

# FIRE PROTECTION INSPECTION REQUEST FORM

DEPARTMENT OF BUILDING  
AND ZONING SERVICES

111 N Front Street, Columbus, Ohio 43215

BZSCFDInspectionRequests@Columbus.gov • Fax: 614-645-2434 • Cancellations: 614-645-7847

## JOB SITE INFORMATION:

Permit Number(s); Must Be Listed For Requested Test \_\_\_\_\_

Fire Protection Company Name \_\_\_\_\_

Job Site Address \_\_\_\_\_

Existing Fire System \_\_\_\_\_

New Fire System \_\_\_\_\_

## TYPE OF INSPECTION:

Fire Alarm Witness Test\*

Final Suppression\*\*

Electrical System Test\*

Repair/Replacement\*\*

Fire Suppression Hydrostatic Test (=>200 psi)

Rough Suppression\*\*

Working Pressure Hydrostatic Test

## SCHEDULING INFO: (REQUESTS TO SCHEDULE TESTS MUST ADHERE TO THE GUIDELINES DOCUMENTED IN CIC03)

Date Requested: \_\_\_\_\_

Site Contact Name: \_\_\_\_\_

Time: **Regular Business Hours; select one:** 9:30 12:30

Phone Number: \_\_\_\_\_

**After Hours; Requested Time:** \_\_\_\_\_

Contractor Name: \_\_\_\_\_

After Hours inspections available:

Business Days 5:00pm - 5:30am

Weekends 5:00pm Friday - 5:30am Monday

Phone Number: \_\_\_\_\_

Comments: \_\_\_\_\_

Fire Alarm Devices	#	Fire Alarm Devices	#	Fire Alarm Devices	#	Electrical Systems	#
Manual Pull Stations		Hold Open Devices		Hood/Suppression Alarm		Generator Test	
A/V Units		Fire Shutter		Stairway Pressurization		Fire Pump Test	
Smoke/Heat Detectors		Sprinkler Flow Alarm		Panel Replacement		<b>Fire Suppression Systems</b>	
Elevator Recall		Sprinkler Tamper Device					
Electric Strikes		Smoke Control System				Sprinkler Heads	
Pre-Action Test		Duct Detectors				Risers	
Egress Control Devices		Smoke Dampers				FM 200 (Clean Agent)	

Total Number of Devices **REQUIRED** As Indicated On Plan Approval: \_\_\_\_\_

F/A Installer Signature Required		<b>*Pretest has been performed and Record of Completion will be provided on site for inspection</b>	
		Fire Protection Registration #	
F/S Installer Signature Required		Fire Suppression Registration #	

All information must be listed for the requested inspection. Please call 614-645-5698 with questions.

\*\*Not available for specific time unless an after-hours inspection is requested