shall fill a vacancy in the Chair position. A vacancy in every other position shall be filled by election by a majority of the Commission members present at the subsequent monthly meeting. A vacancy filled for six (6) months or more shall be considered full term.

Section 6. Election of officers shall be by roll call.

JH
A/B
08/15/2020

ARTICLE V. MEETINGS

Section 1. Regular Meetings

- a) Regular meetings shall be on the third Thursday of each month at a stated time to be determined by two-thirds vote of the Commission and shall be open to the public. Regular meetings shall commence no later than 15 minutes after the stated time.
- b) The first regular meeting in January shall be the Annual Meeting at which time the new Commissioners shall take office, officers shall be elected by roll call (Article IV, Section 6) and annual reports from committees will be received.
- c) A regular meeting may be cancelled, or the meeting date changed, by a two-thirds vote of the Commission.

Section 2. Special Meetings

- a) Special meetings may be called by the Chair or by a majority of members present in a regular or special meeting or by the Chair at the written request of at least five (5) members.
- b) Written notice of any special meeting shall be given to each Commission member and the public at least seven (7) days in advance, except in an emergency. This written notice shall specify the date, time, and place of the meeting and describe all business to be conducted at the meeting.

c) No business shall be conducted at a special meeting unless it was included in the notice of the special meeting.

d) Special meetings shall be open to the public.

Section 3. Quorums

A quorum shall be defined as greater than 50% of the Commission members. A majority of the Commission members present and voting shall be required to approve a motion, except as otherwise provided.

Section 4. The business of the Commission shall contain the following unless otherwise directed by a majority of members present:

Call to Order

Roll Call

Approval of previous minutes

Recognition of Public Officials

City Reports

Scheduled speakers

Reports of standing committees (Old and New Business)

Reports of special committees (Old and New Business)

Reports from Neighborhood Organizations

For the Good of the Order - Announcements and Comments

Adjournment

Section 5. The Chair may recognize members of the public who wish to address the Commission and have turned in speaker slips concerning issues under discussion and on the agenda

a) If a member of the public wishes to be included on the Agenda, the person must contact the Chair. In turn, the Chair will inform the Commission.

b) The member of the public must state their name and the issue to be presented.

c) A uniform time limit for such presentations may be set by the Chair.

Section 6. Issues brought before the Commission that are not under discussion, nor on the Agenda may be discussed or tabled by a vote of a show of hands so that proper authorities can be consulted.

Section 7. When guests are invited to speak to the Commission the time will generally be limited to fifteen (15) minutes or at the discretion of the Chair.

Section 8. Dissenting or non-concurring Committee member's reports may be filed by Commission or committee members and shall be attached to the Standing and Special Committees' reports.

Section 9. Commission meetings shall be limited to not more than three (3) hours unless deemed appropriate and approved by a majority of the Commission members present.

Section 10. Except as otherwise specified, meetings of the Commission shall be conducted in an orderly and reasonable manner using the latest current revision of Robert's Rules of Order as a guide.

JSLOW
08/15/2020 *JS*

- a) Voting shall take place by a show of hands
- b) At the request of any Commissioner, a roll call vote may be granted.

JDH
AGB

ARTICLE VI. COMMITTEES

Section 1. Appointment of Commission members to both standing and special committees shall be made by the Chair in consultation with Commission members and shall be subject to the approval of a majority of the Commission members.

Section 2. Each standing committee may appoint persons who are not Commissioners as committee members, subject to the approval by the Commission. All committee members have voting privileges within that committee. Non-commissioners may or may not outnumber Commissioners on any standing committee.

Section 3. Each committee shall select a member to Chair the committee, and may select other Officers and adopt internal rules necessary to carry out their assigned task. The selected Chair of any committee shall be a Commissioner.

- a) The selected Chair of any committee may be requested to step down as the Chair of that committee by the Commission Chair. The selected Chair of any committee may be voted out as the Chair of that committee by a two-thirds majority vote of the Commission.
- b) Voting by the entire Commission, for the purpose of removing a selected Chair of a committee shall be conducted at a Special Meeting of the Commission.
- c) At any time before voting by the entire Commission, for the purpose of removing a selected Chair, the selected chair may resign the chair.
- d) Leaving the committee is the decision of the individual. If the individual remains on the committee, the individual shall not publicly represent the committee or the Commission in a position of authority with regard to that committee or any of that committee's functions. The individual is an internal member only on that committee.

Section 4. A special committee may be established or dissolved by a majority vote of the Commission. Its size, powers and duties shall be specified by the creating resolution.

Section 5. All committee meetings must be publicized by sending the date, location, time and agenda to the Department of Neighborhoods at least 7 days in advance for submission to the city bulletin.

Section 6. The Chair of the Commission shall be an ex-officio member of all committees.

Section 7. The standing committees and their responsibilities are:

- a) **Executive Committee**

1. Consists of Chair, Vice-Chair, Zoning Chair, and Treasurer;
2. Prepare the agenda of regular meetings; plan the direction and scope of Commission activities;
3. Review finances and policies.

b) Planning & Development Committee

1. Review & recommend long-range plans for the North Linden Area;
2. Investigate funding for implementation of such plans;
3. Develop methods for involving the citizens in such planning;
4. Maintain planning files.

c) Zoning Committee

Receive, review and make recommendations concerning applications for rezoning, zoning variances, demolitions and special permits for property located in the area.

d) Community Engagement Committee

1. Review social and recreation services in the area and take appropriate action to improve or maintain them;
2. Monitor consumer - business relations in the area;
3. Initiate, coordinate or assist at community-wide events;
4. Work to develop a community identity;
5. Work to improve the quality of life for all our residents;
6. Publicize the North Linden Area Commission as a community resource.

e) Health & Safety Committee

1. Coordinate and/or initiate efforts to reduce crime in the community. Work with other groups as desired;
2. Initiate and/or help with efforts to maintain a clean community;
3. Initiate and/or assist with efforts to control conditions which interfere with the health of residents.

4. Sub-committee – Code Enforcement

- a. Report known code violations in the North Linden Area Commission area to the appropriate Code Enforcement officer of the City of Columbus;
- b. Become knowledgeable about code enforcement problems in the community and make constructive suggestions about remedying them; and
- c. The Committee may undertake programs to educate the community about code enforcement issues.

f) Job Creation and Workforce Development

1. Providing opportunities for entrepreneurship;
2. Partnering with businesses to offer employment.



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3. Sub-Committee – Education

- a. Linking business owners and educators;
- b. Promoting training for employees.

g) Transportation Committee

Initiate and/or assist with efforts to alleviate vehicular traffic problems in the community

K. H. W.

ARTICLE VII. CODE OF CONDUCT

H. B.
08/15/20

Commissioners have an obligation to limit comments from litigious content that jeopardizes the NLAC. If comments are deemed harmful, by the NLAC, to any member of the Public and/or the NLAC, then the offending Commissioner must issue a public statement for the record at the subsequent NLAC meeting. This statement must include reference to the offense and indicate that her/his opinions and comments were personal and had no bearing on the NLAC.

ARTICLE VIII. AMENDMENTS

Section 1. A proposed amendment to these Bylaws shall be submitted in writing by any Commission member at any regular meeting.

a) The proposed amendment shall first be read at the regular meeting when submitted and again at the next two (2) regular meetings following. The proposed amendment shall be voted on after the reading at the third regular meeting.

b) With a unanimous vote of the Commission members present at the first reading, the proposed amendment may be voted on at the next regular meeting.

c) Adoption of the proposed amendment shall be by a two-thirds majority vote of the entire Commission.

Section 2. In accordance with Chapter 3109 of the Columbus City Code, the approved amendment shall be filed immediately with the Department of Neighborhoods after its adoption. Such amendment shall take effect thirty (30) days after publication in the City Bulletin.

[Signature]

JOHN S. LATARAK ~~TOB~~ 08/09/2020
Chair, North Linden Area Commission.

[Signature]

Holly L. Borghese 8-9-2020



2021 MEETING SCHEDULES

The **Mid-east** Area Commission normally meets at **Christ United Methodist Church, 1480 Zettler Rd.** Due to COVID-19, these public meetings are being held virtually. Please visit cbusareacommissions.org for current login information.

Zoning & Variance Meetings to be determined

Commission Meetings the third Tuesday of the month 6:30pm

January 19, 2021

February 16, 2021

March 16, 2021

April 20, 2021

May 18, 2021

June 15, 2021

July 20, 2021

August (no mtg.)

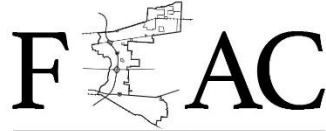
September 21, 2021

October 19, 2021

November 16, 2021

December (no mtg.)

January 18, 2022



Far East Area Commission

2021 MEETING SCHEDULES

The Far East Area Commission normally meets at the Far East Neighborhood Pride Center, at 2500 Park Crescent Dr. Due to COVID-19, these public meetings are being held virtually. Please visit cbusareacommissions.org for current login information.

Zoning & Variance Meetings

to be determined

Commission Meetings

the first Tuesday of the month
6:45pm

January 5, 2021

February 2, 2021

March 2, 2021

April 6, 2021

May 4, 2021

June 1, 2021

July 6, 2021

August 3, 2021

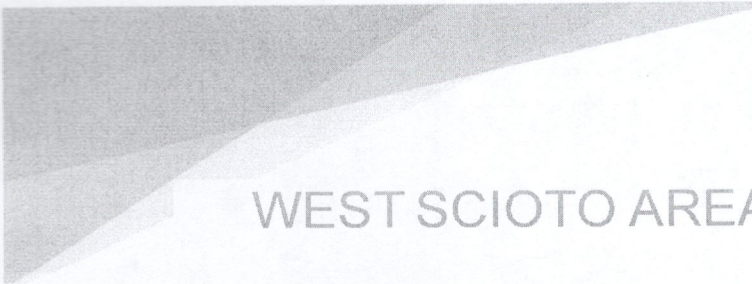
September 7, 2021

October 5, 2021

November 2, 2021

December 7, 2021

January 4, 2022



WEST SCIOTO AREA COMMISSION

BY-LAWS

KM

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RM

West Scioto Area Commission By-laws

These By-laws establish the procedure under which the West Scioto Area Commission shall execute those duties and functions set forth in and with authority granted under Chapter 3109 and 3111 of the Columbus City Codes (herein abbreviated as C.C.).

Article I - Name

The name of this organization shall be the West Scioto Area Commission, herein referred to as the "Commission."

Article 11 - Area

On the North:

1-270 eastward along the centerline of Cemetery Road to Hilliard Cemetery Road, crossing Dublin Road and continuing east on Carriage Lane extending across the Scioto River to centerline of SR-33.

On the East:

South on SR-33 to 1-670.

On the South:

1-670 West to the South bank of the Scioto River. At the alley west of Shultz Ave. the boundary extends south, down to where the line would intersect 1-70. Then continuing west along 1-70.

