

Columbus City Bulletin



Bulletin #4
January 28, 2023

Proceedings of City Council

Saturday, January 28, 2023



SIGNING OF LEGISLATION

(Note: There was no City Council meeting on *Monday, January 23, 2023*; subsequently, there is no passed or defeated legislation included in this edition.)

The City Bulletin **Official Publication of the City of Columbus**

Published weekly under authority of the City Charter and direction of the City Clerk. The Office of Publication is the City Clerk's Office, 90 W. Broad Street, Columbus, Ohio 43215, 614-645-7380. The City Bulletin contains the official report of the proceedings of Council. The Bulletin also contains all ordinances and resolutions acted upon by council, civil service notices and announcements of examinations, advertisements for bids and requests for professional services, public notices; and details pertaining to official actions of all city departments. If noted within ordinance text, supplemental and support documents are available upon request to the City Clerk's Office.

City RFPs, RFQs, and Bids

THE CITY BULLETIN
BIDS WANTED - PURCHASING OFFICE AND OTHER DIVISIONS

CITY OF COLUMBUS FORMAL BID OPPORTUNITIES ARE UPDATED DAILY AT :

Each proposal shall contain the full name and address of every person, firm or corporation interested in the same, and if corporation, the name and address of President or Secretary.

EQUAL OPPORTUNITY CLAUSE: Each responsive bidder shall submit, with its bid, a contract compliance certification number or a completed application for certification. Compliance with a provision of Article I, Title 39, is the condition of the contract. Failure to comply with this Article may result in cancellation of the contract.

WITHHOLDING OF INCOME TAX: All bidders are advised that in order for a contract to bind the city, each contract must contain the provisions found in Section 361.34 C.C.C. with regard to income taxes due or payable to the City of Columbus for wages, salaries and commissions paid to the contractor's employees as well as requiring those contractors to ensure that subcontractors withhold in a like manner.

LOCAL CREDIT: In determining the lowest bid for a contract the local bidder credit will not be applied.

FOR COMPLETE SPECIFICATIONS ON ANY OF THE FOLLOWING BID PROPOSALS PLEASE VISIT [HTTPS://COLUMBUSVENDORSERVICES.POWERAPPSPORTALS.COM/](https://columbusvendorservices.powerappsportals.com/).

THE CITY BULLETIN
BIDS WANTED - PURCHASING OFFICE AND OTHER DIVISIONS

BID OPENING DATE - 1/29/2023 1:00:00 PM

RFQ023890 - WIC Building Maintenance

BID OPENING DATE - 1/30/2023 1:00:00 PM

RFQ023877 - Director's office TV

See Spec Sheet

THE CITY BULLETIN
BIDS WANTED - PURCHASING OFFICE AND OTHER DIVISIONS

BID OPENING DATE - 2/1/2023 10:00:00 AM

RFQ023711 - Roadway – Subsurface Utility Exploration Services

1.1 Scope: The City of Columbus, Department of Public Service is receiving proposals until February 1, 2023 at 10:00 A.M. local time, for professional services for the Roadway – Subsurface Utility Exploration Services RFP. Proposals are being received electronically by the Department of Public Service, Office of Support Services via Bonfire at <https://columbus.bonfirehub.com/login>. The Department of Public Service is initiating a procurement effort that will result in the award and execution of a contract to perform subsurface utility exploration services as needed to supplement other design projects, and other such work as may be necessary to complete the contract, as set forth in this Request for Proposals (RFP). All questions concerning the RFP are to be sent to capitalprojects@columbus.gov. The last day to submit questions will be specified in the RFP; phone calls will not be accepted. Responses will be posted on Bonfire at <https://columbus.bonfirehub.com/login> as an addendum. A pre-proposal meeting will not be held. Notice of published addenda will be posted on the City's Vendor Services web site and all addenda will be posted on Bonfire at <https://columbus.bonfirehub.com/login>. The selected Consultant shall attend a scope meeting anticipated to be held on/about two weeks after proposals are due. The projected scope date will be specified in the RFP. If the Project Manager is not available, the Consultant may designate an alternate to attend in their place. 1.2 Classification: All proposal documents (Request for Proposal, reference documents, addenda, etc.) will be available for review and download on Bonfire at <https://columbus.bonfirehub.com/login> after the RFP is advertised. Firms must meet the mandatory requirements stated in the RFP for a proposal to be considered for contract award. 1.3 Bonfire: If you do not have an account with Bonfire and you would like to review project information or submit a proposal, you will need to register for an account. Go to <https://columbus.bonfirehub.com/login> in order to sign up. 1.4 City of Columbus MBE/WBE Program: This project is subject to the requirements of the City's MBE/WBE Program. The MBE/WBE goal assigned to this project is 70.0%.

RFQ023716 - Roadway - Geotechnical Services

1.1 Scope: The City of Columbus, Department of Public Service is receiving proposals until February 1, 2023 at 10:00 A.M. local time, for professional services for the Roadway - Geotechnical Services RFP. Proposals are being received electronically by the Department of Public Service, Office of Support Services via Bonfire at <https://columbus.bonfirehub.com/login>. The Department of Public Service is initiating a procurement effort that will result in the award and execution of a contract to perform geotechnical engineering services as needed to supplement other design projects, and other such work as may be necessary to complete the contract, as set forth in this Request for Proposals (RFP). All questions concerning the RFP are to be sent to capitalprojects@columbus.gov. The last day to submit questions will be specified in the RFP; phone calls will not be accepted. Responses will be posted on Bonfire at <https://columbus.bonfirehub.com/login> as an addendum. A pre-proposal meeting will not be held. Notice of published addenda will be posted on the City's Vendor Services web site and all addenda will be posted on Bonfire at <https://columbus.bonfirehub.com/login>. The selected Consultant shall attend a scope meeting anticipated to be held on/about two weeks after proposals are due. The projected scope date will be specified in the RFP. If the Project Manager is not available, the Consultant may designate an alternate to attend in their place. 1.2 Classification: All proposal documents (Request for Proposal, reference documents, addenda, etc.) will be available for review and download on Bonfire at <https://columbus.bonfirehub.com/login> after the RFP is advertised. Firms must meet the mandatory requirements stated in the RFP for a proposal to be considered for contract award. 1.3 Bonfire: If you do not have an account with Bonfire and you would like to review project information or submit a proposal, you will need to register for an account. Go to <https://columbus.bonfirehub.com/login> in order to sign up. 1.4 City of Columbus MBE/WBE Program: This project is subject to the requirements of the City's MBE/WBE Program. The MBE/WBE goal assigned to this project is 70.0%.

THE CITY BULLETIN
BIDS WANTED - PURCHASING OFFICE AND OTHER DIVISIONS

BID OPENING DATE - 2/1/2023 1:00:00 PM

RFQ023886 - WIC Breastfeeding Supplies

WIC is in need of multiple, breastfeeding supplies and accessories. We are not allowing alternatives as the items needed are very specific. WIC is hoping to have these products by end of March or before.

RFQ023888 - WIC Toothbrushes

THE CITY BULLETIN
BIDS WANTED - PURCHASING OFFICE AND OTHER DIVISIONS

BID OPENING DATE - 2/1/2023 3:00:00 PM

RFQ023704 - GREENWAY AVENUE AREA WATER LINE IMPROVEMENTS

The City of Columbus (hereinafter "City") is accepting bids for Greenway Avenue Area Water Line Improvements, 690236-100100 the work for which consists of replacing approximately 9,753 linear feet of 2-inch, 6-Inch, 8-Inch and 12-Inch water lines, and other such work as may be necessary to complete the contract, in accordance with the drawings (There are 2 sets of plans included in this bid: 19-152 Greenway Ave Area Water Line Improvements and 21-090 English Way Water Line Improvements), technical specifications, special provisions, and City of Columbus Construction and Material specifications set forth in this Invitation For Bid (IFB). WHERE & WHEN TO SUBMIT BID Bids will only be received electronically by the City of Columbus, Department of Public Utilities via Bid Express (www.bidexpress.com). Bids are due February 1st at 3:00 P.M. local time. Bids will be opened electronically and responding bids will immediately be posted to Bid Express as "Apparent Bids." The responding bids will be further reviewed before any contract award is made. No public bid openings will be held pursuant to Columbus City Code Chapter 329.18. GOALS (MBE/WBE AND DBE GOALS) Both the City MBE/WBE goal and the U.S. EPA goals are required to be met and the associated forms for both City and U.S. EPA goals must be completed and submitted with the bid. If the U.S. EPA DBE goals or the City MBE/WBE goal cannot be met, the specifications require the demonstration and documentation of a good faith effort using the appropriate forms for both provided in the IFB. Please note that if there is not a City MBE/WBE goal associated with the project the U.S. EPA DBE goals are still required to be met. MBE/WBE Goals A MBE/WBE Contract-specific City subcontract goal is required for this service contract. *** The MBE/WBE Goal for this project is: 10% *** PRE-BID CONFERENCE There will be no pre-bid conference for this project. Submit questions as directed below. QUESTIONS CONCERNING THE BID DOCUMENTS OR PROJECT Questions pertaining to the drawings and specifications must be submitted in writing only to the Division of Water – Distribution Engineering, ATTN: David M. Soldaini, P.E., via fax at 614-645-6165, or email at dmsoldaini@columbus.gov prior to January 25th, 3:00 PM local time. Any questions regarding the bidding process may be sent electronically to DPUConstructionBids@columbus.gov. No phone calls will be accepted. The City or its representative will not be bound by any oral interpretations which are not reduced to writing and included in addenda. Any interpretations of questions so raised, which in the opinion of the City or its representative require interpretations, will be issued by addenda and posted on www.bidexpress.com. QUESTIONS CONCERNING BID EXPRESS The City cannot assist with Bid Express issues or questions. For questions or help with Bid Express, contact Bid Express at 888-352-2439 or support@bidexpress.com. Contract Estimated To Be In Excess of \$2,000,000 The Department of Public Utilities estimates the contract resulting from this IFB will be in excess of \$2,000,000.00. Bidders must comply with the following for contracts in excess of \$2,000,000.00: 1. Bidders must be prequalified responsible or provisionally responsible at bid due date to be awarded a contract for City construction work. 2. Subcontractors performing work in a licensed construction trade as defined by City Code 329.01 (heating, ventilating, and air conditioning; refrigeration; electrical; plumbing; hydronics; or fire protection or firefighting equipment) must also be pre-qualified responsible or provisionally responsible at the bid due date. 3. Per the Subcontractor Requirements section of this IFB, the Subcontractor Benefits and Training Affidavit (Form B14) must be submitted stating the bidder's subcontractors performing any portion of the work on the project exceeding \$50,000.00 meet all of the following at the time of bid submission or the bid will be considered non-responsive: a. Provides an adequate and affordable health insurance benefit provided by an employer to an employee. Provides a retirement or pension plan as part of an overall compensation plan and not as a benefit limited to a specific project. b. All licensed construction trade subcontractors performing more than \$50,000.00 of work on this contract meet the quality training criteria as defined in City Code.

THE CITY BULLETIN
BIDS WANTED - PURCHASING OFFICE AND OTHER DIVISIONS

RFQ023709 - PALMETTO/WESTGATE BIORETENTION BASINS

The City of Columbus (hereinafter "City") is accepting bids for Palmetto/Westgate Bioretention Basins, C.I.P. No. 650870-100801 the work for which consists of insert brief project scope, and other such work as may be necessary to complete the contract, in accordance with the drawings, technical specifications, special provisions, and City of Columbus Construction and Material specifications set forth in this Invitation For Bid (IFB). WHERE & WHEN TO SUBMIT BID Bids will only be received electronically by the City of Columbus, Department of Public Utilities via Bid Express (www.bidexpress.com). Bids are due February 1, 2023 at 3:00 P.M. local time. Bids will be opened electronically and responding bids will immediately be posted to Bid Express as "Apparent Bids." The responding bids will be further reviewed before any contract award is made. No public bid openings will be held pursuant to Columbus City Code Chapter 329.18. SPECIFICATIONS Special Provisions, Drawings and technical specifications are available as separate documents at www.bidexpress.com. Drawings and technical specifications are contract documents. PRE-BID CONFERENCE There will be no pre-bid conference for this project. Submit questions as directed below. QUESTIONS Questions pertaining to the drawings and specifications must be submitted in writing only to the project manager, ATTN: Jeremy Cawley, via email at JKCawley@Columbus.gov prior to January 25, 2023 local time. Any questions regarding the bidding process may be sent electronically to DPUConstructionBids@columbus.gov. No phone calls will be accepted. The City or its representative will not be bound by any oral interpretations which are not reduced to writing and included in addenda. Any interpretations of questions so raised, which in the opinion of the City or its representative require interpretations, will be issued by addenda and posted on www.bidexpress.com. PREQUALIFICATION REQUIREMENTS For contracts the City estimates will exceed \$500,000.00, bidders must be pre-qualified responsible or provisionally responsible at bid due date to be awarded a contract for City construction work. Subcontractors performing work in a licensed construction trade as defined by City Code 329.01 (heating, ventilating, and air conditioning; refrigeration; electrical; plumbing; hydronics; or fire protection or firefighting equipment) must also be pre-qualified responsible or provisionally responsible at the bid due date. Bidders must submit Form B9, an affidavit confirming their prequalification status. For information on pre-qualification status, contact the Office of Construction Prequalification at (614) 645-0359 or at the following link: <http://www.columbus.gov/prequalification.aspx>.

BID OPENING DATE - 2/2/2023 11:00:00 AM

RFQ023715 - Precast Concrete Structures UTC

1.1 Scope: This proposal is to provide the City of Columbus with a Universal Term Contract (blanket type) to purchase Precast Concrete Structures to be used for Sanitary and Stormwater installation projects. The proposed contract will be in effect through April 30, 2024. 1.2 Classification: Product standards will be in accordance with the latest edition A.S.T.M. specifications and with the latest edition of the City of Columbus Construction and Material Specifications, and Sewerage and Drainage standard drawings. Only bids utilizing manufacturers approved by the City of Columbus, Design and Construction Division, Testing Section will be considered. Bidders are required to be located within 50 miles of 1250 Fairwood Avenue, Columbus, Ohio, as the City requires a location where items can cost-effectively be picked-up. Bidders are required to show experience in providing these types of materials as detailed in these specifications 1.2.1 Bidder Experience: The offeror must submit an outline of its experience and work history in these types of materials and/or warranty service for the past five years. 1.2.2 Bidder References: The offeror shall have documented proven successful contracts from at least four customers that the offeror supports that are similar in scope, complexity, and cost to the requirements of this specification. 1.3 For additional information concerning this bid, including procedures on how to submit a proposal, you must go to the City of Columbus Vendor Services web site at <http://vendors.columbus.gov/sites/public> and view this bid number.

THE CITY BULLETIN
BIDS WANTED - PURCHASING OFFICE AND OTHER DIVISIONS

RFQ023720 - Harley-Davidson OEM Parts UTC

1.0 SCOPE AND CLASSIFICATION 1.1 Scope: This proposal is to provide the City of Columbus with a Universal Term Contract to purchase Harley-Davidson OEM Parts to be used by the Division of Fleet Management to repair City motorcycles. The proposed contract will be in effect through May 31, 2025. 1.2 Classification: The successful bidder will provide and deliver Harley-Davidson OEM Parts. Bidders are asked to quote discounts off price list/catalog pricing. Bidders are required to show experience in providing this type of material and/or services as detailed in these specifications. 1.2.1 Bidder Experience: The offeror must submit an outline of its experience and work history in these types of materials and/or warranty service for the past five years. 1.2.2 Bidder References: The offeror shall have documented proven successful contracts from at least four customers that the offeror supports that are similar in scope, complexity, and cost to the requirements of this specification. 1.3 Specification Questions: Questions regarding this bid must be submitted on the Vendor Services portal by 11:00 am Monday, January 16, 2023. Responses will be posted on the RFQ on Vendor Services no later than Thursday, January 19, 2023 at 11:00 am. 1.4 For additional information concerning this bid, including procedures on how to submit a proposal, you must go to the City of Columbus Vendor Services web site at <http://vendors.columbus.gov/sites/public> and view this bid number.

BID OPENING DATE - 2/2/2023 2:00:00 PM

RFQ023864 - BRENTNELL AUDIO SYSTEM IMPROVEMENTS 2023

The City of Columbus is accepting Bids for the Brentnell Audio System Improvements 2023 for which consists of installation of paging system, public address system in gymnasium and multimedia sound system in community room and other such work as may be necessary to complete the contract, in accordance with the scope of services set forth in this Invitation for Bid (IFB). Bids will be received by the City of Columbus, Department of Recreation & Parks, Design & Construction, until February 2, 2023 at 2:00 pm local time. The bid should be emailed to Keith May at kamay@columbus.gov with the subject stating, "Brentnell Audio System Improvements 2023 – Company Name". There will be a mandatory pre-bid conference on January 26, 2023 at 10:00am. Pre-bid meeting will be held at 1280 Brentnell Avenue, Columbus, Ohio 43219. The Contractor must complete all work within 60 days upon receipt of purchase order. Any delays due to equipment/material lead times will be addressed at time of scheduling of work. Questions regarding the IFB should be submitted to Keith May, City of Columbus, Design and Construction, via email kamay@columbus.gov prior to January 31, 2023 at 2:00 pm local time.

BID OPENING DATE - 2/3/2023 1:00:00 PM

RFQ023695 - 2023 – 2025 General Engineering Services – Distribution Group

The General Engineering Services Contract (GES) for water distribution will provide general engineering services for water distribution mains and facility improvements that warrant immediate action necessitated by issues discovered during previous investigations or other studies.

THE CITY BULLETIN
BIDS WANTED - PURCHASING OFFICE AND OTHER DIVISIONS

BID OPENING DATE - 2/3/2023 2:00:00 PM

RFQ023782 - Dodge Skatepark Renovation RFP

The iconic Dodge Park skatepark was designed by Frank Hawk, father to famous skateboarder Tony Hawk, and constructed in 1990. Dodge Park became the first public skatepark in a City where skateboarding was outlawed in most public places. At the time, it was the only skatepark in Central Columbus. Dodge Skatepark is a historical space still heavily used by residents and popular for skateboarders around the Country. After 30+ years of life, Dodge skatepark needs significant restoration due to dangerously big cracks, concrete damage, and overall wear and tear. The main goal of this project is to revive Dodge Skatepark through necessary concrete/asphalt repair and replacement to provide a temporary (~ 5 years) fix before the skatepark will be replaced in full and expanded. All repairs will need to be designed to honor the historical relevance of the skatepark by maintaining the overall feel of the park while making intentional enhancements to better improve circulation and rideability. A secondary goal of this project is to masterplan a cost-effective, constructible expansion for Dodge Park and carry out the necessary public engagement to confirm the selected layout. This RFP seeks an Offeror that specializes in skatepark design and construction services. The Offeror shall have a minimum of 5 years previous experience in design and construction installation of similar or more expansive skatepark design and construction installation to be considered for the contract. All project scope, including public engagement, design, construction, and master planning activities must be complete prior to December 1, 2023. Project Schedule: Pre-Proposal Meeting January 24th, 2023 at 3:00 pm EST Deadline to Submit Questions January 24th, 2023 RFP Due: February 3rd, 2023 Offeror Selected February 2023 Commission March 2023 City Council Legislation: April 2023 Notice to Proceed: May 2023 Proposals shall be uploaded to the Bonfire website at <https://columbus.bonfirehub.com/portal/?tab=openOpportunities> . RFP Pre-Proposal Meeting: An pre-proposal meeting will be held on Tuesday January 24th at 3:00 pm EST time. See webex link below for information. Join from the meeting link <https://cocmeetings.webex.com/cocmeetings/j.php?MTID=m846e74b0de4e268c952ff8c844302bbc> Questions: Direct questions via e-mail only to Kelly Messer at knmesser@columbus.gov. No contact is to be made with the City other than with the Project Manager through e-mail with respect to this RFP or its status. The deadline for questions is stipulated in Section 3 above. Answers to questions received will be posted on <https://columbus.bonfirehub.com/portal/?tab=openOpportunities> the City's Vendor Services web site by January 27th, 2023

BID OPENING DATE - 2/6/2023 1:00:00 PM

RFQ023699 - 2023 CHORES PROGRAM

The mission of the Department of Development's Homeowner Services Center's home repair program, of which CHORES is a part of, is: "assisting individuals and families to remain in their homes and live independently in a safe and sound environment." The CHORES Program will provide the finances necessary to enable low and moderate-income senior and disabled homeowners to remain in their homes by providing basic home maintenance and minor repair services at no charge to the homeowner. The selected vendor will be a Subrecipient who will manage the overall program administration including, but not limited to, intake, income qualification verification, and retention of licensed Contractors to perform minor electrical, carpentry, plumbing, and masonry repairs. The City is seeking to enter into a Subaward Agreement with one Subrecipient to administer this program. The Subrecipient will be responsible for general program administration, advertising, customer relations, applicant screening and qualification, project management, Contractor oversight, and reporting. The Contract will be no more than \$50,000.00. The duration of the Contract will be from the date the Purchase Order is approved by the City to December 31, 2023. The City has the option to renew the Contract annually through the duration of the City's Consolidated Plan, through 2024. Specific questions concerning the RFP requirements should be submitted in writing before 12:00 PM local time on January 23, 2023. Written questions must be submitted via the Bonfire website at: <https://columbus.bonfirehub.com/opportunities/80452>

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THE CITY BULLETIN
BIDS WANTED - PURCHASING OFFICE AND OTHER DIVISIONS

BID OPENING DATE - 2/7/2023 1:00:00 PM

RFQ023745 - Resurfacing 2023 Project 1

1.1 Scope: The City of Columbus, Department of Public Service is receiving bids until February 7, 2023 at 1:00 PM local time, for construction services for the Resurfacing 2023 Project 1 project. Bids are to be submitted only at www.bidexpress.com. Hard copies shall not be accepted. This project involves repairing and resurfacing 59 city streets and constructing 197 ADA curb ramps along those streets. The work consists of milling the existing pavement, overlaying with new asphalt concrete, minor curb replacement, and replacing identified curb and sidewalk areas associated with installing ADA curb ramps. The resurfacing work includes areas of full depth pavement repair. The project also includes street curb extensions for pedestrian enhancements, traffic calming, streets with only curb replacement, and other such work as may be necessary to complete the contract, as set forth in this Invitation For Bid (IFB). All questions concerning this project are to be sent to capitalprojects@columbus.gov. The last day to submit questions is January 27, 2023; phone calls will not be accepted. Responses will be posted on Bid Express as an addendum. A pre-bid meeting will not be held. Notice of published addenda will be posted on the City's Vendor Services web site and all addenda will be posted on www.bidexpress.com. 1.2 Classification: All bid documents (Invitation for Bid, technical specifications, plans, and future addenda) are available for review and download at www.bidexpress.com. Firms wishing to submit a bid must meet the mandatory requirements stated in the IFB, including being prequalified by the City of Columbus Office of Construction Prequalification. 1.3 Bid Express: If you do not have an account with Bid Express and you would like to review project information or submit a bid, you will need to register for an account. Go to www.bidexpress.com in order to sign up. 1.4 City of Columbus MBE/WBE Program: This project is subject to the requirements of the City's MBE/WBE Program. The MBE/WBE goal assigned to this project is 8.0%.

RFQ023806 - CHR Lead Inspector/Assessor

The City of Columbus, Department of Development, Housing Division is inviting the submission of bids from State of Ohio licensed lead risk inspectors/assessors for conducting lead based paint inspections; preparing risk assessment reports, work specifications, and cost estimates; and providing final clearance testing in privately-owned residential housing units in accordance with U.S. Department of Housing and Urban Development (HUD), State of Ohio, and City of Columbus regulations for the Department's Critical Home Repair Program. Pre-Bid Meeting will be held at Michael B. Coleman Building, located at 111 North Front Street- 2nd Floor Hearing Room, Columbus, Ohio 43215 on Monday, January 30, 2023, at 10:00 am local time. Questions regarding this bid must be submitted on the Vendor Services portal by 12:00 p.m. (local time) on Tuesday, January 31, 2023.

RFQ023811 - Site Furnishings 2022

The City of Columbus (hereinafter "City") is accepting bids for Site Furnishings 2022, the work for which consists of removal and replacement or new installation of furnishings; benches, tables, grills, and trash receptacles. This project will include removal/disposal, excavation, concrete work, seeding, strawing, and other such work as may be necessary to complete the contract, in accordance with the drawings, technical specifications, plans and City of Columbus Construction and Material specifications set forth in this Invitation For Bid (IFB). WHERE & WHEN TO SUBMIT BID Bids will be received by the City of Columbus, Department of Recreation & Parks, at www.bidexpress.com until February 7, 2023 at 2:00 P.M. Eastern Time. There will not be a public bid opening for this project. The opening of bids for the Site Furnishings 2022 project will proceed according to City Code Chapter 329 and will be opened online and the results made available to the public via Bid Express. Drawings and technical specifications are available as separate documents at www.bidexpress.com. Drawings and technical specifications are contract documents. Questions pertaining to the drawings, plans, specifications, IFB, and/or other contract documents must be submitted in writing to the Department of Recreation & Parks by email to [Mishelle Hilliard](mailto:Mishelle.Hilliard@columbus.gov), MLHilliard@columbus.gov through January 31, 2023. No phone calls will be accepted.

THE CITY BULLETIN
BIDS WANTED - PURCHASING OFFICE AND OTHER DIVISIONS

RFQ023812 - Gym Floor Refinishing 2023

The City of Columbus (hereinafter "City") is accepting bids for Gym Floor Resurfacing 2023, the work for which consists of preparing, screening, sanding, athletic line painting, and application/coating of gym floors, stage floors, and/or dance floors at CRPD's recreation centers and facilities and other such work as may be necessary to complete the contract, in accordance with the drawings, technical specifications, plans and City of Columbus Construction and Material specifications set forth in this Invitation For Bid (IFB). Bids will be received by the City of Columbus, Department of Recreation & Parks, Design & Construction, at www.bidexpress.com until Tuesday February 2nd, 2023 at 2:00 P.M. Eastern Time. There will not be a public bid opening for this project. The opening of bids for the Gym Floor Resurfacing 2023 project will proceed according to City Code Chapter 329 and will be opened online and the results made available to the public via Bid Express. Drawings and technical specifications are available as separate documents at www.bidexpress.com. Drawings and technical specifications are contract documents. PRE-BID CONFERENCE Contractors may visit potential work sites during normal business hours. A pre-bid conference will be held for this project via WebEx on Tuesday 1/24 at 12:30 pm. This pre-bid conference is optional and attendance does not impact the bid selection. Bidders are encouraged to attend as this meeting is meant to benefit prospective bidders in understanding the project scope and specific sites. NOTICE TO PROCEED/CONTRACT COMPLETION The City anticipates issuing a notice to proceed on or about April, 2023. All work is to be complete by February 1st, 2024. Questions pertaining to the drawings, plans, specifications, IFB, and/or other contract documents must be by email to Jamie Schlichting, City of Columbus, Department of Recreation & Parks, Design & Construction, via email jpschlichting@columbus.gov prior to January 31st, 2023 at 5:00 pm with the subject line: [IFB Question – Gym Floor Resurfacing 2023]. No phone calls will be accepted.

BID OPENING DATE - 2/8/2023 10:00:00 AM

RFQ023756 - Columbus Bikeways and Micromobility Plan

1.1 Scope: The City of Columbus, Department of Public Service is receiving proposals until February 8, 2023 at 10:00 A.M. local time, for professional services for the Columbus Bikeways and Micromobility Plan RFP. Proposals are being received electronically by the Department of Public Service, Office of Support Services via Bonfire at <https://columbus.bonfirehub.com/login>. This project will develop a strategic action plan to implement a safe and connected bikeway and micromobility system throughout the city. The resulting plan will serve as an update of the 2008 Bicentennial Bikeways Plan and will advance the objectives of Vision Zero Columbus, the Columbus Climate Action Plan, and the LinkUS Active Transportation Vision. The plan will have a core focus on bicycle facilities, but will also examine opportunities to enhance all modes of micromobility and active transportation, with an emphasis on connections to transit, jobs, trails, and community destinations. Plan elements will include equitable public engagement, policy recommendations, priority network development, facility type recommendations, project constructability/feasibility analysis, and a recommended capital improvement program for priority implementation projects, and other such work as may be necessary to complete the contract, as set forth in this Request for Proposals (RFP). All questions concerning the RFP are to be sent to capitalprojects@columbus.gov. The last day to submit questions will be specified in the RFP; phone calls will not be accepted. Responses will be posted on Bonfire at <https://columbus.bonfirehub.com/login> as an addendum. A pre-proposal meeting will not be held. Notice of published addenda will be posted on the City's Vendor Services web site and all addenda will be posted on Bonfire at <https://columbus.bonfirehub.com/login>. The selected Consultant shall attend a scope meeting anticipated to be held on/about two weeks after proposals are due. The projected scope date will be specified in the RFP. If the Project Manager is not available, the Consultant may designate an alternate to attend in their place. 1.2 Classification: All proposal documents (Request for Proposal, reference documents, addenda, etc.) will be available for review and download on Bonfire at <https://columbus.bonfirehub.com/login> after the RFP is advertised. Firms must meet the mandatory requirements stated in the RFP for a proposal to be considered for contract award. 1.3 Bonfire: If you do not have an account with Bonfire and you would like to review project information or submit a proposal, you will need to register for an account. Go to <https://columbus.bonfirehub.com/login> in order to sign up. 1.4 City of Columbus MBE/WBE Program: This project is subject to the requirements of the City's MBE/WBE Program. The MBE/WBE goal assigned to this project is 20.0%.

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THE CITY BULLETIN
BIDS WANTED - PURCHASING OFFICE AND OTHER DIVISIONS

RFQ023855 - 5101 Transportation Services

BID OPENING DATE - 2/8/2023 2:00:00 PM

RFQ023824 - Fleet Welding and Fabrication Services

1.0 SCOPE AND CLASSIFICATION 1.1 1.2 Scope: It is the intent of the City of Columbus, Fleet Management, to receive bids to establish multiple year contracts to supply Welding and Fabrication Services. The Fleet Management Division intends to establish said contract for a one year period from date of execution with an option to extend the contract for three (3) additional one year periods. Classification: The contract(s) resulting from this bid proposal will provide for the option of purchasing Welding and Fabrication Services for various City vehicles per bid document. 1.2.1 Bidder Experience: The maintenance offeror must submit an outline of experience and work history in welding and fabrication services for the past five years. 1.2.2 Bidder References: The maintenance offeror shall have documented proven successful contracts in at least four agencies equivalent to the size of the City's current metropolitan service area. The reference contact information shall include the customer name, start/end dates of the project, customer e-mail address, street address, telephone number, and fax number. 1.2.3 Subcontractor Information Required: If subcontractor(s) are to be used, please list names, addresses, telephone numbers and a contact person for each subcontractor. All subcontracts must have valid contract compliance certification. 1.2.4 Subcontractor Contact: Should the offeror use subcontractors, the City shall use the offeror as the primary contact point. 1.2.5 Specification Questions: Questions regarding this bid must be submitted on the Vendor Services portal by 2:00 pm Monday, February 6th. Responses will be posted on the RFQ on Vendor Services no later than Tuesday, February 7th at 2:00 pm.

BID OPENING DATE - 2/9/2023 11:00:00 AM

RFQ023698 - Window and Glass Repair and Replacement UTC

1.0 SCOPE AND CLASSIFICATION 1.1 Scope: This proposal is to provide the City of Columbus with a Universal Term Contract for the maintenance, repair and/or replacement of windows, glass, skylights, and other glass building materials. Services may include but not limited to window repairs and replacements, glass repairs and replacements, skylights, glass handrails and glass table tops. This contract will be for approximately three (3) years to April 30, 2026. 1.2 Classification: The successful bidder will provide and deliver windows and glass for City of Columbus owned, leased operated or funded by the City of Columbus that may require glass repairs/replacements under \$20,000.00. Bidders are required to show experience in providing this type of material and/or services as detailed in these specifications. 1.2.1 Bidder Experience: The offeror must submit an outline of its experience and work history in these types of materials and/or warranty service for the past five years. 1.2.2 Bidder References: The offeror shall have documented proven successful contracts from at least four (4) customers that the offeror supports that are similar in scope, complexity, and cost to the requirements of this specification. 1.3 Specification Questions: Questions regarding this bid must be submitted on the Vendor Services portal by 11:00 am Monday, January 23, 2023. Responses will be posted on the RFQ on Vendor Services no later than Thursday, January 26, 2023 at 4:00 pm. 1.4 For additional information concerning this bid, including procedures on how to submit a proposal, you must go to the City of Columbus Vendor Services web site at <http://vendors.columbus.gov/sites/public> and view this bid number.

