

**SKILLED TRADES REVIEW BOARD
MEETING MINUTES
FEBRUARY 21, 2018**

The Skilled Trades Review Board had their first meeting at 757 Carolyn Avenue at 1:30 p.m. on Wednesday, February 21, 2018.

The following duly appointed members were present:

Jay Hill
Tim Hoover
Ralph Landers, Jr.
Michael Watkins
Patty Spangler, Chairperson

Also present:

Jim Richardson, Board Secretary

The meeting was called to order at 1:36 p.m. by **Chairperson Patty Spangler**

The Board voted to approve the minutes of the January 17, 2018 meeting as written.

MOTION CARRIED 5-0

OLD BUSINESS:

At the January meeting the Board tabled the penalty against **Nuway, Inc.** They were found **GUILTY** of violating *City of Columbus Construction and Material Specifications section 901.13, ASTM D3212 and City of Columbus Code Sections 1133.07 and 1133.10.* **Nuway** presented a Remedial Action Plan to show the detail and lengths that they have gone through to correct the problem and how the company will avoid this problem in the future. The Board was very happy with the Plan that **Nuway, Inc.** submitted. It was very detailed and professional in its presentation. They explained that this is part of their ongoing employee training that will be held every six months, to keep up-to-date with new City policies and procedures and it will also be offered to all new employees as part of orientation. **Mr. Watkins** made a motion to take no action against the license of Nuway, Inc. **Mr. Hill** seconded.

MOTION CARRIED 5-0

At the January meeting the Board tabled the penalty against **Shannon Summers** of **Summers Mechanical Contractors**, who was found guilty of violating City of Columbus Code 4114.721 – Transfer of an OCILB licensed specialty contractor registration. The Board requested that Mr. Summers attend the February meeting and that he could present a Remedial Action Plan to show how he was going to avoid such problems in the future. Mr. Summers was not present at the meeting. The Board proceeded with the hearing, though Mr. Summers was not in attendance. They felt that the evidence and testimonies from the previous meeting were enough information to make their ruling. Based on the severity of the offense and the fact that a license holder’s registration is his own responsibility, **Mr. Landers** made a motion **SUSPEND** Shannon Summers license for ninety (90) days. **Mr. Watkins** seconded.

MOTION CARRIED 5-0

ADJOURNMENT:

There being no further business to come before the Board, **Mr. Hill** made a motion to adjourn at 3:30 p.m. **Mr. Hoover** seconded.

MOTION CARRIED 5-0

Patty Spangler, Chairperson

Jim Richardson, Acting-Secretary