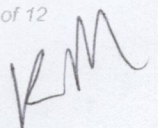
On the West:

North from 1-70 along the eastern-most railroad track of the Buckeye Rail Yards until Scioto Darby Creek Road, continuing in an easterly direction until the intersection with 1-270, then continuing north to the centerline of Cemetery Road.

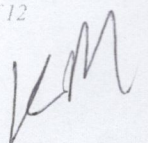
Article III - Purpose

- A. The purpose of this Commission shall be to afford additional voluntary citizen participation in decision making in an advisory capacity to the City Administration and City Council and to facilitate communication, understanding, and cooperation between neighborhood groups, city officials, and developers.

The Commission shall:



1. In the interests of local planning for local needs, identify and study problems and requirements of the Commission Area in order to:
 - a) Create plans and policies which will serve as guidelines for future developments of the Area,
 - b) Bring the problems and needs of the Area to the attention of appropriate Government agencies or residents and local officials, and
 - c) Recommend solutions and/or legislation.
2. Aid and promote communication within the Commission Area and between it and the rest of the City by means of:
 - a) Regular, special and interim meetings of the Commission, which are open to the public,
 - b) Public forums and surveys to provide an opportunity for area residents, businesses and organizations, institutions and governments to comment,
 - c) Initiating proposals and supporting those introduced by individual citizens or area organizations that will enhance the quality of life enjoyed by area residents and preserve the unique residential and commercial mix of the Area, and
 - d) Promoting and encouraging business functions, methods of operation, architectural appearance, and locations are consistent with the character and requirement of the Area.
3. Initiate, review and recommend criteria and programs for the preservation, development, and enhancement of the Commission Area, including but not limited to parks, recreation areas, sidewalks, streets and traffic by means of:
 - a) Reviewing the proposed Capital Improvements Budget and proposing new items and changes relating to the Area,
 - b) Making recommendations for restoration and preservation of the historical and environmental elements within the Area, and
 - c) Receiving and reviewing for recommendation prior to the adoption by governmental bodies, any new or revised comprehensive plan affecting the Area.
4. Recommend priorities for and review government services and operation of the various government departments in the Commission Area by means of:



- a) Requesting and receiving from departments or agencies periodic reports concerning governmental services in the Area,
 - b) Meeting with administrative heads of any department or agencies or any of their subordinates to obtain additional information deemed necessary for the Commission to fulfill its functions,
 - c) Requesting and receiving from departments or agencies, prior to implementation, full reports on any proposed changes,
 - d) Reviewing and evaluating pending legislation substantially affecting the area prior to its consideration by Council, and
 - e) Review and comment on zoning issues and demolition presented to the Commission.
5. Recommend persons from Commission Area for nominations to membership on City boards and Commission that make decisions or recommendations affecting the Commission Area.
- a) The Commission shall not endorse any candidate for public office.

Article IV - Membership

- A. Appointment. All Commissioners shall be appointed by the Mayor of the City of Columbus with concurrence of City Council in accordance with C.C. 3109. The Secretary shall notify the Mayor of all nominations, elections, and vacancies within ten (10) days of such action.
- 1. Should the Mayor neither approve nor disapprove the action within thirty (30) days of notifications, the actions shall be deemed approved until notice from the Mayor as specified in C.C. 3109.
 - 2. A copy of each notice shall be sent to the City Council in care of the City Clerk.
- B. Members. The Commission shall consist of nine (9) Commissioners. A maximum of three (3) Commissioners may reside within townships in the Commission Area. Each Commissioners shall serve without compensation.
- 1. Six (6) At-Large Elected Commissioners shall be selected from the Commission Area. Each Commissioner shall reside in the Commission Area and be 18 years of age or older. Elected Commissioners must maintain residence in the Commission Area until the completion of their term. The six (6) Commissioners shall be selected in accordance with the selection Rules adopted by the West Scioto Area

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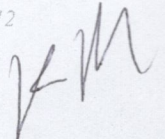
selected in accordance with the selection Rules adopted by the West Scioto Area Commission.

2. Two (2) At-Large Commissioners shall either be employed by or own a business within the Commission Area and shall be nominated by the Commission. The two (2) individuals nominated by the Commission may be from, but not limited to, the following: one (1) representative from the Commission Area's public school districts including South-Western City School District, Hilliard City Schools, Upper Arlington Schools, or Columbus City Schools; and one (1) representative of religious, social or other public interest organizations.
3. One (1) At-Large Commissioner shall be a high school student who resides within the Commission Area and shall be nominated by the Commission.
4. The Commission must maintain a minimum two-thirds ($2/3$) majority of the Commissioners who are residents of the City of Columbus.
5. All Commissioners shall be required to attend at least one commission-related training opportunity per term but preferably annually.

- C. Terms . The term of membership of the elected and appointed officials described in Article IV, Sections B1 and B2 above shall be three (3) years. The term of membership of the appointed official described in Article IV, Section B3 above shall be three (3) years. All terms shall expire during the last regular meeting in the year that the term expires.

Members of an area commission shall serve without compensation for a term of three (3) years. Initial appointments shall be made for no less than one (1) year and no more than three (3) years. Terms should be arranged to ensure future continuity of experienced service. Subsequent appointments shall be three (3) years. Area commission terms should be established so that the number of expiring seats is approximately the same each year.

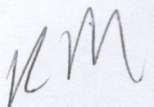
- D. Commission Representation . No Commissioner shall represent the Commission in its official actions before any other public body or official, except as specifically authorized in writing by the Commission. This shall not be construed as a restriction upon the right of the individual Commissioners to represent their own views before public or private bodies, whether in agreement or disagreement with the official action of the Commission.



- E. Disqualification. Commissioners shall maintain their residence, employment or business in the Commission Area from which they were elected or appointed. Failure of a Commissioner to maintain his or her residence, employment or business in the Commission Area, shall be deemed a resignation and the Secretary shall notify the Mayor, city Clerk and the Director of the Department of Neighborhoods.
- F. Attendance. The Commission year starts with the annual meeting in May. Commissioners shall, so far as possible, be regular in attendance. Attendance shall also include participation by means of communication or media equipment if all persons participating can hear each other and participate. A Commissioner's absence from three (3) regular meetings in any one (1) year shall be deemed a resignation from the Commission, unless a written petition has been received by the Chairperson of the Commission. The Commission must act upon the petition when it is received at either the next regularly scheduled meeting or the following regularly scheduled meeting. The petition must be made in writing and received by the Chairperson at least eight (8) days prior to the next regular meeting following the third absence. The petition is to request that some or all the absences be excused due to extenuating circumstances. The nature of the extenuating circumstances shall be explained. If the Commission accepts, by majority vote, all or a portion of the absences may be excused. If a petition is not received, it shall be deemed a resignation from the Commission and notice of such will be communicated to the City of Columbus. After the second missed meeting, the secretary will remind the Commissioner of the attendance policy in writing within seven (7) days after the second missed meeting. After the third missed meeting, the Secretary will remind the Commissioner in writing within seven (7) days after the third missed meeting about the need to submit a petition to the Chairperson if the Commissioner would like to maintain their position. Commissioners shall, as soon as possible, inform either the Chairperson or the Secretary, prior to the meeting, when they know they will be absent.
- G. Vacancies. The Commission shall nominate one (1) or more candidates to fill any vacancy caused by death, resignation, disqualification, or other means for the remainder of the unexpired term by letter to the Mayor pursuant C.C. 3109. Vacancies shall be filled for the unexpired term by the Chairperson within thirty (30) days of the declared vacancy, with approval by the Commissioners by majority vote.

Article V - Officers

- A. The officers of the Commission shall be: Chairperson, Vice-Chairperson, Secretary and Treasurer. At the first meeting of the Commission, officers shall be elected by majority vote of the Commissioners. Thereafter, election of officers shall be at the annual meeting. Officers shall serve one (1) year, or until a successor is elected. A Commissioner may serve a maximum of three (3) consecutive terms as Chairperson. There is no limit to the number of terms a Commissioner may serve in the same office as Vice-Chairperson, Secretary or Treasurer. Each officer shall have the right to vote on any question barring any conflict of interest (see Article VI, Section H). All officers shall be Commissioners.
- B. Chair person. The Chairperson shall be a resident of the City of Columbus within the West Scioto Area and will preside at all meetings of the Commission; prepare the agenda for each meeting; in consultation with other Commissioners, appoint standing and special committees of the Commission; serve as a non-voting, ex-officio member of all committees; coordinate the action of officer and committee chairperson; and perform other duties associated with the office as required.
- C. Vice-Chair person. The Vice-Chairperson shall be a resident of the City of Columbus within the West Scioto Area; shall assist the Chairperson; perform all the duties of the Chairperson in his or her absence, or at the request of the Chairperson ; and perform other such duties as may be assigned by the Commission.
- D. Secretary. The Secretary shall be a resident of the City of Columbus within the West Scioto Area; shall call and record roll; remind a Commissioner of his or her absences per Article IV, Section F; record and maintain accurate voting records and meeting summaries that shall be open to public examination; maintain such other records as the Commission may direct; notify the Mayor of any vacancy; perform related duties as may be assigned by the Commission; and in the absence of both the Chairperson and the Vice-Chairperson, call the meeting to order and preside until the immediate election of Chairperson pro tempore. The Secretary shall also maintain Public Records such as (emails, memos, meeting notes, minutes, etc.) that the Commission creates as the Commissioners go about Commission business. The records shall be available to the public at request.
- E. The Commission shall also abide by the City of Columbus's Record Retention schedule, which describes the dates and process for retaining and destroying documents.



- F. Treasurer. The Treasurer shall receive all funds and disburse all funds with the Commission's approval; cause all financial records of the Commission to be maintained and reported to the Commission at each regular meeting and to the City of Columbus as required; be responsible for assuring sound financial practices are maintained; and perform any other duties the Commission may require. The Commission shall provide for a reconciliation of the financial records of the accounts prior to each annual meeting.
- G. Vacancies. A vacancy in the office of the Chairperson shall be filled by the Vice-Chairperson. A vacancy in any other position shall be filled in the same manner as the original selection.

Article VI - Meetings

- A. Regular Meetings. Regular meetings of the Commission shall be held on the third Thursday of each month at 7:00 p.m., unless otherwise directed by the majority vote of the Commission in sufficient time to notify constituents and the City Administration of such change. Each meeting shall be held in the Commission Area unless suitable facilities are unavailable. Commissioners may seek suitable facilities contiguous to the Commission Area. The facility will have an appropriately large room convenient for Commissioners and the public and will be chosen by the Commission as its regular meeting place unless otherwise specified at least fifteen (15) days prior to the meeting. Notice of the meeting with an agenda shall be published on the web site prior to changing meeting time or location.
- B. Interim Meetings. Interim meetings are held on the Wednesday two weeks prior to the regular meeting at 7:00 p.m. The primary purpose of the interim meetings shall be to conduct zoning committee business. Other committees may use this date.
- C. Annual Meeting. The annual meeting shall be the first regular meeting in May.
- D. Special Meetings. Special meetings may be called by the Chairperson or by a majority of Commissioners present at any Commission meeting. The person or persons calling a special meeting shall give written notice of the special meeting's purpose, date, time, location and agenda to all Commissioners. No business will be considered at the special meeting unless it was stated when the meeting was called. Except in cases of emergency, three (3) days' notice shall be given for a special meeting. The Commission shall maintain a list of persons who have requested to be contacted prior to a Special meeting being called.

