

**VICTORIAN VILLAGE COMMISSION
MEETING MINUTES
Wednesday, April 10, 2019
111 North Front Street – 2nd Floor, Hearing Room**

Commissioners Present: Marc Conte, Shawn Conyers, Jeffery Hissem, Erin Moriarty

Commissioners Absent: Jack Decker, Lisl Kotheimer

HPO Staff Present: Cristin Moody

- I. CALL TO ORDER – 6:00pm
- II. NEXT COMMISSION MONTHLY BUSINESS MEETING – 12:00 pm (Noon), Wednesday, May 1, 2019 – 111 N. Front St. – Conf. Room 312
- III. NEXT COMMISSION HEARING – Wednesday, May 8, 2019
- IV. SWEAR IN STAFF
- V. APPROVAL OF MINUTES – Wednesday, March 13, 2019, MOTION: Conyers/Hissem (4-0-0) APPROVED
- VI. PUBLIC FORUM
- VII. STAFF APPROVALS
- VIII. APPLICATIONS FOR CERTIFICATES OF APPROPRIATENESS

STAFF RECOMMENDATIONS

1. 19-4-11

**Multiple Addresses along North High Street
Short North Alliance (Applicant)**

Approve Application #19-4-11, Multiple Addresses on North High Street, as submitted.

Temporary Mural Installation

- Installation of temporary murals on multiple locations for the Short North Temporary Mural Series.
- Murals are to be printed on vinyl that will be heat sealed on to the masonry walls at the following addresses in Victorian Village:
 - 761 N. High St.
 - 895 N. High St.
 - 997 N. High St.
 - 601 N. High St.
 - 641 N. High St.

MOTION: Moriarty/Conyers (4-0-0) APPROVED.

HOLDOVERS

2. 19-3-4

711 North High Street

Robert Schorr (Applicant)

711 LLC (Owner)

In the absence of the Applicant, continue Application #19-3-4, 711 North High Street, and place on the May 8, 2019 meeting agenda as a holdover.

Signage



- Install one new 2'-11 5/8" x 10'-8" wall sign above the main building entrance, per submitted plans and specifications.

MOTION: Moriarty/Hissem (4-0-0) CONTINUED.

3. 19-3-9

206 West First Avenue

Pro Exterior by APCO (Applicant)

Cleve Ricksecker & Lisa Fry (Owner)

At the request of the Applicant, continue Application #19-3-9, 206 West First Avenue, and place on the May 8, 2019 meeting agenda as a holdover.

Replace Door

- Remove second story rear door and transom, partially enclose opening to match size of existing windows on the house and infill remaining opening with new brick to match the existing masonry as closely as possible.
- Install new, Marvin Ultimate Next Generation 2.0 aluminum-clad, 1-over-1, double hung window in the opening.
- Install new wood brick mold to match existing brick mold on the house; prime and paint to match existing trim color.

MOTION: Conyers/Moriarty (3-0-1) CONTINUED [Conte abstained].

NEW APPLICATIONS

4. 19-4-12

139 West Second Avenue

Reza Reyazi (Applicant/Owner)

Following the staff report, presentation by the applicant, ensuing discussion, and review, a motion was made, vote taken, and results recorded as indicated.

Approve Application #19-4-12, 139 West Second Avenue, as submitted, with all clarifications noted.

Addition

- Amend previously approved COA #17-4-11, to revised window locations, sizes and styles as noted on the submitted, revised elevations.
- First story window on the south elevation is to be moved to line up with second story window and size increased to 31x40.
- Two (2) second story, east elevation windows are to be casement windows with a horizontal SDL bar centered on each of the sashes with spacer between the glass to mimic the approved double hung windows.
- Relocate basement window on the east elevation.
- Attic vents on the north and south elevations are to be changed to 16x24 rectangular, painted wood vents.

MOTION: Conyers/Hissem (4-0-0) APPROVED.

5. 19-4-13

145-147 West Second Avenue

Reza Reyazi (Applicant/Owner)

Following the staff report, presentation by the applicant, ensuing discussion, and review, a motion was made, vote taken, and results recorded as indicated.

Continue Application #19-4-13, 145-147 West Second Avenue, and place on the May 8, 2019 meeting agenda as a holdover.

Siding

- Amend previously approved COA #17-2-12a to allow Hardie Plank siding and trim with a wood-grained texture, as installed.

MOTION: Moriarty/Conyers (4-0-0) CONTINUED.

