**Building Permit Owner Affidavit**

111 N Front Street, Columbus, Ohio 43215
Phone: 614-645-7433

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**CC 4101.15 - Letter O.**

“Owner” means the owner of record as shown on the current tax list of the county auditor; the mortgage holder of record, if any, as shown in the mortgage records of the county recorder; and any purchaser under a land contract. “Owner” also means any person who has a freehold or lesser estate in the premises; a mortgagee or vendee in possession; or any person who has charge, care or control of the premises as agent, executor, administrator, assignee, receiver, trustee, guardian or lessee.

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I, ____________________________________________, state that I have read the definition of “Owner” as outlined in City Code Section 4101.15 - Letter O and hereby state that (select applicable box):

- [ ] I am the owner of record as shown on the current tax list of the county auditor; the mortgage holder of record as shown in the mortgage records of the county recorder; purchaser under a land contract; a mortgagee or vendee in possession; or I have a freehold or lesser estate in the premises
- [ ] I have charge, care or control of the premises as agent, executor, administrator, assignee, receiver, trustee, guardian or lessee

**DOCUMENTATION MUST BE INCLUDED WITH THIS AFFIDAVIT**

of the property located at: ________________________________, for which a building permit is being made to the City of Columbus, Department of Building & Zoning Services.

By submitting this affidavit, I acknowledge my understanding and compliance with the following.

- I will perform the work with my own hands or see that the work is accomplished under my direct supervision.
- I will not contract with someone who is not licensed by the City of Columbus to perform the work covered under this permit.
- I will require licensed contractors to obtain their own permits when applicable.
- I understand that additional permits may be required for electrical, plumbing, mechanical, & occupancy.
- I understand that by pulling an Owner’s permit, I assume responsibility for all work performed under this permit.
- I understand that this affidavit is important and I have told the truth on it and all attached papers.

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**Print Full Name**

______________________________

**Signature** (sign in presence of notary or Building & Zoning Svcs. Official)

Sworn to before me and signed in my presence this ______ day of ____________________, in the year ________________

**Notary Seal Here**

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Signature of Notary Public or Building & Zoning Services Official

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*FALSIFICATION OF A PUBLIC DOCUMENT IS A VIOLATION OF THE OHIO REVISED CODE, SEC. 2921.13(A)(5), A MISDEMEANOR OF THE FIRST DEGREE, PUNISHABLE BY UP TO (6) SIX MONTHS IMPRISONMENT & A FINE OF $1,000.00.*