THE CITY BULLETIN
BIDS WANTED - PURCHASING OFFICE AND OTHER DIVISIONS

RFQ023725 - Commercial Fitness Equipment UTC

1.0 SCOPE AND CLASSIFICATION 1.1 Scope: This proposal is to provide the City of Columbus with a Universal Term Contract to purchase, set up and install Commercial Grade Fitness Equipment for use by Department Recreation and Parks, and other city agencies as may require fitness equipment. The proposed contract will be in effect from date of inception through March 31, 2026. 1.2 Classification: The successful bidder will provide, deliver and set-up Commercial Grade Fitness Equipment including but not limited to treadmills, stair climbers, stationary bicycles, rowing machines, dumbbells, barbells, weight benches, and training weights. Bidders are asked to quote discounts off price list/catalog pricing. Bidders are required to show experience in providing this type of material and services as detailed in these specifications. 1.2.1 Bidder Experience: The offeror must submit an outline of its experience and work history in these types of materials and/or warranty service for the past five years. 1.2.2 Bidder References: The offeror shall have documented proven successful contracts from at least four customers that the offeror supports that are similar in scope, complexity, and cost to the requirements of this specification. 1.3 Specification Questions: Questions regarding this bid must be submitted on the Vendor Services portal by 11:00 AM Monday, January 16, 2023. Responses will be posted on the RFQ on Vendor Services no later than Thursday, January 19, 2023 at 4:00 PM. 1.4 For additional information concerning this bid, including procedures on how to submit a proposal, you must go to the City of Columbus Vendor Services web site at <http://vendors.columbus.gov/sites/public>.

RFQ023738 - Hydrants and Repair Parts UTC

1.0 SCOPE AND CLASSIFICATION 1.1 Scope: This proposal is to provide the City of Columbus with a Universal Term Contract (blanket type) to purchase Fire Hydrants and Fire Hydrant Parts to be used in the maintenance of water lines and fire hydrants throughout the City of Columbus. The proposed contract will be in effect through March 31, 2025. 1.2 Classification: The successful bidder will provide and deliver Fire Hydrants and Fire Hydrants Parts. Bidders are required to show experience in providing this type of material and/or services as detailed in these specifications. 1.2.1 Bidder Experience: The offeror must submit an outline of its experience and work history in these types of materials and/or warranty service for the past five years. 1.2.2 Bidder References: The offeror shall have documented proven successful contracts from at least four customers that the offeror supports that are similar in scope, complexity, and cost to the requirements of this specification. 1.3 For additional information concerning this bid, including procedures on how to submit a proposal, you must go to the City of Columbus Vendor Services web site at <http://vendors.columbus.gov/sites/public> and view this bid number.

RFQ023751 - Sewer and Water Pipe UTC

1.0 SCOPE AND CLASSIFICATION 1.1 Scope: This proposal is to provide the City of Columbus with a Universal Term Contract to purchase Sewer and Water Pipe to be used for various new, repair and replacement projects within the Department of Public Utilities. The proposed contract will be in effect through March 31, 2025. 1.2 Classification: The successful bidder will provide and deliver SDR PVC pipe, corrugated sewer pipe, ductile iron pipe, and HDPE single and double wall drainage pipe. Product standards will be in accordance with the latest edition of A.S.T.M. specifications and with the latest edition of the City of Columbus Construction and Material Specifications. Only bids utilizing manufacturers approved by the City of Columbus, Division of Transportation (testing section) will be considered. Bidders are required to show experience in providing this type of equipment as detailed in these specifications. 1.2.1 Bidder Experience: The offeror must submit an outline of its experience and work history in these types of materials and/or warranty service for the past five years. 1.2.2 Bidder References: The offeror shall have documented proven successful contracts from at least four customers that the offeror supports that are similar in scope, complexity, and cost to the requirements of this specification. 1.3 For additional information concerning this bid, including procedures on how to submit a proposal, you must go to the City of Columbus Vendor Services web site at <http://vendors.columbus.gov/sites/public> and view this bid number.

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BIDS WANTED - PURCHASING OFFICE AND OTHER DIVISIONS

RFQ023759 - Water Testing Supplies UTC

1.1 Scope: This proposal is to provide the City of Columbus with a Universal Term Contract (catalog type) to purchase Water Testing Supplies to be used for municipal drinking water and wastewater testing as required by the Ohio Environmental Protection Agency (OEPA). The proposed contract will be in effect through May 31, 2025. 1.2 Classification: The successful bidder will provide and deliver Water Testing Supplies. Bidders are asked to quote discounts off price list/catalog pricing. Bidders are required to show experience in providing this type of material and/or services as detailed in these specifications. 1.2.1 Bidder Experience: The offeror must submit an outline of its experience and work history in these types of materials for the past five years. 1.2.2 Bidder References: The offeror shall have documented proven successful contracts from at least four customers that the offeror supports that are similar in scope, complexity, and cost to the requirements of this specification. 1.3 Specification Questions: Questions regarding this bid must be submitted on the Vendor Services portal by 11:00 am Monday, January 23, 2023. Responses will be posted on the RFQ on Vendor Services no later than Thursday, January 26, 2023 at 11:00 am. 1.4 For additional information concerning this bid, including procedures on how to submit a proposal, you must go to the City of Columbus Vendor Services web site at <http://vendors.columbus.gov/sites/public> and view this bid number.

RFQ023843 - Hach Equipment and Supplies UTC

1.1 Scope: This proposal is to provide the City of Columbus with a Universal Term Contract (blanket type) to purchase Hach Equipment and Supplies to be used for municipal drinking water and wastewater testing. The proposed contract will be in effect through May 31, 2026. 1.2 Classification: The successful bidder will provide and deliver Hach Equipment and Supplies. Bidders are asked to quote discounts off price list/catalog pricing. Bidders are required to show experience in providing this type of material as detailed in these specifications. 1.2.1 Bidder Experience: The offeror must submit an outline of its experience and work history in these types of materials for the past five years. 1.2.2 Bidder References: The offeror shall have documented proven successful contracts from at least four customers that the offeror supports that are similar in scope, complexity, and cost to the requirements of this specification. 1.3 Specification Questions: Questions regarding this bid must be submitted on the Vendor Services portal by Thursday, January 26, 2023 at 11:00 am. Responses will be posted on the RFQ on Vendor Services no later than Tuesday, January 31, 2023 at 4:00 pm. 1.4 For additional information concerning this bid, including procedures on how to submit a proposal, you must go to the City of Columbus Vendor Services web site at <http://vendors.columbus.gov/sites/public> and view bid number RFQ023843.

THE CITY BULLETIN
BIDS WANTED - PURCHASING OFFICE AND OTHER DIVISIONS

BID OPENING DATE - 2/9/2023 1:00:00 PM

RFQ023763 - SIGNAL INSTALLATION - COLUMBUS TRAFFIC SIGNAL SYSTEM PHASE F

Scope: The City of Columbus, Department of Public Service is receiving bids until February 9, 2023, by 1:00 p.m local time, for construction services for the Signal Installation - Columbus Traffic Signal System Phase F, PID 110521, Capital Improvement Project 540007-100060 project. Bids are to be submitted only at www.bidexpress.com. Hard copies shall not be accepted. This project consists of installing messenger wire, conduit, pullboxes, fiber optic cable, Ethernet switches, traffic flow monitors, and communication cabinets to migrate the Columbus traffic signal system to the new traffic signal system. The limits of the project are throughout Franklin, Delaware, and Fairfield counties with 50 miles of fiber optic cable to be installed to connect traffic signals to the traffic signal system and connected vehicle environment. Some of the major corridors include East Fifth Avenue, Hamilton Road, Alum Creek Drive, Cassady Avenue, and Smoky Row Road, and other such work as may be necessary to complete the contract, as set forth in this Invitation For Bid (IFB). Only pre-qualified prime contractors are eligible to submit bids for this project. ODOT Pre-qualification status must be in force at the time of bid, at the time of award, and through the life of the construction contract. The prime contractor must perform no less than 50 percent of the total original price. The DBE Goal for this project is 5%. The last day to submit questions is January 31, 2023; phone calls will not be accepted. Responses will be posted on Bid Express as an addendum. Notice of published addenda will be posted on the City's Vendor Services web site and all addenda will be posted on www.bidexpress.com. A pre-bid meeting will not be held. 1.2 Classification: All bid documents (Invitation for Bid, technical specifications, plans, and future addenda) are available for review and download at www.bidexpress.com. Firms wishing to submit a bid must meet the mandatory requirements stated in the IFB. All questions concerning this project are to be sent to capitalprojects@columbus.gov. 1.3 Bid Express: Bidders must also have an account with one of Bid Express' surety verification companies: Surety 2000 (www.surety2000.com) or InSure Vision/SuretyWave (www.web.insurevision.com). Contact them directly to set up an account.

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BIDS WANTED - PURCHASING OFFICE AND OTHER DIVISIONS

BID OPENING DATE - 2/10/2023 1:00:00 PM

RFQ023707 - DOSD and DOW Lab Information Management System (LIMS) Upgrad

The City of Columbus, Department of Public Utilities (DPU) is soliciting proposals from qualified firms to supply, implement, and provide support for a Laboratory Information Management System (LIMS). The City operates a Division of Water (DOW) Water Quality Assurance Laboratory (WQAL) and Division of Sewerage and Drainage (DOSD) Surveillance Laboratory that will use the LIMS solution. The WQAL is certified by the Ohio Environmental Protection Agency (OEPA) for the analysis of drinking water. The Surveillance Laboratory conducts Clean Water Act / NPDES Compliance analysis that is submitted to OEPA. 2. Scope of Services: The scope of services is as follows; however, the CONSULTANT is encouraged to suggest deletions or additions within their Understanding of the Project/Project Approach if they believe changes will better meet the objectives of the project. The CONSULTANT shall furnish, install, integrate, test, and make operational all hardware and software components necessary for a fully functional and operational LIMS system for both the WQAL and Surveillance Labs. The CONSULTANT shall, when issues are identified with the software, or services provided with this contract, be able to provide the required service response. The CONSULTANT shall provide a project manager and work directly with the City's Project Manager. The CONSULTANT shall be ultimately responsible for coordinating the activities between its own personnel, City staff, and the services or software supplied by the Software Developer and subcontractors (if any). The CONSULTANT shall also be solely responsible for resolving any conflicts that arise between their own team members. The CONSULTANT shall be responsible for the following tasks: • Project management and schedule • Schedule Adherence • Procurement and delivery of software services and licensing • Business Process Review and Updates • Data Management • System architecture diagram, including integrations (identify any third-party software) • System Integration • Integrations development, schema mapping, and testing • Quality Assurance/Quality Control Program used in software development and implementation processes • Acceptance testing, including the support of acceptance test plans • Defect resolution • Training and related Documentation • Timely Response and Resolution of Technical Issues • Security and incident response • Project meetings • Go-Live Support • Software Maintenance and System Support • Ongoing System Availability and Applicable Upgrades The City will be responsible for the following activities in conjunction with this project: • Timely Review and Comment on all submittals by the CONSULTANT • Providing secure and controlled access to City systems for integration • Providing connectivity, suitable browsers, and hardware • Timely responses to all CONSULTANT inquiries • Oversight of the Project contract • Witness all acceptance testing • Sign off and Approval of system implementation

RFQ023710 - SWWTP Biofilter Cold Weather Reliability Improvements

THE CITY BULLETIN
BIDS WANTED - PURCHASING OFFICE AND OTHER DIVISIONS

RFQ023719 - SWWTP VFD & Harmonic Filters Upgrades

The Department of Public Utilities (DPU), Division of Sewerage and Drainage (DOSD) have identified numerous Variable Frequency Drives (VFDs) and Harmonic filters at several Southerly Wastewater Treatment Plant (SWWTP) processes that are nearing the end of their useful service life and are becoming increasingly difficult to repair and maintain. This work for the SWWTP is part of the City's continuing effort to upgrade its treatment facilities, provide efficient, reliable, cost-effective operations, and enhance personnel safety. This contract will provide engineering services necessary for the preliminary design, detailed design, and engineering services during construction for the replacement and installation of new VFDs and Harmonic filters at the SWWTP. This project may be funded via the WPCLF program. The consultant shall provide recommendation on standardization of equipment that can be used in the DOSD Guide Specifications. The design of the VFDs and Harmonic filters may include the repurposing of existing VFD enclosures or Motor Control Center (MCC) buckets, or new enclosures, configuration and programming of VFDs, Programmable Logic Controllers (PLCs), and other new controls integrated into the existing controls systems, and any other work ancillary to providing a fully functioning system. The equipment specified will vary based on site conditions, building use, building permit requirements, and ease of maintenance issues. Consideration shall be given to increasing ease of maintenance, develop a standardization of operating systems, and specifying control systems access software. The VFDs and Harmonic filters shall conform to current regulatory, building codes, good engineering practice, City of Columbus guidelines, and be designed sufficiently for current or changing process needs. MBE/WBE Contract-specific subcontract goals are required for this contract. In order to receive credit for the participation of a MBE/WBE subcontractor, the consultant must use MBE/WBEs certified by the City of Columbus Office of Diversity and Inclusion at the time of bid. Note: a certified MBE or WBE awarded a contract as a prime consultant may count 100% of the dollar value of the work it intends to perform with its own forces toward the applicable contract participation goal. The MBE/WBE contract specific goal is: 10%

RFQ023752 - DOT Hazardous Materials Course Training

1.1 SCOPE: It is the intent of the City of Columbus, Department of Public Utilities, to obtain bids to establish a contract for services related to DOT Hazardous Materials Training classes for employees within the Department of Public Utilities. A detailed description of the work is attached. Number of classes needed are estimates and may vary. 1.2 CLASSIFICATION: Bids will be received through the City of Columbus Vendor Portal to RFQ023752 until JFebruary 10, 2023 at 1:00 p.m. (EST). The city will award the bid to one vendor. The initial contract will be for one (1) year and may be extended at the City's option with the approval of City Council and funding appropriated by the Auditor's office for an additional two (2) one (1) year periods from date of execution. 1.3 Specification Questions: Questions regarding this bid must be submitted on the Vendor Services portal by 1:00 pm February 1, 2023. Responses will be posted on the RFQ on Vendor Services no later than 4:30 p.m. on February 3, 2023. The City strongly encourages bidders to submit questions, exceptions, and/or changes during this stage of the process. Bidders submitting questions, exceptions, and/or changes before this date will greatly reduce the likelihood of their bid being rejected as non-responsive to the specifications. Bidders who have not registered and received a login and password from the City's vendorservices.columbus.gov web site are strongly encouraged to do so.

THE CITY BULLETIN
BIDS WANTED - PURCHASING OFFICE AND OTHER DIVISIONS

BID OPENING DATE - 2/14/2023 1:00:00 PM

RFQ023785 - HHP- Lead Assessor

The City of Columbus, Department of Development, Housing Division Healthy Homes Program is inviting the submission of bids from licensed lead risk inspectors/assessors and or lead abatement contractors for conducting lead based paint inspections; preparing risk assessment reports, work specifications, and cost estimates; and providing final clearance testing in privately-owned residential housing units in accordance with U.S. Department of Housing and Urban Development (HUD), State of Ohio, and City of Columbus regulations for the Department's Healthy Homes Program. Pre-Bid Meeting will be held at Michael B. Coleman Building, located at 111 North Front Street- 2nd Floor Hearing Room, Columbus, Ohio 43215 on Monday, February 6, 2023, at 9:00 am local time. Questions regarding this bid must be submitted on the Vendor Services portal by 1:00 p.m. (local time) on Tuesday, February 7, 2023.

RFQ023788 - Radon Testing Services

The City of Columbus, Department of Development, Housing Division is inviting the submission of bids from licensed radon testers for conducting radon tests, preparing and providing radon testing reports and mitigation recommendations, and post mitigation testing in accordance with U.S. Department of Housing and Urban Development (HUD), U.S. Environment Protection Agency Standards of Practice, State of Ohio, and City of Columbus regulations for the Department's Healthy Homes Program. 1. A pre-bid meeting will be held at Michael B. Coleman Building, located at 111 North Front Street - 2nd Floor Hearing Room, Columbus, Ohio 43232 on Monday, February 6, 2023, at 10:30 am local time. This meeting is strictly voluntary, and is not a requirement for you to bid on this RFQ. Questions regarding this bid must be submitted on the Vendor Services portal by 1:00 p.m. (local time) on Tuesday, February 7, 2023

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BIDS WANTED - PURCHASING OFFICE AND OTHER DIVISIONS

BID OPENING DATE - 2/15/2023 10:00:00 AM

RFQ023816 - Intersection – Roberts Road at Frazell Road-Spindler Road

The City of Columbus, Department of Public Service is receiving proposals until February 15, 2023 at 10:00 A.M. local time, for professional services for the Intersection – Roberts Road at Frazell Road-Spindler Road RFP. Proposals are being received electronically by the Department of Public Service, Office of Support Services via Bonfire at <https://columbus.bonfirehub.com/login>. This project consists of designing improvements to reconfigure the intersections of Roberts Road with Frazell Road and Spindler Road into a double compact urban roundabout. Pedestrian and bikeway improvements are included through the Frazell Road and Spindler Road intersections and extended to the nearest intersection in each direction, and other such work as may be necessary to complete the contract, as set forth in this Request for Proposals (RFP). All questions concerning the RFP are to be sent to capitalprojects@columbus.gov. The last day to submit questions will be specified in the RFP; phone calls will not be accepted. Responses will be posted on Bonfire at <https://columbus.bonfirehub.com/login> as an addendum. A pre-proposal meeting will not be held. Notice of published addenda will be posted on the City's Vendor Services web site and all addenda will be posted on Bonfire at <https://columbus.bonfirehub.com/login>. The selected Consultant shall attend a scope meeting anticipated to be held on/about two weeks after proposals are due. The projected scope date will be specified in the RFP. If the Project Manager is not available, the Consultant may designate an alternate to attend in their place. 1.2 Classification: All proposal documents (Request for Proposal, reference documents, addenda, etc.) will be available for review and download on Bonfire at <https://columbus.bonfirehub.com/login> after the RFP is advertised. Firms must meet the mandatory requirements stated in the RFP for a proposal to be considered for contract award. 1.3 Bonfire: If you do not have an account with Bonfire and you would like to review project information or submit a proposal, you will need to register for an account. Go to <https://columbus.bonfirehub.com/login> in order to sign up. 1.4 City of Columbus MBE/WBE Program: This project is subject to the requirements of the City's MBE/WBE Program. The MBE/WBE goal assigned to this project is 7.0%.

BID OPENING DATE - 2/15/2023 1:00:00 PM

RFQ023700 - PUBLIC ART APPRAISAL

The City of Columbus, Department of Development is seeking responses to a Request for Proposals to enter into a contract for public art appraisal services. The "City" is in ownership of nine works of public art. Eight are on public display and one in storage. The City requires public art appraisals for insurance purposes. To view and submit, please go to the following link: <https://columbus.bonfirehub.com/opportunities/81567> A Pre-Proposal Meeting is scheduled for January 31, 2023 at 11am via WebEx. Join from the meeting link <https://cocmeetings.webex.com/cocmeetings/j.php?MTID=mcbaae3142839b12491c4e6ab439b7085> Join by meeting number Meeting number (access code): 2302 060 4077 Meeting password: JZgnxx6dt35 Tap to join from a mobile device (attendees only) +1-650-479-3207,,23020604077## Call-in toll number (US/Canada) Join by phone 1-650-479-3207 Call-in toll number (US/Canada) Global call-in numbers Join from a video system or application Dial 23020604077@cocmeetings.webex.com You can also dial 173.243.2.68 and enter your meeting number.

THE CITY BULLETIN
BIDS WANTED - PURCHASING OFFICE AND OTHER DIVISIONS

RFQ023817 - BRIXHAM ROAD AREA WATER LINE IMPROVEMENTS

The City of Columbus (hereinafter "City") is accepting bids for Brixham Road Area Water Line Improvements, C.I.P. No. 690236-100121, Contract 2252, the work for which consists of approximately 8,945 linear feet of 6-inch, 8-inch water mains, and other such work as may be necessary to complete the contract, in accordance with the drawings, technical specifications, special provisions, and City of Columbus Construction and Material specifications set forth in this Invitation For Bid (IFB). WHERE & WHEN TO SUBMIT BID Bids will only be received electronically by the City of Columbus, Department of Public Utilities via Bid Express (www.bidexpress.com). Bids are due February 15, 2023 at 3:00 P.M. local time. Bids will be opened electronically and responding bids will immediately be posted to Bid Express as "Apparent Bids." The responding bids will be further reviewed before any contract award is made. No public bid openings will be held pursuant to Columbus City Code Chapter 329.18. GOALS (MBE/WBE AND DBE GOALS) Both the City MBE/WBE goal and the U.S. EPA goals are required to be met and the associated forms for both City and U.S. EPA goals must be completed and submitted with the bid. If the U.S. EPA DBE goals or the City MBE/WBE goal cannot be met, the specifications require the demonstration and documentation of a good faith effort using the appropriate forms for both provided in the IFB. 12 Please note that if there is not a City MBE/WBE goal associated with the project the U.S. EPA DBE goals are still required to be met. MBE/WBE Goals A MBE/WBE Contract-specific City subcontract goal is required for this service contract. *** The MBE/WBE Goal for this project is: 8% *** An MBE or WBE prime bidder may count 100% of the dollar value of the work it intends to perform with its own forces toward the applicable contract participation goal. In order to receive credit for the participation of a MBE/WBE subcontractor, the consultant must use only MBE/WBEs certified by the City of Columbus Office of Diversity and Inclusion. Firms that will be used to meet the MBW/WBE contract goal must be City certified by ODI as an MBE/WBE prior to contract execution. Bidders can search the directory at <https://columbus.diversitycompliance.com/> for certified firms that can satisfy their purchasing needs and project participation goals. Listing amounts spent with companies with another City certification status (such as EBE), State certified companies, companies with other types of certifications that are not also City certified as an MBE/WBE, are not eligible to be counted toward the City's MBE/WBE contract goal. The cost of supplies and materials obtained by the MBE or WBE for the work of the contract, including equipment leased, may be credited toward the goal (except supplies and equipment the MBE or WBE subcontractor purchases or leases from the prime contractor or its affiliate). Bidder/Proposer will receive 60% credit toward goal attainment for use of City certified MBE/WBE suppliers (i.e., where a Bidder/Proposer proposes to purchase \$100,000 worth of construction materials from a City certified MBE/WBE Supplier, \$60,000 will be credited toward the Bidder/Proposer's MBE/WBE participation goal). However, where the supplier is the manufacturer of the product supplied, Bidders/Proposers will receive MBE/WBE credit for 100% of the dollar amount of the supply contract. The Office of Diversity and Inclusion (ODI) has the sole responsibility for determining what spend is eligible to be counted toward the contract MBE/WBE subcontracting goals and how it will be counted. At the sole discretion of ODI as to matters pertaining to the City's MBE/WBE Program, the bidder may be asked or allowed to clarify information in their response related to the MBE/WBE Program, or may be asked or allowed to correct an obvious error in the information submitted in the relation to the MBE/WBE Program, or may be allowed to submit required or corrected MBE/WBE Program forms after the proposal due date. A Bidder may still submit a bid if the Bidder's Utilization Plan does not meet the MBE/WBE goal. In this case, the Bidder must submit Good Faith Effort information as outlined in the IFB, Appendix C. SPECIAL PROVISIONS, DRAWINGS AND TECHNICAL SPECIFICATIONS Special Provisions, Drawings and technical specifications are available as separate documents at www.bidexpress.com. Drawings and technical specifications are contract documents. Drawings and technical specifications are available as separate documents at www.bidexpress.com. PRE-BID CONFERENCE There will be no pre-bid conference for this project. Submit questions as directed below. NOTICE TO PROCEED/CONTRACT COMPLETION All work shall be complete within 550 calendar days of the Notice to Proceed. The City anticipates issuing a Notice to proceed on or about May 2023. QUESTIONS CONCERNING THE BID DOCUMENTS OR PROJECT Questions pertaining to the drawings and specifications must be submitted in writing only to the City of Columbus, Division of Water ATTN: Erik Briedis, P.E., via fax at 614-645-6165, or email at epbriedis@columbus.gov prior to February 8, 2023 at 3:00pm local time. Any questions regarding the bidding process may be sent electronically to DPUConstructionBids@columbus.gov. No phone calls will be accepted. The City or its representative will not be bound by any oral interpretations which are not reduced to writing and included in addenda. Any interpretations of questions so raised, which in the opinion of the City or its representative require interpretations, will be issued by addenda and posted on www.bidexpress.com. QUESTIONS CONCERNING BID EXPRESS The City cannot assist with Bid Express issues or questions. For questions or help with Bid Express, contact Bid Express at 888-352-2439 or support@bidexpress.com.

THE CITY BULLETIN
BIDS WANTED - PURCHASING OFFICE AND OTHER DIVISIONS

BID OPENING DATE - 2/15/2023 3:00:00 PM

RFQ023694 - PARSONS AVENUE WATER PLANT HYPOCHLORITE DISINFECTION IMPROVE

The City of Columbus (hereinafter "City") is accepting bids for Parsons Avenue Water Plant- Hypochlorite Disinfection Improvements, C.I.P. No. 690487-100000 the work for which consists of New Sodium Hypochlorite Building including but not limited to storage tanks, feed equipment and piping; modification of existing Chlorine Gas Room to Sodium Hypochlorite Feed Room and new feed piping to application points; provide temporary Sodium Hypochlorite system; new Grit Pit Facility, demolish existing facility; demolish existing Scrubber Building, new storm water basin; electrical service in laydown area, and other such work as may be necessary to complete the contract, in accordance with the drawings, technical specifications, special provisions, and City of Columbus Construction and Material specifications set forth in this Invitation For Bid (IFB). WHERE & WHEN TO SUBMIT BID Bids will only be received electronically by the City of Columbus, Department of Public Utilities via Bid Express (www.bidexpress.com). Bids are due February 1, 2023 at 3:00 P.M. local time. Bids will be opened electronically and responding bids will immediately be posted to Bid Express as "Apparent Bids." The responding bids will be further reviewed before any contract award is made. No public bid openings will be held pursuant to Columbus City Code Chapter 329.18. GOALS (MBE/WBE AND DBE GOALS) Both the City MBE/WBE goal and the U.S. EPA goals are required to be met and the associated forms for both City and U.S. EPA goals must be completed and submitted with the bid. If the U.S. EPA DBE goals or the City MBE/WBE goal cannot be met, the specifications require the demonstration and documentation of a good faith effort using the appropriate forms for both provided in the IFB. Please note that if there is not a City MBE/WBE goal associated with the project the U.S. EPA DBE goals are still required to be met. MBE/WBE Goals A MBE/WBE Contract-specific City subcontract goal is required for this service contract. *** The MBE/WBE Goal for this project is: 15% *** PRE-BID CONFERENCE The City will be holding a pre-bid conference. Attendance is strongly recommended. It will be held at Parsons Avenue Water Plant 5600 Parsons Avenue, Lockbourne, Ohio 43137 in the basement conference room on January 10, 2023, at 1:00 P.M. QUESTIONS CONCERNING THE BID DOCUMENTS OR PROJECT Questions pertaining to the drawings and specifications must be submitted in writing only to Jacobs, ATTN: Melanie Gamez, P.E., via email at Melanie.Gamez@Jacobs.com prior to January 18, 2023, 3:00 P.M. local time. Any questions regarding the bidding process may be sent electronically to DPUConstructionBids@columbus.gov. No phone calls will be accepted. QUESTIONS CONCERNING BID EXPRESS The City cannot assist with Bid Express issues or questions. For questions or help with Bid Express, contact Bid Express at 888-352-2439 or support@bidexpress.com.

THE CITY BULLETIN
BIDS WANTED - PURCHASING OFFICE AND OTHER DIVISIONS

RFQ023850 - Large Diameter Valve Replacement, Part 3

The City of Columbus (hereinafter "City") is accepting bids for Large Diameter Valve Replacement, Part 3, C.I.P. No. 690589-100002 the work for which consists of the removal/replacement and addition of large diameter valves, and other such work as may be necessary to complete the contract, in accordance with the drawings, technical specifications, special provisions, and City of Columbus Construction and Material specifications set forth in this Invitation For Bid (IFB). This IFB contains the following sections: □ SECTION I: ADVERTISEMENT FOR BIDS – This section provides a brief overview of the project and bidding process. □ SECTION II: BID FORMS – This section contains bid forms B1 through B9 and B14 □ SECTION III: SPECIAL PROVISIONS – N/A □ SECTION IV: CONTRACT FORMS – The contract section contains forms and instruments that will be used in the event of contract award. Do not complete and submit the contract with your bid. The contract will be completed by the selected bidder after an award determination has been made by the City and the contract is delivered to the selected bidder for execution. The City will not negotiate the terms contained in this contract. □ SECTION V: TECHNICAL SPECIFICATIONS – Line Stop □ SECTION VI: APPENDICES – This section provides information related MBE/WBE Goals. In order for a bid to be considered responsive, the bidder must submit all required information for the project as outlined in the IFB. All materials submitted in response to this advertisement will become part of the awarded contract; will become the property of the City; will not be returned; and will be considered public records subject to disclosure as contemplated by Ohio Revised Code Section 149.43. WHERE & WHEN TO SUBMIT BID Bids will only be received electronically by the City of Columbus, Department of Public Utilities via Bid Express (www.bidexpress.com). Bids are due February 15, 2023 at 3:00PM. local time. Bids will be opened electronically and responding bids will immediately be posted to Bid Express as "Apparent Bids." The responding bids will be further reviewed before any contract award is made. No public bid openings will be held pursuant to Columbus City Code Chapter 329.18. GOALS MBE/WBE Contract-specific subcontract goals are required for this service contract. *** The MBE/WBE Goal for this project is: 12% *** An MBE or WBE prime bidder may count 100% of the dollar value of the work it intends to perform with its own forces toward the applicable contract participation goal. In order to receive credit for the participation of a MBE/WBE subcontractor, the consultant must use only MBE/WBEs certified by the City of Columbus Office of Diversity and Inclusion. Firms that will be used to meet the MBW/WBE contract goal must be City certified by ODI as an MBE/WBE prior to contract execution. Bidders can search the directory at <https://columbus.diversitycompliance.com/> for certified firms that can satisfy their purchasing needs and project participation goals. Listing amounts spent with companies with another City certification status (such as EBE), State certified companies, companies with other types of certifications that are not also City certified as an MBE/WBE, are not eligible to be counted toward the City's MBE/WBE contract goal. The cost of supplies and materials obtained by the MBE or WBE for the work of the contract, including equipment leased, may be credited toward the goal (except supplies and equipment the MBE or WBE subcontractor purchases or leases from the prime contractor or its affiliate). Bidder/Proposer will receive 60% credit toward goal attainment for use of City certified MBE/WBE suppliers (i.e., where a Bidder/Proposer proposes to purchase \$100,000 worth of construction materials from a City certified MBE/WBE Supplier, \$60,000 will be credited toward the Bidder/Proposer's MBE/WBE participation goal). However, where the supplier is the manufacturer of the product supplied, Bidders/Proposers will receive MBE/WBE credit for 100% of the dollar amount of the supply contract. The Office of Diversity and Inclusion (ODI) has the sole responsibility for determining what spend is eligible to be counted toward the contract MBE/WBE subcontracting goals and how it will be counted. At the sole discretion of ODI as to matters pertaining to the City's MBE/WBE Program, the bidder may be asked or allowed to clarify information in their response related to the MBE/WBE Program, or may be asked or allowed to correct an obvious error in the information submitted in the relation to the MBE/WBE Program, or may be allowed to submit required or corrected MBE/WBE Program forms after the proposal due date. A Bidder may still submit a bid if the Bidder's Utilization Plan does not meet the MBE/WBE goal. In this case, the Bidder must submit Good Faith Effort information as outlined in the IFB, Appendix C.PRE-BID CONFERENCE There will be no pre-bid conference for this project. Submit questions as directed below. QUESTIONS CONCERNING THE BID DOCUMENTS OR PROJECT Questions pertaining to the drawings and specifications must be submitted in writing only to the City of Columbus, Division of Water ATTN: Erik Briedis, P.E, via fax at 614-645-6165, or email at epbriedis@columbus.gov prior to February 8, 2023 at 3:00pm local time. Any questions regarding the bidding process may be sent electronically to DPUCConstructionBids@columbus.gov. No phone calls will be accepted. The City or its representative will not be bound by any oral interpretations which are not reduced to writing and included in addenda. Any interpretations of questions so raised, which in the opinion of the City or its representative require interpretations, will be issued by addenda and posted on www.bidexpress.com. QUESTIONS CONCERNING BID EXPRESS The City cannot assist with Bid Express issues or questions. For questions or help with Bid Express, contact Bid Express at 888-352-2439 or support@bidexpress.com.

