

Help spread the word about RecyColumbus at events and activities in your community and get access to free materials and resources. Please register your event by providing the information requested below. Submit your request as far in advance as possible. A RecyColumbus team member will contact you soon to finalize the details. Thank you for your interest in Columbus and recycling – we were meant for each other.

Today's date			
CONTACT INFORMATION			
First name		Last name	
Address			
City	State	Zip	
Email	Phone	Best time to call	
EVENT/ACTIVITY INFORMATION			
Event Name			
Event type (Fair, festival parade, cook-off, etc.)			
Date(s)		Time(s)	
Event address			
City	State	Zip	
Estimated attendance			
Sponsors/hosts			
How is the event promoted?			
How can RecyColumbus participate in the event? Check out the Resources section of the toolkit for details.			
FREE MATERIALS AND RESOURCES: Please fill-in information to request free materials and resources.			
Logo If yes, describe how the logo will be used:	Poster Quantity needed _____ Date needed by _____	Information Card (5"x7") Quantity needed _____ Date needed by _____	Flyer Template Quantity needed _____ Date needed by _____
	Temporary Tattoos Quantity needed _____ Date needed by _____	GreenSpot Kids Coloring Page Quantity needed _____ Date needed by _____	Display (4'x4' floor space required) Location _____ Set-up date _____