

# Appendix H – Right of Way Review Checklist

The following is a tabulation of the items addressed for each plan sheet in this manual. It provides a good, concise guide against which a right of way plan can be checked for completeness before submission.

Project: \_\_\_\_\_  
 Date: \_\_\_\_\_ PID NO.: \_\_\_\_\_

R/W Designer: \_\_\_\_\_  
 R/W Reviewer: \_\_\_\_\_

- Preliminary Right of Way Plans
- Final Right of Way Plans

\* Denotes items required for the Preliminary Right of Way Submission

### Right of Way Legend

- |  |  |  |  |
|--|--|--|--|
| <input type="checkbox"/> 1A *Title Block   | <input type="checkbox"/> 1D *Utility List and Note | <input type="checkbox"/> 1G *Project Description | <input type="checkbox"/> 1J Parcel Identifier Legend |
| <input type="checkbox"/> 1B *Sheet Heading | <input type="checkbox"/> 1E *Conventional Symbols  | <input type="checkbox"/> 1H *Plans Prepared By   | <input type="checkbox"/> 1K Location Map             |
| <input type="checkbox"/> 1C *Structure Key | <input type="checkbox"/> 1F *Index of Sheets       | <input type="checkbox"/> 1I Survey Certification | <input type="checkbox"/> Limited Access Declaration  |

### Centerline Plat

- |  |  |  |  |
|--|--|--|--|
| <input type="checkbox"/> 2A *Title Block     | <input type="checkbox"/> 2E *Basis for Bearings    | <input type="checkbox"/> 2I *Intersections w/ C/L of R/W | <input type="checkbox"/> 2M Survey Certification |
| <input type="checkbox"/> 2B *Sheet Heading   | <input type="checkbox"/> 2F *Basis of Existing R/W | <input type="checkbox"/> 2J *Subdivision & Survey        |  |
| <input type="checkbox"/> 2C *Monument Table  | <input type="checkbox"/> 2G *C/L of R/W Data       | <input type="checkbox"/> 2K *C/L Monument Note           |  |
| <input type="checkbox"/> 2D *Monument Legend | <input type="checkbox"/> 2H *Centerline Stationing | <input type="checkbox"/> 2L *Recording Block             |  |

### Property Map

- |   |  |   |  |
|---|--|---|--|
| <input type="checkbox"/> 3A *Title Block        | <input type="checkbox"/> 3E *Owner Name & Number   | <input type="checkbox"/> 3I *Subdivision & Survey | <input type="checkbox"/> 3M *Roads, Waterways, Lakes & R.R |
| <input type="checkbox"/> 3B *Sheet Heading      | <input type="checkbox"/> 3F *Centerline Stationing | <input type="checkbox"/> 3J *Property Lines       | <input type="checkbox"/> 3N *Closures, Gaps and Overlaps   |
| <input type="checkbox"/> 3C Station Limit Flags | <input type="checkbox"/> 3G *Prop. R/W & Pavement  | <input type="checkbox"/> 3K *Utility Easements    | <input type="checkbox"/> *Adjoining Project Data           |
| <input type="checkbox"/> 3D *Revision Block     | <input type="checkbox"/> 3H *Structures            | <input type="checkbox"/> 3L *Driveways            | <input type="checkbox"/> *Match Lines                      |

### Summary of Additional Right of Way

- |  |  |  |   |
|--|--|--|---|
| <input type="checkbox"/> 4A *Title Block               | <input type="checkbox"/> 4G *Auditor's Record Area | <input type="checkbox"/> 4M Net Residue                | <input type="checkbox"/> 4S Total No. Of Tabulation   |
| <input type="checkbox"/> 4B *Owner No. & Parcel Ident. | <input type="checkbox"/> 4H *Total P.R.O.          | <input type="checkbox"/> 4N *Type Fund                 | <input type="checkbox"/> 4T *Parcel Identifier Legend |
| <input type="checkbox"/> 4C *Ownership Name            | <input type="checkbox"/> 4I *Gross Take            | <input type="checkbox"/> 4O *Remarks Column            | <input type="checkbox"/> 4U *Revision Block           |
| <input type="checkbox"/> 4D Sheet Number               | <input type="checkbox"/> 4J *P.R.O. In Take        | <input type="checkbox"/> 4P As Acquired                | <input type="checkbox"/> 4V *Grantee Note             |
| <input type="checkbox"/> 4E *Owners Record             | <input type="checkbox"/> 4K *Net Take              | <input type="checkbox"/> 4Q *Temporary Parcel Duration |   |
| <input type="checkbox"/> 4F *Auditor's Parcel No.      | <input type="checkbox"/> 4L *Structures            | <input type="checkbox"/> 4R *Restriction of Use        |   |

# Appendix H – Right of Way Review Checklist

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## Right of Way Detail Sheet