6. 19-4-14

986 Neil Avenue

David Conte, David Conte Contracting LLC (Applicant) Robert Cooper (Owner)

Following the staff report, presentation by the applicant, ensuing discussion, and review, a motion was made, vote taken, and results recorded as indicated.

Approve Application #19-4-14, 986 Neil Avenue, as submitted, with all clarifications noted.

Relocate Door

- Remove exterior door from non-original location on the rear of the house and install a new 32x48 inch wood window from the Approved Windows List in the opening; infill opening below window with salvaged brick.
- Remove infill brick from original doorway opening and reinstall door, per submitted plans and specifications.
- Existing stone lintels and sill to be maintained and reused; new stone sill is to be installed below new window.
- Final elevation drawing showing alteration is to be submitted to Historic Preservation Office staff for final approval.
- Finish paint colors on door, window and trim to match existing.

MOTION: Conyers/Hissem (4-0-0) APPROVED.

7. **19-4-15**

951 North High Street

Bruce Sommerfelt, Signcom, Inc. (Applicant)

Wood Company Building LLC (Owner)

Following the staff report, presentation by the applicant, ensuing discussion, and review, a motion was made, vote taken, and results recorded as indicated.

Approve Application #19-4-15, 951 North High Street, as submitted, with all clarifications noted.

Signage

- Install one 8’-4” x 2’-2” double-faced, projecting blade sign with exposed skeleton neon graphics on the corner of the building, per submitted plans and specifications.
- Remove the existing sign over the main entrance.
- This sign is approved in a size that exceeds the Short North Design Guidelines due to the architectural conditions at the corner of this building.

MOTION: Hissem/Moriarty (4-0-0) APPROVED.

8. **19-4-16**

232 Buttles Avenue

Jim Saltz (Applicant)

Chris Perry (Owner)

Following the staff report, presentation by the applicant, ensuing discussion, and review, a motion was made, vote taken, and results recorded as indicated.

19-4-16a

Approve Application #19-4-16a, 232 Buttles Avenue, as submitted, with all clarifications noted.

Addition

- Amend previously approved COA #15-5-23 to add a gabled dormer on the east facing slope of the rear addition main roof, per submitted revised plans.
- Modify windows on the dormer and west elevation of the addition, per submitted plans.

Siding

- Remove non-original vinyl siding on the house and install 4” smooth Hardie plank siding and trim to match approved siding and trim on the rear addition.

MOTION: Conyers/Hissem (4-0-0) APPROVED.

19-4-16b

Continue Application #19-4-16b, 232 Buttles Avenue, and place on the May 8, 2019 meeting agenda as a holdover.

Front Porch

- Install new, two-story covered porch on the front elevation, per submitted plans and specifications.

Front Gable

- Remove existing double hung window in front third story gable and enlarge opening. Install new exterior wall three feet (3’) back from the existing wall to create a new outdoor balcony inset in the gable.
- Install new half light door in new exterior wall for access the balcony.

- Railing is to be solid with cedar shake siding to match the existing material on the gable.

Side Entrance

- Add new shed roof with bracket over side entrance on the east elevation, per submitted plans.

MOTION: Conyers/Hissem (4-0-0) CONTINUED.

9. 19-4-17

316 West Second Avenue

Champion Windows of Columbus (Applicant)

William Morris (Owner)

Following the staff report, presentation by the applicant, ensuing discussion, and review, a motion was made, vote taken, and results recorded as indicated.

Approve Application #19-4-17, 316 West Second Avenue, as submitted, with all clarifications noted.

Replace Windows

- Remove ten (10) double hung wood windows and replace with new 1-over-1 Champion vinyl windows with woodgrain colonial molding on the exterior.

MOTION: Conyers/Hissem (0-4-0) DENIED.

Reasons for Denial

C.C. 3116.11 Standards for Alteration:

- (6) Deteriorated architectural features shall be repaired rather than replaced whenever possible. In the event replacement is necessary, the new material shall match the material being replaced in composition, design, color, texture, and other visual qualities. Repair or replacement of missing architectural features shall be based on accurate duplications of features, substantiated by historic, physical, or pictorial evidence rather than on conjectural designs or the availability of different architectural elements from other structures.
- (12) In passing upon appropriateness, the Commission shall consider, in addition to any other pertinent factor, the architectural characteristics typical of structures in the District or Listed Property, the historical and architectural value and significance, architectural style, general design, arrangement, texture, material, and color of the architectural feature involved and its relation to the architectural features of other contributing properties in the immediate neighborhood.

