

**VICTORIAN VILLAGE COMMISSION
MEETING MINUTES
Wednesday, June 12, 2019
111 North Front Street – 2nd Floor, Hearing Room**

Commissioners Present: Marc Conte, Shawn Conyers, Jack Decker, Jeffery Hissem

Commissioners Absent: Lisl Kotheimer, Erin Moriarty

HPO Staff Present: Cristin Moody

- I. CALL TO ORDER – 6:07pm
- II. NEXT COMMISSION MONTHLY BUSINESS MEETING – 12:00 pm (Noon), Wednesday, July 3, 2019 – 111 N. Front St. – Conf. Room 313
- III. NEXT COMMISSION HEARING – Wednesday, July 10, 2019
- IV. SWEAR IN STAFF
- V. APPROVAL OF MINUTES – Wednesday, May 8, 2019, MOTION: Decker/Conyers (4-0-0) APPROVED.
- VI. PUBLIC FORUM
- VII. STAFF APPROVALS
- VIII. APPLICATIONS FOR CERTIFICATES OF APPROPRIATENESS

HOLDOVERS

1. 19-3-4

711 North High Street

Robert Schorr/Sign Vision (Applicant)

711 LLC (Owner)

This application has been dropped due to lack of new information from the applicant.

2. 19-3-9

206 West First Avenue

Pro Exterior by APCO (Applicant)

Cleve Ricksecker & Lisa Fry (Owner)

WITHDRAWN.

3. 19-4-16b

232 Buttles Avenue

Jim Saltz (Applicant)

Chris Perry (Owner)

Following the staff report, presentation by the applicant, ensuing discussion, and review, a motion was made, vote taken, and results recorded as indicated.

Continue Application #19-4-16, 232 Buttles Avenue, and place on the July 10, 2019 meeting agenda as a holdover.

Front Porch

- Install new, two-story covered porch on the front elevation, per submitted plans and specifications.

Front Gable

- Remove existing double hung window in front third story gable and enlarge opening. Install new exterior wall three feet (3') back from the existing wall to create a new outdoor balcony inset in the gable.
- Install new half light door in new exterior wall for access the balcony.
- Railing is to be solid with cedar shake siding to match the existing material on the gable.



Side Entrance

- Add new shed roof with bracket over side entrance on the east elevation, per submitted plans.

MOTION: Decker/Conyers (4-0-0) CONTINUED.

4. **19-5-14b**

154 Buttles Avenue

Bharati Jayanthi (Applicant/Owner)

Continue Application #19-5-14b, 154 Buttles Avenue, and place on the July 10, 2019 meeting agenda as a holdover.

Porch Light/Fan

- Replace existing hanging light fixture on the front porch with new hanging light fixture and ceiling fan combination, per submitted specifications.

MOTION: Decker/Hissem (4-0-0) CONTINUED.

5. **19-5-23**

1060 Neil Avenue

Matthew Teetor (Applicant/Owner)

Following the staff report, presentation by the applicant, ensuing discussion, and review, a motion was made, vote taken, and results recorded as indicated.

Approve Application #19-5-23, 1060 Neil Avenue, as submitted, with all clarifications noted.

Retaining Wall

- Install new, twenty-four inch (24”) high stone retaining wall along the front property line, similar to neighboring retaining walls in design and height.
- The wall is to be composed of dry laid limestone, per submitted photograph.
- A site plan and section drawings are to be submitted to the Historic Preservation Office for final review by a subcommittee composed of Commissioners Hissem and Conyers prior to issuance of the Certificate of Appropriateness.

MOTION: Conyers/Hissem (3-0-1) APPROVED [Decker recused].

6. **19-5-21**

1064 Neil Avenue

Bryan Law, Power Home Solar (Applicant)

Carol Hilburt (Owner)

Following the staff report, presentation by the applicant, ensuing discussion, and review, a motion was made, vote taken, and results recorded as indicated.

Approve Application #19-5-21, 1064 Neil Avenue, as submitted, with all clarifications noted.

Solar Panels

- Install eight (8) solar panels on the main roof, on the rear east and south facing slopes, per submitted plans and specifications.
- All related electrical equipment including the inverter and utility meter are to be installed on the south wall of the house. All attachments to the masonry wall are to be through mortar joints only. Cables connecting solar panels to the equipment is to run through the interior of the structure.

