

Date of Initial Assessment: ____/____/____

1. Client Information

First Name: _____

Middle Name: _____

Last Name: _____

Date of Birth: ____/____/____

Sex at Birth: ☐ Male ☐ Female Gender Identity: ☐ Male ☐ Female ☐ Transgender (MTF) ☐ Transgender (FTM)

2. Client Demographics

Race: (Check all that apply)

☐ White ☐ Black or African American ☐ American Indian or Alaskan Native ☐ Asian

If Asian, please specify: ☐ Asian Indian ☐ Chinese ☐ Filipino ☐ Japanese ☐ Korean
☐ Vietnamese ☐ Other

☐ Native Hawaiian or Pacific Islander

If Native Hawaiian or Pacific Islander, please specify: ☐ Native Hawaiian ☐ Samoan
☐ Guamanian or Chamorro ☐ Other

Ethnicity:

☐ Not Hispanic/Latino(a)

☐ Hispanic/Latino(a)

If Hispanic/Latino(a), please specify: ☐ Mexican, Mexican American, Chicano(a) ☐ Puerto Rican
☐ Another Hispanic, Latino(a) or Spanish Origin ☐ Cuban

3. HIV Status

HIV Status: ☐ HIV-positive, not AIDS ☐ HIV-positive, AIDS status unknown ☐ CDC-defined AIDS

HIV-positive Date: ____/____/____

Documentation:

- ☐ Copy of a CTR or other CLIA certified laboratory report of an HIV-positive test result
- ☐ Documentation confirming HIV-positive status in Ohio Disease Reporting System (ODRS)
- ☐ Official paperwork from a physician or advanced nurse practitioner confirming client's HIV-positive status
- ☐ Copy of Ohio Department of Health HIV Verification Form, completed by a DIS or CRT certified professional, verifying HIV-positive status
- ☐ Proof of prescription for HIV medication
- ☐ Exception Form submitted to and approved by Columbus Public Health

4. Residency Status

Does the client live in the Columbus TGA? ☐ Yes ☐ No

Zip Code: _____

Documentation:

- ☐ Copy of state issued identification card or driver's license
- ☐ Copy of mail from a utility or service providing company that confirms client's residency
- ☐ Copy of mail from a government agency that confirms client's residency
- ☐ Copy of a lease or mortgage statement that lists the client
- ☐ Copy of a current pay stub that lists the client's residency
- ☐ A professional's verification letter following a visit to the client's home
- ☐ A signed letter from a homeless service provider verifying homelessness
- ☐ A signed letter, including contact information, from person providing housing indicating client resides at address
- ☐ Signed attestation by the client confirming residency (may be utilized only one time in a twelve-month period)
- ☐ Signed homeless declaration form by client confirming residency (may be utilized only one time in a twelve-month period)
- ☐ Exception Form submitted to and approved by Columbus Public Health

5. Income Status

Does the client meet the “low-income” requirement? ☐ Yes ☐ No

Low-income is defined as less than 500% FPL using the MAGI methodology.

Annual Income: \$ _____ Household Size: _____ Federal Poverty Level: _____

Documentation:

- ☐ Copy of most current IRS Tax Transcript (three (3) years of tax transcripts if self-employed)
- ☐ Completed MAGI Worksheet with a copy of four (4) consecutive weeks of pay stubs
- ☐ Completed MAGI Worksheet with letter from employer stating earnings
- ☐ Completed MAGI Worksheet with copies of court orders for alimony or other court-ordered payments, excluding child support
- ☐ Completed MAGI Worksheet with copies of award letters for benefits from federal, state or county entitlement programs
- ☐ Signed attestation by the client stating their income, including if the client has no income (*may be utilized only one time in a twelve-month period*)
- ☐ Exception Form submitted to and approved by Columbus Public Health

6. Insurance Status

Does the client have health insurance? ☐ Yes ☐ No

If “YES”, indicate primary insurance type:

- ☐ Private—Employer
- ☐ Private—Individual
- ☐ Medicare
- ☐ Medicaid, CHIP or other public plan
- ☐ Veterans Health Administration (VA), military health care (TRICARE), or other military health care
- ☐ Indian Health Service
- ☐ Other (*not listed above*)

Documentation:

- ☐ Copy of current insurance card
- ☐ Proof that the service is not covered by other third party insurance programs (*Military Veterans with VA benefits are eligible for Ryan White services*)
- ☐ Signed attestation from a professional stating the client is not eligible for health insurance coverage
- ☐ Copy of pending application, if potentially eligible
- ☐ Signed attestation that the client was informed of health insurance coverage options and the benefits of applying for health insurance coverage, but opted not to apply (*Ryan White services shall not be denied based upon client's informed decision to abstain from health insurance*)
- ☐ Exception Form submitted to and approved by Columbus Public Health

7. Ryan White Part A Approval

By signing this form, I verify that all client eligibility information has been properly reviewed and documented per Columbus Public Health policy and that the client is approved to access Columbus Ryan White Part A services.

Printed Name

Organization

Signature

____/____/____
Date

Date of next review:

____/____/____