

---

CITY OF COLUMBUS, OHIO  
MUNICIPAL CIVIL SERVICE COMMISSION  
REGULAR MEETING  
AGENDA  
June 25, 2018

---

12:30 P.M.

1. RE: Review and approval of the Minutes from the May 21, 2018 Regular Meeting.
2. RE: Pre-Hearing Conference Reviews – None Submitted.
3. RE: Rule Revisions – None Submitted.
4. RE: Trial Board Recommendations – None Submitted.
5. RE: Request of the Civil Service Commission staff, on behalf of Columbus City Schools, to create the classification Special Olympics Coordinator, designate the examination type as noncompetitive, and assign a probationary period of 180 days.
6. RE: Request of the Civil Service Commission staff, on behalf of Columbus City Schools, to revise the specification for the classification Fleet Services Operations Supervisor and change the exam type to noncompetitive (Job Code 5653).
7. RE: Request of the Civil Service Commission staff, on behalf of Columbus City Schools, to revise the specification for the classification Data Reporting Specialist (Job Code 5811).
8. RE: Request of the Civil Service Commission staff, on behalf of Columbus City Schools, to revise the specification for the classification Special Assistant to the Payroll Administrator and designate the probationary period as 365 days (Job Code 5060).
9. RE: Request of the Civil Service Commission staff, on behalf of Columbus City Schools, to abolish the specification for the classification Accountant I (Job Code 5510).
10. RE: Request of the Civil Service Commission staff, on behalf of Columbus City Schools, to revise the specification for the classification Accountant II, retitle it to read Accountant, change the probationary period to 365 days, and change the exam type to Noncompetitive (Job Code 5520).
11. RE: Request of the Civil Service Commission staff, on behalf of Columbus City Schools, to impose a moratorium on the specification for the classification Building Maintenance Materials Supervisor (Job Code 5610).
12. RE: Request of the Civil Service Commission staff, on behalf of Columbus City Schools, to revise the specification for the classification Integrated Workplace Management System (IWMS) Coordinator and retitle it to read Maintenance Service Coordinator (Job Code 5615).

---

CITY OF COLUMBUS, OHIO  
MUNICIPAL CIVIL SERVICE COMMISSION  
REGULAR MEETING  
AGENDA  
June 25, 2018

---

12:30 P.M.

13. RE: Request of the Civil Service Commission staff, on behalf of Columbus City Schools, to revise the specification for the classification Personnel Information Systems Coordinator and retitle it to read Human Resources Information Systems Coordinator (Job Code 5758).
14. RE: Request of the Civil Service Commission staff, on behalf of Columbus City Schools, to revise the specification for the classification Office Automation Coordinator, retitle it to read Student Data Compliance Specialist, and designate the probationary period as 365 days (Job Code 5940).
15. RE: Request of the Civil Service Commission staff, on behalf of Columbus City Schools, to abolish the specification for the classification Supervisor, Enrollment Center (Job Code 5965)
16. RE: Request of the Civil Service Commission staff, on behalf of Columbus City Schools, to impose a moratorium on the specification for the classification Stenographer II (Job Code 6140).
17. RE: Request of the Civil Service Commission staff, on behalf of Columbus City Schools, to revise the specification for the classification Storekeeper (Job Code 6925).
18. RE: Request of the Civil Service Commission staff, on behalf of Columbus City Schools, to revise the specification for the classification Supervisor, Printing Services, retitle it to read Printing Services Supervisor, and change the probationary period to 365 days (Job Code 5930).
19. RE: Request of the Civil Service Commission staff, on behalf of Columbus City Schools, to revise the specification for the classification Duplicating Equipment Operator (Job Code 6910).
20. RE: Request of the Civil Service Commission staff, on behalf of Columbus City Schools, to abolish the specification for the classification Employee Benefits Analyst I (Job Code 6710).
21. RE: Request of the Civil Service Commission staff, on behalf of Columbus City Schools, to revise the specification for the classification Employee Benefits Analyst II, retitle it to read Employee Benefits Analyst, and change the probationary period to 365 days (Job Code 5752).
22. RE: Request of the Civil Service Commission staff, on behalf of Columbus City Schools, to review the specification for the classification Employee Benefits Coordinator with no revisions (Job Code 5756).