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- E. All meetings shall be open to the public, and notice shall be published, when possible, at least seven (7) days in advance on the web site unless stated otherwise in these by-laws.
- F. Quorum: A majority of the current Commissioners shall constitute a quorum for conducting business.
- G. Voting: A majority of the Commissioners present and voting shall be required to approve any action. A tie vote is disapproval. The Chairperson shall state each issue in a positive form such as "The question before the Commission is," "Shall the application for ____ be approved?" and "Request approval for ____ be approved?"
- H. All votes shall be recorded, including Commissioner name and "yay" or "nay" vote.
- I. Conflict of Interest. Each Commissioner should determine for her/himself when/ he has a conflict of interest that warrants his/her recusal from participating and voting on a particular matter before the Commission. Should a 'conflict/recusal' issue arise in an open Commission meeting, the meeting shall include full discussion, noting any motion, voting and reporting in the Minutes.
- J. The order of business may be determined by the Chairperson. A suggested format is:
 - 1. Call to Order
 - 2. Reading and approval of previous meeting minutes
 - 3. Invited Guests
 - 4. Reports from officers and standing committees
 - 5. Reports from special committees
 - 6. Unfinished Business
 - 7. New business
 - 8. Program
 - 9. Adjournment
- K. The Chairperson shall recognize members of the public who wish to address the Commission concerning issues under discussion. The Chairperson shall uniformly limit debate to an equal amount of time for each side of the issue. Time limits may be set by the Commission. When appropriate, further action on the issue may be deferred to the next Commission meeting.
- L. Dissenting or non-concurring reports may be filed with the Secretary by any Commissioner and shall be attached to the majority report.
- M. Individual citizens or Commissioners may be asked to research a specific topic and report findings to the Commission.

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- N. Agenda. The agenda for each regular meeting shall set forth all matters for discussion. When possible, all matters for the agenda , including minutes and committee reports shall be submitted in writing to the Chairperson at least ten {10} days prior to a meeting. When possible, the Chair shall send all Commissioners a notice of the meeting including the agenda, minutes, and committee reports at least seven (7) days prior to the Commission meeting.
- O. Discussion Limitation. Persons present at meetings who are not Commission ers shall have the right to participate in discussions of matters for consideration by Commission and the Chairperson shall recognize them for that purpose. The Chairperson shall determine the limitat ion of discussion.
- P. Guests Speaking Time Limit. When guests are invited to speak to the Commi ssion , time will generally be limited to fifteen {15} minutes, or at the discretion of the Chairperson.
- Q. Meeting Time Limit. Commission meetings shall be limited to not more than ninety (90) minutes unless deemed appropriate and approved by a majority of the Commissioners present .

Article VII - Committees

- A. The Chairperson shall appoint Commissioners to standing committees giving due consideration to their individual preferences and subject to approval by a majority vote of the Commissioners.
- B. The Chair person shall appoint non-Commissioners to Commission committees from recommendations by Commissioners appointed to that particular committee subject to approval by a majority vote of the Commissio ners. Non-Commissioners appointed shall have full voting privileges in all proceedings of the committee to which they are appointed.
- C. Committee members shall serve at the pleasure of the Chairperson and their appointments shall expire at the next annual meeting unless extended by the Chair person.
- D. The Commission Chairperson shall be a non-voting, ex-officio member of all committees, except the Elections and Appointments Boar d.
- E. After committee appointments are approved, the members of each committee shall select a Committee Chairperson from among the members appointed to the committee.
- F. Committees shall be formed and disbanded as needed.

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- G. Notice of all committee meetings and copies of all committee correspondence shall be filed with the Secretary and the Chairperson of the Commission. Committee findings that propose action or resolution shall be submitted at a regular meeting of the Commission for consideration.

Article VIII - Elections and Appointments

- A. The Elections and Appointments Board shall consist of a minimum of three (3) Commission Area residents appointed by the Chairperson with the approval of the Commission. No individual running election night activities may be related to or have business interests with any candidate appearing on the ballot for the Commission. No Board member may be involved in the process for selecting and nominating individuals to fill a Commissioner position as an appointee who is related to or has business interests with any Commissioner appointment candidate.
- B. The Board shall appoint any necessary officers; provide for printing and distributing necessary for such as, but not limited to: petitions, ballots and tallies; receive petitions; certify persons who have qualified as candidates; locate polling places; conduct the election; tally the votes; hear and decide complaints concerning the election or campaign; determine and nominate candidates for Commissioner position appointments, and certify the winning candidates to the Commission pursuant to C.C. 3109 and the Selection Procedure, including all activities incidental thereto.
- C. Candidates for election selection shall not be members of the Elections and Appointments Board or polling staffs in the year or years in which their names appear on the ballot. Candidates for appointment selection shall not be members of the Elections and Appointments Board in the year or years in which their names are under consideration for nomination.
- D. No election shall be scheduled if the number of candidates is less than the number of elected Commissioners with expiring terms.
- E. If the number of candidates is equal to the number of elected Commission expiring terms, no election shall be held and the candidates shall be considered to be elected.
- F. No write-in candidates shall be allowed.
- G. No elector shall cast more than one (1) ballot in an election.
- H. Elections shall be determined by plurality of vote if three (3) or more candidates vie for a single position, otherwise a majority of votes cast shall elect.

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- I. Any person sixteen (16) years of age or older who is a Commission Area resident or owner of a business or property in the Commission Area may be an elector. Electors need not be registered with the Franklin County Board of Elections. The initial election shall be conducted by a Task Force. Thereafter, each election shall be conducted by the Elections and Appointments Board on a Saturday in April or as otherwise hereafter determined by a majority vote of the Commission. Commissioners shall take office at the annual meeting.
- J. The Elections and Appointments Board shall adopt Election Rules for governing WSAC elections and Commissioner Appointment Rules for governing commissioner appointments by majority vote of its members provided such rules shall conform to these By-laws and Selection Procedure. The Selection Procedure shall be incorporated into the Election Rules and Commissioner Appointment Rules as appropriate. The Elections and Appointments Board shall present the rules of election and appointment to the Commission for approval. Election rules shall not be changed during the ninety (90) days before an election nor thirty (30) days after an election.
 1. Amendment. The adoption of amendment of such Rules shall be presented to the Commission at the beginning of a regular meeting. Should the Commission not disapprove or table them prior to adjournment, such Rules take effect. The Commission may amend such Rules without action by the Elections and Appointments Board in the same manner as an amendment of these By-laws.

Article IX – Code of Conduct

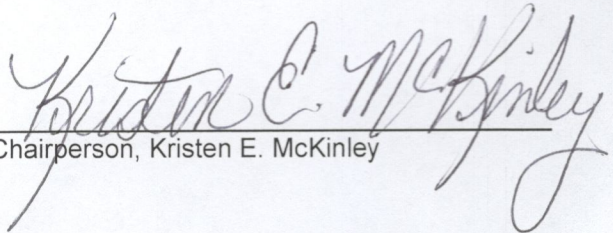
- A. Area commissioners shall conduct themselves in a professional and civil manner. Harassment, intimidation, or discrimination, as defined in Columbus City Code 2331, in any form will not be tolerated.
- B. Area commissioners shall treat other area commissioners, developers, and members of the public with respect and consideration regardless of the other's opinion, income, homeowner status, renter status, political affiliation, race, sex, sexual orientation, gender identity or expression, color, religion, ancestry, national origin, age, disability, familial status or military status.
- C. Area commissioners, their family members, or business associates shall not benefit financially, or in any way as a result of their duties as an area commissioner or present the appearance of impropriety as a result of said duties. Area commissioners shall fully disclose to their area commission, at the earliest opportunity, information that may result in a perceived or actual conflict of interest. Area commissioners shall recuse themselves from all participation in any matters involving a conflict of interest on behalf of said commissioner.
- D. Failure of the Commission to abide by these adopted bylaws may result in the withholding of funding, the postponement of meetings and operations, or the exclusion of recommendations and actions to other bodies.

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Article X **Amendment of By-laws**

These By-laws may be amended at any regular meeting of the Commission by an affirmative vote of two-thirds (2/3) of the Commissioners provided the amendment was submitted in writing and read at the previous regular meeting. The Secretary shall file any approved amendment immediately after its adoption with the City Clerk for publication in the City Bulletin. Such amendment shall take effect ten (10) days after such publication per C.C. 121.05.

I, Kristen McKinley, Chairperson of the West Scioto Area Commission, certify the foregoing to be a true and exact copy of the By-laws of this Commission as adopted by the West Scioto Area Commission on the eighteenth (18th) day of May, 2017 and as amended on the 21st day of January 2021.


Chairperson, Kristen E. McKinley

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MILO-GROGAN AREA COMMISSION BY-LAWS

These By-Laws establish the procedure under which the Milo-Grogan Area Commission shall execute those duties and functions set forth in and with authority granted under Chapter 3109 of the Columbus City Codes (hereinafter abbreviated as “C.C.”).

Article I. Name

The name of this organization shall be the Milo-Grogan Area Commission, herein referred to as the “Commission”.

Article II. Milo-Grogan Area

The area served by the Commission shall be all incorporated areas of the City of Columbus, bounded on the north by Eleventh Avenue to Interstate 71, then south to and easterly along the east-west Conrail tracks which lie south of Bonham Avenue; on the east by north-south Conrail tracks which lie east of Cleveland Avenue; on the south by the east-west Conrail tracks north of the Interstate 670 corridor; and on the west by the north-south Conrail tracks which lie west of Cleveland Avenue.

Article III. Milo-Grogan Area Citizens

A Milo-Grogan Area Citizen is any person who lives, works, owns a business, or owns property in the Milo-Grogan District, herein referred to as a “MGA Citizen.”

Article IV. Purpose

1. **The purpose of this Commission** shall be to afford additional voluntary citizen participation in decision-making in an advisory capacity to the City Administration and City Council and to facilitate communication, understanding, and cooperation between neighborhood groups, city officials and developers by performing those functions and duties set out in C.C. 3109.
2. **The Commission shall not endorse any candidate** for public office or any issue up for public vote.