10. 19-4-18

992-996 Delaware Avenue

Urbanorder Architecture (Applicant)

Bruce Shumard (Owner)

Following the staff report, presentation by the applicant, ensuing discussion, and review, a motion was made, vote taken, and results recorded as indicated.

Approve Application #19-4-18, 992-996 Delaware Avenue, as submitted, with all clarifications noted.

Restore Front Porches

- Remove infilled sections of front porches across the three units and replace existing porch floors, railings, steps and skirting with new wood tongue and groove decking, railings and steps, per submitted plans and specifications.

Install French Doors

- Install a pair of French doors on the rear elevation to replace an existing pair of double hung windows, per submitted plans.
- Doors are to be wood, full light doors. A cut sheet for the doors is to be submitted to the Historic Preservation Office prior to installation.

MOTION: Hissem/Moriarty (4-0-0) APPROVED.

CONCEPTUAL REVIEW

11. 19-4-19

847 Park Street

Urbanorder Architecture (Applicant)

Regan Walsh & Nick Lanctot (Owner)

Following the staff report and presentation by the applicant, Commissioners present offered comments and suggestions, as summarized here:

Commissioner Comments

- Commissioners noted concern that the addition would almost double the size of the house. The new screen porch roof is very large, and needs some adjustment in terms of the scale and rooflines/profile.
- A site plan with the neighboring structures, garages, alley way, lot lines and setbacks would be helpful, to show the size of the new addition in comparison to the neighboring houses.
- It may help the overall massing of the addition if the new open and screened-in porch roof was flat. Changing the proportions of the screens will help as well.
- Commissioner Conyers suggested possibly changing the upper roof on the addition and cutting out an opening for the existing dormer.

Conceptual Review

- Remove an existing one-story sun room addition and construct a new two-story frame addition with a new open rear porch and a screened-in porch on the rear of the two-story home.
- NO ACTION TAKEN.

STAFF APPROVALS

• **19-4-1**

936-938 Dennison Avenue

David N. Phillips (Applicant)

Dennison Avenue, LLC (Owner)

Approve Application #19-4-1, 936-938 Dennison Avenue, as submitted, with all clarifications noted:

Replace Skylights

- Remove four sets of four (4) skylights on the flat roof and replace with two (2), 2' x 4' flat Velux Fixed Deck mounted skylights with Velux flashing kits on each opening, per submitted drawing and specifications.
- Infill remaining portion of each curbed opening with new wood sheathing, as necessary, and install new, 30 lb. felt paper on all sheathing according to manufacturer's specifications.
- Install new 235 lb., class C, self-sealing 3-tab shingles. Manufacturer and color to be selected by the owner from the following approved shingles list:

Manufacturer:

CertainTeed

GAF

Certain Teed

GAF

Owens Corning

Tamko

Style:

Carriage House (dimensional)

Slateline (dimensional)

(standard 3-tab)

Royal Sovereign (standard 3-tab)

(standard 3-tab)

(standard 3-tab)

Color:

Stonegate Gray

English Gray Slate

Weathered Slate

Nickel Gray

Nickel Gray

Estate Gray

Antique Slate

• **19-4-2**

82 Price Avenue

Theodore A. Uritus (Applicant/Owner)

Approve Application #19-4-2, 82 Price Avenue, as submitted, with all clarifications noted:

Remove and Install New Asphalt Shingle Roof

- Remove all asphalt shingles on the sloped portions of the main roof, down to the sheathing. Dispose of all debris according to Columbus City Code.
- Replace any/all damaged, deteriorated, and missing sheathing with wood of appropriate dimension, as necessary.
- Install new, 30 lb. felt paper on all sheathing according to manufacturer's specifications.
- Replace any/all damaged and deteriorated metal valleys with new metal valleys of appropriate dimension, as necessary. Valleys are to be smooth not a "W" channel to maintain the appropriate historic appearance and profile.
- Replace any/all damaged metal flashing on all existing chimneys.