MOTION: Conyers/Hissem (3-0-1) APPROVED [Decker recused].

7. **19-5-25**

76 West Starr Avenue

Todd Hinze (Applicant/Owner)

Following the staff report, presentation by the applicant, ensuing discussion, and review, the application was divided into item ‘a’ for the variance request and item ‘b’ for the demolition and new construction work. Following the discussion motions were made, vote taken, and results recorded as indicated.

19-5-25a

Recommend Variance Request #19-5-25a, 76 West Starr Avenue, as submitted.

Variance Request

- C.C. 3333.02 – To allow a carriage house with a dwelling unit on a lot with existing three unit dwelling.
- C.C. 3333.09 – To reduce the minimum lot width to 38' (50' required).
- C.C. 3333.11 – To allow building a new dwelling unit on a lot with 1301.5 sq. ft. per unit (2,500 sq. ft. per unit required).
- C.C. 3333.15(c) – To allow lot coverage of 59.5% (50% maximum allowed).
- C.C. 3333.16 – To allow a dwelling unit that does not face a public street.
- C.C. 3333.22 – To allow total side yards of 7.3' for the new carriage house (7.6' or 20% of lot width required).
- C.C. 3333.23(a) – To allow a side yard of 2.3' on one side of the new carriage house (5' minimum side yard required).
- C.C. 3333.24 – To allow a rear yard of 21.5% (25% rear yard required).
- C.C. 3333.35(F) – To allow a garage of 911.1 sq. ft. (720 sq. ft. or 1/3 of the net floor area of the dwelling units allowed).

MOTION: Decker/Conyers (4-0-0) RECOMMENDED.

19-5-25b

Continue Application #19-5-25b, 76 West Starr Avenue, and place on the July 10, 2019 meeting agenda as a holdover.

Demolition

- Remove existing, non-original concrete block garage at the rear of the property.

Carriage House

- Construct new 30.7' x 30', two-story, three car carriage house at the rear of the property, per submitted plans and specifications.
- Roof is to be asphalt shingle from the Approved Shingles List with a metal ridge roll; siding is to be smooth 5" inch Hardie plank lap siding with Hardie trim; gutters are to be 5" k-style gutters with corrugated metal downspouts; foundation is to be split-faced concrete block or stone.
- Windows are to be 1-over-1 vinyl windows.
- Garage doors are to be Pella, steel faux carriage house style overhead doors, per submitted specifications. Service doors are to be four panel doors.

MOTION: Decker/Conyers (4-0-0) CONTINUED.

8. 19-5-26b

1223 Hunter Avenue

Timothy Skinner (Applicant/Owner)

Following the staff report, presentation by the applicant, ensuing discussion, and review, a motion was made, vote taken, and results recorded as indicated.

Approve Application #19-5-26b, 1223 Hunter Avenue, as submitted, with all clarifications noted.

Fence and Gate

- Remove wood fence and gate along the rear (west) property line and replace with new 6' high wood fence and gate.
- Style of the new fence and gate is to be horizontal 1x6 tongue and groove boards with sections of 1x2 horizontal cedar rails spaced evenly and separated to allow transparency, with a 2x6 cedar top rail, per submitted drawing.
- Fence is to be painted or stained within one (1) year. Stain/paint color for all fence to be submitted to the Historic Preservation Office staff for final review and approval.

MOTION: Decker/Hissem (4-0-0) APPROVED.

NEW APPLICATIONS

9. 19-6-13

685 North High Street

Danny Popp (Applicant)

Ashok Klesh (Owner)

Following the staff report, presentation by the applicant, ensuing discussion, and review, a motion was made, vote taken, and results recorded as indicated.

Approve Application #19-6-13, 685 North High Street, as submitted, with all clarifications noted.

Replace Door

- Replace existing storefront door and window in vestibule with new double doors, per submitted plans.
- The replacement doors are to be three-quarter light wood doors, painted to match the storefront color.

