

**SKILLED TRADES REVIEW BOARD
MEETING MINUTES
NOVEMBER 15, 2017**

The Skilled Trades Review Board had their first meeting at 757 Carolyn Avenue at 1:30 p.m. on Wednesday, November 15, 2017.

The following duly appointed members were present:

Dennis Hartz
Jay Hill
Tim Hoover
Ralph Landers, Jr.
Patty Spangler
Michael Watkins
George Wenger

Also present:

Mike Roush, Acting Board Secretary
Wendi Bootes, City Attorney's Office
Anthony Celebrezze, Assistant Director

The meeting was called to order at 1:30 p.m. by **Assistant Director Celebrezze**.

NEW BUSINESS:

Assistant Director Celebrezze asked the Board Members to introduce themselves.

City Attorney Wendi Bootes administered the **Board Member Oath**. All replied "I do."

ELECTION OF OFFICERS

Mr. Landers nominated **Patty Spangler** for Chairperson. **Mr. Hoover** seconded.

MOTION CARRIED 7-0

Jay Hill volunteered for Vice-Chairman. **Mr. Hoover** seconded.

MOTION CARRIED 7-0

PRESENTATION BY CITY ATTORNEY'S OFFICE

Wendi Bootes discussed with the Board the information regarding **Ethics for State and Local Board and Commission Members**. There was also discussion of the **Open Meetings Act**.

DISCUSSION OF BYLAWS

The Board then discussed the new Bylaws for the **Skilled Trades Review Board**. The Bylaws were accepted on a motion by **Mr. Watkins** and a second by **Mr. Hartz**.

MOTION CARRIED 7-0

OLD BUSINESS:

- N/A

ADJOURNMENT:

There being no further business to come before the Board, **Chairperson Spangler** made a motion to adjourn at 2:03 p.m. **Mr. Landers** seconded.

MOTION CARRIED 7-0

Patty Spangler, Chairperson

Mike Roush, Acting-Secretary