Article V. Commissioners

1. **Commissioners:** There shall be eleven (11) Commissioners on the Commission. Each Commissioner shall be a MGA Citizen for a minimum of one (1) year, be duly appointed by the Mayor with the concurrence of Council as specified in C.C. 3109, and serve without compensation.
2. **Terms:** A Commissioner’s normal term shall be three (3) years. All terms shall expire on the last day of the same month in different years; however, a Commissioner may continue to serve beyond term expiration until a successor is appointed. In the event that more than one Commissioner is eligible to serve beyond term expiration, the remaining Commissioners present will determine by vote at the Annual Meeting which Commissioner(s) will remain seated. Terms shall be staggered so as to maintain continuity of experienced representation.
3. **Representation:** No Commissioner shall represent the Commission in its official actions before any other public body or official, except as specifically authorized by the

Commission. This shall not be construed as a restriction upon the right of individual Commissioners to represent their own views before public or private bodies, whether in agreement or disagreement with the official actions of the Commission. Any Commissioner who has violated this rule (as determined by two-thirds (2/3) vote by the remaining Commissioners present) shall be officially warned of this violation. Further violation (as determined by a two-thirds (2/3) vote of the entire Commission) shall be communicated by letter to the Mayor requesting that said Commissioner be removed from office. Upon approval by the Mayor, the Secretary shall notify the City Clerk and the Department of Development of the removal of the Commissioner.

4. **Disqualification:** Commissioners shall maintain their MGA Citizenship. Failure of a Commissioner to maintain his or her MGA Citizenship shall be reported immediately to the Secretary and shall be deemed a resignation. The Secretary shall send a letter to the Mayor requesting that said Commissioner be removed from office. Upon approval by the Mayor, the Secretary shall notify the City Clerk and the Department of Development of the removal of the Commissioner.
5. **Attendance:** Commissioners shall so far as possible be regular in attendance. A Commissioner's absence from three (3) consecutive Regular Meetings or from a total of four (4) Regular Meetings in any one year shall be deemed resignation from the Commission. Unless two-thirds (2/3) of those Commissioners present determine that extenuating circumstances justify that Commissioner's continuing to hold his or her position, notice of such absence shall be communicated by letter to the Mayor requesting that said Commissioner be removed from office. Upon approval by the Mayor, the Secretary shall notify the City Clerk and the Department of Development of the removal of the Commissioner. As a courtesy the Secretary shall remind such Commissioner of this provision after his or her second consecutive absence or third absence in a year.
6. **Vacancy:** The Commission shall nominate one or more candidates to fill any vacancy that occurs prior to the General Election for the remainder of the un-expired term. An announcement of said vacancy shall be made at the upcoming Regular Meeting with a request for nominations to be submitted by the next Executive Committee Meeting. Vote by the Commissioners shall be held at the following Regular Meeting. The Commission shall, by letter, notify the Mayor, the City Clerk, and the Department of Development of the new Commissioner(s) who will fill the vacancy(ies) (pursuant to C.C. 3109.10).

Article VI. Officers

The Officers of the Commission shall be Chairperson, Vice-Chairperson, Secretary, Treasurer, and Sergeant-at-Arms. The election of Officers shall be at the Annual Meeting and shall be elected by a majority vote of the Commissioners present. Officers shall serve a two (2) year term, or until a successor is elected, and no Commissioner shall serve more than two (2) two (2) year terms consecutively in the same office. Each Officer shall have the right to vote on any question. No Commissioner serving in his/her first nine (9) months shall be eligible to run for the position of officer.

1. **The Chairperson** shall preside at all meetings of the Commission; in consultation with and with the approval of the Commission, appoint Standing and Special Committees of the Commission; serve as an ex-officio member of all committees; coordinate the actions of Officers and Committee Chairpersons; and perform other duties associated with the office as required.

2. **The Vice-Chairperson** shall assist the Chairperson; perform the duties of the Chairperson in his or her absence; and perform such other duties as may be assigned by the Commission.
3. **The Secretary** shall call and record the roll; remind of absences per Article V., Section 5.; record and maintain accurate voting records and meeting summaries which will be open to public examination; maintain such other records as the Commission may direct; notify the Mayor of any vacancy; perform related duties as may be assigned by the Commission; and in the absence of both the Chairperson and the Vice-Chairperson, call the meeting to order and preside or at his or her discretion nominate a Chairperson Pro Tempore.
4. **The Treasurer** shall receive all moneys and approve all payments with approval of the Commission in accordance with the annual budget; maintain an accounting of all city funds expended; prepare a quarterly financial report, which is to be distributed to all Commissioners; prepare and present an annual budget for the Commission; and in the absence of the Chairperson, the Vice-Chairperson, and the Secretary, call the meeting to order and preside or at his or her discretion nominate a Chairperson Pro Tempore.
5. **The Sergeant-at-Arms** shall at the request of the presiding officer, assure the maintenance of order at Regular Meetings. He or she shall have the authority to cause unruly or disorderly persons to be removed from said meetings and shall exercise good judgment and discretion in implementing measures to assure the safety of Commissioners and other attendees of Commission meetings. The Sergeant-at-Arms shall appoint a Deputy from the membership of each Standing and Special Committee and the same shall be charged with the responsibility for order and security in the respective committee meetings, pursuant to the directions of the Sergeant-of-Arms. In the absence of the Sergeant-at-Arms or any Deputy from a Commission or committee meeting, the person presiding may appoint a Commissioner or any committee member Sergeant-at-Arms, pro tempore, and the same shall serve as such until the conclusion of the meeting.
6. **Removal of a Committee Chairperson or a Commission Officer**
 - a. Relative to the Committee Chairperson of any committee, the process shall be as follows:
 - 1) The selected Committee Chairperson of any committee may be requested to step down as the Committee Chairperson of that committee by a) the Commission Chairperson or b) a member of that committee.
 - 2) The selected Committee Chairperson of any committee may be voted out as the Committee Chairperson of that committee by a) a two-thirds (2/3) vote of that committee's members, or b) upon the recommendation of the Commission Chairperson with a majority vote of the Commissioners present, or c) by the entire Commission with a two-thirds (2/3) vote of the Commissioners present.
 - 3) At any time before voting by the entire Commission, for the purpose of removing a selected Committee Chairperson, that selected Committee Chairperson may resign the chair.
 - b. Relative to a Commission Officer, the process shall be as follows:
 - 1) Proposed removal of an Officer shall be in writing and signed by at least one-third (1/3) of the Commissioners.
 - 2) Said letter shall be submitted at an Executive Committee Meeting for inclusion on the Regular Meeting agenda and a Special Meeting shall be scheduled. The Special Meeting shall be announced at the Regular Meeting.

- 3) At the Special Meeting, the entire Commission shall vote, either present or by proxy. A two-thirds (2/3) vote of the entire Commission shall be required for officer removal.
- 4) At any time before voting by the entire Commission, for the purpose of removing a selected Commission Officer, that selected Commission Officer may resign the office.

Article VII. Meetings

1. **Regular Meetings** of the Commission shall be held at 7:00 p.m., on the second (2nd) Tuesday of each month. Each meeting shall be held in the Commission Area in an appropriate, large room convenient for Commissioners and the public and chosen by the Commission as its regular meeting place. Changes in meeting location and/or time may be directed by majority vote of the Commission and specified at least fifteen (15) days prior to the meeting. Notice of the meeting with an agenda shall be published in the City Bulletin prior to changing the meeting time or location. Written minutes must be prepared for each meeting. Minutes of the prior Regular Meeting must be distributed before convening each Commission meeting.
2. **The Annual Meeting** shall be the Regular Meeting in November at which time new Commissioners will be seated, Commissioners may be asked to serve past term, new officers will be elected, and annual reports will be received from Officers and committees.
3. **Special Meetings** may be called by the Executive Committee, the chairperson, or by a majority of the Commissioners in a Regular or Special Meeting. The meeting's purpose, date, time, and location shall be announced (per Article VII., Section 4.). No business will be considered at a Special Meeting unless it was announced, except in cases of emergency.
4. **All Meetings** shall be open to the public, and notice shall be published seven (7) days in advance in a newspaper of general circulation in the Commission area or by any other means possible and shall be the responsibility of the Public Relations Committee.
5. **Quorum:** A majority of the total number of potential Commissioners (per Article V., Section 1.) shall constitute a quorum for conducting business. Should the number of Commissioners fall below a level at which quorum can be attained due to disqualification, vacancy, or resignation, then the remaining Commissioners may accept resignations and fill vacancies as necessary to restore a quorum (per Article V., Section 6.).
6. **Voting:** A majority of Commissioners present and voting shall be required to approve any action. A tie vote is disapproval. The Chairperson shall state each issue in a positive form such as: "The question before the Commission is: Shall the application (request, proposal) for _____ be approved?"
7. **The Order of Business** for meetings shall be:
 - a. Call to Order (Quorum present)
 - b. Opening Prayer
 - c. Roll Call
 - d. Approval of Past Minutes
 - e. Distribution of Meeting Protocol and Recognition of the Acting Sergeant of Arms
 - f. Honored Guests' Presentations

- g. Reading of New Correspondence
 - h. Standing Committee Reports
 - i. Special Committee Reports
 - j. Reports of Officers
 - k. Reports of Attendees to City Council
 - l. Reports of Liaison(s) to Other Commissions, Community Organizations, or Other Groups
 - m. Unfinished Business
 - n. New Business
 - o. New Officer Elections [Annual Meeting only]
 - p. Committee Member Appointments
 - q. Open Forum (subject to time limitations)
 - r. Adjournment
 - s. Closing Prayer and Refreshments (if available)
8. **The Chairperson** shall recognize members of the public who wish to address the Commission concerning issues under discussion. The Chairperson may uniformly limit debate to an equal amount of time for each side of an issue; and when appropriate, the issue may be referred by the Chairperson to the proper Committee for action and report at the following Commission meeting. Members of the public must adhere to the **Rules for Non-Commissioner Attendees at Regular Commission Meetings**. The following rules shall be enforced by the Chairperson and the acting Sergeant of Arms:
- a. Individuals desiring to speak must come forward to the podium.
 - b. Each person may speak twice and may speak on one topic only each time.
 - c. Each person may speak for a maximum of three (3) minutes each time. Commissioners are requested to limit their comments to three (3) minutes; however, they are not limited to topic.
 - d. The acting Sergeant of Arms shall give a two and a half (2 ½) minute warning.
 - e. Topics may be referred by the Chairperson to a Committee Chairperson. Commissioners and Committee Chairpersons will be available after the meeting.
 - f. As a reminder, agenda items must be submitted to the Secretary prior to or on the last Monday of each month at the Executive Committee Meeting for consideration and placement on the next Regular Meeting's agenda.
 - g. Any additional topics to be addressed must be submitted along with the individual's name to the Sergeant of Arms for inclusion in Open Forum.
 - h. Open Forum shall be subject to time limitations.
9. **Dissenting or Non-Concurring Reports** may be filed with the Secretary by any Commissioner and shall be attached to the majority report.
10. **The Executive Committee Meeting shall be open to the public and held the last Monday of each month at 7:00 p.m.** The Executive Committee Meeting shall be the deadline for adding agenda items to the Regular Meeting agenda.