Exterior Painting

- Prepare all exterior wooden surfaces on the storefront for painting using the appropriate hand tools. Repair/replace all missing, damaged, and deteriorated wood as necessary according to industry standards. All replacement wood to be of same profile and dimension as the original; like-for-like.
- Prime all bare and new wood with the appropriate exterior primer according to manufacturer's specifications.
- Paint with an appropriate exterior paint according to manufacturer's specifications; finish color is to be blue, per submitted paint color chip, or black to match the existing color.

MOTION: Decker/Hissem (4-0-0) APPROVED.

10. 19-6-14

177 West Hubbard Avenue

Danny Pease, Ohio Basement Authority (Applicant) House of Hope for Alcoholics (Owner)

Following the staff report, presentation by the applicant, ensuing discussion, and review, a motion was made, vote taken, and results recorded as indicated.

Continue Application #19-6-14, 177 West Hubbard Avenue, and place on the July 10, 2019 meeting agenda as a holdover.

Install Egress Window

- Remove one basement window on the east elevation and enlarge opening below grade.
- Install one new egress window in the opening per submitted plans and specifications.
- New window is to be a 28" x 46", vinyl, side-hinged single hung window unit.
- Install a Bilco polyethylene window well around the new opening, per submitted specifications.

MOTION: Decker/Conyers (4-0-0) CONTINUED.

11. 19-6-15

867 Neil Avenue

Carson Thrush (Applicant/Owner)

Following the staff report, presentation by the applicant and ensuing discussion, the application was divided into item 'a' for the a/c installations, item 'b' for the door replacement, item 'c' for the remaining work. Following the discussion and review, a motion was made, vote taken, and results recorded as indicated.

19-6-15a

Approve Application #19-6-15a, 867 Neil Avenue, as submitted, with all clarifications noted.

Install A/C Units

- Install four (4) a/c units along the south fence, per submitted site plan.

MOTION: Decker/Hissem (4-0-0) APPROVED.

19-6-15b

Approve Application #19-6-15b, 867 Neil Avenue, as submitted, with all clarifications noted.

Replace Doors

- Replace two half light doors on the rear elevation with new wood doors; one is to be a full light door and the other a half light door.
- Cut sheet for both replacement doors are to be submitted to the Historic Preservation Office for final approval prior to installation.

MOTION: Decker/Conyers (4-0-0) APPROVED.

19-6-15c

Continue Application #19-6-15c, 867 Neil Avenue, and place on the July 10, 2019 meeting agenda as a holdover.

Rear Balcony Porch

- Install new wood railing around the roof of the rear porch to create a balcony. Railing is to match the existing railing on the first story porch.

Install Egress Windows

- Remove four (4) basement windows on the rear elevation and enlarge openings below grade.
- Install four (4) new egress windows in the openings; windows are to be single light casements from the Approved Windows List.
- Install a concrete block window wells around the new egress windows, per submitted specifications.

Replace Windows

- Replace seven (7) remaining basement windows on the sides of the house with new windows of appropriate dimension and profile and sized exactly to fit the original openings. Applicant is to submit final window selection to Historic Preservation Office staff prior to installation. Manufacturer and model to be selected by the owner from the following approved windows list.
- Any/all necessary brick mold is to match existing in-kind, like-for-like.
- Prepare, prime, and paint all casings and sills in accordance with industry standards.
- All glass is to be clear, with no decorative patterns or texture.
- All composite, fiberglass, or aluminum surfaces are to be smooth, without faux-wood texture.
- Any sashes with muntins are to be simulated divided lite sash, with muntins permanently applied to the interior/exterior of the glass and with a spacer bar between the two layers of glass.

MOTION: Decker/Conyers (4-0-0) CONTINUED.

12. 19-6-16

841 North High Street

Oliver Holtsberry, Danite Sign Co. (Applicant)

Prologue Bookshop (Owner)

Following the staff report, presentation by the applicant, ensuing discussion, and review, a motion was made, vote taken, and results recorded as indicated.

Approve Application #19-6-16, 841 North High Street, as submitted, with all clarifications noted.

Signage

- Install new 13'-2" x 10" sign on the face of the existing metal canopy over the entrance, per submitted plans and specifications.
- Sign is to be composed of halo lit channel letters painted black.

MOTION: Decker/Conyers (4-0-0) APPROVED.

13. 19-6-17

1038 Neil Avenue

Mauro Segabinazzi (Applicant/Owner)

Continue Application #19-6-17, 1038 Neil Avenue, and place on the July 10, 2019 meeting agenda as a holdover.