---

CITY OF COLUMBUS, OHIO  
MUNICIPAL CIVIL SERVICE COMMISSION  
REGULAR MEETING  
AGENDA  
June 25, 2018

---

12:30 P.M.

23. RE: Request of the Civil Service Commission staff, on behalf of Columbus City Schools, to revise the specification for the classification Procurement Specialist and change the probationary period to 365 days (Job Code 5945).
24. RE: Request of the Civil Service Commission staff, on behalf of Columbus City Schools, to revise the specification for the classification Procurement Supervisor, retitle it to read Contract Manager, and change the probationary period to 365 days (Job Code 5950).
25. RE: Request of the Civil Service Commission staff to approve the specification review for the classification Office Assistant III with no revisions (Job Code 0409).
26. RE: Request of the Civil Service Commission staff to approve the specification review for the classification Telecommunications Specialist I with no revisions (Job Code 0609).
27. RE: Request of the Civil Service Commission staff to approve the specification review for the classification Telecommunications Specialist II with no revisions (Job Code 0610).
28. RE: Request of the Civil Service Commission staff to approve the specification review for the classification Public Health Physician with no revisions (Job Code 1704).
29. RE: Request of the Civil Service Commission staff to approve the specification review for the classification Public Health Program Manager IV with no revisions (Job Code 1742).
30. RE: Request of the Civil Service Commission staff to approve the specification review for the classification Medical Technologist with no revisions (Job Code 1952).
31. RE: Request of the Civil Service Commission staff to approve the specification review for the classification Public Health Veterinarian with no revisions (Job Code 3242).
32. RE: Request of the Civil Service Commission staff to revise the specification for the classification Welder (Job Code 3830).
33. RE: Request of the Civil Service Commission staff to revise the specification for the classification Office Assistant I, change the probationary period to 365 days, and amend Rule XI accordingly (Job Code 0407).
34. RE: Request of the Civil Service Commission staff to revise the specification for the classification Office Assistant II (Job Code 0408).
35. RE: Request of the Civil Service Commission staff to revise the specification for the classification Sports Field Maintenance Supervisor (Job Code 3779).

---

CITY OF COLUMBUS, OHIO  
MUNICIPAL CIVIL SERVICE COMMISSION  
REGULAR MEETING  
AGENDA  
June 25, 2018

---

12:30 P.M.

- 36. RE: Request of the Civil Service Commission staff to revise the specification for the classification Construction Inspector II (Civil) (Job Code 1020).
- 37. RE: Request of the Civil Service Commission staff to revise the specification for the classification Public Health Program Manager I (Job Code 1744).
- 38. RE: Request of the Civil Service Commission staff to revise the specification for the classification Public Health Program Manager II (Job Code 1740).
- 39. RE: Request of the Civil Service Commission staff to revise the specification for the classification Public Health Program Manager III (Job Code 1741).
- 40. RE: Request of the Civil Service Commission staff to revise the specification for the classification Planner I (Job Code 2010).
- 41. RE: Request of the Civil Service Commission staff to revise the specification for the classification Planner II (Job Code 2011).
- 42. RE: Request of the Civil Service Commission staff to revise the specification for the classification Planning Manager (Job Code 2012).
- 43. RE: Personnel Actions for City of Columbus – None Submitted.
- 44. RE: Residency Hearing Reviews- None Submitted.
- 45. RE: Background Removals
- 46. RE: Other Administrative/Jurisdictional Reviews – None Submitted.

1:30 P.M.

- 47. RE: No Disciplinary Hearing or Trial Board.