Article VIII. Committees

- 1. **The Chairperson** shall appoint Commissioners to serve as Chairpersons of the Standing Committees giving due consideration to their individual preferences and subject to approval by a majority vote of the Commissioners.
- 2. **The Chairperson of a Standing Committee** shall appoint the members of that Standing Committee, who may be Commissioners or Non-Commissioners, subject to approval by

- a majority vote of the Commissioners present. Non-Commissioner appointees shall have full voting privileges in all proceedings of the committee to which they are appointed.
3. **The Committee Chairpersons** are considered authorized by the Commission to speak on behalf of the Commission in the sole pursuit of their Committee's objectives.
 4. **Committee Members** shall serve at the pleasure of the Committee Chairperson and their appointments shall expire at the next Annual Meeting.
 5. **The Chairperson** shall be an ex-officio member of all committees, Standing and Special.
 6. **The Standing Committees** and their responsibilities shall be:
 - a. **The Executive Committee:** All Commissioners and Committee Chairpersons shall serve as the Executive Committee to prepare the agenda for Commission meetings, determine the date and time of any special meetings, and plan the direction and scope of Commission activities.
 - b. **The Planning Committee** shall review existing pertinent area plans; supervise any intern for the area, if any; and recommend guidelines for the comprehensive economic, commercial, and physical development of the Commission area. The Committee shall examine proposed local legislation; monitor the implementation of approved plans; and shall develop means for citizen participation in planning which substantially affects the Commission area.
 - c. **The Zoning and Code Enforcement Committee** shall regularly receive, review, and make recommendations to the Commission on all applications for rezoning, variance, or special permit and zoning appeals pertaining to property wholly or partially within the Commission area based on comparison to the Comprehensive Plan and pertinent area plans, if any.
 - d. **The Community Services Committee** shall promote the active cooperation of all segments of the Commission Area, including residents, organizations, associations, businesses, and institutions.
 - e. **The Public Services Committee** shall review the adequacy and operation of public services provided by the City and other public agencies to the Commission Area, and recommend priorities and improvements of the same.
 - f. **The Parks and Recreation Committee** shall review the adequacy and operation of the parks and recreation services provided by the City and other public agencies, and recommend priorities and improvements of the same. In addition, this committee shall recommend community-wide events such as parades or special events to aid in the development of community identity.
 - g. **The Public Relations Committee** shall conduct all public relations activities, including, but not limited to: establishing media contacts; advertising the existence of the Commission to the area; coordinating news releases, newsletters, and correspondence, and any other duties as requested by the Commission. The Committee shall report monthly as to the means used for meeting notification.
 - h. **Historic Research and Preservation Committee** shall encourage and support historic and preservation issues within the area and research and document the physical and social history of the area. Requests for demolition shall be reviewed and monitored by the committee and recommendations shall be made to the Commission.
 - i. **The Selection and Rules Committee** shall review and recommend any amendments to the By-Laws and shall recommend MGA Citizens for nomination to fill vacancies on the Commission. The Chairperson of this Committee shall act as Parliamentarian of the Commission.

7. **Special Committees:** A Special Committee may be established for a specific purpose by the Chairperson or by majority vote of the Commission at any meeting. The size, powers, and the duties of any Special Committee shall be specified in the creating resolution. Membership may be accorded to Commissioners or to Non-Commissioners. Special Committees may be terminated by conditions set forth in the initiating action, or by a subsequent majority vote of the Commission.
8. **Notice** of all committee meetings and copies of all committee correspondence shall be filed with the Secretary and Chairperson of the Commission. Committee findings that propose action or resolution shall be submitted to the Secretary for inclusion in the agenda of a Regular Meeting of the Commission for consideration.

Article IX . Elections

1. **The Elections Board** shall consist of a minimum of five (5) MGA Citizens who have been MGA Citizens for at least one (1) year and who are appointed by the Chairperson with the approval of the Commission at the Regular Meeting in May of each year.
2. **The Board** shall appoint any necessary Officers; provide for printing and distributing necessary forms such as, but not limited to, petitions, ballots, and tallies; receive petitions; certify persons who have qualified as candidates; locate polling places; conduct the election; tally the votes; hear and decide complaints concerning the election or campaign; and certify the winning candidates to the Commission, the Mayor, the City Clerk, and the Department of Development, pursuant to C.C. 3313.08 and all other activities incidental thereto.
3. **Candidates** for selection shall not be members of the Elections Board or polling staffs in the year in which their names appear on the ballot.
4. **Elections** shall be by secret ballot and determined by plurality vote. Any MGA Citizen eighteen (18) years of age or older may be an elector. The Elections Board shall conduct each election on the third Saturday in September. Members shall take office at the next Annual Meeting.
5. **Election Rules** are included in these By-Laws:

MILO-GROGAN AREA COMMISSION ELECTION RULES

- I. General Provisions
 - A. "Board" shall mean the Elections Board of the Milo-Grogan Area Commission.
 - B. Where not otherwise specified, all filings or actions shall be done at the Headquarters of the Board.
 - C. When a date is set as a deadline, and that date falls on a Sunday, then the deadline shall be the following Monday at 4:30 p.m.
- II. The Elections Board
 - A. The Board shall be composed of five (5) persons who are MGA Citizens and have been for a minimum of one (1) year. A Milo-Grogan Area Citizen ("MGA Citizen") is any person who lives, works, owns a business, or owns

property in the Milo-Grogan District (per Article III.). The Board shall be appointed by the Commission at the Regular Meeting in May of each year, one of whom the Commission will designate as Chairperson.

- B. Candidates for the Commission shall not be members of the Board or Polling Staff in the year in which their names appear on the ballot for election.
- C. The Board shall have all necessary Authority to conduct the election including the counting of ballots.

III. Elections Board Duties

- A. The Board shall select a location and equip a Headquarters for the Board.
- B. The Board shall prepare and distribute to each prospective Candidate for Commissioner a petition paper, which shall include the following:
 - 1. The name of the candidate in bold print at the top of the petition.
 - 2. Space for a minimum of twenty-five (25) persons qualified to vote for the Candidate. Each line shall provide space for the printed name, home address, business address, and/or address of property owned in the Commission District, phone number, signature, and date.
 - 3. The petition shall conclude with an affidavit which contains the following statement: "Enter Name Here – (Candidate Must Be the Signer of the Affidavit) states that he or she is the circulator of this petition, that he or she did witness each and every signature, and he or she will observe the Election Rules and the By-Laws of the Milo-Grogan Area Commission."
 - 4. Petitions shall be made available on or before the first Saturday in August and returned no later than the last Saturday in August.
 - 5. No Candidate who fails to bring in the necessary signatures shall be allowed to run.
- C. The Board shall certify the validity of the circulated petitions, notify the Candidate(s) of petition certifications, and make public announcement of the names of certified Candidates no later than the first Saturday of September.
- D. The Board shall select the location of the poll(s).
- E. The Board shall devise the ballot format as follows:
 - 1. Each ballot shall list all Candidates who have filed valid petitions.
 - 2. Each ballot shall have a bold head "Vote for x of y Candidates," x being the number of seats open and y being the number of Candidates.
 - 3. No political party or organization other than the Commission shall be named on the ballot.
 - 4. The Board shall ensure that all ballots are properly accounted for after printing; recording the total printed, used, spoiled, and remaining.
- F. The Board shall enlist and assign volunteer workers to staff polling places and obtain equipment and supplies.
- G. The Board shall tally the votes and certify the results to the Commission at the following Commission Meeting and hold the results for twenty (20) days to resolve all challenges.
- H. The Board shall make final determination with regard to the eligibility of voters, handle the final determination of challenges of cast ballots, handle the final determination of all other questions arising during the election process, and make final determination of all election challenges.

IV. Candidate Qualifications

- A. Each Candidate shall be eighteen (18) years of age or older. Valid documentation may be required.
- B. Each Candidate shall be a MGA Citizen for a minimum of one (1) year (per Article V., Section 1.).
- C. Each Candidate must file a nominating petition completed pursuant to the following requirements.
 - 1. Each petition must be signed by at least twenty-five (25) persons eighteen (18) years of age or older who are MGA Citizens (per Article III.).
 - 2. The petitions shall be circulated personally by the Candidate. The Board may grant exception to this requirement for disability demonstrated by the Candidate, but notice must be in writing.
 - 3. Each Candidate must complete and execute the affidavit at the end of the petition prior to its submission to the Board.
- D. No party or name of organization other than the Milo-Grogan Area Commission shall be used by any Candidate.
- E. Each Candidate shall be given a copy of these Election Rules.

V. Voter Qualifications

- A. Each voter must be eighteen (18) years of age or older and must be a MGA Citizen.
- B. No voter shall cast more than one ballot.

VI. Conduct of Elections

A. Rules for Campaigning:

- 1. No party or name of organization shall be used by any Candidate.
- 2. Campaigning shall begin no earlier than the last Saturday of August.
- 3. Campaign literature shall be regulated as follows:
 - a. Campaign literature may include only the Candidates' name, home address, place of employment or business, and/or Candidates' positions on community issues.
 - b. Campaign literature shall contain no derogatory statements or personal attacks on other Candidates.
 - c. Campaign literature shall be submitted to the Elections Board prior to distribution for its review, no earlier than the 28th of August and no later than fourteen (14) days prior to Election Day.
 - d. Any objections by the Board to campaign literature should be stated in writing by the Board and returned to the Candidate.
 - e. Campaign literature shall be considered accepted by the Board if the Board has taken no action within seven (7) days of Election Day or within seven (7) days from submission, whichever occurs first.
- 4. No Candidate shall expend more than \$100.00 for campaign purposes, including in-kind contributions.
- 5. Each Candidate shall file a finance report listing all contributions, including in-kind contributions and expenditures, within seven (7) days of Election Day.
- 6. All posters or other flyers shall be removed no later than the Wednesday following Election Day.

B. Voting

- 1. The polls shall be open from 10:00 a.m. until 2:00 p.m.