THE CITY BULLETIN
BIDS WANTED - PURCHASING OFFICE AND OTHER DIVISIONS

BID OPENING DATE - 2/16/2023 10:00:00 AM

RFQ023841 - Roadway-LinkUS Mobility Corridors Initiative - Communication

1.1 Scope: The City of Columbus, Department of Public Service is receiving proposals until February 16, 2023 at 10:00 A.M. local time, for professional services for the Roadway-LinkUS Mobility Corridors Initiative - Communications, Outreach & Engagement RFP. Proposals are being received electronically by the Department of Public Service, Office of Support Services via Bonfire at <https://columbus.bonfirehub.com/login>. The intent of this contract is to provide the City of Columbus and program partners COTA, MORPC, and Franklin County with additional resources to perform various communications, outreach, and engagement-related tasks for the deployment of the LinkUS mobility initiative. The Consultant shall be readily available to perform such tasks when requested by the City and/or other partners. Services on request and detailed scopes for individual tasks will be developed as requested and work will be authorized as individual scopes are developed. The ability to complete projects in a short timeframe will be a critical point in the evaluation process. The Consultant shall be expected to work on multiple tasks concurrently, and other such work as may be necessary to complete the contract, as set forth in this Request for Proposals (RFP). All questions concerning the RFP are to be sent to capitalprojects@columbus.gov. The last day to submit questions will be specified in the RFP; phone calls will not be accepted. Responses will be posted on Bonfire at <https://columbus.bonfirehub.com/login> as an addendum. A pre-proposal meeting will not be held. Notice of published addenda will be posted on the City's Vendor Services web site and all addenda will be posted on Bonfire at <https://columbus.bonfirehub.com/login>. The selected Consultant shall attend a scope meeting anticipated to be held on/about two weeks after proposals are due. The projected scope date will be specified in the RFP. If the Project Manager is not available, the Consultant may designate an alternate to attend in their place. 1.2 Classification: All proposal documents (Request for Proposal, reference documents, addenda, etc.) will be available for review and download on Bonfire at <https://columbus.bonfirehub.com/login> after the RFP is advertised. Firms must meet the mandatory requirements stated in the RFP for a proposal to be considered for contract award. 1.3 Bonfire: If you do not have an account with Bonfire and you would like to review project information or submit a proposal, you will need to register for an account. Go to <https://columbus.bonfirehub.com/login> in order to sign up. 1.4 City of Columbus MBE/WBE Program: This project is subject to the requirements of the City's MBE/WBE Program. The MBE/WBE goal assigned to this project is 15.0%.

BID OPENING DATE - 2/16/2023 11:00:00 AM

RFQ023766 - John Deere OEM Mower Parts UTC

1.0 SCOPE AND CLASSIFICATION 1.1 Scope: This proposal is to provide the City of Columbus with a Universal Term Contract (blanket type) to purchase John Deere OEM Mower Parts to be used for repairs on City owned mowers. The proposed contract will be in effect through April 30, 2025 1.2 Classification: The successful bidder will provide and deliver John Deere OEM Mower Parts. Bidders are asked to quote discounts off price list/catalog pricing. Bidders are required to show experience in providing this type of material and/or services as detailed in these specifications. 1.2.1 Bidder Experience: The offeror must submit an outline of its experience and work history in these types of materials and/or warranty service for the past five years. 1.2.2 Bidder References: The offeror shall have documented proven successful contracts from at least four customers that the offeror supports that are similar in scope, complexity, and cost to the requirements of this specification. 1.3 For additional information concerning this bid, including procedures on how to submit a proposal, you must go to the City of Columbus Vendor Services web site at <http://vendors.columbus.gov/sites/public> and view this bid number.

THE CITY BULLETIN
BIDS WANTED - PURCHASING OFFICE AND OTHER DIVISIONS

RFQ023771 - Plumbing Supplies UTC

1.0 SCOPE AND CLASSIFICATION 1.1 Scope: This proposal is to provide the City of Columbus with a Universal Term Contract (blanket type) to purchase plumbing parts and supplies to be used to repair and replace plumbing fixtures and systems by any City agency. The proposed contract(s) will be in effect from date of inception through April 30, 2026. 1.2 Classification: The successful bidder will provide and deliver plumbing parts and supplies. Bidders are asked to quote discounts off price list/catalog pricing. Bidders are required to show experience in providing this type of material and/or services as detailed in these specifications. 1.2.1 Bidder Experience: The offeror must submit an outline of its experience and work history in these types of materials and/or warranty service for the past five (5) years. Do not include the City of Columbus and its agencies. 1.2.2 Bidder References: The offeror shall have documented proven successful contracts from at least four customers that the offeror supports that are similar in scope, complexity, and cost to the requirements of this specification. 1.3 Specification Questions: Questions regarding this bid must be submitted on the Vendor Services portal by 11:00 am Monday, January 30, 2023. Responses will be posted on the RFQ on Vendor Services no later than Thursday, February 2, 2023 at 4:00 pm. 1.4 For additional information concerning this bid, including procedures on how to submit a proposal, you must go to the City of Columbus Vendor Services web site at <http://vendors.columbus.gov/sites/public> and view this bid number.

RFQ023803 - YSI Parts & Services UTC

1.1 Scope: This proposal is to provide the City of Columbus with a Universal Term Contract (blanket type) to purchase YSI Parts and Services for use by the Water Quality Assurance Laboratory. The equipment is used in the remote water quality monitoring network in the source water, as well as the finished drinking water distribution system. The proposed contract will be in effect through May 30, 2025. 1.2 Classification: The successful bidder will provide and deliver YSI Parts and Services. Bidders are required to show experience in providing this type of material and/or services as detailed in these specifications. 1.2.1 Bidder Experience: The offeror must submit an outline of its experience and work history in these types of materials for the past five years. 1.2.2 Bidder References: The offeror shall have documented proven successful contracts from at least four customers that the offeror supports that are similar in scope, complexity, and cost to the requirements of this specification. 1.3 Specification Questions: Questions regarding this bid must be submitted on the Vendor Services portal by 11:00 am Friday, March 1, 2019. Responses will be posted on the RFQ on Vendor Services no later than Wednesday, March 6, 2019 at 4:00 pm. 1.4 For additional information concerning this bid, including procedures on how to submit a proposal, you must go to the City of Columbus Vendor Services web site at <http://vendors.columbus.gov/sites/public> and view this bid number.

THE CITY BULLETIN
BIDS WANTED - PURCHASING OFFICE AND OTHER DIVISIONS

BID OPENING DATE - 2/17/2023 1:00:00 PM

RFQ023774 - DPU/CALL CTR/Copier Maintenance

To establish an Indefinite Quantity Agreement for Copier Maintenance Services on an as needed basis. The estimated dollar amount to be spent on this agreement is \$1,500.00. This is an estimate of the annual needs of the City under this Agreement and are for bidding purposes only. This estimate is not to be construed as representing an actual order for that amount, or a guarantee that any minimum amount will actually be purchased. Quantities are estimated yearly totals. Subsequent to the acceptance of an offer, individual written purchase orders may be issued as needed by the City to purchase items listed herein during the term of the agreement. At no time shall the obligation of the City agency exceed the dollar amount of any associated purchase order. Location: 910 Dublin Road, Columbus, OH 43215. The Agreement will be in effect from 3/1/23-2/29/24. The City does not auto renew contracts. Any available funds not obligated by the City by means of a Purchase Order on or prior to that date shall be cancelled after that date. Prices shall be FOB Destination Freight Prepaid & Allowed unless otherwise specified. Maintenance/repair services and supplies (to include all costs associated with the service/labor, travel expenses, parts, supplies, etc., except staples and paper) expressed as a cost per copy to be billed monthly in arrears. No minimums or maximums. The City only will pay for copies made and does not pay penalty or late fees. All size copies to be billed at the same cost per copy rate. Note: The City does not sign maintenance agreements since they tend to include terms and conditions that the City Attorney's Office will not approve. The maintenance and service are to be completed according to the manufacturer's suggested maintenance for the optimum quality of copy and performance of the equipment. Must be an authorized dealer. User response time guarantees user is issued a written guarantee that requires a qualified, certified technician to respond to service calls as follows. 1. Confirmation call to customer within 30 minutes of the initial request 2. Technician to be on-site within 4 (four) business hours of the initial request.

RFQ023780 - DPU/PIO/COPIER MAINTENANCE

To establish an Indefinite Quantity Agreement for Copier Maintenance Services on an as needed basis. The estimated dollar amount to be spent on this agreement is \$500.00. This is an estimate of the annual needs of the City under this Agreement and are for bidding purposes only. This estimate is not to be construed as representing an actual order for that amount, or a guarantee that any minimum amount will actually be purchased. Quantities are estimated yearly totals. Subsequent to the acceptance of an offer, individual written purchase orders may be issued as needed by the City to purchase items listed herein during the term of the agreement. At no time shall the obligation of the City agency exceed the dollar amount of any associated purchase order. Location: 910 Dublin Road, Columbus, OH 43215. The Agreement will be in effect from 3/1/23-2/29/24. The City does not auto renew contracts. Any available funds not obligated by the City by means of a Purchase Order on or prior to that date shall be cancelled after that date. Prices shall be FOB Destination Freight Prepaid & Allowed unless otherwise specified. Maintenance/repair services and supplies (to include all costs associated with the service/labor, travel expenses, parts, supplies, etc., except staples and paper) expressed as a cost per copy to be billed monthly in arrears. No minimums or maximums. The City only will pay for copies made and does not pay penalty or late fees. All size copies to be billed at the same cost per copy rate. Note: The City does not sign maintenance agreements since they tend to include terms and conditions that the City Attorney's Office will not approve. The maintenance and service are to be completed according to the manufacturer's suggested maintenance for the optimum quality of copy and performance of the equipment. Must be an authorized dealer. User response time guarantees user is issued a written guarantee that requires a qualified, certified technician to respond to service calls as follows. 1. Confirmation call to customer within 30 minutes of the initial request 2. Technician to be on-site within 4 (four) business hours of the initial request.

THE CITY BULLETIN
BIDS WANTED - PURCHASING OFFICE AND OTHER DIVISIONS

RFQ023789 - DPU/LABOR REL/COPIER MAINTENANCE

To establish an Indefinite Quantity Agreement for Copier Maintenance Services on an as needed basis. The estimated dollar amount to be spent on this agreement is \$500.00. This is an estimate of the annual needs of the City under this Agreement and are for bidding purposes only. This estimate is not to be construed as representing an actual order for that amount, or a guarantee that any minimum amount will actually be purchased. Quantities are estimated yearly totals. Subsequent to the acceptance of an offer, individual written purchase orders may be issued as needed by the City to purchase items listed herein during the term of the agreement. At no time shall the obligation of the City agency exceed the dollar amount of any associated purchase order. Location: 910 Dublin Road, Columbus, OH 43215. The Agreement will be in effect from 3/1/23-2/29/24. The City does not auto renew contracts. Any available funds not obligated by the City by means of a Purchase Order on or prior to that date shall be cancelled after that date. Prices shall be FOB Destination Freight Prepaid & Allowed unless otherwise specified. Maintenance/repair services and supplies (to include all costs associated with the service/labor, travel expenses, parts, supplies, etc., except staples and paper) expressed as a cost per copy to be billed monthly in arrears. No minimums or maximums. The City only will pay for copies made and does not pay penalty or late fees. All size copies to be billed at the same cost per copy rate. Note: The City does not sign maintenance agreements since they tend to include terms and conditions that the City Attorney's Office will not approve. The maintenance and service are to be completed according to the manufacturer's suggested maintenance for the optimum quality of copy and performance of the equipment. Must be an authorized dealer. User response time guarantees user is issued a written guarantee that requires a qualified, certified technician to respond to service calls as follows. 1. Confirmation call to customer within 30 minutes of the initial request 2. Technician to be on-site within 4 (four) business hours of the initial request.

RFQ023797 - DPU/SAFETY/COPIER MAINTENANCE

To establish an Indefinite Quantity Agreement for Copier Maintenance Services on an as needed basis. The estimated dollar amount to be spent on this agreement is \$1,000.00. This is an estimate of the annual needs of the City under this Agreement and are for bidding purposes only. This estimate is not to be construed as representing an actual order for that amount, or a guarantee that any minimum amount will actually be purchased. Quantities are estimated yearly totals. Subsequent to the acceptance of an offer, individual written purchase orders may be issued as needed by the City to purchase items listed herein during the term of the agreement. At no time shall the obligation of the City agency exceed the dollar amount of any associated purchase order. Location: 910 Dublin Road, Columbus, OH 43215. The Agreement will be in effect from 3/1/23-2/29/24. The City does not auto renew contracts. Any available funds not obligated by the City by means of a Purchase Order on or prior to that date shall be cancelled after that date. Prices shall be FOB Destination Freight Prepaid & Allowed unless otherwise specified. Maintenance/repair services and supplies (to include all costs associated with the service/labor, travel expenses, parts, supplies, etc., except staples and paper) expressed as a cost per copy to be billed monthly in arrears. No minimums or maximums. The City only will pay for copies made and does not pay penalty or late fees. All size copies to be billed at the same cost per copy rate. Note: The City does not sign maintenance agreements since they tend to include terms and conditions that the City Attorney's Office will not approve. The maintenance and service are to be completed according to the manufacturer's suggested maintenance for the optimum quality of copy and performance of the equipment. Must be an authorized dealer. User response time guarantees user is issued a written guarantee that requires a qualified, certified technician to respond to service calls as follows. 1. Confirmation call to customer within 30 minutes of the initial request 2. Technician to be on-site within 4 (four) business hours of the initial request.

THE CITY BULLETIN
BIDS WANTED - PURCHASING OFFICE AND OTHER DIVISIONS

BID OPENING DATE - 2/22/2023 1:00:00 PM

RFQ023724 - Labor Costing Software

The City of Columbus ("City" or "the City") is soliciting proposals from qualified firms to provide software that would automate calculations derived from collective bargaining negotiations ("negotiations") and provide forecasting and analysis of proposed modifications to labor agreements. Visit <https://columbus.bonfirehub.com/opportunities/83696> to view the full solicitation and to submit your proposal.

BID OPENING DATE - 2/22/2023 3:00:00 PM

RFQ023873 - Commercial Fence & Gate Install, Repair & Maintenance

BID OPENING DATE - 2/23/2023 10:00:00 AM

RFQ023884 - Roadway - Parkwood Avenue - Mock Road to Hudson Street

The City of Columbus, Department of Public Service is receiving proposals until February 23, 2023 at 10:00 A.M. local time, for professional services for the Roadway - Parkwood Avenue - Mock Road to Hudson Street RFP. Proposals are being received electronically by the Department of Public Service, Office of Support Services via Bonfire at <https://columbus.bonfirehub.com/login>. This project consists of preliminary engineering and detailed design of improvements to Parkwood Avenue from Mock Road to Hudson Street, including improvements to the intersections, and other such work as may be necessary to complete the contract, as set forth in this Request for Proposals (RFP). All questions concerning the RFP are to be sent to capitalprojects@columbus.gov. The last day to submit questions will be specified in the RFP; phone calls will not be accepted. Responses will be posted on Bonfire at <https://columbus.bonfirehub.com/login> as an addendum. A pre-proposal meeting will not be held. Notice of published addenda will be posted on the City's Vendor Services web site and all addenda will be posted on Bonfire at <https://columbus.bonfirehub.com/login>. The selected Consultant shall attend a scope meeting anticipated to be held on/about two weeks after proposals are due. The projected scope date will be specified in the RFP. If the Project Manager is not available, the Consultant may designate an alternate to attend in their place. 1.2 Classification: All proposal documents (Request for Proposal, reference documents, addenda, etc.) will be available for review and download on Bonfire at <https://columbus.bonfirehub.com/login> after the RFP is advertised. Firms must meet the mandatory requirements stated in the RFP for a proposal to be considered for contract award. 1.3 Bonfire: If you do not have an account with Bonfire and you would like to review project information or submit a proposal, you will need to register for an account. Go to <https://columbus.bonfirehub.com/login> in order to sign up. 1.4 City of Columbus MBE/WBE Program: This project is subject to the requirements of the City's MBE/WBE Program. The MBE/WBE goal assigned to this project is 7.0%.

THE CITY BULLETIN
BIDS WANTED - PURCHASING OFFICE AND OTHER DIVISIONS

BID OPENING DATE - 2/23/2023 1:00:00 PM

RFQ023883 - Intersection Broad Street at James Road

The City of Columbus, Department of Public Service is receiving bids until February 23, 2023 at 1:00 PM local time, for construction services for the Intersection – Broad Street at James Road, PID 110388, Capital Improvement Project 538005-100000 project. Bids are to be submitted only at www.bidexpress.com. Hard copies shall not be accepted. This project involves widening with milling and resurfacing of James Road, both north and south of Broad Street, for an approximate total of 1288 feet to construct left and right turn lanes. Other improvements include replacing the traffic signal, relocating city power poles and power lines, as well as constructing a concrete median, asphalt pavement, curb and gutter, curb and gutter inlets, storm sewer, underground detention, curb ramps, erosion control, pavement markings, signs, signal interconnect/ITS, lighting while maintaining vehicular and pedestrian traffic, and other such work as may be necessary to complete the contract, as set forth in this Invitation For Bid (IFB). Only ODOT pre-qualified prime contractors are eligible to submit bids for this project. ODOT Pre-qualification status must be in force at the time of bid, at the time of award, and through the life of the construction contract. The prime contractor must perform no less than 50 percent of the total original price. The DBE Goal for this project is 8%. The last day to submit questions is February 13, 2023; phone calls will not be accepted. Responses will be posted on Bid Express as an addendum. Notice of published addenda will be posted on the City's Vendor Services web site and all addenda will be posted on www.bidexpress.com. A pre-bid meeting will not be held. 1.2 Classification: All bid documents (Invitation for Bid, technical specifications, plans, and future addenda) are available for review and download at www.bidexpress.com. Firms wishing to submit a bid must meet the mandatory requirements stated in the IFB. All questions concerning this project are to be sent to capitalprojects@columbus.gov. 1.3 Bid Express: Bidders must also have an account with one of Bid Express' surety verification companies: Surety 2000 (www.surety2000.com) or InSure Vision/SuretyWave (www.web.insurevision.com). Contact them directly to set up an account.

BID OPENING DATE - 3/1/2023 1:00:00 PM

RFQ023859 - Total Compensation Study RFP

THE CITY BULLETIN
BIDS WANTED - PURCHASING OFFICE AND OTHER DIVISIONS

BID OPENING DATE - 3/3/2023 1:00:00 PM

RFQ023822 - Alum Creek Trunk – Middle (Phase D) Sewer Rehabilitation

This project will provide design services of the rehabilitation of approximately 14,395 lineal feet of 84 and 90 reinforced concrete pipe that has been determined to be in poor condition through direct CCTV and man entry observations. GOALS: MBE/WBE Contract-specific subcontract goals are required for this contract. In order to receive credit for the participation of a MBE/WBE subcontractor, the consultant must use MBE/WBEs certified by the City of Columbus Office of Diversity and Inclusion at the time of bid. Note: a certified MBE or WBE awarded a contract as a prime consultant may count 100% of the dollar value of the work it intends to perform with its own forces toward the applicable contract participation goal. The MBE/WBE contract specific goal is: 12% BID DISCOUNT / PROPOSAL INCENTIVE: A Proposal Incentive of 5% (5 POINTS) shall be applied in ranking the submittals of MBE/WBE Prime Consultants who are members of the ethnic and gender groups determined by the City's 2019 Disparity Study to have a statistically significant disparity. Complete the "Bid Discount/Proposal Incentive Form" (see Appendix D) if the Proposal Incentive applies to the consultant. MBE/WBE UTILIZATION PLAN: All consultants shall complete the "Declaration of Proposed MBE/WBE Utilization Form" (see Appendix F) and certify if the MBE/WBE goal is met or is not met. Consultants shall also complete the associated "Affidavit of MBE/WBE Intent to Perform as a Subcontractor/Subconsultant/Supplier Form" for each certified MBE/WBE committed to performing on this contract (See Appendix F). If the goal is not met per Appendix F, the consultant must complete the "Request for MBE/WBE Goal Waiver and Documentation of Good Faith Effort" Form (see Appendix E). Consultants must earn a minimum of 80 points in the categories outlined and described on this form in order to demonstrate a Good Faith Effort. DEBRIEFING OPTION: A debriefing option is available to all professional services prime consultants who are unsuccessful in responding to this RFP. Unsuccessful consultants must submit a request for a debriefing session within (30) days following contract award. Consultant Minimum Qualifications (if any pre qualifications are needed, list them) The minimum qualifications must be met by key Project Team members identified on the Project Team organizational chart for the project. Employees for the project firm(s) who are not specifically assigned to the project team will not be considered in determining the minimum qualifications met. 3.1 The design team or firm shall possess previous experience in the rehabilitation of large diameter (i.e. > 42") pipelines via shotcrete methods of not less than 2,500 continuous lineal feet. 3.2 The MBE/WBE contract specific goal is: ____12%____ The Alum Creek Trunk Sewer – Middle (ACT-M) was previously assessed to determine the extent of deterioration to plan for future improvements. This included field survey of the manholes to determine the state plane coordinates and the top of casting (T/C) elevation; conducting and delivering a Manhole Assessment Certification Program (MACP) manhole inspections reports for the identification of manholes and structure locations, as well as diameter, invert elevation, and construction material of the sewers; performing CCTV pipeline inspections; and production of a technical memorandum summarizing the findings from the assessment to describe the structural and operational conditions of the sewer. As part of the Condition Assessment Report, dated 5/25/12, the ACT-M was found to be in poor condition and rehabilitation was recommended for selected portions of the trunk line. A combination of full circumference shotcrete and shotcrete spot repairs were advanced to detail design.

Public Notices

The link to the Columbus City Health Code pdf shall constitute publication in the City Bulletin of changes to the Columbus City Health Department's Health Code. To go to the Columbus City Health Code, [click here \(pdf\)](#).

The Columbus City Code's "Title 7 -- Health Code" is separate from the Columbus City Health Code. Changes to "Title 7 -- Health Code" are published in the City Bulletin. To go to the Columbus City Code's "Title 7 -- Health Code," [click here \(html\)](#).

**City of Columbus
City Bulletin Report**

Office of City Clerk
90 West Broad Street
Columbus OH 43215-9015
columbuscitycouncil.org

Legislation Number: PN0002-2023

Drafting Date: 1/9/2023

Version: 1

Current Status: Clerk's Office for Bulletin

Matter Type: Public Notice

Notice/Advertisement Title: Columbus Zoning Code Update Advisory Committee Meeting

Contact Name: Kevin Wheeler

Contact Telephone Number: 614-645-6057

Contact Email Address: KJWheeler@columbus.gov

The Columbus Zoning Code Update (Zone-In) Advisory Committee will be meeting on Wednesday, February 1, 2023.

Date: February 1, 2023

Time: 4:00-5:30 PM

Location: Community Room, 141 North Front Street (Within City parking garage)

Legislation Number: PN0005-2023

Drafting Date: 1/9/2023

Version: 1

Current Status: Clerk's Office for Bulletin

Matter Type: Public Notice

Notice/Advertisement Title: Northeast Area Commission Cancels January Zoning Committee Meeting

Contact Name: Elenora Moore, Zoning Chair

Contact Number: 614-519-2195

Contact Email Address: emoorenacl@gmail.com <<mailto:emoorenacl@gmail.com>>

Due to the Northeast AC Zoning Committee not receiving any zoning applications to review before the monthly deadline, the January 17, 2023 zoning meeting will be cancelled. All applications received after January 6, 2023 will be heard at the February 21, 2023 meeting. Please continue to follow the Facebook page and the webpage for updates and cancellations of all meetings.

Legislation Number: PN0006-2023

Drafting Date: 1/9/2023

Version: 1

Current Status: Clerk's Office for Bulletin

Matter Type: Public Notice

Notice/Advertisement Title: Change to West Scioto Area Commission Meeting Place

Contact Name: Kristen McKinley

Contact Telephone Number: 614-404-9220

Contact Email Address: mckinleywsac@gmail.com

Beginning on January 19th, 2023, full Commission meetings of the West Scioto Area Commission will be held at the First Community Church, North Campus, located at 3777 Dublin Road, Columbus, OH 43221. The West Scioto Area Commission will continue to meet on the third Thursday of each month at 7:00 PM. You can find more information about the West Scioto Area Commission at www.westsciotoarea.com.

Legislation Number: PN0014-2023

Drafting Date: 1/11/2023

Current Status: Clerk's Office for Bulletin

Version: 1

Matter Type: Public Notice

Notice/Advertisement Title: North Central Area Commission Approves Bylaw Changes

Contact Name: Tiffany White

Contact Email Address: tiffanywhite9@aol.com

The North Central Area Commission has approved changes to their bylaws. Please see the attachment to view the updated NCAC bylaws. Additional information about NCAC can be found at ncacolumbus.wixsite.com/ncac.

Legislation Number: PN0017-2023

Drafting Date: 1/12/2023

Current Status: Clerk's Office for Bulletin

Version: 1

Matter Type: Public Notice

Notice/Advertisement Title: Low Income Discount for Water and Sewer Customers Rule and Regulation

Contact Name: Jon Lee

Contact Telephone Number: 614-645-7820

Contact Email Address: jslee@columbus.gov

OFFICIAL NOTICE

LOW INCOME DISCOUNT FOR WATER AND SEWER CUSTOMERS RULE AND REGULATION

FINAL ADOPTION

Pursuant to the authority granted under Columbus City Codes Sections 1105.21 (C) and 1147.19 (C) the Director of the Department of Public Utilities hereby adopts, establishes and publishes this rule and regulation to be effective at the earliest date allowed by law.

Pursuant to Columbus City Codes Sections 1105.21 and 1147.19, all low income customers may receive a twenty percent (20%) discount on the commodity portions of their water bill and sewer bill upon application to and approval of the Department of Public Utilities. The purpose of this rule is to establish procedures for the administration and enforcement of these discounts.

Pursuant to Columbus City Codes Section 1101.02 this rule and regulation is effective on all consumers of water from the system of the Division of Water, both within and without the corporate limits.

Legislation Number: PN0020-2023

Drafting Date: 1/13/2023

Version: 1

Current Status: Clerk's Office for Bulletin

Matter Type: Public Notice

Notice/Advertisement Title: **Community Relations** Meeting Schedule 2023

Contact Name: Pedro Mejia

Contact Telephone Number: 614-645-8141

Contact Email Address: pdmejia@columbus.gov

The Columbus **Community Relations Commission** will be meeting at the following times in 2023:

Thursday, January 26, 2023, 9:00 a.m. - 10:30 a.m.
Thursday, March 23, 2023, 9:00 a.m. - 10:30 a.m.
Thursday, May 25, 2023, 9:00 a.m. - 10:30 a.m.
Thursday, July 27, 2023, 9:00 a.m. - 10:30 a.m.
Thursday, September 28, 2023, 9:00 a.m. - 10:30 a.m.
Thursday, November 16, 2013 9:00 a.m. - 10:30 a.m: Full meeting followed by retreat.

All meetings will be held at 1410 Cleveland Ave, Columbus, Ohio 43211. Please check in with security by pressing the buzzer on the front door of 1410 Cleveland Ave. Bring a photo identification for security purposes. Any changes to meeting times, dates or location will be published in the city bulletin.

Legislation Number: PN0021-2023

Drafting Date: 1/13/2023

Version: 1

Current Status: Clerk's Office for Bulletin

Matter Type: Public Notice

Notice/Advertisement Title: **Community Relations** Commission Executive Committee Meeting Schedule 2023

Contact Name: Pedro Mejia

Contact Telephone Number: 614-645-8141

Contact Email Address: pdmejia@columbus.gov

The Columbus **Community Relations Commission** Executive Committee will be meeting at the following times in 2023:

Friday, February 10, 2023, 9:00 a.m. - 10:00 a.m.
Friday, March 10, 2023, 9:00 a.m. - 10:00 a.m.
Friday, April 14, 2023, 9:00 a.m. - 10:00 a.m.
Friday, May 12, 2023, 9:00 a.m. - 10:00 a.m.
Friday, June 9, 2023, 9:00 a.m. - 10:00 a.m.
Friday, July 14, 2023, 9:00 a.m. - 10:00 a.m.
Friday, August 11, 2023, 9:00 a.m. - 10:00 a.m.
Friday, September 8, 2023, 9:00 a.m. - 10:00 a.m.
Friday, October 13, 2023, 9:00 a.m. - 10:00 a.m.
Friday, November 10, 2023, 9:00 a.m. - 10:00 a.m.
Friday, December 10, 2023, 9:00 a.m. - 10:00 a.m.

All meetings will be held at 1410 Cleveland Ave, Columbus, Ohio 43211. Please check in with security by pressing the buzzer on the front door of 1410 Cleveland Ave. Bring a photo identification for security purposes. Any changes to meeting times, dates or location will be published in the city bulletin.

Legislation Number: PN0022-2023

Drafting Date: 1/18/2023

Version: 1

Current Status: Clerk's Office for Bulletin

Matter Public Notice

Type:

Civilian Police Review Board Subcommittee Meeting

Notice/Advertisement Title: Civilian Police Review Board Subcommittee Meeting

Contact Name: Bethany Dickess

Contact Telephone Number: 614-614-9633

Contact Email Address: BADickess@columbus.gov

..Body

A subcommittee of the Civilian Police Review Board will meet on Monday, January 23, 2023. The meeting is open to anyone who would like to attend. Public testimony will not be received, but public comment limited to 2 minutes will be permitted.

Date: January 23, 2023

Time: 6PM

Location: MLK Library 1467 E. Long St. Columbus, Ohio

A subcommittee of the Civilian Police Review Board will meet on Monday, January 23, 2023. The meeting is open to anyone who would like to attend. Public testimony will not be received, but public comment limited to 2 minutes will be permitted.

Date: January 23, 2023

Time: 6PM

Location: MLK Library 1467 E. Long St. Columbus, Ohio

Legislation Number: PN0023-2023

Drafting Date: 1/18/2023

Version: 1

Current Status: Clerk's Office for Bulletin

Matter Public Notice

Type:

Notice/Advertisement Title: City Council Zoning Agenda for January 30, 2023

Contact Name: Charmaine Chambers

Contact Telephone Number: (614) 645-6553

Contact Email Address: cdchambers@columbus.gov

REGULAR MEETING NO.3 OF CITY COUNCIL (ZONING), JANUARY 30, 2023 AT 6:30 P.M. IN COUNCIL CHAMBERS.

ROLL CALL

READING AND DISPOSAL OF THE JOURNAL

EMERGENCY, POSTPONED AND 2ND READING OF 30 DAY LEGISLATION

**ZONING: DORANS, CHR. BANKSTON BARROSO DE PADILLA BROWN FAVOR
REMY HARDIN**

REZONINGS/AMENDMENTS

0172-2023 To rezone 3730 WESTERVILLE RD. (43224), being 1.32± acres located on the east side of Westerville Road, 870± feet south of Walnut Creek Drive, From: L-C-2, Limited Commercial District, To: L-M, Limited Manufacturing District (Rezoning #Z22-048).

VARIANCES

0173-2023 To grant a Variance from the provisions of Sections 3312.27, Parking setback line; 3363.24, Building lines in an M-manufacturing district; 3363.27(b)(2), Height and area regulations; and 3363.41, Storage, of the Columbus City Codes; for the property located at 3730 WESTERVILLE RD. (43224), to permit reduced development standards for a landscape contractor's facility in the L-M, Limited Manufacturing District (Council Variance #CV22-058).

0174-2023 To grant a Variance from the provisions of Sections 3351.03, C-1 permitted uses; 3312.21, Landscaping and screening; 3312.39, Striping and marking; 3312.43, Required surface for parking; 3372.604, Setback requirements; 3372.607, Landscaping and screening; 3372.609, Parking and circulation; of the Columbus City Codes, for the property located at 827 E. MAIN ST. (43205), to permit a temporary parking lot with reduced development standards in the C-1, Commercial District, and to repeal Ordinance #1611-2020 (CV20-025), passed July 20, 2020 (CV22-094).

0186-2023 To grant a Variance from the provisions of Sections 3312.25, Maneuvering; 3312.29, Parking space; 3312.49(C), Minimum number of parking spaces required; and 3333.255, Perimeter yard, of the Columbus City Codes; for the property located at 5050 WARNER RD. (43081), to permit reduced development standards in the L-AR-1, Limited Apartment Residential District, and to repeal Ordinance #1669-2022 (CV22-005), passed June 27, 2022 (Council Variance #CV22-005A).

0217-2023 To grant a Variance from the provisions of Sections 3332.039, R-4 residential district; 3312.49, Minimum numbers of parking spaces required; 3332.05(A)(4), Area district lot width requirements; 3332.15, R-4 area district requirements; 3332.19, Fronting; 3332.25, Maximum side yards required; 3332.26, Minimum side yard permitted; and 3332.27, Rear yard; of the Columbus City Codes; for the property located at 515 E. HINMAN AVE. (43207), to permit two single-unit dwellings on one lot with reduced development standards in the R-4, Residential District (Council Variance #CV22-099).

