

# Hotel/Motel New Account Questionnaire

Properties located in Columbus must also submit Form IT-47

## Part A GENERAL INFORMATION

1. Please check (  ) the communities in which you are conducting business:

Columbus (5.1%) and Franklin County (4.9%)

Franklin County - Outside Columbus (4.0%)

Columbus - Outside Franklin County (5.1%)

Excise tax returns for the preceding month are due on or before the twentieth day of each month. A penalty of ten (10) percent is assessed for late payment of excise tax.

## Part B PROPERTY INFORMATION

1. Hotel/Motel Name:

2. Hotel/Motel Street Address:

3. Ohio Sales Tax Vendor License Number:

## Part C BUSINESS TAX INFORMATION

1. Business Name:

2. Business Address:

3. Federal Identification Number:

4. Date you started business within the taxing district(s):

5. Taxing Entity Type:

Individual       Corporation       Fiduciary       Partnership

## Part D MAILING ADDRESS AND CONTACT INFORMATION

1. Name:

2. Mailing Address:

3. Title:

4. Telephone Number:

5. Fax Number:

*Mail or FAX the completed questionnaire to:*

**ATTN: EXCISE TAX**  
**Columbus Income Tax Division**  
**50 W. Gay Street, 4th Floor**  
**Columbus, Ohio 43215**