2. Each poll shall have ballots available.
 3. Each poll shall be supplied with a sealed Ballot Box and a register.
 4. Persons shall vote by:
 - a. Printing their name, home address, place of employment or business, and/or address of property owned on the register and signing it.
 - b. Placing X marks on the ballot in the box of the Candidates they support.
 5. The poll shall require evidence of voters' qualifications as necessary and as determined by the Board.
 6. No person may cast more than one ballot.
 7. Candidates may appoint in writing a witness to view the voting. NO person may campaign for his/her Candidate within one hundred (100) feet of the polling place.
 8. Absentee Ballots are to be addressed as follows:
 - a. Any person may vote absentee by requesting in writing an Absentee Ballot accompanied by a self-addressed stamped envelope to the Board within fourteen (14) days of Election Day. Ballot must be received before 2:00 p.m. on Election Day. Mailing instructions shall accompany ballot.
 - b. Absentee Ballots shall remain unopened until the counting of ballots.
- C. Counting the Ballots:
1. After the polls have closed, the registers and sealed Ballot Boxes shall be delivered to the Headquarters of the Board.
 2. The Board shall unseal each Ballot Box, count the ballots, compare the number to the appropriate register, and tally the votes.
 3. The Absentee Ballots shall be unsealed and counted by the Board.
 4. Witnesses may be present at the counting.
 5. After the count has been completed, all voted ballots and registers shall be placed in a sealed container.
 6. The sealed container shall be kept in a secure place until thirty (30) days after Election Day, at which time voted ballots and unused ballots may be destroyed under the supervision of the Elections Board.
- D. The Election Results:
1. Election results shall be posted by the Elections Board, within two (2) hours after Closing of elections, at Board Headquarters and/or on the Milo Grogan Area Commission website.
 2. Should the margin of plurality be less than one percent (1%) or there be a tie vote, there is to be an automatic recount.
 3. Challenges shall be filed in writing within ten (10) days of Election Day. A demand for a recount shall be considered a challenge. The challenge shall state the charge and the grounds. The Elections Board shall issue a written decision on the challenge within ten (10) days of the receipt of the challenge, and said decision shall be considered final.
 4. The candidate(s) receiving a plurality of votes cast shall be the winner(s).
 5. In the event of a tie vote, there shall be a review of attendance of Regular Meetings over the past twelve (12) months. The Candidate who has attended the higher number of Regular Meetings over the past twelve months shall be declared the winner. In the event that the tie still stands, the winner shall be decided by lot.

6. Election results shall be certified by the Elections Board to the Commission and to the Mayor, the City Clerk, and the Department of Development, twenty (20) days after Election Day or after all challenges are resolved, whichever comes first.

E. Calendar of Elections

1. The Elections Board shall be appointed by the Commission at the Regular Meeting in May of each year.
2. The election of the Commissioners shall be held the third Saturday of September of each year (per Article IX., Section 4.).
3. The Elections Board shall publicly announce the upcoming election the first Saturday of August.
4. Petitions shall be made publicly available on the first Saturday of August. Included in the public announcement shall be the deadline for filing petitions.
5. Petitions shall be filed no later than the last Saturday of August.
6. Campaigning shall begin no earlier than the last Saturday of August.
7. The Elections Board shall publicly announce the candidate(s) no later than the first Saturday of September.
8. Absentee Ballots must be requested, in writing, from the Board within fourteen (14) days of Election Day.
9. Absentee Ballots must be received by the Board no later than 5:00 p.m. on Election Day.
10. Election results shall be announced publicly by the Election Board by 7:00 p.m. on Election Day.
11. All posters or other flyers shall be removed no later than the Wednesday following Election Day.
12. Challenges shall be filed in writing within ten (10) days of Election Day.
13. The Elections Board shall issue a written decision on challenges within ten (10) days of receipt of the challenge.
14. Each candidate shall file a finance report listing all contributions, including in-kind contributions, and expenditures, within seven (7) days after Election Day.
15. Each newly-elected Commissioner shall submit to the Elections Board biographical information, as required by the City of Columbus, within seven (7) days of Election Day.
16. Election results shall be certified by the Elections Board to the Commission and to the Mayor, the City Clerk, and the Department of Development within twenty (20) days of Election Day.
17. Voted ballots and unused ballots may be destroyed under the supervision of the Elections Board thirty (30) days after Election Day.

VII. Penalties

- A. The Elections Board shall judge all violations of these Election Rules. Violations may result in disqualification and declaring candidate with next highest vote as elected.

6. **The Elections Board** shall follow the Election Rules for governing the elections. The Elections Board may suggest Amendments to these Election Rules, which shall be

presented to the Commission at the beginning of a Regular Meeting. Should the Commission approve of said Amendment(s) prior to adjournment, such rule(s) shall take effect. The Commission may amend the Election Rules without action by the Elections Board in the same manner as an amendment of these By-Laws. Such rules shall not be changed during the ninety (90) days before an election or the thirty (30) days after an election.

Article X. Parliamentary Authority

Robert's Rules of Order Newly Revised shall govern in all cases to which they are applicable and not inconsistent with these By-Laws and any special rules of Order the Commission may adopt.

Article XI. Amendment of By-Laws

These By-Laws May Be Amended at any Regular Meeting of the Commission by an affirmative vote of two-thirds ($2/3$) of the entire Commission, provided that the Amendment(s) was(were) submitted in writing at the previous Regular Meeting. Immediately upon approval of Amendment(s), the Secretary shall file said approved Amendment(s) with the Mayor, the City Clerk, and the Department of Development for publication in the City Bulletin. Such Amendment(s) shall take effect ten (10) days after such publication per C.C. 121.05.

**MILO-GROGAN
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BY-LAWS**

MILO-GROGAN AREA COMMISSION BY-LAWS

These By-Laws establish the procedure under which the Milo-Grogan Area Commission shall execute those duties and functions set forth in and with authority granted under Chapter 3109 of the Columbus City Codes (hereinafter abbreviated as “C.C.”).

Article I. Name

The name of this organization shall be the Milo-Grogan Area Commission, herein referred to as the “Commission”.

Article II. Milo-Grogan Area

The area served by the Commission shall be all incorporated areas of the City of Columbus, bounded on the north by Eleventh Avenue to Interstate 71, then south to and easterly along the east-west Conrail tracks which lie south of Bonham Avenue; on the east by north-south Conrail tracks which lie east of Cleveland Avenue; on the south by the east-west Conrail tracks north of the Interstate 670 corridor; and on the west by the north-south Conrail tracks which lie west of Cleveland Avenue.

Article III. Milo-Grogan Area Citizens

A Milo-Grogan Area Citizen is any person who lives, owns a business or owns property in the Milo-Grogan District, herein referred to as a “MGA Citizen”.

Article IV. Purpose

1. **The purpose** of this Commission shall be to afford additional voluntary citizen participation in decision-making in an advisory capacity to the City Administration and City Council and to facilitate communication, understanding and cooperation between neighborhood groups, city officials and developers by performing those functions and duties set out in C.C. 3109.
2. The Commission shall not endorse any candidate for public office or any issue up for public vote.

Article V. Commissioners

1. **Commissioners:** There shall be eleven (11) Commissioners on the Commission. Each Commissioner shall be a MGA Citizen for a minimum of one (1) year, be duly appointed by the Mayor with the concurrence of Council as specified in C.C. 3109 and serve without compensation. No Citizen shall serve as a Commissioner if there is any association with a Community Development Corporation operating in the Milo-Grogan community but not in collaboration with the Area Commission.
2. **Terms:** A Commissioner’s normal term shall be three (3) years. All terms shall expire on the last day of the same month in different years; however, a Commissioner may continue to serve beyond the term expiration until a successor is appointed. In the event that more than one Commissioner is eligible to serve beyond term expiration, the remaining Commissioners present will determine by vote at the Annual Meeting which

Commissioner(s) will remain seated. Terms shall be staggered so as to maintain continuity of experienced representation.

3. **Representation:** No Commissioner shall represent the Commission in its official actions before any other public body or official to include creating any neighborhood and social media accounts on the behalf of the Commission except as specifically authorized by the Commission. This shall not be construed as a restriction upon the right of the individual Commissioners to represent their own views before public or private bodies, whether in agreement or disagreement with the official actions of the Commission. Any Commissioner who has violated this rule (as determined by two-thirds (2/3) vote by the remaining Commissioners present shall be officially warned of this violation. Further violation (as determined by two-thirds (2/3) vote of the entire Commission) shall be communicated by letter to the Mayor requesting that said Commissioner be removed from office. Upon approval by the Mayor, the Secretary shall notify the City Clerk and the Department of Development of the removal of the Commissioner.
4. **Disqualification:** Commissioners shall maintain their MGA Citizenship. Failure of a Commissioner to maintain his or her MGA Citizenship shall be reported immediately to the Secretary and shall be deemed a resignation. The Secretary shall send a letter to the Mayor, the Secretary shall notify the City Clerk and the Department of Development of the removal of the Commissioner.
5. **Attendance:** Commissioners shall so far as possible be regular in attendance. A Commissioner's absence from three (3) consecutive Regular Meetings or from a total of four (4) Regular Meetings in any one year shall be deemed resignation from the Commission. Unless two-thirds (2/3) of those Commissioners present determine that extenuating circumstances justify that Commissioner's continuing to hold his or her position, notice of such absence shall be communicated by letter to the Mayor requesting that said Commissioner be removed from office. Upon approval by the Mayor, the Secretary shall notify the City Clerk and the Department of Development of the removal of the Commissioner. As a courtesy the Secretary shall remind such Commissioner of this provision after his or her second consecutive absence or third absence in a year.
6. **Vacancy:** The Commission shall nominate one or more candidates to fill any vacancy that occurs prior to the General Election for the remainder of the un-expired term. An announcement of said vacancy shall be made at the upcoming Regular Meeting. The Commission shall by letter, notify the Mayor, the City Clerk and the Department of Development of the new Commissioner(s) who will fill the vacancy(ies) (pursuant to C.C. 3109)

Article VI. Officers

The Officers of the Commission shall be the Chairperson, Vice-Chairperson, Secretary, Treasurer and Sergeant-at-Arms. The election of Officers shall be at the Annual Meeting and shall be elected by majority vote of the Commissioners present. Officers shall serve a two (2) year term or until a successor is elected and no Commissioner shall serve more

than two (2) two (2) year terms consecutively in the same office except the Chair which is a 4-year term. Each Officer shall have the right to vote on any question.

1. **The Chairperson** shall preside at all meetings of the Commission; in consultation with and with the approval of the Commission, appoint Standing and Special Committees of the Commission; serve as ex-officio member of all committees; coordinate the actions of Officers and Committee Chairpersons; and perform other duties associated with the office as required. The Seat of the Chair of the Commission can only be filled by a resident of the Milo-Grogan community.
2. **The Vice-Chairperson** shall assist the Chairperson; perform the duties of the Chairperson in his/her absence; and shall perform such other duties as may be assigned by the Commission.
3. **The Secretary** shall call and record the roll; remind of absences per Article V., Section 5; record and maintain accurate voting records and meeting summaries which will be open to public examination; maintain such other records as the Commission may direct, notify the Mayor of any vacancy; perform related duties as may be assigned by the Commission; and in the absence of both the Chairperson and the Vice-Chairperson, call the meeting to order and preside or at his/her discretion nominate a Chairperson Pro Tempore.
4. **The Treasurer** shall receive all monies and approve all payments with approval of the Commission in accordance with the annual budget; maintain an accounting of all city funds expended; prepare a quarterly financial report, which is to be distributed to all Commissioners; prepare and present an annual budget for the Commission; and in the absence of the Chairperson, the Vice-Chairperson and the Secretary, call the meeting order and preside or at his/her discretion nominate a Chairperson Pro Tempore.
5. **The Sergeant-At-Arms** shall at the request of the presiding officer, assure the maintenance of order at Regular Meetings. He/she shall have the authority to cause unruly or disorderly persons to be removed from said meetings and shall exercise good judgement and discretion in implementing measures to assure the safety of Commissioners and other attendees of the Commission meetings. The Sergeant-At-Arms shall appoint a Deputy from the membership of each Standing and Special Committee and the same shall be charged with the responsibility for order and security in the respective committee meetings, pursuant to the directions of the Sergeant-At-Arms. In the absence of the Sergeant-At-Arms or any Deputy from a Commission or Committee meeting, the person presiding may appoint a Commissioner or any committee member Sergeant-At-Arms, pro tempore, and the same shall serve as such until the conclusion of the meeting.
6. **Removal of a Committee Chairperson, Commission Officer or Commissioner**
 - a. Relative to the Committee Chairperson of any committee, the process shall be as follows:

- 1) The selected Committee Chairperson of any committee may be requested to step down as the Committee Chairperson of that committee by the Commission Chairperson or a member of that committee.
 - 2) The selected Committee Chairperson of any committee may be voted out as the Committee Chairperson of that committee by a two-thirds (2/3) vote of that committee's members, or upon recommendation of the Commission Chairperson with a majority vote of the Commissioners present, or by the entire Commission with a two-third (2/3) vote of the Commissioners present.
 - 3) At any time before voting by the entire Commission, for the purpose of removing a selected Committee Chairperson, that selected Committee Chairperson may resign the chair.
- b. Relative to a Commission Officer, the process shall be as follows:
- 1) Proposed removal of an Officer shall be in writing and signed by at least one-third (1/3) of the Commissioners.
 - 2) Said letter shall be submitted at an Executive Committee Meeting for the inclusion on the Regular Meeting agenda and a Special Meeting shall be scheduled. The Special Meeting shall be announced at the Regular Meeting.
 - 3) At the Special Meeting, the entire Commission shall vote, either present or by proxy. A two-thirds (2/3) vote of the entire Commission shall be required for the officer to be removed.
 - 4) At any time before voting by the entire Commission, for the purpose of removing a selected Commission Officer, that selected Commission Officer may resign the office.
- c. Relative to a Commissioner, the process shall be as follows:
- 1) Proposed removal of a Commissioner shall be in writing and signed by at least one-third (1/3) of the Commissioners.
 - 2) Said letter shall be submitted at an Executive Committee Meeting for the inclusion on the Regular Meeting agenda and a Special Meeting shall be scheduled. The Special Meeting shall be announced at the Regular Meeting.
 - 3) At the Special Meeting, the entire Commission shall vote, either present or by proxy. A two-thirds (2/3) vote of the entire Commission shall be required for Commissioner removal

Article VII. Meetings

1. Regular Meetings of the Commission shall be held at 7:00 p.m., on the second (2nd) Tuesday of each month. Each meeting shall be held in the Commission Area in an appropriate, large room convenient for Commissioners and the public and chosen by the Commission as its regular meeting place. Changes in meeting location and/or time may be directed by majority vote of the Commission and specified at least fifteen (15) days prior to the meeting. Notice of the meeting with an agenda shall be published in the City Bulletin prior to changing the meeting time or location. Written minutes must be prepared for each meeting. Minutes of the prior Regular Meeting must be distributed before convening each Commission meeting.
2. The Annual Meeting shall be the Regular Meeting in November at which time new Commissioners will be seated, Commissioners may be asked to serve past term, new officers will be elected and annual reports will be received from Officers and committees.
3. Special Meetings may be called by the Executive Committee, the Chairperson or by a majority of the Commissioners at a Regular or Special Meeting. The meetings purpose, date, time and location shall be announced (per Article VII, Section 4). No business will be considered at a Special Meeting unless it was announced, except in cases of emergency.
4. All Meetings shall be open to the public and notice shall be published seven (7) days in advance in a newspaper of general circulation in the Commission area or by any other means possible and shall be the responsibility of the Public Relations Committee.
5. Quorum: A majority of the total number of potential Commissioners (per Article V, Section I) shall constitute a quorum for conducting business. Should the number of Commissioners fall below a level at which quorum can be attained due to disqualification, vacancy or resignation, then the remaining Commissioners may accept resignations and fill vacancies as necessary to restore a quorum (per Article V, Section 6).
6. Voting: A majority of Commissioners present and voting shall be required to approve any action. A tie vote is disapproval. The Chairperson shall state each issue in a positive form such as: "The question before the Commission is: Shall the application (request/proposal) for _____ be approved?"
7. The Order of Business for meetings shall be:
 - a. Call to Order (Quorum present)
 - b. Opening Prayer
 - c. Roll Call
 - d. Approval of Past Minutes
 - e. Distribution of Meeting Protocol and Recognition of the Acting Sergeant-At-Arms
 - f. Honored Guests' Presentations
 - g. Reading of New Correspondence
 - h. Standing Committee Reports
 - i. Special Committee Reports
 - j. Reports of Officers

- k. Reports of Attendees to City Council
 - l. Reports of Liaison(s) to Other Commissions, Community Organizations or other Groups
 - m. Unfinished Business
 - n. New Business
 - o. New Officer Elections [Annual Meeting Only]
 - p. Committee Member Appointments
 - q. Open Forum (subject to time limitations)
 - r. Adjournment
 - s. Closing Prayer and Refreshments (if available)
8. The Chairperson shall recognize members of the public who wish to address the Commission concerning issues under discussion. The Chairperson shall uniformly limit debate to an equal amount of time for each side of an issue; and when appropriate, the issue may be referred by the Chairperson to the proper Committee for action and report at the following Commission meeting. Members of the public must adhere to the Rules for Non-Commissioner Attendees at Regular Commission Meetings. The following rules shall be enforced by the Chairperson and the acting Sergeant-At-Arms:
- a. Individuals desiring to speak must come forward to the podium
 - b. Each person may speak twice and may speak one (1) topic only each time.
 - c. Each person may speak for a maximum of three (3) minutes each time.
Commissioners are requested to limit their comments to three (3) minutes; however, they are not limited by topic.
 - d. The acting Sergeant-At-Arms shall give a two and a half (2 ½) minute warning.
 - e. Topics may be referred by the Chairperson to a Committee Chairperson.
Commissioners and Committee Chairpersons will be available after the meeting.
 - f. As a reminder, agenda items must be submitted to the Secretary prior to or on the last Monday of each month at the Executive Meeting for consideration and placement on the next Regular Meeting's agenda.
 - g. Any additional topics to be addressed must be submitted along with the individual's name to the Sergeant-At-Arms for inclusion in Open Forum.
 - h. Open Forum shall be subject to time limitations.
9. Dissenting or Non-Concurring Reports may be filed with the Secretary by any Commissioner and shall be attached to the majority report.
10. The Executive Committee Meeting shall be open to the public and held the last Monday of each month at 7:00 p.m. The Executive Committee Meeting shall be the deadline for adding agenda items to the Regular Meeting agenda.

Article VIII Committees

1. The Chairperson shall appoint Commissioners to serve as Chairpersons of the Standing Committees giving due consideration to their individual preferences and subject to approval by a majority vote of the Commissioners.

2. The Chairperson of a Standing Committee shall appoint the members of that Standing Committee, who may be Commissioners or Non-Commissioners, subject to approval by a majority vote of the Commissioners present. Non-Commissioner appointees shall have full voting privileges in all proceedings of the committee to which they are appointed.
3. The Committee Chairpersons are considered authorized by the Commission to speak on behalf of the Commission in the sole pursuit of their Committee's objectives.
4. Committee Members shall serve at the pleasure of the Committee Chairperson and their appointment shall expire at the next Annual Meeting.
5. The Chairperson shall be an ex-officio member of all committees, Standing and Special.
6. The Standing Committees and their responsibility shall be:
 - a. The Executive Committee: All Commissioners and Committee Chairpersons shall serve as the Executive Committee to prepare the agenda for Commission meetings, determine the date and time of any Special Meetings and plan the direction and scope of Commission activities.
 - b. The Planning Committee shall review existing pertinent area plans; supervise any intern for the area, if any; and recommend guidelines for the comprehensive economic, commercial and physical development of the Commission area. The Committee shall examine proposed local legislation; monitor the implementation of approved plans and shall develop means for citizen participation in planning which substantially affects the Commission area.
 - c. The Zoning and Code Enforcement Committee shall regularly receive, review and make recommendations to the Commission on all applications for rezoning, variance, or special permit and zoning appeals pertaining to property wholly or partially within the Commission area based on comparison to the Comprehensive Plan and pertinent area plans, if any.
 - d. The Community Service Committee shall promote the active cooperation of all segments of the Commission area, including residents, organizations, associations, businesses and institutions.
 - e. The Public Service Committee shall review the adequacy and operation of public services provided by the City and other public agencies to the Commission Area and recommend priorities and improvements of the same.
 - f. The Parks and Recreation Committee shall review the adequacy and operation of public services provided by the City and other public agencies and recommend priorities and improvements of the same. In addition, this committee shall recommend community-wide events such as parades or special events to aid in the development of community identity.
 - g. The Public Relations Committee shall conduct all public relations activities, including but not limited to: establishing media contacts, advertising the existence of the Commission to the area, coordinating news releases, newsletters and correspondence, and any other duties as requested by the Commission. The committee shall report monthly as to the means used for meeting notification.

- h. The Historic Research and Preservation Committee shall encourage and support historic and preservation issues within the area and research and document the physical and social history of the area. Requests for demolition shall be reviewed and monitored by the committee and recommendations shall be made to the Commission.
 - i. The Selection and Rules Committee shall review and recommend any amendments to the By-Laws and shall recommend MGA Citizens for nomination to fill vacancies on the Commission. The Chairperson of this committee shall act as Parliamentarian of the Commission.
7. Special Committees: A special committee may be established for a specific purpose by the Chairperson or by majority vote of the Commission at any meeting. The size, powers and duties of any Special Committee shall be specified in the creating resolution. Membership may be accorded to Commissioners or to Non-Commissioners. Special Committees may be terminated by conditions set forth in the initiating action, or by a subsequent majority vote of the Commission.
8. Notice of all committee meetings and copies of all committee correspondence shall be filed with the Secretary and Chairperson of the Commission. Committee findings that propose action or resolution shall be submitted to the Secretary for inclusion in the agenda of a Regular Meeting of the Commission for consideration.

Article IX. Elections

1. The Elections Board shall consist of a minimum of five (5) MGA Citizens who have been Citizens for at least one (1) year and who are appointed by the Chairperson with the approval of the Commission at the Regular Meeting in May of each year.
2. The Board shall appoint any necessary Officers, provide for printing and distributing necessary forms such as, but not limited to, petitions, ballots and tallies; receive petitions, certify persons who have qualified as candidates, locate polling places, conduct the election, tally the votes, hear and decide complaints concerning the election or campaign and certify the winning candidates to the Commission, the Mayor, the City Clerk and the Department of Development, pursuant to C.C. 3313.08 and all other activities incidental thereto.
3. Candidates for selection shall not be members of the Election Board or polling staff in the year in which their name appears on the ballot.
4. Elections shall be secret ballot and determined by plurality vote. Any MGA Citizen eighteen (18) years of age or older may be an elector. The Elections Board shall conduct each election on the third Saturday in September. Members shall take office at the next Annual Meeting.
5. Election Rules are included in these By-Laws:

MILO-GROGAN ARE COMMISSION

ELECTION RULES

I. General Provisions

- A. "Board" shall mean the Elections Board of the Milo-Grogan Area Commission.
- B. Where not otherwise specified, all filings or actions shall be done at the Headquarters of the Board.
- C. When a date is set as a deadline, and that date falls on a Sunday, then the deadline shall be the following Monday at 4:30 p.m.