ADJOURNMENT

Legislation Number: PN0025-2023

Drafting Date: 1/18/2023

Version: 1

Current Status: Clerk's Office for Bulletin

Matter Public Notice

Type:

Notice/Advertisement Title: To Amend Chapter 251.03 of the Columbus City Health Code

Contact Name: Christina Wilson

Contact Telephone Number: 645-6197

Contact Email Address: christinaw@columbus.gov

The following resolution was passed at the Columbus Board of Health Meeting on Tuesday, January 17, 2023.

To amend Chapter 251.03 of the Columbus City Health Code regarding two fee categories for food service operations and retail food establishments in accordance with The State of Ohio Uniform Food Safety Code, law and rules.

WHEREAS, the staff of Columbus Public Health has completed the cost analysis calculations required by Ohio Revised Code §3717.07 Uniform Cost Methodologies; Ohio Administrative Code, Cost Analysis and Calculations §3701-21-02.2; Cost Analysis and License Fee Calculation §901:3-4-04; and,

WHEREAS, the staff of Columbus Public Health recommend amending two fee categories for food service operations and retail food establishment licenses through an emergency measure to provide applicants with corrected fees; and,

WHEREAS, the amendments in Chapter 251.03 of the Columbus City Health Code for two fee categories is to go into effect immediately upon approval by the Columbus Board of Health; now, therefore

BE IT RESOLVED BY THE BOARD OF HEALTH OF THE CITY OF COLUMBUS:

Section 1. That amended licensing fees established by the state methodology be adopted by the Columbus Board of Health.

Section 2. That fees in Section 251.03(a) of the Columbus City Health Code for *Risk Level 3 > 25,000 sq. ft.* and for *Food Vending Locations* be amended to read as follows:

Type	City Fee
Risk Level 3 > 25,000 sq. ft. Non Commercial	\$403.50
Food Vending Locations	\$18.15

Legislation Number: PN0026-2023

Drafting Date: 1/18/2023

Version: 1

Current Status: Clerk's Office for Bulletin

Matter Type: Public Notice

Notice/Advertisement Title: Columbus Zoning Code Update Advisory Committee 2023 Schedule
Contact Name: Kevin Wheeler
Contact Telephone Number: 614-645-6057
Contact Email Address: kjwheeler@columbus.gov

The Columbus Zoning Code Update (Zone-In) Advisory Committee is scheduled to meet at 4:00 PM on the following dates in the Community Room of the 141 North Front Street City parking garage.

*Meetings are subject to change or cancellation. Please contact staff to confirm or for more information.

- January 4, 2023
- February 1, 2023
- March 1, 2023
- April 5, 2023
- May 3, 2023
- June 7, 2023
- July - NO MEETING SCHEDULED
- August 2, 2023
- September 6, 2023
- October 4, 2023
- November 1, 2023
- December 6, 2023

Meeting Accommodations: It is the policy of the City of Columbus that all City-sponsored public meetings and events are accessible to people with disabilities. If you need assistance in participating in this meeting or event due to a disability as defined under the ADA, please call the City's ADA Coordinator at (614) 645-8871 or e-mail zdjones@columbus.gov at least three (3) business days prior to the scheduled meeting or event to request an accommodation.

Legislation Number: PN0027-2023

Drafting Date: 1/20/2023

Version: 1

Current Status: Clerk's Office for Bulletin

Matter Public Notice

Type:

Notice/Advertisement Title: Far East Area Commission to Hold Special Meeting

Contact Name: Lynne LaCour

Contact Telephone Number: 614-724-0100

Contact Email Address: ldlacour@columbus.gov

The Far East Area Commission will hold a special meeting on Tuesday, January 31, at 6:30 PM. The meeting will take place at the Far East Neighborhood Pride Center, 2500 Park Crescent Drive, 43232. For more information about the FEAC, please visit <https://fareastac.org/>.

Legislation Number: PN0028-2023

Drafting Date: 1/20/2023

Version: 1

Current Status: Clerk's Office for Bulletin

Matter Public Notice

Type:

Notice/Advertisement Title: New Milo-Grogan Area Commission Bylaws

Contact Name: Alfred Akainyah

Contact Telephone Number: 614-645-7964

Contact Email Address: AAAkainyah@columbus.gov

The Milo-Grogan Area Commission has approved new bylaws. Please see the corresponding attachments and visit www.cbusareacommissions.org/milo-grogan/ for more information.

Legislation Number: PN0029-2023

Drafting Date: 1/20/2023

Version: 1

Current Status: Clerk's Office for Bulletin

Matter Public Notice

Type:

Notice/Advertisement Title: Updated Columbus South Side Area Commission Bylaws

Contact Name: Katherine Cull

Contact Telephone Number: 614-645-5220

Contact Email Address: KHCull@columbus.gov

The Columbus South Side Area Commission has voted to update their bylaws. Please see the corresponding attachment

and visit <https://cbusareacommissions.org/southside/> for more information.

Legislation Number: PN0030-2023

Drafting Date: 1/20/2023

Version: 1

Current Status: Clerk's Office for Bulletin

Matter Public Notice

Type:

Notice/Advertisement Title: Updated Southwest Area Commission Bylaws

Contact Name: Katherine Cull

Contact Telephone Number: 614-645-5220

Contact Email Address: KHCull@columbus.gov

The Southwest Area Commission has voted to update their bylaws. Please see the corresponding attachment and visit <https://cbusareacommissions.org/southwest/> for more information.

Legislation Number: PN0032-2023

Drafting Date: 1/25/2023

Version: 1

Current Status: Clerk's Office for Bulletin

Matter Public Notice

Type:

Notice/Advertisement Title: Development Commission Zoning Meeting Agenda - January 12, 2023

Contact Name: Tim Dietrich

Contact Telephone Number: (614) 645-6665

Contact Email Address: tedietrich@columbus.gov

AGENDA

DEVELOPMENT COMMISSION

ZONING MEETING

CITY OF COLUMBUS, OHIO

FEBRUARY 9, 2023

The Development Commission of the City of Columbus will hold a public hearing on the following zoning applications on **THURSDAY, FEBRUARY 9, 2023**, beginning at **4:30 P.M.** at the **MICHAEL B. COLEMAN GOVERNMENT CENTER** at 111 North Front Street, Columbus, OH 43215 in the **2ND FLOOR HEARING ROOM**. You can also monitor the hearing through the City of Columbus YouTube channel at the following link: <http://www.youtube.com/cityofcolumbus>.

SIGN LANGUAGE INTERPRETER: A Sign Language Interpreter, to "Sign" this meeting, will be made available for anyone with a need for this service, provided the Department of Building & Zoning Services is made aware of this need and given a reasonable notice of at least forty-eight (48) hours prior to the scheduled meeting time. To schedule an interpreter, please call 614-645-6373 or TDD 614-645-3293.

Further information may be obtained by visiting the City of Columbus Zoning Office website at <http://www.columbus.gov/bzs/zoning/Development-Commission> or by calling the Department of Building and Zoning Services, Council Activities Section at 614-645-4522.

THE FOLLOWING ZONING APPLICATIONS WILL BE HEARD ON THE 4:30 P.M. AGENDA:

1.APPLICATION: [Z22-087](https://portal.columbus.gov/permits/urlrouting.ashx?Z22-087) [https://portal.columbus.gov/permits/urlrouting.ashx?](https://portal.columbus.gov/permits/urlrouting.ashx?Z22-087)

[type=1000&Module=Zoning&capID1=22LAC&capID2=00000&capID3=01158&agencyCode=COLUMBUS&HideHeader=true](https://portal.columbus.gov/permits/urlrouting.ashx?type=1000&Module=Zoning&capID1=22LAC&capID2=00000&capID3=01158&agencyCode=COLUMBUS&HideHeader=true)

Location:30-32 PRINCETON AVE. (43222), being 0.65± acres located at the southeast corner of South Princeton Avenue and West Capital Street (010-024650; Franklinton Area Commission).

Existing Zoning:R-4, Residential District.

Request:CPD, Commercial Planned Development District (H-35).

Proposed Use:Parking lot.

Applicant(s):1285 West Broad Street LLC; c/o Andrew Wappner; and Sean Knoppe; P.O. Box 732; Worthington, OH 43085).

Property Owner(s):The Applicant.

Planner:Joe Rose; 614-645-3526; jmrose@columbus.gov <mailto:jmrose@columbus.gov>

2.APPLICATION:[Z22-082 <https://portal.columbus.gov/permits/urlrouting.ashx?](https://portal.columbus.gov/permits/urlrouting.ashx?type=1000&Module=Zoning&capID1=22LAC&capID2=00000&capID3=01020&agencyCode=COLUMBUS&HideHeader=true)

[type=1000&Module=Zoning&capID1=22LAC&capID2=00000&capID3=01020&agencyCode=COLUMBUS&HideHeader=true](https://portal.columbus.gov/permits/urlrouting.ashx?type=1000&Module=Zoning&capID1=22LAC&capID2=00000&capID3=01020&agencyCode=COLUMBUS&HideHeader=true)

Location:983 E. MAIN ST. (43205), being 0.25± acres located on the south side of East Main Street, 75± feet east of Gilbert Street (010-044243; Near East Area Commission).

Existing Zoning:CPD, Commercial Planned Development District.

Request:CPD, Commercial Planned Development District (H-35).

Proposed Use:Automobile sales.

Applicant(s):Andrew Vogel; 6745 Merwin Place; Columbus, OH 43235

Property Owner(s):Zara Realty Investments; 7863 Avaleen Circle South; Dublin, OH 43016.

Planner:Kelsey Priebe; 614-645-1341; krpriebe@columbus.gov <mailto:krpriebe@columbus.gov>

3. APPLICATION:[Z22-084 <https://portal.columbus.gov/permits/urlrouting.ashx?](https://portal.columbus.gov/permits/urlrouting.ashx?type=1000&Module=Zoning&capID1=22LAC&capID2=00000&capID3=01143&agencyCode=COLUMBUS&HideHeader=true)

[type=1000&Module=Zoning&capID1=22LAC&capID2=00000&capID3=01143&agencyCode=COLUMBUS&HideHeader=true](https://portal.columbus.gov/permits/urlrouting.ashx?type=1000&Module=Zoning&capID1=22LAC&capID2=00000&capID3=01143&agencyCode=COLUMBUS&HideHeader=true)

Location:616 E. KOSSUTH ST. (43206), being 0.19± acres located at the northwest corner of East Kossuth Street and Ann Street (010-001705; Columbus Southside Area Commission).

Existing Zoning:C-4, Commercial District.

Request:R-4, Residential District (H-35).

Proposed Use:Residential development.

Applicant(s):Juliet Bullock Architects; c/o Juliet Bullock, Arch.; 4886 Olentangy Boulevard; Columbus, OH 43214.

Property Owner(s):East Kossuth LLC; c/o Tracy Cohen; 493 East Livingston Avenue; Columbus, OH 43215.

Planner:Joe Rose; 614-645-3526; jmrose@columbus.gov <mailto:jmrose@columbus.gov>

4.APPLICATION:[Z22-062 <https://portal.columbus.gov/permits/urlrouting.ashx?](https://portal.columbus.gov/permits/urlrouting.ashx?type=1000&Module=Zoning&capID1=22LAC&capID2=00000&capID3=00857&agencyCode=COLUMBUS&HideHeader=true)

[type=1000&Module=Zoning&capID1=22LAC&capID2=00000&capID3=00857&agencyCode=COLUMBUS&HideHeader=true](https://portal.columbus.gov/permits/urlrouting.ashx?type=1000&Module=Zoning&capID1=22LAC&capID2=00000&capID3=00857&agencyCode=COLUMBUS&HideHeader=true)

Location:1115 STELZER RD. (43219), being 35.17± acres located at the northwest corner of Stelzer Road and East Seventeenth Avenue (part of 010-146775 and 445-286333; East Columbus Civic Association).

Existing Zoning:R, Rural District and M-2, Manufacturing District.

Request:M, Manufacturing District (H-35).

Proposed Use:Parking lot.

Applicant(s):Columbus Regional Airport Authority; c/o Suzanne Bell; 4600 International Gateway; Columbus, OH 43219.

Property Owner(s):Laura MacGregor Comek, Atty.; 17 South High Street, Suite 700; Columbus, OH 43219.

Planner:Kelsey Priebe; 614-645-1341; krpriebe@columbus.gov <mailto:krpriebe@columbus.gov>

5.APPLICATION:[Z22-083 <https://portal.columbus.gov/permits/urlrouting.ashx?](https://portal.columbus.gov/permits/urlrouting.ashx?type=1000&Module=Zoning&capID1=22LAC&capID2=00000&capID3=01121&agencyCode=COLUMBUS&HideHeader=true)

[type=1000&Module=Zoning&capID1=22LAC&capID2=00000&capID3=01121&agencyCode=COLUMBUS&HideHeader=true](https://portal.columbus.gov/permits/urlrouting.ashx?type=1000&Module=Zoning&capID1=22LAC&capID2=00000&capID3=01121&agencyCode=COLUMBUS&HideHeader=true)

Location:1289 E. DUBLIN GRANVILLE RD. (43229), being 1.77± acres located on the south side of East Dublin-Granville Road, 250± west of Satinwood Drive (010-000439; Northland Community Council).

Existing Zoning:C-3, Commercial District and AR-O, Apartment-Office District.

Request:AR-O, Apartment-Office District (H-35).

Proposed Use:Supportive housing development.

Applicant(s): Pumzika, LLC; c/o Bethwel Raore; 6600 Sugarloaf Parkway, Suite 400-274; Duluth, GA 30097.

Property Owner(s):The Applicant.

Planner:Tim Dietrich; 614-645-6665; tedietrich@columbus.gov <<mailto:tedietrich@columbus.gov>>

6.APPLICATION: [Z22-053 <https://portal.columbus.gov/permits/urlrouting.ashx?type=1000&Module=Zoning&capID1=22LAC&capID2=00000&capID3=00650&agencyCode=COLUMBUS&HideHeader=true>](https://portal.columbus.gov/permits/urlrouting.ashx?type=1000&Module=Zoning&capID1=22LAC&capID2=00000&capID3=00650&agencyCode=COLUMBUS&HideHeader=true)

Location:1895 STELZER RD. (43219), being 9.86± acres located on the west side of Stelzer Road, 500± feet south of Citygate Drive (010-200800, parts of 010-181148, 010-181147 & 520-181149; Northeast Area Commission).

Existing Zoning:L-M, Limited Manufacturing District and CPD, Commercial Planned Development District.

Request:AR-1, Apartment Residential District (H-35).

Proposed Use:Multi-unit residential development.

Applicant(s): The Robert Weiler Company; c/o Michael Shannon, Atty.; 8000 Walton Parkway, Suite 260; New Albany, OH 43054.

Property Owner(s):Magoo Properties, LLC; P.O. Box 09764; Columbus, OH 43209.

Planner:Tim Dietrich; 614-645-6665; tedietrich@columbus.gov <<mailto:tedietrich@columbus.gov>>

7. APPLICATION:[Z22-066 <https://portal.columbus.gov/permits/urlrouting.ashx?type=1000&Module=Zoning&capID1=22LAC&capID2=00000&capID3=00866&agencyCode=COLUMBUS&HideHeader=true>](https://portal.columbus.gov/permits/urlrouting.ashx?type=1000&Module=Zoning&capID1=22LAC&capID2=00000&capID3=00866&agencyCode=COLUMBUS&HideHeader=true)

Location:3873 GENDER RD. (43110), being 64.55± acres located on the west side of Gender Road and east side of Brice Road, 2150± feet north of Shannon Road (530-166397 & 530246911; Greater South East Area Commission).

Existing Zoning:R, Rural District.

Request:PUD-4, Planned Unit Development District (H-35).

Proposed Use:Single-unit residential development.

Applicant(s):Maronda Homes, LLC of Ohio; c/o Rebecca J. Mott, Atty.; Plank Law Firm; 411 East Town Street, 2nd Floor; Columbus, OH 43215).

Property Owner(s):Thomas R. Lamp, Trustee; c/o Barbara A. Lamp; 4300 Julian Road SW; Lancaster, OH 43130.

Planner:Joe Rose; 614-645-3526; jmrose@columbus.gov <<mailto:jmrose@columbus.gov>>

8.APPLICATION:[Z22-086 <https://portal.columbus.gov/permits/urlrouting.ashx?type=1000&Module=Zoning&capID1=22LAC&capID2=00000&capID3=01153&agencyCode=COLUMBUS&HideHeader=true>](https://portal.columbus.gov/permits/urlrouting.ashx?type=1000&Module=Zoning&capID1=22LAC&capID2=00000&capID3=01153&agencyCode=COLUMBUS&HideHeader=true)

Location:30 PARSONS AVE. (43215), being 0.67± acres located at the southeast corner of Parsons Avenue and East Capital Street (010-216928, 010-004381, and 010-004453; Near East Area Commission).

Existing Zoning:CPD, Commercial Planned Development District and ARLD, Apartment Residential District.

Request:CPD, Commercial Planned Development District (H-60).

Proposed Use:Mixed-use development.

Applicant(s): RWOTE, LLC; c/o David Hodge, Atty.; 8000 Walton Parkway, Suite 260; New Albany, OH 43054.

Property Owner(s):The Applicant.

Planner:Kelsey Priebe; 614-645-1341; krpriebe@columbus.gov <<mailto:krpriebe@columbus.gov>>

Legislation Number: PN0033-2023

Drafting Date: 1/25/2023

Version: 1

Current Status: Clerk's Office for Bulletin

Matter Public Notice

Type:

Notice/Advertisement Title: City Council Zoning Agenda for February 6, 2023

Contact Name: Charmaine Chambers

Contact Telephone Number: (614) 645-6553

Contact Email Address: cdchambers@columbus.gov

REGULAR MEETING NO.5 OF CITY COUNCIL (ZONING), FEBRUARY 6, 2023 AT 6:30 P.M. IN COUNCIL CHAMBERS.

ROLL CALL

READING AND DISPOSAL OF THE JOURNAL

EMERGENCY, POSTPONED AND 2ND READING OF 30 DAY LEGISLATION

ZONING: DORANS, CHR. BANKSTON BARROSO DE PADILLA BROWN FAVOR REMY HARDIN

REZONINGS/AMENDMENTS

0230-2023 To rezone 1291 W. MOUND ST. (43223), being 6.35± acres located on the south side of West Mound Street, 500± feet east of Harrisburg Pike, From: R, Rural District, To: M, Manufacturing District (Rezoning #Z22-056).

0271-2023 To amend Ordinance #1038-2019, passed April 29, 2019 (Z18-041), for property located at 2441 BILLINGSLEY RD. (43235), by repealing Sections 1 and 3 and replacing them with new Sections 1 and 3 to include the legal description for this specific property, and to modify the limitation text as it pertains to building design standards and to replace the site plan (Rezoning Amendment #Z18-041A).

ADJOURNMENT

Legislation Number: PN0034-2023

Drafting Date: 1/25/2023

Version: 1

Current Status: Clerk's Office for Bulletin

Matter Public Notice

Type:

Notice/Advertisement Title: Public Hearing on Reducing Downtown Speed Limit

Contact Name: Amaris Lemus

Contact Telephone Number: 614-327-1257

Contact Email Address: aslemus@columbus.gov

Legislation has been introduced to reduce the speed limit in Downtown Columbus to 25 MPH. This is part of a Vision Zero Columbus action strategy targeted for implementation to promote safe travel on city streets for all who walk, drive, bike, and use public transit. To provide public or written testimony, email Amaris Lemus at ASLemus@columbus.gov by 4:00pm the day of the hearing.

Legislation Number: PN0035-2023

Drafting Date: 1/26/2023

Version: 1

Current Status: Clerk's Office for Bulletin

Matter Public Notice

Type:

Notice/Advertisement Title: Civilian Police Review Board Engagement Committee

Contact Name: Bethany Dickess

Contact Telephone Number: (614) 645-9633

Contact Email Address: BADickess@columbus.gov

The Civilian Police Review Board Engagement Committee will be meeting:

Date: February 3, 2023

Time: 1:30PM

Location: The Vineyard Church 6000 Cooper Road Westerville, OH 43081

Legislation Number: PN0036-2023

Drafting Date: 1/26/2023

Version: 1

Current Status: Clerk's Office for Bulletin

Matter Public Notice

Type:

Notice/Advertisement Title: Far South Columbus Internal Governance Committee Meeting

Contact Name: Katherine Cull

Contact Telephone Number: 614-645-5220

Contact Email Address: khcull@columbus.gov

Far South Columbus Area Commission will be having their internal governance bylaw committee meeting on Saturday, February 25th 2023 from 3-5pm at Columbus Public Library, South High Branch (3540 S. High Street). For more information, please visit <https://www.farsouthcolumbus.com/>.

Legislation Number: PN0037-2023

Drafting Date: 1/26/2023

Version: 1

Current Status: Clerk's Office for Bulletin

Matter Public Notice

Type:

Notice/Advertisement Title: Far South Columbus AC Economic Development Committee Meeting

Contact Name: Katherine Cull

Contact Telephone Number: 614-645-5220

Contact Email Address: khcull@columbus.gov <<mailto:khcull@columbus.gov>>

Far South Columbus Area Commission will be having their Economic Development committee meeting on Saturday, February 11th 2023 from 12-2pm at Columbus Public Library, South High Branch (3540 S. High Street). For more information, please visit <https://www.farsouthcolumbus.com/>.

Legislation Number: PN0039-2023

Drafting Date: 1/26/2023

Current Status: Clerk's Office for Bulletin

Version: 1

Matter Public Notice

Type:

Notice/Advertisement Title: Wage Theft Prevention and Enforcement Committee Meeting

Contact Name: Nate Hall

Contact Telephone Number: 614-645-5664

Contact Email Address: nchall@columbus.gov

The City of Columbus Wage Theft Prevention and Enforcement Commission will hold a regular meeting on Wednesday, February 1, 2023 at 9:00am. The meeting will be held in the Hearing Room of the Coleman Government Center, 111 N. Front Street, Room 204.

Legislation Number: PN0290-2022

Drafting Date: 10/24/2022

Current Status: Clerk's Office for Bulletin

Version: 1

Matter Public Notice

Type:

Notice/Advertisement Title: City of Columbus Records Commission- Meeting Schedule 2023

Contact Name: Monique L. Goins-Ransom, Records Commission Coordinator

Contact Telephone Number: 614-645-0845

Contact Email Address: mlgoins-ransom@columbus.gov

CITY OF COLUMBUS RECORDS COMMISSION MEETING SCHEDULE 2023:

The regular meetings of the City of Columbus Records Commission for the calendar year 2023 are scheduled as follows:

Monday, February 13, 2023

Monday, May 15, 2023

Monday, September 18, 2023

Meetings will take place at: **City Hall, 90 West Broad Street, 2nd Floor, in the City Council Conference Room 225.**

They will begin promptly at 10:00 am.

Every effort will be made to adhere to the above schedule, but the City of Columbus Records Commission reserves the right to change the date, time or location of any meeting; or to hold additional meetings. To confirm the meeting date, time and locations or to obtain agenda information, contact Monique Goins-Ransom the City of Columbus Records Commission Coordinator at (614) 645-0845.

Legislation Number: PN0334-2022

Drafting Date: 11/17/2022

Current Status: Clerk's Office for Bulletin

Version: 1

Matter: Public Notice

Type:

Notice/Advertisement Title: Victorian Village Commission 2023 Meeting Schedule

Contact Name: Kimberly Barnard-Sheehy

Contact Telephone Number:

Contact Email Address: VVC@columbus.gov

It is the policy of the City of Columbus that all City-sponsored public meetings and events are accessible to people with disabilities. If you need assistance in participating in this meeting or event due to a disability as defined under the ADA, please call the City's ADA Coordinator at (614) 645-8871 or e-mail zdjones@columbus.gov at least three (3) business days prior to the scheduled meeting or event to request an accommodation.

Application Deadline^^ (VVC@columbus.gov)* 4:00p.m.	Business Meeting Date** (111 N. Front St., 2nd Fl. Rm. 204)+ 12:00p.m.	Hearing Date** (111 N. Front St., 2nd Fl. Rm.204)+ 4:00p.m.
December 15, 2022	December 28, 2022	January 11, 2023
January 12, 2023	January 25, 2023	February 8, 2023
February 9, 2023	February 22, 2023	March 8, 2023
March 16, 2023	March 29, 2023	April 12, 2023
April 13, 2023	April 26, 2023	May 10, 2023
May 18, 2023	May 31, 2023	June 14, 2023
June 15, 2023	June 28, 2023	July 12, 2023
July 13, 2023	July 26, 2023	August 9, 2023
August 17, 2023	August 30, 2023	September 13, 2023
September 14, 2023	September 27, 2023	October 11, 2023
October 12, 2023	October 25, 2023	November 8, 2023
November 16, 2023	November 29, 2023	December 13, 2023
December 14, 2023	December 27, 2023	January 10, 2024

* If you are unable to email, call 614-724-4437 to request alternative delivery options

**Meetings subject to cancellation and locations subject to change. Please contact staff to confirm. Meeting dates, times and locations are also available at www.columbus.gov/planning. The Hearing time changed to 4:00 p.m. in July 2021.

^^Date change due to holiday.

NOTE: For application deadlines that fall within the same week as the regular meeting date, a grace period of one (1) week is available for applications heard at the previous month's Hearing. (i.e. An application heard at the June Hearing may be granted the grace period to make any applicable revisions and apply for the July Hearing.)

The grace period does not apply to months with additional weeks whereby the application deadline naturally falls at least one (1) week after the regular meeting.

Legislation Number: PN0335-2022

Drafting Date: 11/17/2022

Current Status: Clerk's Office for Bulletin

Version: 1

Matter Type: Public Notice

Notice/Advertisement Title: University Impact District Review Board 2023 Meeting Schedule

Contact Email Address: UIDRB@columbus.gov

Meeting Accommodations: It is the policy of the City of Columbus that all City-sponsored public meetings and events are accessible to people with disabilities. If you need assistance in participating in this meeting or event due to a disability as defined under the ADA, please call the City's ADA Coordinator at (614) 645-8871 or e-mail zdjones@columbus.gov at least three (3) business days prior to the scheduled meeting or event to request an accommodation.

Application Deadline^^ (uidrb@columbus.gov)*	Business Meeting** (111 N. Front St. Rm. #204) 12:00pm	Regular Meeting** (111 N. Front St. Rm. #204) 4:00pm
December 30, 2022	January 12, 2023	January 26, 2023
January 27, 2023	February 9, 2023	February 23, 2023
February 24, 2023	March 9, 2023	March 23, 2023
March 31, 2023	April 13, 2023	April 27, 2023
April 28, 2023	May 11, 2023	May 25, 2023
May 26, 2023	June 8, 2023	June 22, 2023
June 30, 2023	July 13, 2023	July 27, 2023
July 28, 2023	August 10, 2023	August 24, 2023
September 1, 2023	September 14, 2023	September 28, 2023
September 29, 2023	October 12, 2023	October 26, 2023
October 27, 2023	November 9, 2023	November 20, 2023^
December 1, 2023	December 14, 2023	December 18, 2023^

* If you are unable to email, call 614-724-4437 to request alternative delivery options

**Meetings subject to cancellation. Please contact staff to confirm dates and Room location for Business Meetings. Meeting dates, times and locations are also available at www.columbus.gov/planning

^Date and location change due to holiday

^^NOTE: For application deadlines that fall within the same week as the regular meeting date, a grace period of one (1) week is available for applications heard at the previous month's Hearing. (i.e. An application heard at the June Hearing may be granted the grace period to make any applicable revisions and apply for the July Hearing.)

The grace period does not apply to months with additional weeks whereby the application deadline naturally falls at least one (1) week after the regular meeting.

Legislation Number: PN0336-2022

Drafting Date: 11/17/2022

Current Status: Clerk's Office for Bulletin

Version: 1

Matter Public Notice
Type:

Notice/Advertisement Title: Rocky Fork-Blacklick Accord 2023 Meeting Schedule

Contact Name: Nolan Harshaw

Contact Telephone Number: 614.645.1995

Contact Email Address: nmharshaw@columbus.gov

Meeting Accommodations: It is the policy of the City of Columbus that all City-sponsored public meetings and events are accessible to people with disabilities. If you need assistance in participating in this meeting or event due to a disability as defined under the ADA, please call the City’s ADA Coordinator at (614) 645-8871 or e-mail zdjones@columbus.gov at least three (3) business days prior to the scheduled meeting or event to request an accommodation.

Application Deadline^^ Hearing Dates**
(planninginfo@columbus.gov)* <<mailto:planninginfo@columbus.gov>> (New Albany Village Hall)+

December 23, 2022 / January 19, 2023
January 20, 2023 / February 16, 2023
February 17, 2023 / March 16, 2023
March 24, 2023 / April 20, 2023
April 21, 2023 / May 18, 2023
May 19, 2023 / June 15, 2023
June 23, 2023 July 20, 2023
July 21, 2023 / August 17, 2023
August 25, 2023 / September 21, 2023
September 22, 2023 / October 19, 2023
October 20, 2023 / November 16, 2023
November 17, 2023 / December 21, 2023
December 22, 2023 / January 18, 2024

+ Meeting Location & Time: 99 W. Main St. New Albany, OH 43054 at 4:00 PM.

* If you are unable to email, call 614-724-4437 to request alternative delivery options

**Meetings subject to cancellation and locations subject to change. Please contact staff to confirm. Meeting dates, times and locations are also available at www.columbus.gov/planning

^Date change due to holiday.

NOTE: For application deadlines that fall within the same week as the regular meeting date, a grace period of one (1) week is available for applications heard at the previous month’s Hearing. (i.e. An application heard at the June Hearing may be granted the grace period to make any applicable revisions and apply for the July Hearing.)

The grace period does not apply to months with additional weeks whereby the application deadline naturally falls at least one (1) week after the regular meeting.

Legislation Number: PN0337-2022

Drafting Date: 11/17/2022

Current Status: Clerk's Office for Bulletin

Version: 1

Matter Public Notice

Type:

Notice/Advertisement Title: Italian Village Commission 2023 Meeting Schedule

Contact Email Address: IVC@columbus.gov

It is the policy of the City of Columbus that all City-sponsored public meetings and events are accessible to people with disabilities. If you need assistance in participating in this meeting or event due to a disability as defined under the ADA, please call the City's ADA Coordinator at (614) 645-8871 or e-mail zdjones@columbus.gov at least three (3) business days prior to the scheduled meeting or event to request an accommodation.

Application Deadline^^ (IVC@columbus.gov < mailto:IVC@columbus.gov >)* (111 N. Front St. Hearing Rm. 204) (111 N. Front St. Hearing Rm. 204)	Business Meeting Date** 12:00p.m.	Hearing Date** 4:00p.m.
December 14, 2022	December 27, 2022	January 10, 2023
January 18, 2023	January 31, 2023	February 14, 2023
February 15, 2023	February 28, 2023	March 14, 2023
March 15, 2023	March 28, 2023	April 11, 2023
April 12, 2023	April 25, 2023	May 9, 2023
May 17, 2023	May 30, 2023	June 13, 2023
June 14, 2023	June 27, 2023	July 11, 2023
July 12, 2023	July 25, 2023	August 8, 2023
August 16, 2023	August 29, 2023	September 12, 2023
September 13, 2023	September 26, 2023	October 10, 2023
October 18, 2023	October 31, 2023	November 14, 2023
November 15, 2023	November 28, 2023	December 12, 2023
December 13, 2023	December 26, 2023	January 9, 2024

* If you are unable to email, call 614-724-4437 to request alternative delivery options

**Meetings subject to cancellation and locations subject to change. Please contact staff to confirm. Meeting dates, times and locations are also available at www.columbus.gov/planning

^Date change due to holiday.

NOTE: For application deadlines that fall within the same week as the regular meeting date, a grace period of one (1) week is available for applications heard at the previous month's Hearing. (i.e. An application heard at the June Hearing may be granted the grace period to make any applicable revisions and apply for the July Hearing.)

The grace period does not apply to months with additional weeks whereby the application deadline naturally falls at least one (1) week after the regular meeting.

Legislation Number: PN0338-2022

Drafting Date: 11/17/2022

Current Status: Clerk's Office for Bulletin

Version: 1

Matter: Public Notice

Type:

Notice/Advertisement Title: Historic Resource Commission 2023 Meeting Schedule

Contact Email Address: HRC@columbus.gov

It is the policy of the City of Columbus that all City-sponsored public meetings and events are accessible to people with disabilities. If you need assistance in participating in this meeting or event due to a disability as defined under the ADA, please call the City's ADA Coordinator at (614) 645-8871 or e-mail zdjones@columbus.gov at least three (3) business days prior to the scheduled meeting or event to request an accommodation.

