

2023 FIRE CAPTAIN PROMOTIONAL EXAM READING LIST

Internal Sources		May be tested on the following phase(s):		
		Multiple-Choice	Tactical Exercise	Oral Board
1.	Division of Fire Standard Operating Procedures*	X	X	X
2.	Division of Fire Systems Manual	X		X
3.	IAFF Contract Effective 11/01/20 – 10/31/23*	X		X
4.	City of Columbus Central Work Rules			X
5.	Engine Company Operations: A Manual for the CFD Firefighter Revised 01/31/22*	X	X	
6.	Truck Company Operations: A Manual for the CFD Firefighter Revised 08/30/21*	X	X	
7.	High-Rise Company Operations: A Manual for the CFD Firefighter Revised 01/11/22*	X	X	
8.	Saving Our Own: A Manual for the CFD Firefighter Revised 10/04/20*	X	X	
9.	The Rundown Overview From the Out of Class Manual Revised 03/29/21*	X	X	
<p>*The internal sources have been edited, omitting limited sections. When preparing for the examination only use the version of the sources provided on the Civil Service Commission’s Website. Please check your email for the password to access these materials.</p>				

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External Sources		May be tested on the following phase(s):		
		Multiple-Choice	Tactical Exercise	Oral Board
1.	<p><u>Building Construction for the Fire Service 6th Edition</u> Glenn Corbett & Francis L. Brannigan; Jones & Bartlett Learning; 6 edition (October 21, 2019) ISBN-13: 978-1284177312 Available at: www.amazon.com, www.barnesandnoble.com</p>	X	X	
2.	<p><u>Fire Department Incident Safety Officer 3rd Edition</u> David Dodson; Jones & Bartlett Learning (2015) ISBN-13: 978-1284041958 Available at: www.amazon.com, www.barnesandnoble.com</p>	X	X	
3.	<p><u>Step Up and Lead</u> Frank Viscuso; Fire Engineering Books & Videos(March 25, 2013) ISBN-13: 978-1593703080 Available at https://fireengineeringbooks.com/ www.amazon.com</p>			X
<p>IMPORTANT: 1) When ordering books, be sure to utilize the ISBN number. 2) Any of the listed source materials may be referenced by candidates during the preparation period of the Oral Board phase. All other exam phases are closed book. Personal electronic sources will <u>not</u> be permitted for use during exams.</p>				

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External Sources - Video		May be tested on the following phase(s):		
		Multiple-Choice	Tactical Exercise	Oral Board
1.	<u>How to train employees to have difficult conversations</u> by Tamekia Smith Video Run time: 8:02			X
2.	<u>An NFL Quarterback on overcoming setbacks and self-doubt</u> by Alex Smith Video Run time: 14:00			X
3.	<u>How to have constructive conversations</u> by Julia Dhar Video Run time: 10:31			X
4.	<u>Why being respectful to your coworkers is good for business</u> by Christine Porath Video Run time: 15:16			X
5.	<u>Language around gender and identity evolves and always has</u> by Archie Crowley Video Run time: 13:18			X
<p>IMPORTANT:</p> <p>1) Total Run time of all videos combined: 61:07</p> <p>2) Videos will be unavailable during Oral Board Preparation Period.</p> <p>Note: Transcriptions of the videos are available and may be printed and brought for use during the Oral Board Preparation Period.</p>				