II. The Elections Board

- A. The Board shall be composed of five (5) persons who are MGA Citizens and have been for a minimum of one (1) year. A Milo-Grogan Area Citizen (MGA Citizen) is any person who lives, owns a business or owns property in the Milo-Grogan District (per Article III). The Board shall be appointed by the Commission at the Regular Meeting in May of each year, one of whom the Commission will designate as Chairperson.
- B. Candidates for the Commission shall not be members of the Board or Polling Staff in the year in which their names appear on the ballot for election.
- C. The Board shall have all necessary authority to conduct the election including the counting of ballots.

III. Elections Board Duties

- A. The Board shall select a location and equip a Headquarters for the Board.
- B. The Board shall prepare and distribute to each prospective Candidate for Commissioner a petition paper, which shall include the following:
 - 1. The name of the candidate in bold print at the top of the petition
 - 2. Space for a minimum of twenty-five (25) persons qualified to vote for the Candidate. Each line shall provide space for the printed name, home address, business address and/or address of property owned in the Commission District, phone number, signature and date.
 - 3. The petition shall conclude with an affidavit which contains the following statement: "Enter name here – (Candidate MUST be the signer of the affidavit) which state he or she is the circulator of this petition, that he or she did witness each and every signature and that he or she will observe the Election Rules and the By-Laws of the Milo-Grogan Area Commission".
 - 4. Petitions shall be made available on or before the first Saturday in August and returned no later than the last Saturday in August.
 - 5. No Candidate who fails to bring in the necessary signatures shall be allowed to run.
- C. The Board shall certify the validity of the circulated petitions, notify the Candidate(s) of petition certifications and make public announcement of the names of certified Candidates no later than the first Saturday of September.
- D. The Board shall select the location of the poll(s).

- E. The Board shall devise the ballot format as follows:
 - 1. Each ballot shall list all Candidates who have filed valid petitions.
 - 2. Each ballot shall have a bold head “Vote for x of y Candidates”, x being the number of seats open and y being the number of Candidates.
 - 3. No political party or organization other than the Commission shall be named on the ballot.
 - 4. The Board shall ensure that all ballots are properly accounted for after printing, recording the total printed, used, spoiled and remaining.
- F. The Board shall enlist and assign volunteer workers to staff polling places and obtain equipment and supplies.
- G. The Board shall tally the votes and certify the results to the Commission at the following Regular Commission Meeting and hold the results for twenty (20) days to resolve all challenges.
- H. The Board shall make final determination with regard to the eligibility of voters, handle the final determination of challenges of cast ballots, handle the final determination of all other questions arising during the election process and make final determination of all election challenges.

IV. Candidate Qualifications

- A. Each candidate shall be eighteen (18) years of age or older. Valid documentation may be required.
- B. Each Candidate shall be a MGA Citizen for a minimum of one (1) year and have attended at least 5 Commission Regular Commission Meetings in the year for which they are running. (per Article V., Section I).
- C. Each Candidate must file a nominating petition completed pursuant to the following requirements.
 - 1. Each petition must be signed by at least twenty-five (25) persons eighteen (18) years of age or older who are MGA Citizens (per Article III).
 - 2. The petitions shall be circulated personally by the Candidate. The Board may grant exception to this requirement for disability demonstrated by the Candidate, but notice must be in writing.
 - 3. Each Candidate must complete and execute the affidavit at the end of the petition prior to its submission to the Board.
- D. No party or name of organization other than the Milo-Grogan Area Commission shall be used by any Candidate.
- E. Each Candidate shall be given a copy of these Election Rules.

V. Voter Qualifications

- A. Each voter must be eighteen (18) years of age or older and must be a MGA Citizen
- B. No voter shall cast more than one (1) ballot.

VI. Conduct of Elections

A. Rules for Campaigning:

1. No party or name of organization shall be used by any Candidate.
2. Campaigning shall begin no earlier than the last Saturday of August.
3. Campaign literature shall be regulated as follows:
 - a. Campaign literature may include only the Candidates' name, home address, place of employment or business and/or Candidates' positions on community issues.
 - b. Campaign literature shall contain no derogatory statements or personal attacks on other Candidates.
 - c. Campaign literature shall be submitted to the Elections Board prior to distribution for its review, no earlier than the 28th of August and no later than fourteen (14) days prior to Election Day.
 - d. Any objections by the Board to campaign literature should be stated in writing by the Board and returned to the Candidate.
 - e. Campaign literature shall be considered accepted by the Board if the Board has taken no action within seven (7) days of Election Day or within seven (7) days from submission, whichever occurs first.
4. No Candidate shall expend more than \$100.00 for campaign purposes, including in-kind contributions.
5. Each Candidate shall file a finance report listing all contributions, including in-kind contributions and expenditures, within seven (7) days of Election Day.
6. All posters or other flyers shall be removed no later than the Wednesday following Election Day.

B. Voting

1. The polls shall be open from 10:00 a.m. until 2:00 p.m.
2. Each poll shall have ballots available.
3. Each poll shall be supplied with a sealed Ballot Box and a register.
4. Persons shall vote by:
 - a. Printing their name, home address, place of employment or business and/or address of property owned on the register and signing it.
 - b. Placing X marks on the ballot in the box of the Candidates they support.
5. The poll shall require evidence of voters' qualifications as necessary and as determined by the Board.
6. No person may cast more than one (1) ballot.
7. Candidates may appoint in writing a witness to view the voting. No person may campaign for his/her Candidate within one hundred (100) feet of the polling place.

8. Absentee Ballots are to be addressed as follows:

- a. Any person may vote absentee by requesting in writing an Absentee Ballot accompanied by a self-addressed stamped envelope to the Board within fourteen (14) days of the election. Ballot must be received before 2:00 p.m. on Election Day. Mailing instructions shall accompany the ballot.
- b. Absentee ballots shall remain unopened until the counting of the ballots.

C. Counting the Ballots:

1. After the polls have closed, the registers and sealed Ballot boxes shall be delivered to the Headquarters of the Board.
2. The Board shall unseal each Ballot box, count the ballots, compare the number to the appropriate register and tally the votes.
3. The absentee ballots shall be unsealed and counted by the Board.
4. Witnesses may be present at the counting.
5. After the count has been completed, all voted ballots and registers shall be placed in a sealed container.
6. The sealed container shall be kept in a secure place until thirty (30) days after Election Day, at which time voted ballots and unused ballots may be destroyed under the supervision of the Elections Board.

D. The Election Results

1. Election results shall be posted by the Election Board, within two (2) hours after Closing of elections, at Board Headquarters and/or on the Milo-Grogan Area Commission website.
2. Should the margin of plurality be less than one percent or there be a tie vote, there is to be an automatic recount.
3. Challenges should be filed in writing within ten (10) days of Election Day. A demand for a recount shall be considered a challenge. The challenge shall state the charge and the grounds. The Election Board shall issue a written decision on the challenge within ten (10) days of the receipt of the challenge and said decision shall be considered final.
4. The Candidate(s) receiving a plurality of votes cast shall be the winner(s).
5. In the event of a tie vote, there shall be a review of attendance of Regular Meetings over the past twelve (12) months. The Candidate who has attended the higher number of Regular Meetings over the past twelve (12) months shall be declared the winner. In the event that the tie still stands, the winner shall be decided by lot.

6. Election results shall be certified by the Election Board to the Commission and to the Mayor, the City Clerk and the Department of Development, twenty (20) days after Election Day or after all challenges are resolved, whichever comes first.

E. Calendar of Elections

1. The Election Board shall be appointed by the Commission at the Regular Meeting in May of each year.
2. The election of the Commissioners shall be held the third Saturday of September of each year (per Article IX, Section 4).
3. The Election Board shall publicly announce the upcoming election the first Saturday of August.
4. Petitions shall be made publicly available on the first Saturday of August. Included in the public announcement shall be the deadline for filing petitions.
5. Petitions shall be filed no later than the last Saturday of August.
6. Campaigning shall begin no earlier than the last Saturday of August.
7. The Elections Board shall publicly announce the Candidate(s) no later than the first Saturday of September.
8. Absentee ballots must be requested, in writing, from the Board within fourteen (14) days of Election Day.
9. Absentee ballots must be received by the Board no later than 5:00 p.m. on Election Day.
10. Election results shall be announced publicly by the Election Board by 7:00 p.m. on Election Day.
11. All posters or other flyers shall be removed no later than the Wednesday following Election Day.
12. Challenges shall be filed in writing within ten (10) days of Election Day.
13. The Elections Board shall issue a written decision on challenges within ten (10) days of receipt of the challenge.
14. Each Candidate shall file a finance report listing all contributions, including in-kind contributions, and expenditures, within seven (7) days after Election Day.
15. Each newly-elected Commissioner shall submit to the Elections Board biographical information, as required by the City of Columbus, within seven (7) days of Election Day.
16. Election results shall be certified by the Elections Board to the Commission and to the Mayor, the City Clerk, and the Department of Development within twenty (20) days of Election Day.
17. Voted ballots and unused ballots may be destroyed under the supervision of the Elections Board thirty (30) days after Election Day.

VII. Penalties

- A. The Elections Board shall judge all violations of these Election Rules. Violations may result in disqualification and declaring the candidate with the next highest vote as elected.

VIII. Election Board Rules

- A. The Elections Board shall follow the Election Rules for governing the elections. The Election Board may suggest Amendments to these Election Rules, which shall be presented to the Commission at the beginning of a Regular Meeting. Should the Commission approve of said Amendment(s) prior to adjournment, such rule(s) shall take effect. The Commission may amend the Election Rules without action by the Elections Board in the same manner as an amendment of these By-Laws. Such rules shall not be changed during the ninety (90) days before an election or the thirty (30) days after an election.

Article X. Parliamentary Authority

Robert's Rules of Order Newly Revised shall govern in all cases to which they are applicable and not inconsistent with these By-Laws and any special rules of Order the Commission may adopt.

Article XI. Amendment of By-Laws

These By-Laws May Be Amended at any Regular Meeting of the Commission by an affirmative vote of two-thirds (2/3) of the entire Commission, provided that the Amendment(s) was (were) submitted in writing at the previous Regular Meeting. Immediately upon approval of the Amendment(s), the Secretary shall file said approved Amendment(s) with the Mayor, the City Clerk and the Department of Development for publication in the City Bulletin. Such Amendment(s) shall take effect ten (10) days after such publication per C.C. 121.05.