Application Deadline^^ HRC@columbus.gov * 4:00p.m.	Business Meeting Date** (111 N. Front St. Hearing Rm. 204) 12:00p.m.	Hearing Date** (111 N. Front St. Hearing Rm. 204) 4:00p.m.
December 23, 2022	January 5, 2023	January 19, 2023
January 20, 2023	February 2, 2023	February 16, 2023
February 17, 2023	March 2, 2023	March 16, 2023
March 24, 2023	April 6, 2023	April 20, 2023
April 21, 2023	May 4, 2023	May 18, 2023
May 19, 2023	June 1, 2023	June 15, 2023
June 23, 2023	July 6, 2023	July 20, 2023
July 21, 2023	August 3, 2023	August 17, 2023
August 25, 2023	September 7, 2023	September 21, 2023
September 22, 2023	October 5, 2023	October 19, 2023
October 20, 2023	November 2, 2023	November 16, 2023
November 17, 2023	December 7, 2023	December 21, 2023
December 22, 2023	January 4, 2024	January 18, 2024

* If you are unable to email, call 614-724-4437 to request alternative delivery options

**Meetings subject to cancellation and locations subject to change. Please contact staff to confirm. Meeting dates, times and locations are also available at www.columbus.gov/planning

^Date change due to holiday.

NOTE: For application deadlines that fall within the same week as the regular meeting date, a grace period of one (1) week is available for applications heard at the previous month's Hearing. (i.e. An application heard at the June Hearing may be granted the grace period to make any applicable revisions and apply for the July Hearing.)

The grace period does not apply to months with additional weeks whereby the application deadline naturally falls at least one (1) week after the regular meeting.

Legislation Number: PN0339-2022

Drafting Date: 11/17/2022

Current Status: Clerk's Office for Bulletin

Version: 1

Matter Public Notice
Type:

Notice/Advertisement Title: German Village Commission 2023 Meeting Schedule
Contact Email Address: GVC@columbus.gov

It is the policy of the City of Columbus that all City-sponsored public meetings and events are accessible to people with disabilities. If you need assistance in participating in this meeting or event due to a disability as defined under the ADA, please call the City’s ADA Coordinator at (614) 645-8871 or e-mail zdjones@columbus.gov at least three (3) business days prior to the scheduled meeting or event to request an accommodation.

Application Deadline^^ (GVC@columbus.gov)* 4:00p.m.	Business Meeting Date** (111 N. Front St. Hearing Rm. 204) 12:00p.m.	Hearing Date** (111 N. Front St. Hearing earing HRm. 204) 4:00p.m.
December 8, 2022	December 21, 2022	January 4, 2023
January 5, 2023	January 18, 2023	February 1, 2023
February 2, 2023	February 15, 2023	March 1, 2023
March 9, 2023	March 22, 2023	April 5, 2023
April 6, 2023	April 19, 2023	May 3, 2023
May 11, 2023	May 24, 2023	June 7, 2023
June 8, 2023	June 21, 2023	July 5, 2023
July 6, 2023	July 19, 2023	August 2, 2023
August 10, 2023	August 23, 2023	September 6, 2023
September 7, 2023	September 20, 2023	October 4, 2023
October 5, 2023	October 18, 2023	November 1, 2023
November 9, 2023	November 22, 2023	December 6, 2023
December 7, 2023	December 20, 2023	January 3, 2024

* If you are unable to email, call 614-724-4437 to request alternative delivery options

**Meetings subject to cancellation and locations subject to change. Please contact staff to confirm. Meeting dates, times and locations are also available at www.columbus.gov/planning <<http://www.columbus.gov/planning>>

^Date change due to holiday.

NOTE: For application deadlines that fall within the same week as the regular meeting date, a grace period of one (1) week is available for applications heard at the previous month’s Hearing. (i.e. An application heard at the June Hearing may be granted the grace period to make any applicable revisions and apply for the July Hearing.)

The grace period does not apply to months with additional weeks whereby the application deadline naturally falls at least one (1) week after the regular meeting.

Legislation Number: PN0340-2022

Drafting Date: 11/17/2022

Current Status: Clerk's Office for Bulletin

Version: 1

Matter Public Notice
Type:

Notice/Advertisement Title: East Franklinton Review Board 2023 Meeting Schedule

Contact Email Address: efrb@columbus.gov

Meeting Accommodations: It is the policy of the City of Columbus that all City-sponsored public meetings and events are accessible to people with disabilities. If you need assistance in participating in this meeting or event due to a disability as defined under the ADA, please call the City’s ADA Coordinator at (614) 645-8871 or e-mail zdjones@columbus.gov at least three (3) business days prior to the scheduled meeting or event to request an accommodation.

Application Deadline^^ (efrb@columbus.gov)*	Business Meeting** (111 N. Front St., Rm #204) 12:00pm	Regular Meeting** (111 N. Front St. Rm. #204) 3:00pm
December 29, 2022	January 11, 2022	January 25, 2023
January 26, 2023	February 8, 2022	February 22, 2023
February 23, 2023	March 8, 2022	March 22, 2023
March 30, 2023	April 12, 2022	April 26, 2023
April 27, 2023	May 10, 2022	May 24, 2023
June 1, 2023	June 14, 2022	June 28, 2023
June 29, 2023	July 12, 2022	July 26, 2023
July 27, 2023	August 9, 2022	August 23, 2023
August 31, 2023	September 13, 2022	September 27, 2023
September 28, 2023	October 11, 2022	October 25, 2023
November 2, 2023^	November 15, 2022^	November 29, 2023^
November 30, 2023^	December 6, 2022^	December 20, 2023^

* If you are unable to email, call 614-724-4437 to request alternative delivery options

**Meetings subject to cancellation. Please contact staff to confirm. Meeting dates, times and locations are also available at www.columbus.gov/planning

^Date change due to holiday.

NOTE: For application deadlines that fall within the same week as the regular meeting date, a grace period of one (1) week is available for applications heard at the previous month’s Hearing. (i.e. An application heard at the June Hearing may be granted the grace period to make any applicable revisions and apply for the July Hearing.) The grace period does not apply to months with additional weeks whereby the application deadline naturally falls at least one (1) week after the regular meeting.

Legislation Number: PN0341-2022

Drafting Date: 11/17/2022

Version: 1

Current Status: Clerk's Office for Bulletin

Matter Public Notice
Type:

Notice/Advertisement Title: Downtown Commission 2023 Meeting Schedule

Contact Name: Luis Teba

Contact Telephone Number: 614-645-8062

Contact Email Address: DC@columbus.gov

Meeting Accommodations: It is the policy of the City of Columbus that all City-sponsored public meetings and events are accessible to people with disabilities. If you need assistance in participating in this meeting or event due to a disability as defined under the ADA, please call the City's ADA Coordinator at (614) 645-8871 or e-mail zdjones@columbus.gov at least three (3) business days prior to the scheduled meeting or event to request an accommodation.

Application Deadline (DC@columbus.gov) *	Business Meeting** (111 N. Front St., Rm #204) 8:30am	Regular Meeting** (111 N. Front St. Rm. #204) 8:30am
December 28, 2022	January 10, 2023	January 24, 2023
February 1, 2023	February 14, 2023	February 28, 2023
March 1, 2023	March 14, 2023	March 28, 2023
March 29, 2023	April 11, 2023	April 25, 2023
April 26, 2023	May 9, 2023	May 23, 2023
May 31, 2023	June 13, 2023	June 27, 2023
June 28, 2023	July 11, 2023	July 25, 2023
July 26, 2023	August 8, 2023	August 22, 2023
August 30, 2023	September 12, 2023	September 26, 2023
September 27, 2023	October 10, 2023	October 24, 2023
November 1, 2023	November 14, 2023	November 28, 2023
November 22, 2023	December 5, 2023	December 19, 2023 [^]

* If you are unable to email, call 614-724-4437 to request alternative delivery options

**Meetings subject to cancellation. Please contact staff to confirm.

[^]Date change due to holiday.

NOTE: For application deadlines that fall within the same week as the regular meeting date, a grace period of one (1) week is available for applications heard at the previous month's Hearing. (i.e. An application heard at the June Hearing may be granted the grace period to make any applicable revisions and apply for the July Hearing.)

The grace period does not apply to months with additional weeks whereby the application deadline naturally falls at least one (1) week after the regular meeting.

Legislation Number: PN0342-2022

Drafting Date: 11/17/2022

Version: 1

Current Status: Clerk's Office for Bulletin

Matter Public Notice

Type:

Notice/Advertisement Title: Columbus Art Commission 2023 Hearing and Application Schedule

Contact Name: Lori Baudro

Contact Telephone Number: 614.645.6986 (o)

Contact Email Address: lsbaudro@columbus.gov

Meeting Accommodations: It is the policy of the City of Columbus that all City-sponsored public meetings and events are accessible to people with disabilities. If you need assistance in participating in this meeting or event due to a disability as defined under the ADA, please call the City’s ADA Coordinator at (614) 645-8871 or e-mail zdjones@columbus.gov at least three (3) business days prior to the scheduled meeting or event to request an accommodation.

Application Deadline **Hearing Dates****
(lsbaudro@columbus.gov)*

December 22, 2022	January 18, 2023
January 19, 2023	February 15, 2023
February 16, 2023	March 15, 2023
March 23, 2023	April 19, 2023
April 20, 2023	May 17, 2023
May 25, 2023	June 21, 2023
June 22, 2023	July 19, 2023
July 20, 2023	August 16, 2023
August 24, 2023	September 20, 2023
September 21, 2023	October 18, 2023
October 19, 2023	November 15, 2023
November 23, 2023	December 20, 2023
December 21, 2023	January 17, 2024

Hearings are held in-person in room 204 at the Coleman Government Center, 111 N. High Street, Columbus, OH 43215 and the start time will be **5:30 PM**. Staff should be contacted before an application and materials are submitted electronically. Hard copy submissions are no longer needed.

* If you have questions call 614.645.6986 (o).

**Meetings subject to cancellation and locations subject to change. Please contact staff to confirm. Meeting dates, times and locations are also available at www.columbus.gov/planning

Legislation Number: PN0343-2022

Drafting Date: 11/17/2022

Version: 1

Current Status: Clerk's Office for Bulletin

Matter Public Notice

Type:

Notice/Advertisement Title: Brewery District Commission 2023 Meeting Schedule

Contact Email Address: BDC@columbus.gov

It is the policy of the City of Columbus that all City-sponsored public meetings and events are accessible to people with

disabilities. If you need assistance in participating in this meeting or event due to a disability as defined under the ADA, please call the City’s ADA Coordinator at (614) 645-8871 or e-mail zdjones@columbus.gov at least three (3) business days prior to the scheduled meeting or event to request an accommodation.

Application Deadline^^ (BDC@columbus.gov)* 4:00p.m.	Business Meeting Date** (111 N. Front St. Hearing Rm. 204) 12:00p.m.	Hearing Date** (111 N Front St. Hearing Rm 204) 4:00p.m.
December 9, 2022	December 22, 2022	January 5, 2023
January 6, 2023	January 19, 2023	February 2, 2023
February 3, 2023	February 16, 2023	March 2, 2023
March 10, 2023	March 23, 2023	April 6, 2023
April 7, 2023	April 20, 2023	May 4, 2023
May 5, 2023	May 18, 2023	June 1, 2023
June 9, 2023	June 22, 2023	July 6, 2023
July 7, 2023	July 20, 2023	August 3, 2023
August 11, 2023	August 24, 2023	September 7, 2023
September 8, 2023	September 21, 2023	October 5, 2023
October 6, 2023	October 19, 2023	November 2, 2023
November 10, 2023	November 16^, 2023	December 7, 2023
December 8, 2023	December 21, 2023	January 4, 2024

* If you are unable to email, call 614-724-4437 to request alternative delivery options

** Meetings subject to cancellation and locations subject to change. Please contact staff to confirm. Meeting dates, times and locations are also available at www.columbus.gov/planning. The Hearing time will change to 4:00 p.m. beginning in July 2020.

^Date change due to holiday

NOTE: For application deadlines that fall within the same week as the regular meeting date, a grace period of one (1) week is available for applications heard at the previous month’s Hearing. (i.e. An application heard at the June Hearing may be granted the grace period to make any applicable revisions and apply for the July Hearing.)

The grace period does not apply to months with additional weeks whereby the application deadline naturally falls at least one (1) week after the regular meeting.

Legislation Number: PN0344-2022

Drafting Date: 11/17/2022

Version: 1

Current Status: Clerk's Office for Bulletin

Matter Public Notice

Type:

Notice/Advertisement Title: Big Darby Accord Advisory Panel 2023 Schedule

Contact Email Address: planninginfo@columbus.gov

Meeting Accommodations: It is the policy of the City of Columbus that all City-sponsored public meetings and events are accessible to people with disabilities. If you need assistance in participating in this meeting or event due to a disability as defined under the ADA, please call the City’s ADA Coordinator at (614) 645-8871 or e-mail zdjones@columbus.gov at least three (3) business days prior to the scheduled meeting or event to request an accommodation.

Application Deadline^^
(planninginfo@columbus.gov)*

Hearing Date**
(Franklin County Courthouse)+
1:30PM

December 12, 2022
January 16, 2023
February 13, 2023
March 13, 2023
April 10, 2023
May 15, 2023
June 12, 2023
July 10, 2023
August 14, 2023
September 11, 2023
October 16, 2023
November 13, 2023

January 10, 2023
February 14, 2023
March 14, 2023
April 11, 2023
May 9, 2023
June 13, 2023
July 11, 2023
August 8, 2023
September 12, 2023
October 10, 2023
November 14, 2023
December 12, 2023

+ Meeting location: 373 S. High St., 25th Fl. - Room B

* If you are unable to email, call 614-724-4437 to request alternative delivery options

**Meetings subject to cancellation and locations subject to change. Please contact staff to confirm. Meeting dates, times and locations are also available at www.columbus.gov/planning

^Date change due to holiday.

NOTE: For application deadlines that fall within the same week as the regular meeting date, a grace period of one (1) week is available for applications heard at the previous month's Hearing. (i.e. An application heard at the June Hearing may be granted the grace period to make any applicable revisions and apply for the July Hearing.)

The grace period does not apply to months with additional weeks whereby the application deadline naturally falls at least one (1) week after the regular meeting.

Legislation Number: PN0369-2022

Drafting Date: 12/7/2022

Version: 1

Current Status: Clerk's Office for Bulletin

Matter Public Notice

Type:

Notice/Advertisement Title: Board of Industrial Relations

Contact Name: William Gaines

Contact Telephone Number: 614-645-5436

Contact Email Address: wgaines@columbus.gov

The Board of Industrial Relations holds regular meetings on the 3rd Monday of each month at 1:30pm in Room #205, 111 N. Front St., Columbus Ohio. Due to observed holidays, the January meeting will be held on January 23, 2023 at 1:30pm, the February meeting will be held on February 27, 2023 at 1:30pm and the June meeting will be held on June 26, 2023 at 1:30pm.

Legislation Number: PN0377-2022

Drafting Date: 12/14/2022

Version: 1

Current Status: Clerk's Office for Bulletin

Matter Type: Public Notice

Notice/Advertisement Title: Land Review Commission 2023 Schedule

Contact Name: Mark Lundine

Contact Telephone Number: 614-645-1693

Contact Email Address: malundine@columbus.gov

The following scheduled Land Review Commission meetings are subject to cancellation. Please contact a staff member to confirm.

111 N. Front St., Hearing Room 204

Columbus, OH 43215

9:00am

January 19

February 16

March 16

April 20

May 18

June 15

July 20

August 17

September 21

October 19

November 16

December 21

Meeting Accommodations: It is the policy of the City of Columbus that all City-sponsored public meetings and events are accessible to people with disabilities. If you need assistance in participating in this meeting or event due to a disability as defined under the ADA, please call the City's ADA Coordinator at (614) 645-8871 or e-mail zdjones@columbus.gov at least three (3) business days prior to the scheduled meeting or event to request an accommodation.

NORTH CENTRAL AREA COMMISSION BYLAWS

ARTICLE 1 – NAME

SECTION 1.1. The name of this organization shall be the North Central Area Commission, hereafter called the Commission. (Boundary included)

ARTICLE 2 – PURPOSE

SECTION 2.1. The commission shall be an advisory body established to participate in decision making and to promote the general welfare of the Commission area, including:

- 2.1.A. To provide in the interest of local planning for local needs and study of the problems and requirements of the Commission area;
- 2.1.B. To aid and promote communications within the Commission area and between it and the rest of the city, including public forums and surveys to provide opportunity for area residents, businesses and organizations to state their problems and concerns; also solicit active participation of all segments of the Commission area organizations, associations, institutions, businesses, and government;
- 2.1.C. To initiate, review and recommend criteria and programs for preservation, development, and enhancement of the Commission area, including but not limited to parks, recreational areas, sidewalks, streets, and traffic, be they commercial or residential;
- 2.1.D. To recommend priorities for review of government services and the operation of various government departments in the Commission area;
- 2.1.E. To recommend persons for appointment to other boards and Commissions.

ARTICLE 3 – ORGANIZATIONAL STRUCTURE

SECTION 3.1. The bylaws set forth the rules and procedures governing the operation of the Commission pursuant to charter 3109 & 3111 of the Columbus City Code.

ARTICLE 4 – MEMBERSHIP

SECTION 4.1. The North Central Area Commission shall consist of one member from each area and five members-at-large. These members shall serve without compensation. The members shall be selected in accordance with charter 3109 & 3111 of the Columbus City Code and the North Central Area Commission procedures. (Article 10.)

4.1.A. Ten members shall be selected from the ten districts of the Commission area. One from each of the following districts:

DISTRICT	BOUNDARIES			
	ALL BOUNDARIES REFER TO CENTER LINE			
	NORTH	EAST	WEST	SOUTH
AMERCREST	Seventeenth Ave	Woodland Ave	Conrail	Fifth Ave
ARGYLE PARK	Hudson / Parkwood / Mock	Woodland Ave	Conrail/25 th Ave / Joyce Ave	Seventeenth Ave
BRETNELL	Argyle Drive	Alum Creek	Brentnell Ave.	Holt Ave.
BRITTANY HILLS	Mock Road	Alum Creek	Brentnell Ave.	Argyle Drive
DEVON TRIANGLE	Fifth Avenue	N-W Railway	Conrail/St. Clair	I-670
ORIOLE HEIGHTS	Holt Avenue	Somersworth Ct	Woodland Ave.	Woodward Ave.
SHEPARD	Fifth Avenue	Alum Creek	N-W Railway	I-670
ST. MARY'S	Woodward Ave.	Alum Creek	Woodland Ave.	Fifth Avenue
TEAKWOOD HEIGHTS	Holt Avenue	Alum Creek	Somersworth Ct.	Woodward Ave.
WOODLAND-HOLT	Mock Road	Brentnell Ave.	Woodland Ave.	Holt Ave.

4.1.B. Five members shall be selected at-large from any of the ten districts in the Commission area.

4.1.C. These members shall serve without compensation. All new commissioners will be properly orientated and receive the proper documents to carry out their position successfully. Each shall be a resident in the Commission Area. The Mayor shall appoint all members with the concurrence of Council as specified in Chapters 3109.07 and 3109.08, Columbus City Code.

ARTICLE 5 – TERM OF OFFICE

SECTION 5.1. A full term of office shall be three years. In order to establish proper membership rotation and stagger terms, the following system shall be utilized in selecting the Commissioners. In case of a late appointment, such new member will serve for the balance of the term.

5.1.A. The commissioners from the districts of ARGYLE PARK, DEVON TRIANGLE, SHEPARD, TEAKWOOD HEIGHTS, WOODLAND HOLT, and two of the At-Large Commissioners shall be selected in the same year.

5.1.B. The commissioners from the districts of AMER CREST, BRETNELL, BRITTANY HILLS, ORIOLE HEIGHTS, ST. MARY'S, and the remaining three At-Large Commissioners shall be elected in the same year.

5.1.C. Every third year, no elections will take place.

5.1.D. Commissioners shall have no limit to the number of terms they may serve.

5.1.E. Representation. No commission member shall represent the Commission in its official actions before any other public body or official, except as specifically authorized in writing by a majority vote of the commission at a

regular meeting. This shall not be construed as a restriction upon the right of individual members to represent their own views before public or private bodies, whether in agreement or disagreement with the official action of the Commission.

5.1.F. Disqualification. Members shall maintain their residence in the Commission Area from which they were selected and appointed. Members shall only serve on this area commission. Failure of a member to comply shall be considered a resignation. The Corresponding Secretary shall notify the Mayor, City Clerk and the Department of Neighborhoods of any such action.

5.1.G. Attendance. A member's absence without written or verbal notification, one hour prior to the meeting, to the Chair, Vice Chair or Secretary from three (3) consecutive regular meetings or from a total of four (4) regular meetings in any year shall be considered a resignation from the Commission. The Corresponding Secretary shall provide written notification to the member in violation of this provision after his or her second consecutive absence or third in a year. When such notification has taken place, the member may appeal to the Commission within thirty days. Unless a majority vote by the commission determine that extenuating circumstances justify that member continuing to hold his or her position, a report of all actions and decisions regarding resignations and grievances will be forwarded to the Mayor's office, the president of City Council and Department of Neighborhoods

5.1.H. Vacancy. The Commission shall select the candidate by majority vote of the commission to fill a vacancy caused by death, resignation, disqualification or other means for the remainder of the unexpired term. Notification of the newly selected commissioner will be forwarded to the Mayor pursuant to Chapter 3109.10, Columbus City Code.

ARTICLE 6 – OFFICERS

SELECTION 6.1. The officers shall be elected by the Commission for a term of one year at first regular Commission meeting following the initial appointment of the Commissioners. Offices shall consist of the following positions:

CHAIRMAN
VICE-CHAIRMAN
SECRETARY
CORRESPONDING SECRETARY
PARLIAMENTARIAN

The duties of the officers shall consist of the following:

CHAIRPERSON

- Presides at all regular and special called meetings (see ARTICLE 7).
- Ensures that all agendas and other prepared forms are ready and available for commission meetings and other organizations.

- Appoints members to standing and special committees in consultation with commission members.
- Serves as ex-officio member of all committees.
- Ensures that areas within the commission are represented.
- Ensures that all grievances and protests are posted and presented to the commission in a timely and orderly manner.
- Sign all official correspondence.

VICE-CHAIRPERSON

- Performs the duties of the chairperson in the absence of the chairperson and other such duties as assigned by the commission.

SECRETARY

- Call the roll at each meeting.
- Record and maintain accurate minutes of the proceedings of all regular and special meetings of the bylaws.
- Maintain permanent files, minutes, and records of action taken by the commission for two years.

CORRESPONDING SECRETARY

- Maintain all official correspondence of the commission.
- The corresponding secretary shall maintain a permanent file of all correspondence of the commission.
- Maintain a permanent record of name, address, telephone number, and term of office of each commission member and member of committees.

PARLIAMENTARIAN

The parliamentarian shall ensure that all regular meeting and special call meetings are conducted in accordance with Robert’s Rules of Order Revised.

ARTICLE 7 – MEETINGS

SECTION 7.1. The regular meeting of the Commission shall be held on the first Thursday of each month at 6:00 p.m. at a public site located within the boundaries of the Commission area unless otherwise specified by a vote of the majority of the Commission members. All meetings shall be public, in accordance with the “Sunshine Law”. Unless specially called, the Commission will adjourn the summer months to coincide with the City Council adjournment and reconvene the first Thursday following the City Council’s return.

7.1.A. Special meetings may be called by the Chairperson or by a majority of the members in a regular or special meeting at least ten (10) days prior to the meeting. The meeting’s agenda, purpose, date, time and location shall be stated in the call and notice. No business will be considered at a special meeting unless it was included in the call and notice. Except in cases of emergency, three (3) days

notice shall be given for a special meeting. Special meetings shall be held at a public site located within the boundaries of the Commission Area.

7.1.B. All meetings shall be open to the public, and notice shall be published, when possible, at least seven days in advance in a newspaper of general circulation in the Commission Area, by email notification to Civic Association presidents, or on the Commission's Web Page.

7.1.C. Quorum: A simple majority of the commission shall constitute a quorum for conducting official Commission Area business. A quorum for Committee meetings shall be a minimum of 3 Commissioners (and may include non-Commissioner residents) in accordance with Roberts Rules of Order, Revised.

7.1.D. Voting: A majority of commission members present and voting shall be required to approve any action. A tie vote is disapproval.

7.1.E. The order of business of a regular meeting shall be:

- Call to order
- Invocation
- Roll call
- Approval of minutes of previous meeting
- Reading of correspondence
- Commissioner reports
- Committee reports
- Old business
- New business
- Community Forum
- Adjournment

7.1.F. The chairperson shall recognize members of the public who wish to address the Commission concerning issues. The Chairperson may uniformly limit debate to an equal amount of time for each side of an issue. When appropriate, the issue may be referred by the Chairperson to the proper Committee for action and report at the next Commission meeting. Summary of presentations shall be attached to the minutes.

7.1.G. Dissenting or non-concurring reports may be filed with the secretary by any commissioner.

7.1.H. All parliamentary procedures not provided for in these bylaws shall be governed by the provisions of Robert's Rules of Order, Revised.

ARTICLE 8 – QUORUM FOR BUSINESS

SECTION 8.1. A quorum for transacting business shall be a simple majority of the Commissioners.

ARTICLE 9 – COMMITTEES

SECTION 9.1. The chairman may appoint Commission members and non-Commission members to serve on a committee. The standing committees shall consist of the following:

- A) PLANNING & DEVELOPMENT COMMITTEE
- B) ZONING, BUILDING AND HOUSING COMMITTEE
- C) PUBLIC SERVICE COMMITTEE
- D) RECREATION & PARKS COMMITTEE
- E) HEALTH & HUMAN SERVICES COMMITTEE
- F) ECONOMIC DEVELOPMENT COMMITTEE
- G) PUBLIC RELATIONS COMMITTEE
- H) ELECTION COMMITTEE
- I) SPECIAL COMMITTEES

- 9.1.A. The PLANNING & DEVELOPMENT COMMITTEE shall review existing area plans and recommend guidelines for comprehensive short and long range planning of the Commission area, including the social, economic, and physical aspects; monitor federal, state and local funding programs that affect the Commission area; and develop means for citizen participation in planning which affects the Commission area.
- 9.1.B. The ZONING BUILDING AND HOUSING COMMITTEE shall monitor, review, and make recommendations on all applications for rezoning variances, special permits, and zoning adjustment appeals regarding properties located within the boundaries of the Commission area. (Zoning Policy, Appendix A.)
- 9.1.C. The PUBLIC SERVICE COMMITTEE shall monitor the adequacy and appropriateness of services provided by the city and other public agencies in the Commission area, such as, but not limited to natural resources, safety, sanitation, and traffic and make recommendations for improvement in existing services. This committee will also support environmental projects initiated by the city.
- 9.1.D. The RECREATION & PARKS COMMITTEE shall monitor the adequacy and operation of parks and recreational services provided by the City and other public agencies and recommend priorities and improvements of same.
- 9.1.E. The HEALTH & HUMAN SERVICES COMMITTEE shall monitor, review and make recommendations regarding the city's health and human services agencies, and make recommendations to those agencies.
- 9.1.F. The ECONOMIC DEVELOPMENT COMMITTEE shall work with city agencies on projects to improve the economic development in the Commission area.
- 9.1.G. The PUBLIC RELATIONS COMMITTEE shall promote the active cooperation of all segments of the Commission area, including residents, organizations, associations, businesses, and institutions. Shall conduct public relations activities including but not limited to: establishing media contacts, advertising the existence of the Commission to the area, coordinate news releases, newsletters and correspondence. In addition, this committee shall recommend community-wide events such as parades or special events to aid in the development of community identity.

- 9.1.H. The ELECTION COMMITTEE shall receive nominations for placement on the ballot to select nominees to be submitted to the Mayor for appointment pursuant to Charter 3109.08, Columbus City Code, and the Selection Procedure. Candidates for selection shall not be members of the Election Committee or polling staffs in the year in which their names appear on the ballot. Election committee chairperson is determined in neighborhood alphabetical order, at-large commissioner will serve as election chair in the event of vacancy of said neighborhood. (Election Procedures, Appendix B.)
- 9.1.I. The SPECIAL COMMITTEES may be appointed by the chairman as needed by the Commission.

SECTION 9.2. The Committee Chairperson may appoint non-members from recommendations by Commission members subject to approval by a majority vote of the Commission. Non-member appointees shall have full voting privileges in all proceedings of the committee to which they are appointed.

SECTION 9.3. All committee member appointments shall expire at the next annual meeting.

SECTION 9.4. All commission committees will serve the entire Commission Area. All resource persons will be under the direction of the commission body and will be approved by the Commission body before any programs are initiated or executed.

SECTION 9.5. Each committee shall have a Secretary to record meetings. These minutes and reports will be presented to the Commission each month when the committee is an active capacity.

ARTICLE 10 – ELECTIONS

SECTION 10.1. Please refer to Appendix B for Election Procedures. The Elections will be conducted according to the Election Procedures (Appendix B) of the North Central Area Commission and in accordance with the City's Election Wide Advisory Committee. Candidates for that year may not serve on the Election Committee or at the election polls.

SECTION 10.2. The Election Committee (Article 9.1.H.) shall have all necessary authority to conduct the election.

- The committee shall appoint members, when necessary.
- Determine location and number of polling places and the hours of operation.
- Devise the forms such as, but not limited to, petitions, number and type of ballots and arrange for the reproduction of and distribution of petitions of candidacy for Commissioner.
- Receive and certify the adequacy of circulated petitions submitted by qualified candidates.
- Make a public announcement of the upcoming election and another public announcement with the names and districts of the certified candidates.

- Tally the votes immediately following the conclusion of all voting.
- Certify by posting the result at the headquarters within 24 hours after the election as well as to the commission at the next scheduled meeting.

SECTION 10.3. Candidate:

- Must be eighteen years of age or older, and a registered voter with the Franklin County Board of Elections in the district he or she seeks to represent.
- Must sign for his/her petition form and file a nominating petition completed following the requirements set forth for candidacy with the election committee at least two weeks before the election.
- Must have a petition containing signatures, residence addresses and date by at least twenty five (25) persons eighteen years of age or older who reside in the Commission area.
- Shall be given a copy of the Bylaws and Election Procedures.
- Will not be nominated without the completed petition.

SECTION 10.4. Election Date: The Election shall be the third Saturday in August and on the designated City-Wide Area Commission Election date. Elections shall be by secret ballot and determined by the greatest number of votes cast. A register must be kept of all residents who have voted in their respective polling places. A register must reflect name, address and district of those who cast ballots.

SECTION 10.5. Election Procedures: The Election Committee shall adopt Election Procedure for governing the elections by majority vote of its members provided such procedure shall conform to these Bylaws and the Election Procedure (Appendix B). Such procedures shall not be proposed to be changed during the ninety- (90) days before an election or the thirty- (30) days after an election. If there are any changes in the elections procedures, they shall be presented to the Commission at the beginning of a regular meeting. Should the Commission not disapprove of them prior to adjournment, such Procedures shall take effect. The Commission may amend the Election Procedures without action by the Elections Committee by a majority vote of the commission.

ARTICLE 11 – METHOD OF AMENDMENT

SECTION 11.1. These Bylaws may be amended by a majority vote at any regular meeting of the Commission, provided such proposed amendment have been submitted in writing and read publicly at two regular meetings. The Corresponding Secretary shall file any approved amendment immediately after its adoption with the City Clerk for publication in the City Bulletin. Such amendment shall take effect ten (10) days after such publication per Chapter 121.05, Columbus City Code.

APPENDIX A

NORTH CENTRAL AREA COMMISSION ELECTION PROCEDURES

The Election Committee shall consist of those commissioners whose term does not expire in said year. The chairperson of the election committee will be determined by the name of the community in alphabetical order, at-large commissioners will serve as chairperson in the event of a neighborhood commissioner vacancy.

1. NOMINATIONS:

- The candidates will come from each of the ten districts by written petition.
- Individuals that are not current commissioners, shall sign that a petition was received, acknowledging date signatures are due, and that a copy of the Bylaws were received.
- The Nominating Petition for Area Commissioners shall be signed by 25 residents of the district for which the Candidate seeks to represent.
- The Nominating Petition for At-Large Commissioners shall be signed by 25 residents of any district within the North Central Area.
- The Nominating Petition shall be due thirty (30) days prior to the election. This will allow committee opportunity to validate addresses on petition, via the Franklin County Auditor.
- The location, date and time will be provided for submitting nominations.

2. BALLOT:

- The election committee shall record the total number of ballots printed and distributed to each area.
- Each ballot shall carry a heading “vote for one, two or three”, with a box preceding each candidate’s name.
- The order of listing the candidate’s names on the ballot shall be in alphabetical order.
- Ballot numbers, if used, will be recorded in the registration signature book for the voter’s district.
- A register must be kept of all residents who have voted in their respective polling places. The register must reflect name, address and district of those who cast ballots.

3. ABSENTEE VOTING:

- Absentee ballots for shut-in or absent voters shall be provided when requested. Absentee ballots can be requested as early as 45 days prior to the election. Once petitions have been validated, the absentee ballot will be mailed.
- The voter requesting an absentee ballot must call the election committee chairperson or via email to NCAColumbus@gmail.com who will

document the ballot and mail the ballot (along with a pre-addressed envelope) to the requester.