Replace Windows

- Remove inoperable wood storm windows on all windows on the front and side elevations.
- Replace the existing, 1-over-1 original windows on the front and side bay window with new Loewen, 1-over-1 wood windows from the Approved Windows List.

MOTION: Decker/Hissem (4-0-0) CONTINUED.

14. 19-6-18

382 West Hubbard Avenue

Robert Owens (Applicant/Owner)

Following the staff report, presentation by the applicant, ensuing discussion, and review, a motion was made, vote taken, and results recorded as indicated.

Approve Application #19-6-18, 382 West Hubbard Avenue, as submitted, with all clarifications noted.

Replace Siding

- Remove existing siding on non-historic, non-contributing three car garage with new 4” smooth Hardie plank siding and trim. New siding is to be painted to match the existing colors.
- Trim is to be 5/4” smooth Hardie trim in the following widths: 6” corner boards, 4” rake boards on the gables, 6” headers and 4” side casing around door openings.

Replace Window Enclosures

- Remove deteriorated T1-11 over basement windows on the house and replace with vertical beadboard cut to fit the existing window jamb, recessed in the opening and trimmed out with wood or Hardie trim. Details on the trim are to be submitted to the Historic Preservation Office for final review by a subcommittee composed of Commissioners Hissem and Conyers.
- Window enclosures, including boards and trim, are to be primed and painted; finish coat is to match the existing trim color on the house.

MOTION: Decker/Hissem (4-0-0) APPROVED.

CONCEPTUAL REVIEW

15. 19-6-19

172-174 Buttles Avenue

Gary Alexander, Architect (Applicant)

EDS Sommer Properties, FLP (Owner)

Following the staff report and presentation by the applicant, Commissioners present offered comments and suggestions, as summarized here:

Commissioner Comments

- Commissioners agreed that the revised proposal is a move in the right direction and close to where it should be. They made a few suggestions on materials, such as shingles or board and batten on the top section, to break up the mass with a horizontal emphasis.

Conceptual Review

- Construct a new three car, two-story carriage house at the rear of the property with one apartment unit in the second story.

NO ACTION TAKEN.

19-6-19b

Recommend Variance Request #19-6-19b, 172-174 Buttles Avenue, as submitted.

Variance Request

- C.C. 3322.039 – To allow a dwelling in an accessory structure.
- C.C. 3332.05 – To allow a new building on a lot that is 40’ wide (50’ width minimum).
- C.C. 3332.15 – To allow a dwelling on a lot that is 7,855 sq. ft. (11,000 sq. ft. required).
- C.C. 3332.27 – To allow a rear yard of 23.7% (25% required).
- C.C. 3332.19 – To allow a dwelling that fronts on an alley.

MOTION: Decker/Hissem (4-0-0) RECOMMENDED.

16. 19-6-20

235 West Third Avenue

Jason Owens (Applicant)

Alex Thompson (Owner)

Following the staff report and presentation by the applicant, Commissioners present offered comments and suggestions, as summarized here:

Commissioner Comments

- Commissioner Decker indicated he would be okay with the garage moving forward if the parapet is removed. The parapet gives it a large forehead and moving it forward makes it seem even larger. The parapet would also block the second story window.
- The front wall of the garage should still be set back from the front wall of the house a bit, but most Commissioners were okay with moving it in front of the window, due to the added cost of moving it back.
- It was recommended that the applicant look at the garage at 895 Dennison Ave. for an example of an approved

roof deck over an attached garage that is unobtrusive and appropriate.

- Another possible option suggested by Commissioner Conyers was to use a paneled railing, similar to what might be seen on a sleeping porch, rather than a parapet. He also noted that the applicant could look to the front porch on the house for any features or details that could be used on the garage to tie it together.

Conceptual Review

- Construct new one car attached garage with a roof deck above.
- Install new approach, sidewalk and driveway.

NO ACTION TAKEN.

17. 19-6-21

989 & 997 North High Street

Jeff Snively and Brad Church (Applicant)

Skip Weiler (Owner)

Following the staff report and presentation by the applicant, Commissioners present offered comments and suggestions, as summarized here:

Commissioner Comments

- Commissioners suggested using a different style of light fixture for each of the two separate buildings.