- Install new 235 lb., class C, self-sealing 3-tab shingles. Manufacturer and color to be selected by the owner from the following approved shingles list:

<u>Manufacturer:</u>	<u>Style:</u>	<u>Color:</u>
<input type="checkbox"/> CertainTeed	Carriage House (dimensional)	<input type="checkbox"/> Stonegate Gray
<input type="checkbox"/> GAF	Slateline (dimensional)	<input type="checkbox"/> English Gray Slate
<input type="checkbox"/> Certain Teed	(standard 3-tab)	<input type="checkbox"/> Weathered Slate
<input type="checkbox"/> GAF	Royal Sovereign (standard 3-tab)	<input type="checkbox"/> Nickel Gray
<input type="checkbox"/> Owens Corning	(standard 3-tab)	<input type="checkbox"/> Nickel Gray
<input type="checkbox"/> Tamko	(standard 3-tab)	<input type="checkbox"/> Estate Gray
		<input type="checkbox"/> Antique Slate

- All ridges to be capped with galvanized metal ridge roll, in lieu of cut shingle tabs, and painted “Tinner’s Red” or “Gray.”
- Upon completion, all metal valleys and flashing are to be painted “Tinner’s Red” or “Gray.”
- Any/all necessary venting is to be performed on the roof ridge, underneath the metal ridge roll via CobraVent, VentSure, or comparable, in lieu of hat-vents.

Install New Membrane Roof

- Remove any/all surface materials on flat portion of the main roof down to the sheathing. Dispose of all debris in accordance with Columbus City Code.
- Examine all structural members of the flat roofing system from the square (i.e. top plate) to determine condition. Make any/all necessary structural repairs as needed in accordance with standard building practices and all applicable Columbus Building Codes.
- Replace any/all damaged, deteriorated, and missing sheathing/decking with wood of appropriate dimension, as necessary.
- Install new E. P. D. M. rubber in accordance with all applicable industry standards, manufacturer’s specifications, and Columbus Building Codes regarding installation of flat roof coverings.

• **19-4-3**

325 Hubbard Avenue

Bryan Copley, Nicholson Builders (Applicant)

Andrew Lynch (Owner)

Approve Application #19-4-3, 325 Hubbard Avenue, as submitted, with all clarifications noted:

Install New Door

- Remove deteriorated, non-functional, full light front door and replace with new full light wood door to match the existing.
- New door to be installed in the existing door jamb, set on 1 1/2 pair 3 1/2" x 3 1/2" butt hinges; hinge locations to be determined by the existing jamb.
- Wood units to be stained or painted; finish all six sides.
- A cut sheet for the replacement door and paint/stain color chips for finish coat are to be submitted to Historic Preservation Office.

• **19-4-4**

932 Dennison Avenue

Lori Ames (Applicant/Owner)

Approve Application #19-4-4, 932 Dennison Avenue, as submitted, with all clarifications noted:

Replace Deteriorated/Altered/Non-Original Windows

- Remove all deteriorated/non-original, non-contributing windows on the house, as per submitted documentation, and remove all deteriorated aluminum storm windows.
- Install new 2-over-2, double-hung windows of appropriate dimension and profile and sized exactly to fit the original rough openings. Manufacturer and color to be the following from the approved windows list:

<u>Manufacturer:</u>	<u>Series/Model:</u>	<u>Material:</u>
Trimline	Legend Eclipse EC300	Aluminum-Clad Wood Exterior/Wood Interior

- Integrated aluminum brick mold is to match dimensions of the existing, and is match color of the windows.

- All glass is to be clear, with no decorative patterns or texture.
- Any sashes with muntins are to be simulated divided lite sash, with muntins permanently applied to the interior/exterior of the glass and with a spacer bar between the two layers of glass.
- Finish color on the exterior aluminum surfaces is to be black.

- **19-4-5**

322 Wilber Avenue

Jeff Terwin (Applicant/Owner)

Approve Application #19-4-5, 322 Wilber Avenue, as submitted, with all clarifications noted:

Install New Drain Pipe From Downspouts

- Install new drain pipe from the existing gutter/downspout on the front elevation, beneath the front yard, existing service walk and public sidewalk to the existing gap in the stone curb.
- Replace any/all damaged concrete sidewalk with new concrete, like-for-like, as needed.
- All work to be completed per industry standards and in accordance with any/all Columbus City Codes.
- Regrade and re-sod front yard, as needed, to allow for adequate drainage and runoff control.