- Votes cast by Absentee Ballots must be mailed (Postmarked) to the designated Pride Center (in the designated pre-addressed envelope) no later than 7 days prior to the latest election date.
- Absentee ballots will be picked up no later than 9 A.M. the morning of the latest election date, if applicable, by no less than two individuals, to include at least one member of the election committee and one other designated individual or city official who will place the envelopes into one large envelope. The envelope will be sealed and signed by the two witnesses.
- Absentee ballots (in the sealed envelope) will be placed into the Ballot Box before the polls open.
- Absentee ballots will be counted after the election and after the walk-in ballots have been counted.

4. SECURITY OF BALLOTS:

- All voters will deposit their ballot into a sealed ballot box.
- Ballot boxes shall remain sealed until counting begins.
- All election material for each district shall be placed into a sealed container after counting has been completed.
- All ballots, including used, unused, challenged ballots, envelopes used for absentee, tally sheets and related election documents, must be kept for 30 days, at which time the ballots may be destroyed by the election chairperson.

5. VOTER QUALIFICATION:

- Each voter must be a resident in the district and eighteen years of age or older.
- Each voter shall vote on the ballot pertaining to the election of a candidate in the district in which the voter resides.
- Each voter must present evidence of identification and place of residence to an election worker (i.e., picture identification with current address, utility bill, or lease with current address).

6. PROTESTING ELECTION:

- Any candidate may file a written protest within 10 days after the election to the chairperson of the election committee. The protest must include violations of the election provisions of North Central Area Commission Bylaws and Election Procedures. The Election Committee must hear the protest within 5 days and make a decision within 10 days.

It has been brought to my attention by the City Attorney's office related to the City code sections referenced below that Area Commission by-laws filed with the clerk (and for publication in the City Bulletin) need to be "certified" copies. To accomplish that, each of them (going forward) needs to have a signed statement from the Chairperson stating:

I, Tiffany White, Chairperson of the North Central Area Commission, certify the forgoing to be true and exact copy of the by-laws of this commission as adopted by the North Central Area Commission on the Second, day of June, 2022.

Signed:  Tiffany White, Chairperson

*If the copy is accompanied by this certification statement, it would be considered "certified". Please also update the language to add that within the public notice for publication.

Subject: **Low Income Discount for Water and Sewer Customers**

Pursuant to the authority granted under Columbus City Codes Sections 1105.21(C) and 1147.19(C), the Director of the Department of Public Utilities hereby adopts, establishes and publishes this rule and regulation to be effective at the earliest date allowed by law.

Pursuant to Columbus City Codes Sections 1105.21 and 1147.19, all low income customers may receive a twenty percent (20%) discount on the commodity portions of their water bill and sewer bill upon application to and approval of the Department of Public Utilities. The purpose of this rule is to establish procedures for the administration and enforcement of these discounts.

Pursuant to Columbus City Codes Section 1101.02, this rule and regulation is effective on all consumers of water from the system of the Division of Water, both within and without the corporate limits.

A. Application

Application for the low income discount shall be made annually.

The Department shall make application forms available at the Department offices, other City offices, on the internet, and at other appropriate locations. The application may be completed by any eligible customer. The application may be submitted to the Department of Public Utilities via United States Postal Service, email, fax, online, or dropped off at the Michael B. Coleman Government Center.

If preferred, eligible customers may apply for the discount in person at the Michael B. Coleman Government Center.

B. Program Requirements

Eligibility

Single family property applicant requirements:

The Applicant must have an active City of Columbus water or sewer account for their residence in their name (or spouse's name) and must meet one of the following:

- Household income must be less than 150% of the current U.S. Bureau of Census federal poverty level. applicant must provide proof of current household income with the following for all household members over 18:

- Income tax return
- W-2 forms
- Benefit letter from Social Security
- Pension award statement

-OR-

- Applicant must be currently enrolled in a qualifying low income program. A current letter of participation from one of the following programs is required:
 - Food stamp benefits
 - Ohio Medicaid
 - Low Income Energy Assistance (LIEAP)
 - Home Energy Assistance (HEAP)
 - Ohio Works First
 - Public housing benefits

Multi-Unit, Master metered property applicant requirements:

Property owner must transmit the full benefit of the discount to the residents, and the Property must meet one of the following:

- 80% of units meet the income levels of 150% (or less) of the current Federal Poverty Level with their household income or are currently enrolled in a qualifying low income program such as food stamp benefits, Ohio Medicaid, Low Income Energy Assistance, Home Energy Assistance, Public Housing Benefits or Ohio Works First. Documentation must be provided for each unit.

-OR-

- The property receives one or more of the following subsidized housing benefits (documentation must be provided):

- | | |
|--|---|
| <ul style="list-style-type: none"> <input type="checkbox"/> HUD Section 8 <input type="checkbox"/> HUD Section 8 “Housing Choice” vouchers <input type="checkbox"/> HUD Section 202 <input type="checkbox"/> HUD Section 236 | <ul style="list-style-type: none"> <input type="checkbox"/> HUD Section 811 <input type="checkbox"/> Public Housing <input type="checkbox"/> LIHTC (Low Income Housing Tax Credit) <input type="checkbox"/> Other (explain) |
|--|---|

ALL multi-unit, master metered property applications must include the following documents:


- Copy of a standard tenant lease (must be copy of an actual signed lease with one of the tenants leasing a unit at the property)
- Roster of current tenant names and addresses for each unit the tenant is leasing
- If the property owner bills the tenants for water/sewer services, enclose:
 - Copy of a current water/sewer bill that is billed to a tenant, along with copy of tenant’s payment for bill
- If water/sewer billing is handled by a third party, please attach a copy of a current contract with the third party
- If the property owner pays the water/sewer services and does not direct bill the tenant for those services, enclose documentation of the formula used for transmitting the full benefit of the discount to the tenants.

Program Terms

Customers receiving the low income discount program agree to the following conditions:

1. The customer shall promptly notify the City of Columbus if the customer becomes ineligible for the discount. Such notice shall occur as soon as possible, but in any case within 30 days of the customer's ineligibility.
2. Falsifying information in the application is a violation of these rules and may be a violation of local, state and/or federal law. Falsification may lead to the City taking action against the customer, including but not limited to, recovery of past discounts and other civil and/or criminal sanctions.
3. Eligibility for this program must be established annually. Each participant must re-apply by signing a new application on or before the date of the previous year's application in order to maintain eligibility. The Department may send an annual re-application reminder, but it is the customer's responsibility to ensure the Department's receipt of the new application by the required date.

APPROVED:



KRISTEN ATHA
DIRECTOR
DEPARTMENT OF PUBLIC UTILITIES

Published in City Bulletin: January 21st and January 28th 2023

**MILO-GROGAN
AREA
COMMISSION
N
BY-LAWS**

MILO-GROGAN AREA COMMISSION BY-LAWS

These By-Laws establish the procedure under which the Milo-Grogan Area Commission shall execute those duties and functions set forth in and with authority granted under Chapter 3109 of the Columbus City Codes (hereinafter abbreviated as “C.C.”).

Article I. Name

The name of this organization shall be the Milo-Grogan Area Commission, herein referred to as the “Commission”.

Article II. Milo-Grogan Area

The area served by the Commission shall be all incorporated areas of the City of Columbus, bounded on the north by Eleventh Avenue to Interstate 71, then south to and easterly along the east-west Conrail tracks which lie south of Bonham Avenue; on the east by north-south Conrail tracks which lie east of Cleveland Avenue; on the south by the east-west Conrail tracks north of the Interstate 670 corridor; and on the west by the north-south Conrail tracks which lie west of Cleveland Avenue.

Article III. Milo-Grogan Area Citizens

A Milo-Grogan Area Citizen is any person who resides in the Milo-Grogan Area, herein referred to as a “MGA Citizen.” A Commissioner shall maintain his or her residency in the Milo-Grogan community. Failure to maintain such residency shall constitute resignation from the Commission.

Article IV. Purpose

1. **The purpose** of this Commission shall be to afford additional voluntary citizen participation in decision-making in an advisory capacity to the City Administration and City Council and to facilitate communication, understanding and cooperation between neighborhood groups, city officials and developers by performing those functions and duties set out in C.C. 3109.
2. The Commission shall not endorse any candidate for public office or any issue up for public vote.

Article V. Commissioners

1. **Commissioners:** There shall be eleven (11) Commissioners on the Commission. Each Commissioner shall be a MGA Citizen for a minimum of one (1) year, be duly appointed by the Mayor with the concurrence of Council as specified in C.C. 3109 and serve without compensation. No Citizen shall serve as a Commissioner if there is any association with a Community Development Corporation operating in the Milo-Grogan community but not in collaboration with the Area Commission.
2. **Terms:** A Commissioner’s normal term shall be three (3) years. All terms shall expire on the last day of the same month in different years; however, a Commissioner may continue to serve beyond the term expiration until a successor is appointed. In the event that more than one Commissioner is eligible to serve beyond term expiration, the remaining Commissioners present will determine by vote at the Annual Meeting which

Commissioner(s) will remain seated. Terms shall be staggered so as to maintain continuity of experienced representation.

3. **Representation:** No Commissioner shall represent the Commission in its official actions before any other public body or official to include creating any neighborhood and social media accounts on the behalf of the Commission except as specifically authorized by the Commission. This shall not be construed as a restriction upon the right of the individual Commissioners to represent their own views before public or private bodies, whether in agreement or disagreement with the official actions of the Commission. Any Commissioner who has violated this rule (as determined by two-thirds (2/3) vote by the remaining Commissioners present shall be officially warned of this violation. Further violation (as determined by two-thirds (2/3) vote of the entire Commission) shall be communicated by letter to the Mayor requesting that said Commissioner be removed from office. Upon approval by the Mayor, the Secretary shall notify the City Clerk and the Department of Development of the removal of the Commissioner.
4. **Disqualification:** Commissioners shall maintain their MGA Citizenship. Failure of a Commissioner to maintain his or her MGA Citizenship shall be reported immediately to the Secretary and shall be deemed a resignation. The Secretary shall send a letter to the Mayor, the Secretary shall notify the City Clerk and the Department of Development of the removal of the Commissioner.
5. **Attendance:** Commissioners shall so far as possible be regular in attendance. A Commissioner's absence from three (3) consecutive Regular Meetings or from a total of four (4) Regular Meetings in any one year shall be deemed resignation from the Commission. Unless two-thirds (2/3) of those Commissioners present determine that extenuating circumstances justify that Commissioner's continuing to hold his or her position, notice of such absence shall be communicated by letter to the Mayor requesting that said Commissioner be removed from office. Upon approval by the Mayor, the Secretary shall notify the City Clerk and the Department of Development of the removal of the Commissioner. As a courtesy the Secretary shall remind such Commissioner of this provision after his or her second consecutive absence or third absence in a year.
6. **Vacancy:** The Commission shall nominate one or more candidates to fill any vacancy that occurs prior to the General Election for the remainder of the un-expired term. An announcement of said vacancy shall be made at the upcoming Regular Meeting. The Commission shall by letter, notify the Mayor, the City Clerk and the Department of Development of the new Commissioner(s) who will fill the vacancy(ies) (pursuant to C.C. 3109)

Article VI. Officers

The Officers of the Commission shall be the Chairperson, Vice-Chairperson, Secretary, Treasurer and Sergeant-at-Arms. The election of Officers shall be at the Annual Meeting and shall be elected by majority vote of the Commissioners present. Officers shall serve a two (2) year term or until a successor is elected and no Commissioner shall serve more than two

(2) two (2) year terms consecutively in the same office except the Chair which is a 4-year term. Each Officer shall have the right to vote on any question.

1. **The Chairperson** shall preside at all meetings of the Commission; in consultation with and with the approval of the Commission, appoint Standing and Special Committees of the Commission; serve as ex-officio member of all committees; coordinate the actions of Officers and Committee Chairpersons; and perform other duties associated with the office as required. The Seat of the Chair of the Commission can only be filled by a resident of the Milo-Grogan community.
2. **The Vice-Chairperson** shall assist the Chairperson; perform the duties of the Chairperson in his/her absence; and shall perform such other duties as may be assigned by the Commission.
3. **The Secretary** shall call and record the roll; remind of absences per Article V., Section 5; record and maintain accurate voting records and meeting summaries which will be open to public examination; maintain such other records as the Commission may direct, notify the Mayor of any vacancy; perform related duties as may be assigned by the Commission; and in the absence of both the Chairperson and the Vice-Chairperson, call the meeting to order and preside or at his/her discretion nominate a Chairperson Pro Tempore.
4. **The Treasurer** shall receive all monies and approve all payments with approval of the Commission in accordance with the annual budget; maintain an accounting of all city funds expended; prepare a quarterly financial report, which is to be distributed to all Commissioners; prepare and present an annual budget for the Commission; and in the absence of the Chairperson, the Vice-Chairperson and the Secretary, call the meeting order and preside or at his/her discretion nominate a Chairperson Pro Tempore. The Treasurer must attend a fiscal training provided by the Department of Neighborhoods within the first 6 months being appointed. Failure to attend such training shall result in the Commissioner being removed from the Treasurer appointment.
5. **The Sergeant-At-Arms** shall at the request of the presiding officer, assure the maintenance of order at Regular Meetings. He/she shall have the authority to cause unruly or disorderly persons to be removed from said meetings and shall exercise good judgment and discretion in implementing measures to assure the safety of Commissioners and other attendees of the Commission meetings. The Sergeant-At-Arms shall appoint a Deputy from the membership of each Standing and Special Committee and the same shall be charged with the responsibility for order and security in the respective committee meetings, pursuant to the directions of the Sergeant-At-Arms. In the absence of the Sergeant-At-Arms or any Deputy from a Commission or Committee meeting, the person presiding may appoint a Commissioner or any committee member Sergeant-At-Arms, pro tempore, and the same shall serve as such until the conclusion of the meeting.

6. Removal of a Committee Chairperson, Commission Officer or Commissioner

- a. Relative to the Committee Chairperson of any committee, the process shall be as follows:
 - 1) The selected Committee Chairperson of any committee may be requested to step down as the Committee Chairperson of that committee by the Commission Chairperson or a member of that committee.
 - 2) The selected Committee Chairperson of any committee may be voted out as the Committee Chairperson of that committee by a two-thirds (2/3) vote of that committee's members, or upon recommendation of the Commission Chairperson with a majority vote of the Commissioners present, or by the entire Commission with a two-third (2/3) vote of the Commissioners present.
 - 3) At any time before voting by the entire Commission, for the purpose of removing a selected Committee Chairperson, that selected Committee Chairperson may resign the chair.
- b. Relative to a Commission Officer, the process shall be as follows:
 - 1) Proposed removal of an Officer shall be in writing and signed by at least one-third (1/3) of the Commissioners.
 - 2) Said letter shall be submitted at an Executive Committee Meeting for the inclusion on the Regular Meeting agenda and a Special Meeting shall be scheduled. The Special Meeting shall be announced at the Regular Meeting.
 - 3) At the Special Meeting, the entire Commission shall vote, either present or by proxy. A two-thirds (2/3) vote of the entire Commission shall be required for the officer to be removed.
 - 4) At any time before voting by the entire Commission, for the purpose of removing a selected Commission Officer, that selected Commission Officer may resign the office.
- c. Relative to a Commissioner, the process shall be as follows:
 - 1) Proposed removal of a Commissioner shall be in writing and signed by at least one-third (1/3) of the Commissioners.
 - 2) Said letter shall be submitted at an Executive Committee Meeting for the inclusion on the Regular Meeting agenda and a Special Meeting shall be scheduled. The Special Meeting shall be announced at the Regular Meeting.
 - 3) At the Special Meeting, the entire Commission shall vote, either present or by proxy. A two-thirds (2/3) vote of the entire Commission shall be required for Commissioner removal

Article VII. Meetings

1. Regular Meetings of the Commission shall be held at 6:30 p.m., on the second (2nd) Tuesday of each month. Each meeting shall be held in the Commission Area in an appropriate, large room convenient for Commissioners and the public and chosen by the Commission as its regular meeting place. Changes in meeting location and/or time may be directed by majority vote of the Commission and specified at least seven (7) days prior to the meeting. Notice of the meeting with an agenda shall be published in the City Bulletin prior to changing the meeting time or location. Written minutes must be prepared for each meeting. Minutes of the prior Regular Meeting must be distributed to Commissioners for review 24 hours before convening each Commission meeting.
2. The Annual Meeting shall be the Regular Meeting in January at which time new Commissioners will be seated, Commissioners may be asked to serve past term, new officers will be elected and annual reports will be received from Officers and committees.
3. Special Meetings may be called by the Executive Committee, the Chairperson or by a majority of the Commissioners at a Regular or Special Meeting. The meetings purpose, date, time and location shall be announced (per Article VII, Section 4). No business will be considered at a Special Meeting unless it was announced, except in cases of emergency.
4. All Meetings shall be open to the public and notice shall be published seven (7) days in advance in a newspaper of general circulation in the Commission area or by any other means possible and shall be the responsibility of the Public Relations Committee.
5. Quorum: A majority of the total number of potential Commissioners (per Article V, Section I) shall constitute a quorum for conducting business. Should the number of Commissioners fall below a level at which quorum can be attained due to disqualification, vacancy or resignation, then the remaining Commissioners may accept resignations and fill vacancies as necessary to restore a quorum (per Article V, Section 6).
6. Voting: A majority of Commissioners present and voting shall be required to approve any action. A tie vote is disapproval. The Chairperson shall state each issue in a positive form such as: “The question before the Commission is: Shall the application (request/proposal) for _____ be approved?”
7. The Order of Business for meetings shall be:
 - a. Call to Order (Quorum present)
 - b. Opening Prayer
 - c. Roll Call
 - d. Approval of Past Minutes
 - e. Distribution of Meeting Protocol and Recognition of the Acting Sergeant-At-Arms
 - f. Honored Guests’ Presentations
 - g. Reading of New Correspondence
 - h. Standing Committee Reports

- i. Special Committee Reports
 - j. Reports of Officers
 - k. Reports of Attendees to City Council
 - l. Reports of Liaison(s) to Other Commissions, Community Organizations or other Groups
 - m. Unfinished Business
 - n. New Business
 - o. New Officer Elections [Annual Meeting Only]
 - p. Committee Member Appointments
 - q. Open Forum (subject to time limitations)
 - r. Adjournment
 - s. Closing Prayer and Refreshments (if available)
8. The Chairperson shall recognize members of the public who wish to address the Commission concerning issues under discussion. The Chairperson shall uniformly limit debate to an equal amount of time for each side of an issue; and when appropriate, the issue may be referred by the Chairperson to the proper Committee for action and report at the following Commission meeting. Members of the public must adhere to the Rules for Non-Commissioner Attendees at Regular Commission Meetings. The following rules shall be enforced by the Chairperson and the acting Sergeant-At-Arms:
- a. Individuals desiring to speak must come forward to the podium
 - b. Each person may speak twice and may speak one (1) topic only each time.
 - c. Each person may speak for a maximum of three (3) minutes each time.
Commissioners are requested to limit their comments to three (3) minutes; however, they are not limited by topic.
 - d. The acting Sergeant-At-Arms shall give a two and a half (2 ½) minute warning.
 - e. Topics may be referred by the Chairperson to a Committee Chairperson.
Commissioners and Committee Chairpersons will be available after the meeting.
 - f. As a reminder, agenda items must be submitted to the Secretary prior to or on the last Monday of each month at the Executive Meeting for consideration and placement on the next Regular Meeting's agenda. All presentations, zoning, variance, graphics, special permit applications and demolition requests, paperwork are due 30 days in advance of being added to the Commission meeting agenda. The only exception would be with the approval of the Commission Chair for time sensitive cases and room on the agenda. All requests for exceptions to the 30-day requirement must be submitted to the Milo-Grogan Area Commission's general email for consideration.
 - g. Any additional topics to be addressed must be submitted along with the individual's name to the Sergeant-At-Arms for inclusion in Open Forum.
 - h. Open Forum shall be subject to time limitations.
9. Dissenting or Non-Concurring Reports may be filed with the Secretary by any Commissioner and shall be attached to the majority report.

10. The Executive Committee Meeting shall be open to the public and held the last Monday of each month at 7:00 p.m. The Executive Committee Meeting shall be the deadline for adding agenda items to the Regular Meeting agenda.

Article VIII Committees

1. The Chairperson shall appoint Commissioners to serve as Chairpersons of the Standing Committees giving due consideration to their individual preferences and subject to approval by a majority vote of the Commissioners.
2. The Chairperson of a Standing Committee shall appoint the members of that Standing Committee, who may be Commissioners or Non-Commissioners, subject to approval by a majority vote of the Commissioners present. Non-Commissioner appointees shall have full voting privileges in all proceedings of the committee to which they are appointed.
3. The Committee Chairpersons are considered authorized by the Commission to speak on behalf of the Commission in the sole pursuit of their Committee's objectives.
4. Committee Members shall serve at the pleasure of the Committee Chairperson and their appointment shall expire at the next Annual Meeting.
5. The Chairperson shall be an ex-officio member of all committees, Standing and Special.
6. The Standing Committees and their responsibility shall be:
 - a. The Executive Committee: All Commissioners and Committee Chairpersons shall serve as the Executive Committee to prepare the agenda for Commission meetings, determine the date and time of any Special Meetings and plan the direction and scope of Commission activities.
 - b. **The Planning Committee** shall review existing pertinent area plans; supervise any intern for the area, if any; and recommend guidelines for the comprehensive economic, commercial and physical development of the Commission area. The Committee shall examine proposed local legislation; monitor the implementation of approved plans and shall develop means for citizen participation in planning which substantially affects the Commission area.
 - c. **The Zoning and Code Enforcement Committee** shall regularly receive, review and make recommendations to the Commission on all applications for rezoning, variance, or special permit and zoning appeals pertaining to property wholly or partially within the Commission area based on comparison to the Comprehensive Plan and pertinent area plans, if any.
 - d. The **Community Service Committee** shall promote the active cooperation of all segments of the Commission area, including residents, organizations, associations, businesses and institutions.
 - e. The Public Service Committee shall review the adequacy and operation of public services provided by the City and other public agencies to the Commission Area and recommend priorities and improvements of the same.
 - f. The **Parks and Recreation Committee** shall review the adequacy and operation of public services provided by the City and other public agencies and recommend

- priorities and improvements of the same. In addition, this committee shall recommend community-wide events such as parades or special events to aid in the development of community identity.
- g. The **Public Relations Committee** shall conduct all public relations activities, including but not limited to: establishing media contacts, advertising the existence of the Commission to the area, coordinating news releases, newsletters and correspondence, and any other duties as requested by the Commission. The committee shall report monthly as to the means used for meeting notification.
 - h. The **Historic Research and Preservation Committee** shall encourage and support historic and preservation issues within the area and research and document the physical and social history of the area. Requests for demolition shall be reviewed and monitored by the committee and recommendations shall be made to the Commission.
 - i. The Selection and Rules Committee shall review and recommend any amendments to the By-Laws and shall recommend MGA Citizens for nomination to fill vacancies on the Commission. The Chairperson of this committee shall act as Parliamentarian of the Commission.
7. Special Committees: A special committee may be established for a specific purpose by the Chairperson or by majority vote of the Commission at any meeting. The size, powers and duties of any Special Committee shall be specified in the creating resolution. Membership may be accorded to Commissioners or to Non-Commissioners. Special Committees may be terminated by conditions set forth in the initiating action, or by a subsequent majority vote of the Commission.
8. Notice of all committee meetings and copies of all committee correspondence shall be filed with the Secretary and Chairperson of the Commission. Committee findings that propose action or resolution shall be submitted to the Secretary for inclusion in the agenda of a Regular Meeting of the Commission for consideration.

Article IX. Elections

- 1. The Elections Board shall consist of a minimum of five (5) MGA Citizens who have been Citizens for at least one (1) year and who are appointed by the Chairperson with the approval of the Commission at the Regular Meeting in May of each year.
- 2. The Board shall appoint any necessary Officers, provide for printing and distributing necessary forms such as, but not limited to, petitions, ballots and tallies; receive petitions, certify persons who have qualified as candidates, locate polling places, conduct the election, tally the votes, hear and decide complaints concerning the election or campaign and certify the winning candidates to the Commission, the Mayor, the City Clerk and the Department of Development, pursuant to C.C. 3313.08 and all other activities incidental thereto.

3. Candidates for selection shall not be members of the Election Board or polling staff in the year in which their name appears on the ballot.
4. Elections shall be secret ballot and determined by plurality vote. Any MGA Citizen eighteen (18) years of age or older may be an elector. The Elections Board shall conduct each election on the third Saturday in September. Members shall take office at the next Annual Meeting.
5. Election Rules are included in these By-Laws:

MILO-GROGAN ARE COMMISSION

ELECTION RULES

I. General Provisions

- A. “Board” shall mean the Elections Board of the Milo-Grogan Area Commission.
- B. Where not otherwise specified, all filings or actions shall be done at the Headquarters of the Board.
- C. When a date is set as a deadline, and that date falls on a Sunday, then the deadline shall be the following Monday at 4:30 p.m.

II. The Elections Board

- A. The Board shall be composed of five (5) persons who are MGA Citizens and have been for a minimum of one (1) year. A Milo-Grogan Area Citizen (MGA Citizen) is any person who lives, owns a business or owns property in the Milo-Grogan District (per Article III). The Board shall be appointed by the Commission at the Regular Meeting in May of each year, one of whom the Commission will designate as Chairperson.
- B. Candidates for the Commission shall not be members of the Board or Polling Staff in the year in which their names appear on the ballot for election.
- C. The Board shall have all necessary authority to conduct the election including the counting of ballots.

III. Elections Board Duties

- A. The Board shall select a location and equip a Headquarters for the Board.
- B. The Board shall prepare and distribute to each prospective Candidate for Commissioner a petition paper, which shall include the following:
 1. The name of the candidate in bold print at the top of the petition
 2. Space for a minimum of twenty-five (25) persons qualified to vote for the Candidate. Each line shall provide space for the printed name, home address, business address and/or address of property owned in the Commission District, phone number, signature and date.
 3. The petition shall conclude with an affidavit which contains the following statement: “Enter name here – (Candidate MUST be the signer of the affidavit) which state he or she is the circulator of this petition, that he or she

did witness each and every signature and that he or she will observe the Election Rules and the By-Laws of the Milo-Grogan Area Commission”.

4. Petitions shall be made available on or before the first Saturday in August and returned no later than the last Saturday in August.
 5. No Candidate who fails to bring in the necessary signatures shall be allowed to run.
- C. The Board shall certify the validity of the circulated petitions, notify the Candidate(s) of petition certifications and make public announcement of the names of certified Candidates no later than the first Saturday of September.
- D. The Board shall select the location of the poll(s).
- E. The Board shall devise the ballot format as follows:
1. Each ballot shall list all Candidates who have filed valid petitions.
 2. Each ballot shall have a bold head “Vote for x of y Candidates”, x being the number of seats open and y being the number of Candidates.
 3. No political party or organization other than the Commission shall be named on the ballot.
 4. The Board shall ensure that all ballots are properly accounted for after printing, recording the total printed, used, spoiled and remaining.
- F. The Board shall enlist and assign volunteer workers to staff polling places and obtain equipment and supplies.
- G. The Board shall tally the votes and certify the results to the Commission at the following Regular Commission Meeting and hold the results for twenty (20) days to resolve all challenges.
- H. The Board shall make final determination with regard to the eligibility of voters, handle the final determination of challenges of cast ballots, handle the final determination of all other questions arising during the election process and make final determination of all election challenges.
- IV. Candidate Qualifications
- A. Each candidate shall be eighteen (18) years of age or older. Valid documentation may be required.
- B. Each Candidate shall be a MGA Citizen for a minimum of one (1) year and have attended at least 5 Commission Regular Commission Meetings in the year for which they are running. (per Article V., Section I).
- C. Each Candidate must file a nominating petition completed pursuant to the following requirements.
1. Each petition must be signed by at least twenty-five (25) persons eighteen (18) years of age or older who are MGA Citizens (per Article III).
 2. The petitions shall be circulated personally by the Candidate. The Board may grant exception to this requirement for disability demonstrated by the Candidate, but notice must be in writing.

3. Each Candidate must complete and execute the affidavit at the end of the petition prior to its submission to the Board.
 - D. No party or name of organization other than the Milo-Grogan Area Commission shall be used by any Candidate.
 - E. Each Candidate shall be given a copy of these Election Rules.
- V. Voter Qualifications
- A. Each voter must be eighteen (18) years of age or older and must be a MGA Citizen
 - B. No voter shall cast more than one (1) ballot.
- VI. Conduct of Elections
- A. Rules for Campaigning:
1. No party or name of organization shall be used by any Candidate.
 2. Campaigning shall begin no earlier than the last Saturday of August.
 3. Campaign literature shall be regulated as follows:
 - a. Campaign literature may include only the Candidates' name, home address, place of employment or business and/or Candidates' positions on community issues.
 - b. Campaign literature shall contain no derogatory statements or personal attacks on other Candidates.
 - c. Campaign literature shall be submitted to the Elections Board prior to distribution for its review, no earlier than the 28th of August and no later than fourteen (14) days prior to Election Day.
 - d. Any objections by the Board to campaign literature should be stated in writing by the Board and returned to the Candidate.
 - e. Campaign literature shall be considered accepted by the Board if the Board has taken no action within seven (7) days of Election Day or within seven (7) days from submission, whichever occurs first.
 4. No Candidate shall expend more than \$100.00 for campaign purposes, including in-kind contributions.
 5. Each Candidate shall file a finance report listing all contributions, including in-kind contributions and expenditures, within seven (7) days of Election Day.
 6. All posters or other flyers shall be removed no later than the Wednesday following Election Day.
- B. Voting
1. The polls shall be open from 10:00 a.m. until 2:00 p.m.
 2. Each poll shall have ballots available.
 3. Each poll shall be supplied with a sealed Ballot Box and a register.
 4. Persons shall vote by:

- a. Printing their name, home address, place of employment or business and/or address of property owned on the register and signing it.
 - b. Placing X marks on the ballot in the box of the Candidates they support.
 5. The poll shall require evidence of voters' qualifications as necessary and as determined by the Board.
 6. No person may cast more than one (1) ballot.
 7. Candidates may appoint in writing a witness to view the voting. No person may campaign for his/her Candidate within one hundred (100) feet of the polling place.
 8. Absentee Ballots are to be addressed as follows:
 - a. Any person may vote absentee by requesting in writing an Absentee Ballot accompanied by a self-addressed stamped envelope to the Board within fourteen (14) days of the election. Ballot must be received before 2:00 p.m. on Election Day. Mailing instructions shall accompany the ballot.
 - b. Absentee ballots shall remain unopened until the counting of the ballots.
- C. Counting the Ballots:
1. After the polls have closed, the registers and sealed Ballot boxes shall be delivered to the Headquarters of the Board.
 2. The Board shall unseal each Ballot box, count the ballots, compare the number to the appropriate register and tally the votes.
 3. The absentee ballots shall be unsealed and counted by the Board.
 4. Witnesses may be present at the counting.
 5. After the count has been completed, all voted ballots and registers shall be placed in a sealed container.
 6. The sealed container shall be kept in a secure place until thirty (30) days after Election Day, at which time voted ballots and unused ballots may be destroyed under the supervision of the Elections Board.
- D. The Election Results
1. Election results shall be posted by the Election Board, within two (2) hours after Closing of elections, at Board Headquarters and/or on the Milo-Grogan Area Commission website.
 2. Should the margin of plurality be less than one percent or there be a tie vote, there is to be an automatic recount.

3. Challenges should be filed in writing within ten (10) days of Election Day. A demand for a recount shall be considered a challenge. The challenge shall state the charge and the grounds. The Election Board shall issue a written decision on the challenge within ten (10) days of the receipt of the challenge and said decision shall be considered final.
4. The Candidate(s) receiving a plurality of votes cast shall be the winner(s).
5. In the event of a tie vote, there shall be a review of attendance of Regular Meetings over the past twelve (12) months. The Candidate who has attended the higher number of Regular Meetings over the past twelve (12) months shall be declared the winner. In the event that the tie still stands, the winner shall be decided by lot.
6. Election results shall be certified by the Election Board to the Commission and to the Mayor, the City Clerk and the Department of Development, twenty (20) days after Election Day or after all challenges are resolved, whichever comes first.

E. Calendar of Elections

1. The Election Board shall be appointed by the Commission at the Regular Meeting in May of each year.
2. The election of the Commissioners shall be held the third Saturday of September of each year (per Article IX, Section 4).
3. The Election Board shall publicly announce the upcoming election the first Saturday of August.
4. Petitions shall be made publicly available on the first Saturday of August. Included in the public announcement shall be the deadline for filing petitions.
5. Petitions shall be filed no later than the last Saturday of August.
6. Campaigning shall begin no earlier than the last Saturday of August.
7. The Elections Board shall publicly announce the Candidate(s) no later than the first Saturday of September.
8. Absentee ballots must be requested, in writing, from the Board within fourteen (14) days of Election Day.
9. Absentee ballots must be received by the Board no later than 5:00 p.m. on Election Day.
10. Election results shall be announced publicly by the Election Board by 7:00 p.m. on Election Day.
11. All posters or other flyers shall be removed no later than the Wednesday following Election Day.
12. Challenges shall be filed in writing within ten (10) days of Election Day.
13. The Elections Board shall issue a written decision on challenges within ten (10) days of receipt of the challenge.