Conceptual Review

- Remove metal staircase from rear of the building; remove wall holding electrical equipment.
- Add new van accessible parking space and dumpster enclosure.
- Add gooseneck lights to storefronts.

NO ACTION TAKEN.

STAFF APPROVALS

• **19-6-1**

1038 Neil Avenue

Kimberlee Reed, Able Roof (Applicant)

Keith Benham (Owner)

Approve Application #19-6-1, 1038 Neil Avenue, as submitted, with all clarifications noted.

Remove and Install New Asphalt Shingle Roof

- Remove all asphalt shingles on the front porch roof and the rear one-story addition, down to the sheathing. Dispose of all debris according to Columbus City Code.
- Replace any/all damaged, deteriorated, and missing sheathing with wood of appropriate dimension, as necessary.
- Install new, 30 lb. felt paper on all sheathing according to manufacturer's specifications.
- Replace any/all damaged and deteriorated metal valleys with new metal valleys of appropriate dimension, as necessary. Valleys are to be smooth not a "W" channel to maintain the appropriate historic appearance and profile.
- Replace any/all damaged metal flashing on all existing chimneys.
- Install new 235 lb., class C, self-sealing 3-tab shingles. Manufacturer and color to be the following from the approved shingles list:

<u>Manufacturer:</u>	<u>Style:</u>	<u>Color:</u>
[] GAF	Slateline (dimensional)	[] Weathered Slate
- All ridges to be capped with galvanized metal ridge roll, in lieu of cut shingle tabs, and painted "Tinner's Red" or "Gray."
- Upon completion, all metal valleys and flashing are to be painted "Tinner's Red" or "Gray."
- Any/all necessary venting is to be performed on the roof ridge, underneath the metal ridge roll via CobraVent, VentSure, or comparable, in lieu of hat-vents.

Soffit & Fascia Repair

- Repair and or replace all damaged, deteriorated, and missing wood soffit and fascia on front porch as necessary with new wood of exact same profile and dimension; like-for-like.

- Prime all new and bare wood surfaces with the appropriate exterior primer according to manufacturer's specifications and paint with exterior paint. Paint color for finish coat is to match existing.

- **19-6-2**

821 Neil Avenue

Ronald Richardson (Applicant)

Evergreen Realty (Owner)

Approve Application #19-6-1, 1038 Neil Avenue, as submitted, with all clarifications noted.

Remove and Install New Asphalt Shingle Roof

- Remove all asphalt shingles on the front porch roof, down to the sheathing. Dispose of all debris according to Columbus City Code.
- Replace any/all damaged, deteriorated, and missing sheathing with wood of appropriate dimension, as necessary.
- Install new, 30 lb. felt paper on all sheathing according to manufacturer's specifications.
- Replace any/all damaged metal flashing in kind with new metal flashing.
- Install new 235 lb., class C, self-sealing 3-tab shingles. Manufacturer and color to be the following from the approved shingles list:

Manufacturer:

Style:

Color:

[] GAF

Royal Sovereign (standard 3-tab)

[] Nickel Gray

Repair Box Gutters

- Remove material covering box gutter on front porch roof and make any repairs to existing box gutter system with new materials of appropriate dimension and profile.
- Reline with new copper, terne metal, galvanized metal, or E. P. D. M. rubber in accordance with industry standards, manufacturer's specifications, and Columbus Building Codes.
- Connect gutter to existing metal downspouts or replace with new round metal downspout as needed, in the appropriate locations to assure proper drainage.
- Examine the existing storm water drainage system for soundness and proper function. Make any/all necessary repairs to the existing storm sewer tile system to assure proper drainage away from the foundations of this and neighboring properties. If deemed necessary, install a French drain system or similar, appropriate drainage system in accordance with all applicable City Building Codes and industry standards.

Soffit & Fascia Repair

- Repair and or replace all damaged, deteriorated, and missing wood soffit and fascia on front porch as necessary with new wood of exact same profile and dimension; like-for-like.
- Prime all new and bare wood surfaces with the appropriate exterior primer according to manufacturer's specifications and paint with exterior paint. Paint color for finish coat is to match existing.