- **19-4-7**

195 West Third Avenue

Kevin Nordine (Applicant)

Anne Vogel (Owner)

Approve Application #19-4-7, 195 West Third Avenue, as submitted, with all clarifications noted:

Remove and Install New Asphalt Shingle Roof

- Remove all asphalt shingles on the main roof, down to the sheathing. Dispose of all debris according to Columbus City Code.
- Replace any/all damaged, deteriorated, and missing sheathing with wood of appropriate dimension, as necessary.
- Install new, 30 lb. felt paper on all sheathing according to manufacturer’s specifications.
- Replace any/all damaged and deteriorated metal valleys with new metal valleys of appropriate dimension, as necessary. Valleys are to be smooth not a “W” channel to maintain the appropriate historic appearance and profile.
- Replace any/all damaged metal flashing on all existing chimneys.
- Install new 235 lb., class C, self-sealing 3-tab shingles. Manufacturer and color to be selected by the owner from the following approved shingles list:

<u>Manufacturer:</u>	<u>Style:</u>	<u>Color:</u>
<input type="checkbox"/> CertainTeed	Carriage House (dimensional)	<input type="checkbox"/> Stonegate Gray
<input type="checkbox"/> GAF	Slateline (dimensional)	<input type="checkbox"/> English Gray Slate
		<input type="checkbox"/> Weathered Slate
<input type="checkbox"/> Certain Teed	(standard 3-tab)	<input type="checkbox"/> Nickel Gray
<input type="checkbox"/> GAF	Royal Sovereign (standard 3-tab)	<input type="checkbox"/> Nickel Gray
<input type="checkbox"/> Owens Corning	(standard 3-tab)	<input type="checkbox"/> Estate Gray
<input type="checkbox"/> Tamko	(standard 3-tab)	<input type="checkbox"/> Antique Slate
- All ridges to be capped with galvanized metal ridge roll, in lieu of cut shingle tabs, and painted “Tinner’s Red” or “Gray.”
- Upon completion, all metal valleys and flashing are to be painted “Tinner’s Red” or “Gray.”
- Any/all necessary venting is to be performed on the roof ridge, underneath the metal ridge roll via CobraVent, VentSure, or comparable, in lieu of hat-vents. One existing hat vent is to be removed.

Replace Skylight

- Replace one deteriorated skylight with a new low profile, flat Velux skylight, in the same location as existing and to match the size and shape of existing opening, like-for-like, per submitted specifications.

Replace Deteriorated/Altered/Non-Original Windows

- Replace five (5) deteriorated/non-original, non-contributing windows on the house, as per HPO staff determination.

- Install new 1-over-1, double-hung windows of appropriate dimension and profile and sized exactly to fit the original openings. Manufacturer and color to be the following from the approved windows list:

<u>Manufacturer:</u>	<u>Series/Model:</u>	<u>Material:</u>
Marvin	Ultimate-Next Generation 2.0	Aluminum-Clad Wood Exterior/Wood Interior
- Replace any/all damaged, deteriorated, and missing casing and/or sill with new wood of appropriate dimension and profile.
- Prepare, prime, and paint all casings and sills in accordance with industry standards.
- All glass is to be clear, with no decorative patterns or texture.
- All composite, fiberglass, or aluminum surfaces are to be smooth, without faux-wood texture.
- Any sashes with muntins are to be simulated divided lite sash, with muntins permanently applied to the interior/exterior of the glass and with a spacer bar between the two layers of glass.

Replace Front Door

- Remove non-original, non-contributing front door.
- Install new, factory hung, 1 3/4", solid core door complete with keyed lockset, weather stripping, and aluminum threshold.
- New door is to be a Marvin Ultimate three-quarter light door wood door.
- Wood units to be stained or painted; finish all six sides. Paint/stain color chips for finish coat are to match existing, or if new color is chosen, a paint/stain chip is to be submitted to Historic Preservation Office staff for final review and approval, prior to application of the paint/stain.

Exterior Painting

- Repair and/or replace all damaged, deteriorated, and missing wood trim elements, as necessary. All replacement wood to be of exact same dimension and profile as the original wood trim; like-for-like, according to industry standards.
- Prepare all exterior, wooden surfaces on the main house for repainting using the appropriate hand tools.
- Glaze and caulk as necessary.
- Prime all new and bare wood surfaces with the appropriate exterior primer according to manufacturer's specifications and paint with appropriate exterior paint. Paint colors for finish coat are to match existing, or if new colors are chosen, paint chips are to be submitted to Historic Preservation Office staff for final review and approval, prior to application of the paint.
- **Any previously unpainted, masonry (i.e., brick/stone/concrete sills, lintels, porch columns, etc.) is to remain unpainted.**
- **Any previously painted masonry is to be left as is, or be painted to match the original color of the unpainted masonry as closely as possible.**
- Paint color chips for any previously painted masonry are to be submitted to Historic Preservation Office staff for final review and approval, prior to application of paint.