14. Each Candidate shall file a finance report listing all contributions, including in-kind contributions, and expenditures, within seven (7) days after Election Day.
15. Each newly-elected Commissioner shall submit to the Elections Board biographical information, as required by the City of Columbus, within seven (7) days of Election Day.
16. Election results shall be certified by the Elections Board to the Commission and to the Mayor, the City Clerk, and the Department of Development within twenty (20) days of Election Day.
17. Voted ballots and unused ballots may be destroyed under the supervision of the Elections Board thirty (30) days after Election Day.

VII. Penalties

- A. The Elections Board shall judge all violations of these Election Rules. Violations may result in disqualification and declaring the candidate with the next highest vote as elected.

VIII. Election Board Rules

- A. The Elections Board shall follow the Election Rules for governing the elections. The Election Board may suggest Amendments to these Election Rules, which shall be presented to the Commission at the beginning of a Regular Meeting. Should the Commission approve of said Amendment(s) prior to adjournment, such rule(s) shall take effect. The Commission may amend the Election Rules without action by the Elections Board in the same manner as an amendment of these By-Laws. Such rules shall not be changed during the ninety (90) days before an election or the thirty (30) days after an election.

Article X. Parliamentary Authority

Robert's Rules of Order Newly Revised shall govern in all cases to which they are applicable and not inconsistent with these By-Laws and any special rules of Order the Commission may adopt.

Article XI. Amendment of By-Laws

These By-Laws May Be Amended at any Regular Meeting of the Commission by an affirmative vote of two-thirds (2/3) of the entire Commission, provided that the Amendment(s) was

(were) submitted in writing at the previous Regular Meeting. Immediately upon approval of the Amendment(s), the Secretary shall file said approved Amendment(s) with the Mayor, the City Clerk and the Department of Development for publication in the City Bulletin. Such Amendment(s) shall take effect ten (10) days after such publication per C.C. 121.05.

Milo-Grogan Area Commission Bylaw Amendment Certification Notice

RE: Milo-Grogan Area Commission Bylaws "Final 2022"

I, Charles Thompson, Chairperson of the Milo-Grogan Area Commission, certify the forgoing to be true and exact copy of the by-laws of this commission as adopted by the Milo-Grogan Area Commission Board on the 12th, day of July, 2022.

Signed: Charles Thompson
MGAC Chairperson

Date: 7/14/2022



By-Laws

Columbus South Side Area Commission

Revised July 26, 2022
Approved September 27, 2022

Columbus South Side Area Commission
(Aka: Commission or CSSAC)

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CSSAC Chair js CSSAC Vice Chair [Signature] CSSAC By-Laws Rep TML 2

By-Laws of The Columbus South Side Area Commission

INTRODUCTION

THESE BY-LAWS establish the procedures under which The Columbus South Side Area Commission shall execute those duties and functions set forth in and with authority granted under Chapters 3109 and 3111 of the Columbus City Code (hereinafter abbreviated as “C.C.”) and Sections 60, 61 and 121 of the Columbus City Charter.

Purpose

The purpose of this Commission is to afford additional voluntary citizen participation in decision-making in an advisory capacity to the City Administration and City Council as provided in C.C. Section 3109.01; and to facilitate communication, understanding, and cooperation among citizens, neighborhood groups, city officials and staff, and other stakeholders by performing those functions and duties set forth in C.C. Section 3109.14. The Commission shall not endorse any candidate for public office.

Article I. Name

The name of this organization shall be The Columbus South Side Area Commission, hereinafter referred to as the “Commission” or “CSSAC”.

Article II. Commission Area

The area served by the Commission (the “Commission Area”) shall be all incorporated areas of the City of Columbus, excluding those areas already made part of an Area Commission as set forth in C.C. Chapter 3111, and any area as hereafter adopted by the Commission and approved by the Columbus City Council (“Council”), as follows:

Beginning at the intersection of the centerlines of Lathrop Street and East Livingston Avenue; thence easterly along the centerline of East Livingston Avenue to its point of intersection with the centerline of Studer Avenue; thence southerly along the centerline of Studer Avenue to its point of intersection with the centerline of first alley running parallel to and lying south of Livingston Avenue, otherwise known as Denton Alley; thence westerly along centerline of Denton Alley to its point of intersection with the centerline of first unnamed alley running parallel to and lying east of Linwood Avenue; thence southerly along the centerline of the first unnamed alley running parallel to and lying east of Linwood Avenue to its point of intersection with the centerline of second unnamed alley running parallel to and lying north of E. Whittier Street; thence easterly along the centerline of second unnamed alley running parallel to and lying north of E. Whittier Street to its point of intersection with centerline of Studer Avenue; thence southerly along the centerline of Studer Avenue to its point of intersection with the centerline of Whittier Street; thence easterly along the centerline of Whittier Street to its point of intersection with Rhoads Avenue and continuing thereon along the extended centerline of Whittier Street to Memory Lane; thence easterly along the centerline of Memory Lane to its point of intersection with Alum Creek Drive and continuing thereon along the extended centerline of Memory Lane to the

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West bank of Alum Creek; thence southerly along the West bank of Alum Creek to its point of intersection with the centerline of State Route 104; thence westerly along the centerline of State Route 104 to its point of intersection with the centerline of Refugee Road; thence westerly along centerline of Refugee Road to its point of intersection with the centerline of Lockbourne Road; thence southerly along the centerline of Lockbourne Road to its point of intersection with the centerline of State Route 104; thence westerly along the centerline of State Route 104 to the East bank of the Scioto River; thence northerly along the East bank of the Scioto River to its point of intersection with the centerline of Greenlawn Avenue; thence easterly along the centerline of Greenlawn Avenue to its point of intersection with the centerline of South High Street; thence northerly along the centerline of South High Street to its point of intersection with the centerline of Thurman Avenue; thence easterly along the centerline of Thurman Avenue to its point of intersection with the centerline of South Pearl Street; thence southerly along the centerline of South Pearl Street to its point of intersection with the centerline of Nursery Lane; thence easterly along the centerline of Nursery Lane to its point of intersection with the centerline of Blackberry Alley; thence northerly along the centerline of Blackberry Alley to its point of intersection with the centerline of Whittier Street; thence westerly along the centerline of Whittier Street to its point of intersection with the centerline of Jaeger Street; thence northerly along the centerline of Jaeger to its point of intersection with Kossuth Street; thence easterly along the centerline of Kossuth Street to its point of intersection with the centerline of South Grant Avenue; thence northerly along the centerline of South Grant Avenue to its point of intersection with the centerline of East Sycamore Street; thence easterly along the centerline of East Sycamore Street to its point of intersection with the centerline of Brust Street; thence northerly along the centerline of Brust Street to its point of intersection with the centerline of East Beck Street; thence easterly along the centerline of East Beck Street to its point of intersection with the centerline of Lathrop Street; thence northerly along the centerline of Lathrop Street to its point of intersection with the centerline with East Livingston Avenue, the point of beginning.

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Article III Membership

Section 1. Members. There shall be sixteen (16) members of the Commission who shall be known as “Commissioners.” Fourteen (14) of the Commissions are elected by general election as provided in Article VIII. One (1) Youth Commissioner is appointed by the Chair and elected by majority vote of the Commission and One (1) Commissioner who shall be nominated by the Parsons Area Merchants Association and approved by majority vote of the commission. All members shall have equal standing as a Commission member. Unless otherwise provided herein, each Commissioner shall reside, have employment, or ownership in real property in the Commission Area; District Commissioners shall reside within their District Area; be duly appointed by the Mayor with the concurrence of Council; and serve without compensation. Commissioners shall have resided, have employment, or ownership in real property in the Commission within the Commission Area at least six (6) months prior to their nomination and election and shall maintain their residency in the Commission Area at all times they is serving as a Commissioner. Unless otherwise adopted and approved in accordance with Article XI herein, Commissioners shall be elected and appointed as follows:

- Nine (9) members; one (1) from each of the nine (9) Districts as set forth in Addendum A, attached hereto and incorporated herein by reference, or any amendment thereto, to represent such District;
- One (1) member elected at-large who is a resident of the Commission Area, either as a tenant or homeowner, to represent residents, who will be designated as “At-Large Resident”;
- One (1) member elected at-large who is a business owner who resides in, or who’s business resides within the Commission Area, to represent businesses or organizations which provide or promote tangible services or substantial economic benefit to the Commission Area, who will be designated as “At-Large Business”;
- One (1) member elected at-large who is a worker or employee within the Commission Area, to represent labor/workers, who will be designated as “At-Large Labor”;
- One (1) member elected at-large who is a resident of the Commission Area, to represent individuals or entities organized for religious, social or other public interest purposes, who will be designated as “At-Large Religious & Social Services”;
- One (1) member elected at-large who is a resident of the Commission Area, to represent individuals or entities organized for educational purposes, who will be designated as “At-Large Education”; and
- One (1) member who shall be nominated by the Parsons Area Merchants Association, who will be designated as a recognized Neighborhood Community Revitalization District.
- One (1) member who shall be appointed by the Chair and elected by the Commission who is a resident of the Commission Area and under the age of 18 at the time of appointment, to represent the area’s youth, and who will be designated as “At-Large Youth”.

Newly created commission seats may be nominated and appointed by the Commission as if filling a vacancy as outlined in Section 7 of this article for terms to coincide with the Election Schedule in Addendum D.

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Section 2. Terms. All terms shall be for a period of three (3) years. All terms shall expire on the last day of the month of December in different years. The term of elected members, or members nominated by the Commission to fill a vacancy, shall commence no sooner than thirty (30) days after notice of nomination has been received by the Mayor's Office and be for no more than the time left in the term of said vacancy. Resignations may be accepted by the Commission Chair.

Section 3. Representation. No Commissioner shall represent the Commission in its official actions before any other public body or official, except as specifically authorized by the Commission. Any unauthorized representation shall be deemed as a resignation from the Commission and notice of such resignation shall be communicated to the Mayor, unless two-thirds of those members present and voting determine that extenuating circumstances justify that such Commissioner remain in office. The foregoing shall not be construed as a restriction upon the right of the individual members to represent their own views before public or private bodies, whether in agreement or disagreement with the official action of the Commission.

Section 4. Disqualification. Members shall maintain their residence, employment, or ownership in real property in the Commission area (or portion thereof) from which they were elected and appointed. Failure of a member to maintain their residence, employment or ownership in real property in the Commission area (or portion thereof) from which they were elected and appointed, shall be deemed as a resignation from the Commission and notice of such will be communicated to the Mayor, unless two-thirds of those members present and voting determine that extenuating circumstances justify that such Commissioner remain in office.

Section 5. Attendance. Members shall, so far as possible, be regular in attendance. A member's absence from three (3) consecutive regular meetings or from a total of four (4) regular meetings in any one calendar year may be deemed as a resignation from the Commission, by recommendation of the Executive Committee and a majority vote of the Commission. **A. Tardiness.** Those Commissioners who are tardy less than ½ hour from Roll Call will still be counted as attending. Any Commissioner arrival later than ½ hour from Roll Call will be considered as an absence.

Section 6. Rules, Laws and By-Laws. The Commission and the Commissioners shall adhere to all relevant and applicable local, state, and federal laws and these By-Laws. Failure to adhere to such laws and these By-Laws shall be deemed as a resignation from the Commission and notice of such resignation shall be communicated to the Mayor, unless two-thirds of those members present and voting determine that extenuating circumstances justify that such Commissioner remain in office. A Commissioner's failure to serve a full term without due cause shall be documented by the Secretary and such Commissioner shall thereafter be disqualified from seeking another office on the Commission for a period of three (3) years.

Section 7. Vacancies. The Commission shall nominate, by letter to the Mayor pursuant to C.C. Section 3109.11, one (1) candidate to fill any vacancy caused by death, resignation or disqualification for the remainder of the unexpired term.

Section 8. Ethics. As a duly sworn-in Commissioner of the Columbus Southside Area Commission, all Commissioners are covered and must abide by the City of Columbus ethics policy. Commissioners

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and committee members must interact in a truthful, respectful, and professional manner with other commissioners and the public at large. Attendees at meetings of the commission or committees are expected to adhere to these same provisions.

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Article IV. Officers

Section 1. Officers. The Officers of the Commission shall be the Chair, Vice Chair, Secretary and Treasurer. It is desirable, but not required, that all Officers must have served no less than one year on the Commission to be eligible.

Section 2. Election of Officers. Nominations for officers will occur at the January meeting and will be open to all commissioners on the commission. Election of officers will then be held at the beginning of the January meeting, immediately after all new commissioners are seated. A Chair Pro Tempore will be chosen at the November meeting in the event that the current chair will not be a part of the commission in the January meeting to preside over the election of Officers. Commission officers shall serve without compensation for a term of one year.

Section 3. Chair The Chair shall preside at all meetings of the Commission; in consultation with the Commissioners, represent the Commission before public bodies and at public hearings; appoint Standing and Special Committees of the Commission; serve as an ex-officio member of all committees; coordinate the actions of officers and committee chairpersons; and perform other duties associated with the office as necessary and appropriate or as may be assigned by the Commission. The Chair, in consultation with the Commissioners, shall prepare the agenda for the regular meetings of the Commission and the Executive Committee. The Chair, in consultation with the Commissioners, shall direct, delegate and appoint the chairperson of standing committees. Persons elected as Chair are required to have served no less than one year on the Commission to be eligible.

Section 4. Vice-Chair. The Vice-Chair shall assist the Chair: perform the duties of the Chair in their absence; and perform such other duties as may be assigned by the Commission. The Vice-Chair shall be the liaison between the Commission and any volunteers or staff hired or assigned to the Commission.

Section 5. Secretary: The Secretary shall maintain an accurate and objective record of Commission meetings and meetings of the Executive Committee and provide for the reporting of minutes; maintain records of all votes of the Commission and the Executive Committee; call the roll at all Commission meetings and Meetings of the Executive Committee; coordinate the preparation and distribution of the Commission's agenda in aid of the Chair; maintain all records of the Commission and any other such records as the Commission may direct; and perform related duties as may be demanded by the Secretary's office. The voting records and minutes of all public Commission meetings shall be open to public examination and forwarded to the City as provided in C.C. Section 3109.07. In the absence of both the Chair and the Vice-Chair, the Secretary shall call the meeting to order and preside until the immediate election of a Chair Pro Tempore. In the absence of the Secretary another Commissioner may serve the role of the Secretary.

Section 6. Treasurer. The Treasurer shall be the Fiduciary Agent for the commission and shall have the care and custody of all monies belonging to the Commission and shall be solely responsible for such monies; shall cause to be deposited in a regular business bank all funds received from the City or any other funds; be one of two or more Officers who shall sign checks on behalf of the Commission and in no event shall a check or other disbursement of monies be signed or authorized in advance of a real and tangible need; shall render at regular intervals and at the Commission's Annual Meeting a written account of the finances of the Commission which reports shall

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be physically affixed to the minutes of the Commission of such meeting; and, shall exercise all duties incident to the office of Fiduciary Agent, including compliance with all fiscal requirements within the Memorandum of Agreement with the City.

Section 7. Officer Vacancy. The Vice- Chair shall fill a vacancy in the office of Chair. A vacancy in any other position shall be filled in the same manner as the original officer election process provided in Section 2 of this Article.

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Article V. Meetings

Section 1. Regular Meetings. Regular meetings of the Commission shall be held at 6:30 p.m. on the fourth (4th) Tuesday of each month unless otherwise directed by a majority vote of the Commission. All Commission meetings shall be held in the Commission Area in a regular meeting place which shall be an appropriate large room convenient for members and the public. The Commission shall provide to its constituents and the City Administration seven (7) days advanced notice of any change in the meeting time or place handled one or more of the following ways - by publication in a newspaper of general circulation in the Commission Area, by door-to-door notice, or through electronic media (which may include email, social media such as Facebook, and website pages). All Commission meetings are open to the general public and shall comply with the open meeting requirements set forth in C.C. Chapter 121, and the provisions of the Ohio Open Meetings Act, Ohio Revised Code Section 121.22, as applicable.

The Commission may meet via digital forum while the City of Columbus is under a public health or other emergency order, or as deemed necessary to protect the public health and welfare. In such cases, proper public notice shall be given, and accommodations made to ensure proceedings are open to the public. All Commission business and votes taken under such conditions shall carry the full weight of votes conducted during in-person meetings.

Section 2. Annual Meeting. The Annual Meeting shall be the Commission's regularly scheduled meeting following the seating of newly elected commissioners, at which time the Commission shall elect Commissioner Officers.

Section 3. Recess. The Commission shall not hold a regular meeting during the month of August unless two-thirds of those members present and voting determine that extenuating circumstances justify that the Commission meet during the month of August.

Section 4. Special Meetings. Special Meetings may be called by the Executive Committee, the Chair or by a majority of the Commissioners in a regular or special meeting. The special meeting's purpose, date, time and location shall be stated in the meeting notice. No business will be considered at a special meeting unless it was included in the meeting notice and a quorum is present.

In the case of a special meeting, the Commission shall provide to its constituents and the City Administration three (3) days advance written notice of the proposed special meeting handled one or more of the following ways - by publication in a newspaper of general circulation in the Commission Area, by door-to-door notice, or through electronic media (which may include email, social media such as Facebook, and website pages).

Section 5. Notice of Meetings. All meetings shall be open to the public and notice shall be published at least seven (7) days in advance in accordance with City codes and regulations.

Section 6. Quorum: A simple majority of the members seated shall constitute a quorum for the conduct of business at all Commission meetings. Nothing herein shall prevent the adjournment of any such meeting to a later specified date, regardless of the presence of a quorum.

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Seated Members	Quorum
5	3
6	4
7	4
8	5
9	5
10	6
11	6
12	7
13	7
14	8
15	8
16	9

Section 7. Voting. Unless otherwise provided herein, and provided a quorum is present, a majority vote of Commissioners or Standing Committee members present at the meeting shall be required to approve or disapprove any action thereof. Unless otherwise provided herein, a tie vote shall result in disapproval. Any issue shall be stated in the positive form when presented for a vote. Commissioners will vote in the best interest of the South Side based on their understanding of the topic brought before the commission, while taking into consideration the outcome of the vote taken by the City recognized neighborhood association(s) (CRNA). All Commissioners should strongly consider whether or not there is a personal conflict of interest when voting on any legislation, and, if so, should abstain from voting on that legislation.

All (non-Committee) voting processes must be done during a Commission meeting and in a public forum. Voting results of the Commission and its committees are public records. Voting via email is not permitted. All Commission business and votes taken during a digital meeting as provided for in Section 1 of this Article shall carry the full weight of votes conducted during in-person meetings.

Section 8. Order of Business. The Order of Business for Commission meetings shall be as set by the Executive Committee.

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Section 9. Presentations. The Chair shall recognize all members of the public who wish to address the Commission concerning issues under discussion. The Chair may uniformly limit debate to an equal amount of time for each side of an issue; and when appropriate, the issue will be referred by the Chair to the proper Committee for action and report at the next Commission meeting. Debate and comment time will be conducted as follows, unless the Chair deems time limits should be adjusted based on evening's agenda:

1. Informational Presentations will be limited to ten (10) minutes for each presentation with an additional five (5) minutes for questions from the commissioners. Requests for informational presentations must be submitted to the Chair within fourteen (14) days of the meeting that they wish to present. A limit of three (3) informational presentations will be permitted at any given meeting.
2. Zoning Variance Presentations will be limited to a total of ten (10) minutes for each presentation with an additional ten (10) minutes for questions from the commissioners. Zoning presentations should only be placed on the meeting agenda by the Zoning Chairperson. A civic association representative may have up to five (5) minutes to speak on behalf of the civic association.
3. Public Comments on zoning presentations will be limited to three (3) people in favor and three people opposed, and each will be permitted three (3) minutes of speaking time. In the event that there is a large number of individuals wishing to speak, speaker slips will be made available prior to the meeting and will be chosen on a first turned in basis.
4. Public Announcements will be limited to two (2) minutes per person who wishes to share general information on a public topic. This will be limited to the amount of time available at the end of the meeting.

Section 10. Dissenting or Concurring Reports: Dissenting or concurring reports may be filed with the Secretary by any Commissioner and shall be attached to the majority report.

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Article VI. Committees

Section 1. Commission Members. The Chair shall seek Commissioner volunteers (or appoint Commission members if needed) to any Standing Committee or Special Committee giving due consideration to individual preferences and subject to approval by a majority vote of the Commission. The Chair shall be an ex-officio member of all committees, Standing and Special. All commissioners are encouraged to serve on at least one committee.

Section 2. Committee Chairperson. The Chair shall seek Commissioner volunteers (or appoint Commission members if needed) as Committee Chair. It is desirable, but not required, that all Committee Chairs must have served no less than one year on the Commission. Each Chairperson is responsible for seeking Non-Commission Members, to be appointed by majority vote of the Commission, to serve on their committees. Committee members shall be limited such that no more than 3 members (Commission and Non-Commission) having residence within one Commission District serve on a single committee to avoid over- or under-representation.

Section 3. Committee Member Terms. The appointed term of committee members shall expire at the next Annual Meeting in January. The Commission Chair, subject to Commission approval, may remove committee members at any time.

Section 4. Non-Commission Members. Non-Commission member appointees shall reside, work or own property within the Commission Area and shall have full voting privileges in all proceedings of the committee to which they are appointed.

Section 5. Standing Committees: The Standing Committees and their responsibilities shall be:

- A. The Executive Committee.** Officers and Committee Chairpersons shall serve as the Executive Committee to prepare the agenda for Commission meetings in aid of the Chair, determine the date and time of any special meeting, and plan the direction and scope of Commission activities. The Executive Committee shall meet at a time, date and location, as determined by the Chair with at least three (3) days' notice to conduct necessary and appropriate business.
- B. The Zoning, Building and Code Enforcement.** The Zoning, Building and Housing Committee shall regularly receive for review from the development regulation division, prior to adoption by governmental bodies, copies of applications and notices of all public hearings related to re-zonings, special permits, variances, demolitions, and zoning appeals regarding property located wholly or partially within the Commission Area in accordance with C.C. Section 3109.14, and provide comments and recommendations thereto, and approve or disapprove thereof, based on comparison to the Comprehensive Plan and any pertinent area plans. The Committee shall fully review all applications for any proposed plans, variances or special permits, including demolition permits, request additional information and make on-site investigations as necessary or appropriate. Committee members shall be fully informed about the City zoning code and variance application process. The Zoning, Building and Code Enforcement Committee shall meet at the site of the pending zoning application, or at the discretion of the Committee Chair, and with at least three (3) days' public notice.

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The Committee shall report committee business at the next regular meeting of the Commission and provide an annual committee report at the Commission's Annual Meeting.

Any and all developers, planners, lawyers, public advocates or representatives, or any other such person, making an application or request to the City for any zoning, building or housing related issue will be required to address the Commission. Applications and requests will only be placed on the agenda of the Commission once the CRNA(s) within whose jurisdiction such application or request resides has been notified of such application or request in accordance with its respective by-laws, rules or regulations, and has been provided an opportunity to approve or disapprove thereof, in accordance with the CSSAC Zoning Policy, attached hereto as Addendum B.

Demolition permit applications will be distributed to the Zoning Committee Chair by the City. It is understood by the Commissioners on zoning matters, that they shall follow the current city code. Once a demolition permit is issued, the Zoning Chair shall notify the Zoning Committee, the Area Commissioner and CRNA President(s) of the affected area. The Chairperson shall give ten (10) business days for objection(s). If no objections are made, the Chairperson shall recommend the demolition. If there are objections, a discussion shall be held at the next scheduled Commission meeting. Emergency demolitions are issued by the City if it is determined the building is an immediate safety issue for the residents of the area. In the event of an emergency demolition, the Zoning Committee Chair will notify the appropriate CRNA(s) of the City's intentions. See policies for demolitions and zoning in Addendum B.

C. The Public Services and Planning Committee. The Public Services and Planning Committee shall review the adequacy and operation of all public services, including but not limited to utilities, safety, infrastructure, health, parks, and emergency response, provided by the City and other public agencies to the Commission Area, and recommend priorities and improvements thereto. The Committee shall make themselves aware of all relevant city codes that apply to the Commission Area and all decisions of the Committee shall be made in accordance therewith. The Public Services and Planning Committee shall receive and review existing and proposed area plans; and recommend guidelines for the comprehensive social, economic, commercial, and physical developments of the Commission Area. The Committee shall examine local legislation substantially affecting the area to implement plans in the Commission Area and shall develop means for citizen participation in any planning which affects the Commission Area. The Public Services and Planning Committee shall meet at the discretion of the Committee Chair, to conduct necessary and appropriate business, and with at least three (3) days' notice. The Committee shall report such business at the next regular meeting of the Commission and provide an annual Committee report at the Commission's Annual Meeting.

D. The Public Relations Committee. The Public Relations Committee shall conduct all public relations activities, including but not limited to establishing media contacts, advertising the existence of the Commission, coordinating news and press releases, newsletters, and

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correspondence, and any other duties as requested by the Commission. The Committee shall aid in the development of community identity and shall promote the active cooperation and participation of all segments of the Commission Area, including residents, organizations, associations, businesses, and institutions.

The Public Relations Committee shall meet at the discretion of the Committee Chair, to conduct necessary and appropriate business, and with at least three (3) days' notice. The Committee shall report such business at the next regular meeting of the Commission and provide an annual committee report at the Commission's Annual Meeting.

E. The Education Committee. The Education Committee shall review existing pertinent area plans and make recommendations for comprehensive Education development of the Commission area. The Committee shall examine local legislation, school plans and issues affecting the Commission area, supervise any interns assigned to the Commission, and develop means for citizen participation in education decisions, which affect the Commission area. It shall also regularly receive, review, and make recommendations at the Commission meetings on all education issues pertaining to the Commission area. This Committee shall review the adequacy and operation of all public, private, and charter schools in the Commission area. Committee members shall make themselves aware of school board policies; local, state & federal laws governing education that may or may not apply to the Commission area. It shall also establish and maintain an education contacts list; and shall promote the active cooperation and participation of all segments of the Commission area including residents, organizations, associations, businesses and agencies. The Education Committee shall meet at the discretion of the Committee Chair, to conduct necessary and appropriate business, and with at least three (3) days' notice.

The Committee shall report such business at the next regular meeting of the Commission and provide an annual committee report at the Commission's Annual Meeting.

F. Other Committees.

Section 6. Special Committees. The Commission or the Chair may establish a Special Committee for a specific purpose by a majority vote of the Commission at any meeting. The size, duration, scope, and duties of any Special Committee shall be specified in the motion to create the Special Committee. Special Committees shall meet at the discretion of the Committee Chair and with at least three (3) days' notice.

Special Committees may be terminated by conditions set forth in the initiating action, or by a subsequent majority vote of the Commission.

Section 7. Notice. All committee meetings shall be open to the public, and notice shall be published at least three (3) days in advance in accordance with City codes and regulations Committee findings and reports shall be submitted for consideration at the next regular meeting of the Commission.

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Article VII. Elections

Section 1. Election Procedure. All District Commissioners, the At-Large Resident, At-Large Business, At-Large Labor, At-Large Religious & Social Services, and At-Large Education Commissioners shall be elected by general election from the Commission Area. All Commissioners shall be registered to vote with the Franklin County Board of Elections, with the exception of the At-Large Youth Commissioner who is exempt from the voter registration requirement due to age. Commissioners shall be elected to serve as a delegate to the Commission to represent a specific geographic area as defined in these By-Laws or the Commission's Election Rules and shall represent all interests within the Commission Area and the interests within the Commissioner's respective area of representation. The Elections Committee shall present final election results to the Commission at its next meeting following the general election in the same year.

The Commission shall accept such results by a simple majority vote of the Commissioners present and voting. The Secretary shall submit approved election results to the Mayor for appointment and concurrence of Council.

Section 2. Elections Committee. The Elections Committee shall consist of one (1) appointed commissioner to serve as chairperson (who is not up for reelection) along with at least one (1) Commissioner and up to three (3) area residents appointed by the Chairperson with the approval of the Commission at the regular meeting in July of each year (due to August Recess). Candidates for election, and individuals substantially connected with a candidate for election shall not be an election official, a member of the Elections Committee or polling staff in the year or years in which the candidate's name appears on the ballot. Vetting of qualifications for election is the responsibility of the committee as set forward in the election committee procedures and election packet.

Section 3. Elections Committee Responsibilities. The Elections Committee shall accept any reasonably necessary volunteer assistance with the election process; provide for printing and distributing necessary forms, including, but not limited to petitions, ballots, and tallies; receive petitions and signed copies of the Commissioner Job Description Synopsis; locate polling places; certify persons who have qualified as candidates; conduct the election; hear and decide complaints concerning the election or campaign; and certify the winning candidates to the Commission pursuant to C.C. Section 3109.08 and all other activities incidental thereto. The Elections Committee shall properly notice and post a list of seats opening for District and At-large Commissioner at least 30 days prior to the start of the elections process. This list shall also be posted publicly via electronic means. It is the responsibility of the Elections Committee to solicit candidates. **Section 4. Election Process.** Elections shall be by secret ballot and determined by plurality vote if three or more candidates vie for a single position: otherwise, a majority of votes cast shall elect. Any natural person eighteen (18) years of age or older who resides or owns real property in the Commission area (or portion thereof) may be an eligible elector. Electors must show proof of residency by providing a State Issued Identification Card or a utilities bill with the address of the individual wishing to vote that is located within the district. Electors need not be registered with the Franklin County Board of Elections but must be certified by the Elections Committee as an eligible elector. The Elections Committee shall conduct each election on the first Saturday in November or as otherwise hereafter determined by a majority vote of the Commission.

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Section 5. Election Rules. The Elections Committee shall recommend, and the Commission shall approve by two-thirds majority vote of a quorum the Election Rules for governing the Commission elections and shall thereafter be attached hereto as an addendum. Such rules shall include but not be limited to the following provisions: polling places, hours, and dates; ballot qualifications; candidate qualifications; petition qualifications; voter qualifications; campaign procedures; polling procedures; and tallying election results. Such rules shall be consistent with these By-Laws and all other relevant and applicable local, state, and federal laws.

Such rules shall not be changed during the ninety (90) days before an election nor the thirty (30) days after an election. The Commission may amend the Election Rules without action by the Elections Committee in the same manner as an amendment of these By-Laws. Election Rules and any amendments shall be submitted to the City ninety (90) days prior to the election.

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Article VIII. Public Records

The Commission shall adhere to all public record requirements in the Ohio Revised Code and Columbus City Code. The Commission shall maintain and make available for prompt inspection any public records in their possession. Storage of all records for the Columbus South Side Area Commission will be maintained at the South Side Pride Center located at 280 Reeb Avenue, Columbus, Ohio 43207 or at its subsequent re-location. Additional copies of minutes and By-Laws can be received by requesting copies be sent via email or regular mail by contacting the Recording Secretary by email with a copy to the Chairperson and Vice Chairperson.

Article IX. Parliamentary Procedures and Authority

Latest Edition of Robert's Rules of Order Newly Revised shall govern in all cases to which they are applicable and not inconsistent with these By-Laws and any special rules of order the Commission may adopt.

Article XI. Amendment of By-Laws

Section 1. Procedure. These By-Laws may be amended as permitted in C.C. Section 3109.14 at any regular meeting of the Commission by an affirmative vote of two-thirds of the Commissioners provided that the amendment was properly submitted in writing at the previous regular Commission meeting. The Recording Secretary shall file any approved amendment immediately after its adoption with the City Clerk for publication in the City Bulletin. Such amendment shall take effect ten (10) days after such publication per C.C. Section 121.05. Section 2. Review. In May of every even numbered year, the Commission By-Laws shall be reviewed by a Special Committee appointed by a majority vote of the Commission to determine whether revisions or amendments should be made thereto.

These By-Laws are adopted this 27th day of September 2022.

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THE COLUMBUS SOUTH SIDE AREA COMMISSION

Signature: James Griffin
Name: James Griffin
Columbus South Side Area Commission Chair

Signature: Erin E. Synk
Name: Erin E. Synk
Columbus South Side Area Commission Vice-Chair

Signature: Tom Less
Name: Tom Less
By-Laws Review Committee Representative

Adopted this 27th day of September 2022.

This adopted version of the Columbus South Side Area Commission By-Laws negates all previously distributed copies of this document.

To avoid future misinterpretations, version conflicts, etc. these By-Laws shall have a filename that includes their year of amendment. In addition, only the Chair and the By-Laws Review Committee will have access to the original .doc file for amendment purposes. All distributed copies will be in a 'clean' (non red-line/strikeout) .pdf format or paper printed copy, so it shall be easier for anybody to be able to view and/or open them.