- |  |   |   |   |
|--|---|---|---|
| <input type="checkbox"/> 5A *Title Block           | <input type="checkbox"/> 5H *Proposed R/W & Parcel Boundary | <input type="checkbox"/> 5O *Proposed Pavement      | <input type="checkbox"/> 5V *Stations and Offsets     |
| <input type="checkbox"/> 5B *Sheet Heading         | <input type="checkbox"/> 5I *Property Lines and Monuments   | <input type="checkbox"/> 5P *Proposed Plan Items    | <input type="checkbox"/> 5W Lead in Course(s)         |
| <input type="checkbox"/> 5C Station Limit Flags    | <input type="checkbox"/> 5J *Owner Name, No. and Parcel ID  | <input type="checkbox"/> 5Q *Utilities              | <input type="checkbox"/> 5X Non Public Easement       |
| <input type="checkbox"/> 5D *Revision Block        | <input type="checkbox"/> 5K *Roads, Waterways, Lakes &R.R   | <input type="checkbox"/> 5R *Land Use               | <input type="checkbox"/> *Intersections w/ C/L of R/W |
| <input type="checkbox"/> 5E *C/L of R/W Data       | <input type="checkbox"/> 5L *Match Lines                    | <input type="checkbox"/> 5S *Address                | <input type="checkbox"/> *Right of Way Fence          |
| <input type="checkbox"/> 5F *Centerline Stationing | <input type="checkbox"/> 5M *Exist. Topographic Features    | <input type="checkbox"/> 5T Bearing and Distance    | <input type="checkbox"/> *Closer, Gaps and Overlaps   |
| <input type="checkbox"/> 5G *Subdivisions & Survey | <input type="checkbox"/> 5N *Construction Limits            | <input type="checkbox"/> 5U Right of Way Curve Data |   |

## Right of Way Topography Sheet

- |  |   |  |   |
|--|---|--|---|
| <input type="checkbox"/> 6A *Title Block           | <input type="checkbox"/> 6H *Proposed R/W & Parcel Boundary | <input type="checkbox"/> 6O *Construction Limits | <input type="checkbox"/> Right of Way Fence |
| <input type="checkbox"/> 6B *Sheet Heading         | <input type="checkbox"/> 6I *Property Lines                 | <input type="checkbox"/> 6P *Proposed Pavement   |   |
| <input type="checkbox"/> 6C Station Limit Flags    | <input type="checkbox"/> 6J *Intersections w/ C/L of R/W    | <input type="checkbox"/> 6Q *Proposed Plan Items |   |
| <input type="checkbox"/> 6D *Revision Block        | <input type="checkbox"/> 6K *Owner Name, No. and Parcel ID  | <input type="checkbox"/> 6R *Utilities           |   |
| <input type="checkbox"/> 6E *C/L of R/W Data       | <input type="checkbox"/> 6L *Roads, Waterways, Lakes &R.R.  | <input type="checkbox"/> 6S *Land Use            |   |
| <input type="checkbox"/> 6F *Centerline Stationing | <input type="checkbox"/> 6M *Match Lines                    | <input type="checkbox"/> 6T *Address             |   |
| <input type="checkbox"/> 6G *Subdivisions & Survey | <input type="checkbox"/> 6N *Exist. Topographic Features    | <input type="checkbox"/> 6U Non Public Easements |   |

## Right of Way Boundary Sheet

- |  |   |   |   |
|--|---|---|---|
| <input type="checkbox"/> 7A *Title Block           | <input type="checkbox"/> 7F *Intersection w/ C/L of R/W     | <input type="checkbox"/> 7K *Match Lines            | <input type="checkbox"/> 7P *Closure, Gaps and Overlaps |
| <input type="checkbox"/> 7B *Sheet Heading         | <input type="checkbox"/> 7G *Subdivisions & Survey          | <input type="checkbox"/> 7L Bearing and Distance    | <input type="checkbox"/> *Roads, Waterways, Lakes & R.R |
| <input type="checkbox"/> 7C *Revision Block        | <input type="checkbox"/> 7H *Proposed R/W & Parcel Boundary | <input type="checkbox"/> 7M Right of Way Curve Data | <input type="checkbox"/> Non Public Easements           |
| <input type="checkbox"/> 7D *C/L of R/W Data       | <input type="checkbox"/> 7I *Property Lines and Monuments   | <input type="checkbox"/> 7N *Stations and Offsets   |   |
| <input type="checkbox"/> 7E *Centerline Stationing | <input type="checkbox"/> 7J *Owner Name, No. and Parcel ID  | <input type="checkbox"/> 7O Lead in Course(s)       |   |

## Railroad Plat

- |   |  |  |  |
|---|--|--|--|
| <input type="checkbox"/> 8A *Title Block          | <input type="checkbox"/> 8E *Valuation Survey Stationing | <input type="checkbox"/> 8I *Station & Offset to C/L       | <input type="checkbox"/> 8M Overlap Tables         |
| <input type="checkbox"/> 8B *Sheet Heading        | <input type="checkbox"/> 8F *R.R. Property Lines         | <input type="checkbox"/> 8J *Construction Limits           | <input type="checkbox"/> 8N *Intersection Angle    |
| <input type="checkbox"/> 8C *R.R. Centerline Data | <input type="checkbox"/> 8G *Centerlines R/W Data        | <input type="checkbox"/> 8K *Proposed Pavement/Plan Items  | <input type="checkbox"/> 8O *Valuation Reference   |
| <input type="checkbox"/> 8D *Other Track Data     | <input type="checkbox"/> 8H *Relationship of Stationing  | <input type="checkbox"/> 8L *Owner Name, No. and Parcel ID | <input type="checkbox"/> Detail of footer easement |