• **19-4-8**

141 West Second Avenue

Reza Reyazi (Applicant/Owner)

Approve Application #19-4-8, 141 West Second Avenue, as submitted, with all clarifications noted:

Replace Gutters

- Remove the existing, damaged ogee gutter and dispose of all debris according to Columbus City Code.
- Replace any/all deteriorated and damaged aluminum fascia with new fascia of same dimension as necessary; color to match the existing trim color.
- Install new, 5", ogee gutters in same location and replace or add new corrugated metal downspouts, as needed; finish color to match the existing trim color.
- Make any/all necessary repairs to the existing storm sewer tile system to assure proper drainage away from the foundations of this and neighboring properties. If deemed necessary, install a French drain system or similar, appropriate drainage system in accordance with all applicable City Building Codes and industry standards.

- **19-4-9**

235 Buttles Avenue

Holly Brubach (Applicant/Owner)

Approve Application #19-4-9, 235 Buttles Avenue, as submitted, with all clarifications noted:

Replace Existing Fence with New Fence

- Remove deteriorated wood privacy fence in the rear yard along the east property line.
- Install a new, six foot high (6' h), wooden fence in the rear yard in the same location as the existing wood fence. Style of the new wood fence is to be selected from one (1) of the following appropriate options: a) Board-on-board, six foot high (6' h), wood fence with the finished side out-facing the neighboring properties (i. e. all stringers and posts placed on the inside); b) Board-on-board, six foot high (6' h), wood fence with vertical 1" x 6" boards placed on both sides of the stringers; or c) Board-on-board, six foot high (6' h), wood fence with all vertical boards installed with a top and bottom rail cap placed between the 4" x 4" wood posts with the finished side out-facing the neighboring properties (i. e. all stringers and posts placed on the inside).
- Fence is to be painted or stained within one (1) year. Stain/paint color for fence is to be submitted to the Historic Preservation Office staff for final review and approval.

- **19-4-10**

301 West Third Avenue

Thom Shapaka, FA Goodman Architects, LLC (Applicant) Kay Lau (Owner)

Approve Application #19-4-10, 301 West Third Avenue, as submitted, with all clarifications noted:

- Renew expired COA #18-3-17, 301 West Third Avenue, exactly as previously approved for a period of one (1) year. Expired: 3-8-19.

Approve Application #18-3-17, 301 West Third Avenue, as submitted, with all clarifications noted:

Addition

- *Remove existing one-story rear portion of the house and construct a new, two-story rear addition, per submitted plans and specifications.*
- *Roofing is to be asphalt shingle from the Approved Shingles List.*
- *Siding and trim materials are to be submitted for further review by the Victorian Village Commission at a future meeting.*
- *Windows are to be selected from the Approved Windows List. Cut sheets for the doors is to be submitted to the Historic Preservation Office for final approval prior to installation.*

MOTION: Borchers/Kotheimer (5-0-1) APPROVED [Decker recused].

- Renew expired COA #18-4-21a, 301 West Third Avenue, exactly as previously approved for a period of one (1) year. Expires: 4-12-19.

Approve Application #18-4-21a, 301 West Third Avenue, as submitted, with all clarifications noted.

Rear Addition Materials

- *Final approval of materials for previously approved rear addition, to include:*
 - *7" straight edge, smooth finish Hardie Shingle siding with 5/4" smooth finish Hardie trim.*
 - *Roofing to be a GAF Slateline in "English Gray Slate" color.*
 - *Windows are to be Pella Impervia fiberglass single hung windows and transoms.*
 - *Doors are to be Pella, aluminum-clad wood doors. A cut sheet for the doors is to be submitted to the Historic Preservation Office prior to installation.*
 - *Rear porch columns are to be 11¼" square box columns with Hardie trim accents.*
 - *Panels below second story windows are to be fiber cement panels and trim.*

MOTION: Borchers/Kotheimer (4-0-1) APPROVED [Decker recused].

The Victorian Village Commission hereby accepts all Staff Approved items into the formal record. Votes are as indicated, with abstentions (if any) shown in brackets immediately following the specific application.

MOTION: Conyers/Moriarty (4-0-0) APPROVED.

X. OLD BUSINESS

XI. NEW BUSINESS

XII. ADJOURNMENT– Moriarty/Conyers (4-0-0) ADJOURNED 7:35pm.