Replace Porch Ceiling

- Remove and dispose of existing porch ceiling, pull all nails from, and inspect condition of, existing rafters to insure structural integrity.
- Install a new porch ceiling nailed with galvanized finish nails.
- New material to be [] 1" x 3", tongue and groove, yellow pine, bead board or [] 4' x 8' Georgia-Pacific "Classic" style Ply-Bead (with sanded surface and 1/8" beaded pattern approx. 1.6" o.c.); prime exposed surface complete.
- Paint/stain color chip to be submitted to Historic Preservation Office staff for final review and approval.

- **19-6-3**

100 West 4th Avenue

Scott Doellinger (Applicant)

Columbus City Schools (Owner)

Approve Application #19-6-3, 100 West 4th Avenue, as submitted, with all clarifications noted.

Remove and Install New Asphalt Shingle Roof

- Remove all asphalt shingles on the sloped portions of the main roof, down to the sheathing. Dispose of all debris according to Columbus City Code.
- Replace any/all damaged, deteriorated, and missing sheathing with wood of appropriate dimension, as necessary.
- Install new, 30 lb. felt paper on all sheathing according to manufacturer's specifications.
- Replace any/all damaged metal flashing on existing chimneys.

- Install new 235 lb., class C, self-sealing 3-tab shingles. Manufacturer and color to be the following from the approved shingles list:

<u>Manufacturer:</u>	<u>Style:</u>	<u>Color:</u>
<input type="checkbox"/> GAF	Slateline (dimensional)	<input type="checkbox"/> Weathered Slate
- All ridges to be capped with galvanized metal ridge roll, in lieu of cut shingle tabs, and painted “Tinner's Red” or “Gray.”
- Upon completion, all metal flashing is to be painted “Tinner’s Red” or “Gray.”
- Any/all necessary venting is to be performed on the roof ridge, underneath the metal ridge roll via CobraVent, VentSure, or comparable, in lieu of hat-vents and/or soffit vents.

- **19-6-4**

138 West 1st Avenue

Feazel Roofing (Applicant)

Chris Murnane (Owner)

Approve Application #19-6-4, 138 West 1st Avenue, as submitted, with all clarifications noted.

Remove and Install New Asphalt Shingle Roof

- Remove all asphalt shingles on the garage roof, down to the sheathing. Dispose of all debris according to Columbus City Code.
- Replace any/all damaged, deteriorated, and missing sheathing with wood of appropriate dimension, as necessary.
- Install new, 30 lb. felt paper on all sheathing according to manufacturer’s specifications.
- Replace any/all damaged metal flashing on all existing chimneys.
- Install new 235 lb., class C, self-sealing 3-tab shingles. Manufacturer and color to be the following from the approved shingles list:

<u>Manufacturer:</u>	<u>Style:</u>	<u>Color:</u>
<input type="checkbox"/> Certain Teed	(standard 3-tab)	<input type="checkbox"/> Nickel Gray
- All ridges to be capped with galvanized metal ridge roll, in lieu of cut shingle tabs, and painted “Tinner's Red” or “Gray.”
- Any/all necessary venting is to be performed on the roof ridge, underneath the metal ridge roll via CobraVent, VentSure, or comparable, in lieu of hat-vents and/or soffit vents.

- **19-6-5**

1061 Neil Avenue

Peter M. Anderson & Kathleen M. Sandman (Applicant/Owner)

Approve Application #19-6-5, 1061 Neil Avenue, as submitted, with all clarifications noted.

Remove and Install New Asphalt Shingle Roof

- Remove all asphalt shingles on the porch roof, down to the sheathing. Dispose of all debris according to Columbus City Code.
- Replace any/all damaged, deteriorated, and missing sheathing with wood of appropriate dimension, as necessary.
- Install new, 30 lb. felt paper on all sheathing according to manufacturer’s specifications.
- Install new 235 lb., class C, self-sealing 3-tab shingles. Manufacturer and color to be the following from the approved shingles list:

<u>Manufacturer:</u>	<u>Style:</u>	<u>Color:</u>
<input type="checkbox"/> GAF	Slateline (dimensional)	<input type="checkbox"/> English Gray Slate
- All ridges to be capped with galvanized metal ridge roll, in lieu of cut shingle tabs, and painted “Tinner's Red” or “Gray.”
- Upon completion, all metal flashing is to be painted “Tinner’s Red” or “Gray.”

