



Office of the Mayor
City of Columbus
Ohio

EXECUTIVE ORDER
2007-02

By Michael B. Coleman, Mayor

WHEREAS, in furtherance of the Mayor's "Get Green Columbus" initiative, City Council amended the City's procurement code to assure that, when practical, we purchase materials, supplies, equipment, construction and services which are environmentally preferable; and

WHEREAS, the goal of this environmentally responsible policy initiative is to preserve and conserve natural resources, keep materials out of the solid waste stream and to leverage the city's buying power to nurture the marketplace for recycled and recyclable products; and

WHEREAS, the elimination of the purchase of virgin paper products and the implementation of the exclusive use and purchase of recycled paper, with a minimum of 30 % post consumer recycled content, by all City departments, will save wood, water, landfill space and other natural resources; and

WHEREAS, the reduction in paper use by City employees will save money, as well as natural resources; and.

NOW, THEREFORE, I, Michael B. Coleman, Mayor of the City of Columbus, under and pursuant to the authority vested in me by the Constitution of the United States, the Constitution of the State of Ohio, the laws of the State of Ohio, the Charter and ordinances of the City of Columbus and the powers of the office of Mayor of the City of Columbus do hereby announce and declare:

- All City Departments shall ensure and require the exclusive utilization, procurement and purchase of at least 30% post consumer content recycled paper products for all printing and office needs throughout the City Of Columbus.
- Any person may apply to the City Director of Finance and Management for an exception.
- Effective immediately, City employees are encouraged to avoid excess printing by taking the following steps:
 - Avoid printing documents unnecessarily;
 - Avoid making more copies than are needed;
 - All memoranda, letters, reports and typed work product materials shall be copied and printed on both sides of the paper where feasible.
 - All city employees are strongly encouraged to utilize the recycle bins for all discarded paper products.

This order shall be in full force and effect after my signature to this document



IN WITNESS WHEREOF,
I have Hereunto set my hand and
Caused The Great Seal of the Mayor of
the City of Columbus, Ohio to be hereto
Affixed this 10th day of September, 2007

Michael B. Coleman
Mayor