

Get the latest update on RecyColumbus, the new residential recycling service coming to Columbus residents! Schedule a speaker for a 10 to 20 minute presentation to your Columbus-based community group. Please provide the information requested below and submit your request as far in advance as possible to assist us in scheduling a speaker. A RecyColumbus team member will contact you soon. Thanks for your interest in Columbus and recycling – we were meant for each other.

Today's date		
CONTACT INFORMATION		
First name	Last name	
Email	Phone	
GROUP INFORMATION		
Group name		
Group's purpose/mission		
Total number of members	Number expected at event	
EVENT INFORMATION		
Date of event	Time	Alternate date
Type of event (Monthly lunch meeting, conference, etc.)		
Where the presentation fits in the agenda or program		
Event address		
City	State	Zip
PARKING DETAILS: Parking must be provided in an area that is conveniently located, accessible and free of charge to the speaker.		
Location		
Parking permit or pass information (If needed.)		
LANGUAGE		
Language other than English requested: <input type="checkbox"/> Spanish <input type="checkbox"/> Somali <input type="checkbox"/> Mandarin Chinese <input type="checkbox"/> Other		
If so, will a translator be available at the event? <input type="checkbox"/> Yes <input type="checkbox"/> No		
EQUIPMENT AVAILABLE		
<input type="checkbox"/> Projector <input type="checkbox"/> Computer capable of displaying a PowerPoint presentation <input type="checkbox"/> Large screen or blank wall <input type="checkbox"/> Podium, lectern or table <input type="checkbox"/> Microphone <input type="checkbox"/> Audio speakers <input type="checkbox"/> Access to electrical outlets		