CSSAC Chair JG CSSAC Vice Chair ES CSSAC By-Laws Rep TML

Addendum A

By-Laws of the Columbus South Side Area Commission

In accordance with **Article V** of the By-Laws and the Election Rules, one (1) Commissioner shall be elected from each of the nine (9) Districts set forth below to represent such District or geographic area identified therein. The District Commissioners shall be elected by a majority vote of the persons who reside or own real property in such District, and each District Commissioner shall maintain their residency in the District from which he or she was elected. Failure to maintain such residency shall constitute resignation from the Commission pursuant to **Article IV** of the By-Laws.

District 1

Boundary Description:

Starting at the Northeast corner of E. Whittier Street and Jaeger Street; Proceeding North on Jaeger Street (east of the street centerline) to Kossuth Street; Proceeding East on Kossuth Street to S. Grant Avenue; Proceeding North on S. Grant Avenue to E. Sycamore Street; Proceeding East on E. Sycamore Street to Brust Street; Proceeding North on Brust Street to E. Beck Street; Proceeding East on E. Beck Street to Lathrop Street; Proceeding North on Lathrop Street to E. Livingston Avenue; Proceeding East on E. Livingston Avenue (south of the street centerline) to Parsons Avenue; Proceeding South on Parsons Avenue (west of the street centerline) to E. Whittier Street; Proceeding West on E. Whittier Street (north of the street centerline) to Jaeger Street.

Association in district: Schumacher Place Civic Association

District 2

Boundary Description:

Starting at the Northeast corner of E. Whittier Street and Parsons Avenue; Proceeding North on Parsons (east of the street centerline) to E. Livingston Avenue; Proceeding East on E. Livingston Avenue (south of the street centerline) to Studer Avenue; Proceeding South on Studer Avenue (west of the street centerline) to first alley west of Studer Avenue, otherwise known as Denton Alley; Proceeding West on alley running parallel to and lying south of Livingston Avenue otherwise known as Denton Alley (north of the street centerline) to its point of intersection with the; centerline of first unnamed alley running parallel to and lying east of Linwood Avenue; Proceeding South on the first unnamed alley running parallel to and east of Linwood to its point of intersection with the centerline of second unnamed alley running parallel to and lying north of E. Whittier Street; Proceeding East on the second unnamed alley running parallel to and lying north of E. Whittier Street (south of the alley centerline) to its point of intersection with the centerline of Studer Avenue; Proceeding South on

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Studer Avenue (west of the street centerline) to its point of intersection with the centerline of E. Whittier Street. Proceeding west on E. Whittier Street (north of the street centerline) to the east centerline of Parsons

Association in district: Southern Orchards Civic Association

District 3

Boundary Description:

Starting at the Northeast corner of State Route 104 and the Scioto River; Proceeding North along the Scioto River (east of river centerline) to Greenlawn Avenue; Proceeding East on Greenlawn Avenue (south of the street centerline) to South High Street; Proceeding North on South High Street to Thurman Avenue (east of the street centerline); Proceeding East on Thurman Avenue to South Pearl Street (south of the street centerline); Proceeding South on South Pearl Street to Nursery Lane (west of the street centerline); Proceeding East of Nursery Lane to Blackberry Alley (south of the street centerline); Proceeding North on Blackberry Alley to Whittier Street (east of the street centerline); Proceeding East on E. Whittier Street (south of the street centerline) to Parsons Avenue; Proceeding South on Parsons Avenue (west of the street centerline) to the unnamed alley between Morrill Avenue and Hinman Avenue; Proceeding West on the unnamed alley between Morrill Avenue and Hinman Avenue (north of the street centerline) to 4th Street; Continuing East across the properties located between 4th Street and 3rd Street to High Street; Proceeding South on High Street (west of the street centerline) to State Route 104.

Association in district: Merion Village Association

District 4

Boundary Description:

Starting at the Northeast corner of Frebis Avenue and Parsons Avenue; Proceeding North on Parsons Avenue (east of the street centerline) to E. Whittier Street; Proceeding East on E. Whittier Street (south of the street centerline) to Lockbourne Road; Proceeding South on Lockbourne Road (west of the street centerline) to Frebis Avenue; Proceeding West on Frebis Avenue (north of the street centerline) to Parsons Avenue.

Association(s) in district: Edgewood Civic Association, Ganthers Place Civic Association, and Southside CAN

District 5

Boundary Description:

Starting at the Northeast corner of Moler Road and Lockbourne Road; Proceeding North on Lockbourne Road (east of the street centerline) to E. Whittier Street; Proceeding East on E. Whittier

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Street (south of the street centerline) to its point of intersection with Rhoads Avenue; Continuing East along the extended centerline of Whittier Street to Memory Lane; Proceeding East along the centerline of Memory Lane to its point of intersection with Alum Creek Drive; Proceeding East along the extended centerline of Memory Lane (south of street centerline) to the West bank of Alum Creek; Proceeding South along the West bank of Alum Creek (west of the creek) to the extended imaginary line of the parking lot that intersects Alum Creek Drive; Proceeding Southwest along the extended imaginary line of the parking lot and continuing on the parking lot to Alum Creek Drive; Proceeding West on Winslow Drive (north of the street centerline) from its' point of intersection with the parking lot and Alum Creek Drive and across an imaginary line which crosses a field and railroad tracks and reconnects with Universal Road; Continuing West along Universal Road (north of the street centerline) to Fairwood Avenue; Proceeding North on Fairwood Avenue (east of the street centerline) to Moler Road; Proceeding West on Moler Road (north of the street centerline) to Lockbourne Road.

Association in district: Deshler Park Civic Association

District 6

Boundary Description:

Starting at the Northeast corner of Woodrow Avenue and Parsons Avenue; Proceeding North on Parsons Avenue (east of the street centerline) to Frebis Avenue; Proceeding East on Frebis Avenue (south of the street centerline) to the unnamed alley between S. Champion Avenue and Oakwood Avenue; Proceeding South on the unnamed alley between S. Champion Avenue and Oakwood Avenue (east of the alley centerline) to the extended imaginary centerline of the unnamed alley south of Woodrow Avenue; Proceeding West on the extended imaginary centerline of the unnamed alley south of Woodrow Avenue (north of the alley centerline) to Parsons Avenue.

Association in district: Vassor Village Civic Association

District 7

Boundary Description:

Starting at the Northeast corner of Parsons Avenue and Marion Road; Proceeding North on Parsons Avenue (east of the street centerline) to the unnamed alley south of Woodrow Avenue; Proceeding East on the unnamed alley south of Woodrow Avenue (south of the alley centerline) to the unnamed alley between S. Champion Avenue and Oakwood Avenue; Proceeding North on the unnamed alley between S. Champion Avenue and Oakwood Avenue to Frebis Avenue; Proceeding East on Frebis Avenue (south of the street centerline) to Lockbourne Road; Proceeding South on Lockbourne Road (west of the street centerline) to Moler Road; Proceeding East on Moler Road (south of the street centerline) to Fairwood Avenue; Proceeding South on Fairwood Avenue (west of the street centerline) to Universal Road; Proceeding East on Universal Road across an imaginary line which crosses railroad tracks and a field and reconnects with Winslow Drive into Alum Creek Drive and crosses parking lot to Alum Creek; Proceeding South on Alum Creek to State Route 104; Proceeding

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West on State Route 104 (north of the street centerline) to Refugee Road; Continuing West on Refugee Road (north of the street centerline) to Lockbourne Road; Proceeding North on Lockbourne Road (east of the street centerline) to Marion Road; Proceeding West on Marion Road (north of the street centerline) to Parsons Avenue.

Association in district: Innis Gardens Village Civic Association

District 8

Boundary Description:

Starting at the Northeast corner of High Street and Woodrow Avenue; Proceeding 6 parcels North on High Street (east of the street centerline); Proceeding East from the 6th parcel north of High Street cutting across properties to 3rd Street; Continuing East across the properties located between 3rd Street and 4th Street to the unnamed alley between Morrill Avenue and Hinman Avenue; Proceeding East from the unnamed alley between Morrill Avenue and Hinman Avenue (south of the street centerline) to Parsons Avenue; Proceeding South on Parsons Avenue (west of the street centerline) to Woodrow Avenue including all parcels with Woodrow Avenue addresses; Proceeding West on Woodrow Avenue including all parcels with Woodrow Avenue addresses to High Street.

Association in district: Hungarian Village Society

District 9

Boundary Description:

Starting at the Northeast corner of High Street and State Route 104; Proceeding North on High Street (east of the street centerline) to Woodrow Avenue excluding all parcels with Woodrow Avenue addresses; Proceeding East on Woodrow Avenue excluding all parcels with Woodrow Avenue addresses; Proceeding South on Parsons Avenue (west of the street centerline) to Marion Rd; Proceeding East on Marion Road (south of the street centerline) to Lockbourne Rd; Proceeding South on Lockbourne Road (west of the centerline) to State Route 104; Proceeding West on State Route 104 (north of the street centerline) to High Street.

Association in district: Reeb-Hosack/Steelton Village Association, Stambaugh-Elwood Association

Parsons Area Merchants Association (PAMA) is located in all Districts of the CSSAC

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Addendum B

Columbus South Side Area Commission Zoning Policy

The following are the steps to follow in order to complete the process for variances within the Columbus South Side Area Commission (CSSAC) boundaries.

Council Variances or BZA Applications:

1. File application for demolition or variance with the City Buildings Department.
2. Contact the CSSAC Zoning Chair, by email at (zoning chair email) to alert them that an application has been filed.
3. Receipt of application from the City is necessary for the process to continue. No requests for variance will be considered until the application has been received by the CSSAC Zoning Chair from the city buildings department.
4. Once the application has been received, an email or phone call will be sent to the applicant and area civic association representative informing them of the application and explanation of the request. Zoning Chair will forward application to each of the committee members and presidents of affected civic associations. Further, if the application is located on a border of an adjacent area commission, the Zoning Chair shall notify said area commission. The civic association will have 45 days to return a recommendation to CSSAC.
5. If the Zoning Chair determines a project is of significant magnitude to warrant additional notice and discussion, the Zoning Chair may issue appropriate 7-day public notice of a special, informational meeting to discuss the application, which the applicant is required to attend. The affected civic associations may request a public meeting via the Zoning Chair, which will be approved at the sole discretion of the Zoning Chair. Special meetings shall be conducted at a public location and open to the general public.
6. Following special meetings as outlined in step 5 or in the event special meetings are not warranted, the applicant must attend the next scheduled civic association meeting to present the reasons for the request. Applicants are required to appear before the civic association no more than one time per application.
7. Upon considering the request, the civic association will issue a recommendation and send notice via email to the CSSAC Zoning Chair (zoning chair email) within 3 business days containing the completed City of Columbus approved zoning form including the outcome of the vote and

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additional reasons or concerns of the Civic Association regarding the application. In the event a civic association fails to respond within 45 days or request additional time, the Commission will proceed as if the civic association has no objections to the request.

8. The CSSAC Zoning Chair will schedule the application for the next regularly scheduled Zoning Site Hearing. At that time the Zoning Committee will meet and determine a recommendation of the request to be presented at the upcoming CSSAC meeting, with consideration of the civic association's recommendation.
9. The applicant must attend the next regularly scheduled CSSAC meeting. Failure to attend the meeting will delay the application or result in a non-approval vote by the CSSAC. CSSAC offers the opportunity for members of the public to offer testimony regarding all zoning applications. The Commission will accept three speakers in favor and three opposed in addition to the representative of civic associations affected by the request. The civic association representative may have up to 5 minutes to speak. All comments will be limited to three minutes. The applicant will receive up to 10 minutes to present the project and respond to questions from commissioners and those raised by speakers.
10. Final decision will be made at the meeting unless the CSSAC asks for additional information regarding the request. The Commission will then table the request and bring it up for consideration at the next regularly scheduled commission meeting.
11. Following the Commission vote, all forms will be signed and sent to the appropriate City official for final submission of CSSAC recommendation on the request within three business days. Applicant shall provide Zoning Chair with completed forms excepting the fields of vote, comments, and signature.

Demolition Permits are handled as follows:

1. Submit application and payment to City Buildings Department.
2. Once received, the Zoning Chair will notify all Zoning Committee members and appropriate civic association presidents of said demolition request.
3. Any party has 10 business days to request additional information or to ask for a site hearing in the matter.
4. After the 10 days the Zoning Chair will visit the site to confirm the site address and give signature to party applying for the permit.
5. The Zoning Chair shall visually inspect the site 30 days later to ensure said demolition is complete.

All Zoning Committee members shall be sworn members and shall follow all South Side Area Commission Bylaws and Columbus City Code.

Although your request may be of an urgent nature to you, the CSSAC has put this process into place to protect the development and demolition of buildings in the area. Please understand that all commissioners are volunteers and want to work with you to get things accomplished, while maintaining

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the integrity of the South Side of Columbus. It is important that you plan for this process in your timeline. The CSSAC highly recommends applicants engage the appropriate civic association early in the process, possibly before a formal application is submitted to the City, to ensure the process runs smoothly and as quickly as possible.

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Addendum C

Columbus South Side Area Commission

Commissioner Job Description

The following is a synopsis of the things that will be asked of you are appointed to the Columbus South Side Area Commission. Please be advised additional responsibilities may come into act during your appointment.

1. District Commissioners shall reside within their specified District boundaries, At-Large Commissioners shall reside, have employment, or ownership in real property in the Commission Area, within the South Side boundaries.
2. Serving their term for a period of three (3) years.
3. Reading/Reviewing the Bylaws for content (and possible amendments since the previously adopted copy).
4. Monthly attendance, so far as possible, at regular Commission meetings – which are held the 4th Tuesdays of each month (usually excluding August recess, unless a meeting is deemed necessary); along with any other regular or special meetings deemed an official Commission meeting. In addition, those appointed as an Officer to the Executive Committee will meet the Saturday prior to the Commission meeting. Absences from three (3) Consecutive meetings or from a total of four (4) regular meetings in any one calendar year shall be deemed as a resignation, as stated in the Columbus South Side Area Commission Bylaws.
5. Serve on at least one (1) committee per year, which includes attending that committee's meetings.
6. It is desirable, but not required, that Commissioners attend their own Civic Meetings to gather and relay information between organizations (i.e. District Reports).
7. A newly appointed Commissioner may be asked to Chair a committee (depending on their area of expertise) in addition to their regular responsibilities; otherwise Committee Chairs will be chosen from those who have served no less than one (1) year on the Commission.

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Addendum D




Columbus South Side Area Commission

Commission Seat Election Schedule

The following is a list of the future election years for each commission seat. Election groups are as follows:

- Election Group 1: Districts 1, 6, and 9; At-Large Business (BUS); At-Large PAMA (PAMA); At-Large Youth (YOU)
- Election Group 2: Districts 2, 4, and 7; At-Large Education (EDU); At-Large Religious-Social Services (RSS)
- Election Group 3: Districts 3, 5, 8; At-Large Resident (RES); At-Large Labor (LAB)

Year	Election Group	Year	Election Group
2020	1: 1, 6, 9, BUS, PAMA, YOU	2031	3: 3, 5, 8, RES, LAB
2021	2: 2, 4, 7, EDU, RSS	2032	1: 1, 6, 9, BUS, PAMA, YOU
2022	3: 3, 5, 8, RES, LAB	2033	2: 2, 4, 7, EDU, RSS
2023	1: 1, 6, 9, BUS, PAMA, YOU	2034	3: 3, 5, 8, RES, LAB
2024	2: 2, 4, 7, EDU, RSS	2035	1: 1, 6, 9, BUS, PAMA, YOU
2025	3: 3, 5, 8, RES, LAB	2036	2: 2, 4, 7, EDU, RSS
2026	1: 1, 6, 9, BUS, PAMA, YOU	2037	3: 3, 5, 8, RES, LAB
2027	2: 2, 4, 7, EDU, RSS	2038	1: 1, 6, 9, BUS, PAMA, YOU
2028	3: 3, 5, 8, RES, LAB	2039	2: 2, 4, 7, EDU, RSS
2029	1: 1, 6, 9, BUS, PAMA, YOU	2040	3: 3, 5, 8, RES, LAB
2030	2: 2, 4, 7, EDU, RSS	2041	1: 1, 6, 9, BUS, PAMA, YOU

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Southwest Area Commission Bylaws

Revised November 15, 2022

These Bylaws establish the procedure under which the Southwest Area Commission shall execute those duties and functions set forth in and with authority granted under Chapters 3109 and 3111 of the Columbus City Codes (herein abbreviated as C.C.).

Article 1. Name

The name of this organization shall be the Southwest Area Commission, herein referred to as the "Commission".

Article II. Area

The boundaries of the Commission are to the north Mound Street, Mt. Calvary and Greenlawn Avenues, to the east by the Scioto River, to the south by Interstate 270 and to the west by CSX Railroad tracks. The boundaries include the East side of Harmon Avenue from Greenlawn to Mound Street as well as the north side of Greenlawn Avenue to the Scioto River. The Commission serves the incorporated areas of the City of Columbus and strives to maintain an effective working relationship with the jurisdictions that fall within the Commission's boundaries which include: Franklin County, Franklin Township, Urbancrest and Jackson Township.

Article III. Purpose

1. The purpose of this Commission shall be to afford additional voluntary citizen participation in decision making in an advisory capacity to the City Administration and City Council and to facilitate communication, understanding, and cooperation between neighborhood groups, city officials, and developers. The Commission shall:

A. In the interests of local planning for local needs, identify and study problems and requirements of the Commission Area in order to:

1. Create plans and policies, which will serve as guidelines for future development of the Area;
2. Bring the problems and needs of the Area to the attention of appropriate government agencies or residents; and
3. Recommend solutions or legislation.

B. Air and promote communication within the Commission Area and between it and the rest of the City means of:

1. Regular and special meetings of the Commission which are open to the public.
2. Public hearings on problems, issues or proposals affecting the area.

3. Public forums and surveys to provide an opportunity for Area residents, businesses and organizations to state their problems and concerns.
4. Soliciting active cooperation of all segments of the Area and City, including organizations, institutions, and government.
5. Initiating proposals and supporting those introduced by individual citizens or area organizations, which will enhance the quality of life enjoyed by area residents and preserve the unique residential and commercial mix of the Area; and
6. Promoting and encouraging businesses whose functions, methods of operation, architectural appearance, and locations are consistent with the character and requirement of the Area.

C. Initiate, review, and recommend criteria and programs for the preservation, development and enhancement of the Commission Area, including, but not limited to, parks, recreation areas, sidewalks, street, and traffic, by means of:

1. Reviewing the proposed Capital Improvements Budget and proposing new items and changes relating to the Area.
2. Making recommendations for restoration and preservation of the historical elements within the Area; and
3. Receiving and reviewing for recommendation, prior to the adoption by governmental bodies, any new or revised comprehensive plan affecting the Area.

D. Recommend priorities for and review government services and operation of the various government departments in the Commission Area by means of:

1. Requesting and receiving from departments or agencies periodic reports concerning governmental services or practices in the Area.
2. Meeting with administrative heads of any department or agency, or any of their subordinates, to obtain additional information deemed necessary for the Commission to fulfill its functions.
3. Requesting and receiving from departments or agencies, prior to implementation, full reports on any proposed changes in service or practice in the Area and recommending approval or disapproval of the proposed changes.
4. Reviewing and evaluating pending legislation substantially affecting the Area prior to its consideration by Council; and
5. Review and comment on zoning issues and demolitions presented to the Commission.

E. Recommend persons from the Commission Area for nomination to membership on City boards and commissions, which make decisions or recommendations affecting the Commission Area.

2. The Commission shall not endorse any candidate for public office.

Article IV. Membership

1. Appointment. All Commissioners shall be appointed by the Mayor of the City of Columbus in accordance with C.C. 3109. The Secretary shall notify the Department of Neighborhood Services of all nominations, elections, and vacancies within ten days of such action. The Department of Neighborhood Services will notify the Mayor's office and complete any publication requirements.

A. Should the Mayor neither approve nor disapprove the action within thirty (30) days of notifications, the action shall be deemed approval until notice from the Mayor as specified in C.C. 3 109.

B. A copy of each notice shall be sent to the City Council in care of the City Clerk.

2. Members. The Commission shall consist of up to thirteen (13) members. Each member shall either reside, work or own property in the Commission Area and serve without compensation.

A. Nine (9) Elected Commissioners shall be selected from the Southwest Area, The nine (9) Commissioners shall be selected in accordance with the selection rules adopted by the Southwest Area Commission. Each elected Commissioner must be a resident in the City of Columbus.

B. Four (4) At-Large Commissioners, should either be employed, own real property or operate a business within the Area, shall be nominated by the Commission. The four (4) individuals nominated by the Commission may be from, but not limited to, the following: one (1) official from South-Western City Schools; one (1) from the fields of human services; one (1) representative of the Southwest Area clergy; and one (1) from the Southwest Area Business Association.

C. The Commission must maintain a majority of the members to be residents of the Southwest Area boundaries.

3. Terms. The term of membership of elected officials shall be three (3) years. All terms shall expire during the annual meeting in the year that the term expires; however, a member may continue to serve beyond term expiration until a successor is appointed. Terms shall be staggered so as to maintain continuity of experienced representation. As determined by lot, one-third of the initial membership shall serve for one (1) year; one third, for two (2) years; and the remaining one-third, for three (3) years or until their successors are appointed. Term of at-large commissioners shall be for three (3) years.

4. No Commission member shall represent the Commission in its official actions before any other public body or official, except as specifically authorized in writing by the Commission. This shall not be construed as a restriction upon the right of the individual members to represent their own views before public or private bodies, whether in agreement or disagreement with the official action of the Commission.

5. Disqualification. Members shall maintain their residence, property or business in the Commission Area from which they were elected or appointed. Failure of a member to maintain his or her residence, property, or business in the Southwest Commission Area, shall be deemed a resignation and the Secretary shall notify the Mayor, City Clerk, and the Department of Neighborhoods.

6. Attendance. The year starts with the annual meeting. Members shall, so far as possible, be regular in attendance. A member's absence from four (4) regular meetings in any one (1) year, shall be deemed a resignation from the Commission, unless a petition has been received by the Chairperson of the Commission. The Commission must act upon the petition after it is received at either the next regularly scheduled meeting or the following regularly scheduled meeting. The petition must be made in writing and received by the Chairperson at least eight (8) days prior to the next regular meeting following the fourth absence. The petition is to request that some or all of the absences be excused due to extenuating circumstances. The nature of the extenuating circumstances shall be explained, if the Commission accepts, by majority vote, all or portion of the absences may be excused. If a petition is not received, it shall be deemed a resignation from the Commission and notice of such will be communicated to the City of Columbus. After the third missed meeting, the secretary will remind the member of the attendance policy. After the fourth missed meeting, the secretary will remind the member about the need to submit a petition to the Chairperson if the member would like to maintain their position. Members shall, so far as possible, inform either the Chairperson or the Secretary, prior to the meeting, when they know they will be absent.

7. The Commission shall nominate one or more candidates to fill any vacancy caused by death, disqualification, or other means for the remainder of the unexpired term by letter to the Mayor pursuant to C.C. 3109 and the Department of Neighborhoods. When there is a vacancy, public notice will be made on the website and/or emailed to the community member email list.

Article V. Officers

1. The officers of the Commission shall be: Chairperson, Vice-Chairperson, Secretary and Fiscal Officer. At the first meeting of the Commission, officers shall be elected by majority vote of the members. Thereafter, election of officers shall be at the annual meeting. Officers shall serve one (1) year, or until a successor is elected. Each officer shall have the right to vote on any question. The Chairperson may serve no more than six (6) consecutive years but may be elected again after a gap of at least three (3) consecutive years. A Chairperson's six (6) year term may be extended by a majority vote of the Commission. This provision will be effective at the first annual meeting following the approval of this bylaw provision and the number of years the Chairperson has served will start being counted at the first annual meeting following the approval of this bylaw provision. An individual serving six (6) consecutive years as the Chairperson is not eligible to serve as any other officer of the Commission for three (3) consecutive years after their term as Chairperson expires. This individual is eligible to continue to serve as an area commissioner.

2. The Chairperson shall preside at all meetings of the Commission; in consultation with other Commission members, appoint standing and special committees of the Commission; serve as an ex-officio member of all committees; coordinate the actions of officers and committee chairperson; and perform other duties associated with the office as required.

3. The Vice-Chairperson shall assist the Chairperson; perform all the duties of the Chairperson in his or her absence; and perform other such duties as may be assigned by the Commission.

4. The Secretary shall call and record roll; remind a member of his or her absences per Article IV, section 6; record and maintain accurate voting records and meeting summaries which shall be open to public examination; maintain such other records as the Commission may direct; notify the Mayor of any vacancy; perform related duties as may be assigned by the Commission; and in the absence of both the Chairperson and the Vice-Chairperson, call the meeting to order and preside until the immediate election of a chairperson pro tempore.

5. The Fiscal Officer shall receive all funds and disburse all funds with the Commission's approval.

6. A vacancy in the office of the Chairperson shall be filled by the Vice-Chairperson. A vacancy in any other position shall be filled in the same manner as the original selection.

Article VI. Meeting

1. Regular meetings will be held monthly except for December on the second Tuesday of the month at 6:30pm. Meetings will occur in this manner unless otherwise directed by the majority vote of the Commission in sufficient time to notify constituents and the City Administration of such change. Each meeting shall be held in the Commission Area unless suitable facilities are not available in which they may seek suitable facilities contiguous to the Commission Area in an appropriate, large room convenient for members and the public chosen by the Commission as its regular meeting place, unless otherwise specified at least fifteen (15) days prior to the meeting. Notice of the meeting with an agenda shall be published in the City Bulletin prior to changing meeting time or location.

2. The annual meeting shall be held at the first regular meeting following the elections at which time new members will be seated and new officers elected.

3. Special meetings may be called by Executive Committee, the Chairperson, or by majority of the members in a regular or special meeting. The meeting's purpose, date, time, and location shall be stated when the meeting is called. No business will be considered at a special meeting unless it was stated when the meeting was called. Except in cases of emergency, three (3) days' notice shall be given for a special meeting.

4. All meetings shall be open to the public, and notice shall be published, when possible, at least seven (7) days in advance in a newspaper of general circulation in the Commission Area and on the web site and/or community member email list.

5. Quorum: A majority of the total membership shall constitute a quorum for conducting business.



6. Voting: A majority of the Commission members present, and voting shall be required to approve any action. A tie vote is disapproval. The Chairperson shall state each issue in a positive form such as "The question before the Commission is: Shall the application (request approval) for _____ be approved?"

7. The Order of Business can be determined by the Chair. A suggested format is:

1. Pledge of Allegiance
2. Roll Call
3. Zoning
4. Invited Guests
5. Routine Business
6. New Business
 - A. Reports
 - B. Announcements
7. Old Business
8. Adjournment

8. The Chairperson shall recognize members of the public who wish to address the Commission concerning issues under discussion. The Chairperson shall uniformly limit debate to an equal amount of time for each side of the issue. Time limits may be set by the Commission. When appropriate, further action on the issue may be deferred to the next Commission meeting.

9. Dissenting or non-concurring reports may be filed with the Secretary by any Commission member and shall be attached to the majority report.

10. Individual citizens or Commissioners may be asked to research a specific topic and report findings to the Commission.

11. Meeting minutes shall be promptly prepared, shared with members of the Commission and voted on at the next regular meeting. Once approved the minutes shall be provided to the Department of Neighborhoods within thirty (30) days. Minutes shall be maintained and available to the public. They will be posted on the Commissions website and shared with the Columbus Metropolitan Library.

Article VII. Committees

1. The Chairperson shall appoint Commission members to standing committees giving due consideration to their individual preferences and subject to approval by a majority vote of the Commission members.

2. The Chairperson shall appoint non-members to Commission committees from recommendations by Commission members appointed to that particular committee subject to approval by a majority vote of the Commission members. Non-member appointees shall have full voting privileges in all proceedings of the committee to which they are appointed. The

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number of non-members on any committee shall not exceed the number of Commission members appointed.

3. Committee members shall serve at the pleasure of the Chairperson and their appointments shall expire at the next annual meeting.

4. The Chairperson shall be an ex-officio member of all committees, except the Nominating Committee.

5. After appointments are approved, the members of each committee shall select a Committee Chairperson from among the Commission members appointed to the committee.

6. Committees will be formed as needed.

7. Notice of all committee meetings and copies of all committee correspondence shall be filed with the Secretary and the Chairperson of the Commission. Committee findings which propose action or resolution shall be submitted at a regular meeting of the Commission for consideration.

Article VIII. Elections.

1. The Elections Board shall consist of a minimum of three (3) Commission Area residents appointed by the Chairperson with the approval of the Commission by the last regular meeting in April of each year. No individual running election night activities can be connected in any way with any candidate appearing on the ballot for the Commission. If no Elections Board is appointed, then all Commission members will make up the Elections Board.

2. The Board shall appoint any necessary officers; provide for printing and distributing necessary forms such as, but not limited to, petitions, ballots and tallies; receive petitions; certify persons who have qualified as candidates, locate polling places, conduct the election; tally the votes; hear and decide complaints concerning the election or campaign; and certify the winning candidates to the Commission pursuant to C.C. 3109 and the Selection Procedure, including all activities incidental thereto.

3. Candidates for selection shall not be polling staffs in year or years in which their names appear on the ballot.

4. Elections shall be by secret ballot and determined by plurality of vote if three (3) or more candidates vie for a single position, otherwise a majority of votes cast shall elect. Any person eighteen (18) years of age or older who is a resident of the Commission Area and the City of Columbus may be an elector. Electors need not be registered with the Franklin County Board of Elections. The initial election shall be conducted by a Task Force. Thereafter, each election shall be conducted by the Elections Board on the observance of "National Night Out" which is generally held on the first Tuesday in August. If "National Night Out" is delayed or does not take place by November 1st of each year, then the Elections Board will hold elections on the evening

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of the regular November meeting at the site of the regular meeting. Members shall take office at the next annual meeting.

5. The Election Board shall adopt Election Rules for governing the elections by majority vote of its members provided such rules shall conform with these Bylaws and Selection Procedure. Such rules shall not be changed during the ninety (90) days before an election nor thirty (30) days after an election. The adoption of amendment of such Rules shall be presented to the Commission at the beginning of a regular meeting. Should the Commission not disapprove of them prior to adjournment, such Rules take effect. The Commission may amend the Election Rules without action by the Elections Board in the same manner as an amendment of these Bylaws. If no election rules are presented before the time requirements listed previously the standing election rules will still apply with updated dates consistent with the prior election rules.

6. If the number of candidates is the same as, or less than, the number of available seats no election will be held.

Article IX. Parliamentary Authority

Robert's Rules of Order Newly Revised shall govern in all cases to which they are applicable and not inconsistent with these Bylaws and any special rules of order the Commission may adopt.

Article X Public Records

1. The Commission shall identify a person responsible for maintaining all public records of the Commission.
2. All public records shall be retained for the applicable period of time specified by the records retention schedule for the Department of Neighborhoods. Public records include, but are not limited to, official meeting minutes, agendas, election materials, zoning application packets, tape or video recordings of meetings and other correspondence.
3. The Commission's records shall be organized and maintained in a manner that records shall be promptly prepared and made available for inspection to any person.

Article XI Code of Conduct

1. Area Commissioners shall conduct themselves in a professional and civil manner. Harassment, intimidation, or discrimination, as defined in Columbus City Code 2331, in any form will not be tolerated.
2. Area Commissioners shall treat other area commissioners, developers, and member of the public with respect and consideration regardless of the other's opinion, income, homeowner status, renter status, political affiliation, race, sex, sexual orientation, gender identity or



expression, color, religion, ancestry, national origin, age, disability, familial status or military status.

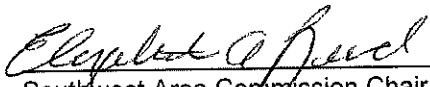
3. Area Commissioners, their family members, or business associates shall not benefit financially as a result of their duties as an area commissioner or present the appearance of impropriety as a result of said duties. Area Commissioners shall fully disclose to their area commission, at the earliest opportunity, information that may result in perceived or actual conflict of interest. Area commissioners shall recuse themselves from all participation in any matters involving a conflict of interest on behalf of said commissioner.

4. Failure of the Commission to abide by these adopted bylaws may result in the withholding of funding, the postponement of meetings and operations, or the exclusion of recommendations and actions to other bodies.

Article XII. Amendments of Bylaws

These Bylaws may be amended at any regular meeting of the Commission by an affirmative vote of two-thirds (2/3) of the Commission Members provided that the amendment was submitted in writing at the previous regular meeting. The Secretary shall file any approved amendment immediately after its adoption with the City Clerk for publication in the City Bulletin. Such amendment shall take effect ten (10) days after such publication per C.C. 121 .05.

Amended Bylaws as adopted this 15 day of November 2022.


Southwest Area Commission Chair
Vice-Chair


Southwest Area Commission Secretary