Repair Box Gutters

- Examine box gutters on the front porch roof and make any repairs and/or replace the existing box gutter system with new materials of appropriate dimension and profile.
- Reline with new E. P. D. M. rubber in accordance with industry standards, manufacturer’s specifications, and Columbus Building Codes.

- Install new, round, galvanized metal downspouts in the appropriate locations to assure proper drainage.
- Examine the existing storm water drainage system for soundness and proper function. Make any/all necessary repairs to the existing storm sewer tile system to assure proper drainage away from the foundations of this and neighboring properties. If deemed necessary, install a French drain system or similar, appropriate drainage system in accordance with all applicable City Building Codes and industry standards.

- **19-6-6**

132 West First Avenue

John Rickenbacker (Applicant/Owner)

Approve Application #19-6-6, 132 West First Avenue, as submitted, with all clarifications noted.

Remove and Install New Asphalt Shingle Roof

- Remove all asphalt shingles on the main roof, down to the sheathing. Dispose of all debris according to Columbus City Code.
- Replace any/all damaged, deteriorated, and missing sheathing with wood of appropriate dimension, as necessary.
- Install new, 30 lb. felt paper on all sheathing according to manufacturer’s specifications.
- Replace any/all damaged and deteriorated metal valleys with new metal valleys of appropriate dimension, as necessary. Valleys are to be smooth not a “W” channel to maintain the appropriate historic appearance and profile.
- Replace any/all damaged metal flashing on all existing chimneys.
- Install new 235 lb., class C, self-sealing 3-tab shingles. Manufacturer and color to be selected by the owner from the following approved shingles list:

Manufacturer:

- CertainTeed
- GAF

Style:

- Carriage House (dimensional)
- Slateline (dimensional)

- (standard 3-tab)
- Royal Sovereign (standard 3-tab)
- (standard 3-tab)
- (standard 3-tab)

Color:

- Stonegate Gray
- English Gray Slate
- Weathered Slate
- Nickel Gray
- Nickel Gray
- Estate Gray
- Antique Slate

- All ridges to be capped with galvanized metal ridge roll, in lieu of cut shingle tabs, and painted “Tinner’s Red” or “Gray.”
- Upon completion, all metal valleys and flashing are to be painted “Tinner’s Red” or “Gray.”
- Any/all necessary venting is to be performed on the roof ridge, underneath the metal ridge roll via CobraVent, VentSure, or comparable, in lieu of hat-vents.

- **19-6-7**

111 Price Avenue

Tracy Harrison (Applicant/Owner)

Approve Application #19-6-7, 111 Price Avenue, as submitted, with all clarifications noted.

Replace Skylights

- Remove two leaking skylights on the rear slope of the main roof and replace with new Velux, FS A21, low profile fixed skylights, sized to fit in the existing openings exactly.
- Replace flashing around skylights with new flashing, as needed.

- **19-6-8**

301 West Second Avenue

Jackie & McKenzie Gleason (Applicant/Owner)

Approve Application #19-6-8, 301 West Second Avenue, as submitted, with all clarifications noted.

Replace Existing Fence

- Remove five foot (5’) section of wood privacy fence along the west side of the rear yard, starting at the southwest corner of the house.

- Install a new section of wood fence, inset from the corner of the house by at least thirty-two inches (32”) into the rear yard, per submitted site plan. Style of the new wood fence is to be board-on-board, six foot high (6' h) or to match height of the existing fence, with the finished side out-facing the neighboring properties (i. e. all stringers and posts placed on the inside).
- Fence is to be painted or stained within one (1) year. Stain/paint color for fence is to be submitted to the Historic Preservation Office staff for final review and approval.

Landscaping

- Install new bushes and other plantings in the existing planting bed along the west property line to screen air conditioning unit, per submitted plan and specifications.

- **19-6-10**

225 West Third Avenue

Krystina Schaefer (Applicant/Owner)

Approve Application #19-6-10, 225 West Third Avenue, as submitted, with all clarifications noted.

Replace Existing Fence with New Fence

- Remove deteriorated wood privacy fence around the rear yard.
- Install a new, six foot high (6' h), wooden fence in the same location as the existing wood fence. Style of the new wood fence is to be selected from one (1) of the following appropriate options: a) Board-on-board, six foot high (6' h), wood fence with the finished side out-facing the neighboring properties (i. e. all stringers and posts placed on the inside); b) Board-on-board, six foot high (6' h), wood fence with vertical 1" x 6" boards placed on both sides of the stringers; or c) Board-on-board, six foot high (6' h), wood fence with all vertical boards installed with a top and bottom rail cap placed between the 4" x 4" wood posts with the finished side out-facing the neighboring properties (i. e. all stringers and posts placed on the inside).
- Fence is to be painted or stained within one (1) year. Stain/paint color for fence is to be submitted to the Historic Preservation Office staff for final review and approval.

- **19-6-11**

187 West Third Avenue

Logan Fitch (Applicant/Owner)

Approve Application #19-6-11, 187 West Third Avenue, as submitted, with all clarifications noted.

Exterior Painting

- Repair and/or replace all damaged, deteriorated, and missing wood trim elements, as necessary. All replacement wood to be of exact same dimension and profile as the original wood trim; like-for-like, according to industry standards.
- Prepare all exterior, wooden surfaces on the main house for repainting using the appropriate hand tools.
- Glaze and caulk as necessary.
- Prime all new and bare wood surfaces with the appropriate exterior primer according to manufacturer's specifications and paint with exterior paint. Paint colors for finish coat are to be Sherwin Williams "Pure White" (SW 7005) for the trim, "Gauntlet Grey" (SW 7019) for the body, and "Tricorn Black" for the doors.
- **Any previously unpainted, masonry (i.e., brick/stone/concrete sills, lintels, porch columns, etc.) is to remain unpainted.**
- **Any previously painted masonry is to be left as is, or be painted to match the original color of the unpainted masonry as closely as possible.**
- Paint color chips for any previously painted masonry are to be submitted to Historic Preservation Office staff for final review and approval, prior to application of paint.

- **19-6-12**

97-103 West First Avenue

Solar Investments (Applicant/Owner)

Approve Application #19-6-12, 97-103 West First Avenue, as submitted, with all clarifications noted.

Porch Rehabilitation

- Remove any/all damaged, deteriorated, and missing tongue and groove, wooden porch flooring on the rear, two-story porch.
- Install new 1" x 3" tongue and groove wooden, porch flooring.
- It is recommended that all new, tongue and groove, porch flooring be primed on all sides with porch floor enamel thinned with the appropriate material according to manufacturers' specifications prior to installation in order to extend its useful life.
- Following installation of the new, wooden flooring, apply no less than one (1), complete, finish coat of the same exterior porch floor enamel thinned with the appropriate material according to manufacturers' specifications; paint color to match existing, or if new color is chosen, a paint chip is to be submitted to Historic Preservation Office staff for final review and approval.
- Repair and/or replace any/all damaged, deteriorated wood posts, trim, and railing as necessary with like material of exact same dimension and profile as the existing posts, hand rails/trim, like-for-like, in accordance with all applicable City Building Codes and industry standards. All new and bare wood is to be primed and painted with an appropriate exterior paint; finish color to match existing.

Eave, Soffit & Fascia Repair

- Repair and or replace all damaged, deteriorated, and missing wood eave soffit and fascia on all elevations of the house as necessary with new wood of exact same profile and dimension; like-for-like.
- Remove abandoned downspout openings in the soffit and fill in gaps with new wood to be flush and continuous with the existing eaves.

Repair Existing Gutters

- Repair, replace and/or reinstall deteriorated metal gutters and metal down spouts in the appropriate locations on the garage to assure proper drainage.
- Examine the existing storm water drainage system for soundness and proper function. Make any/all necessary repairs to the existing storm sewer tile system to assure proper drainage away from the foundations of this and neighboring properties. If deemed necessary, install a French drain system or similar, appropriate drainage system in accordance with all applicable City Building Codes and industry standards.

Replace Basement Window Cover

- Remove existing, deteriorated plywood over basement windows and replace with new plywood. Plywood to be exterior grade, 3/4", smooth on one side, and primed on all sides prior to installation.
- Plywood to be cut to fit the existing window jamb; outside-to-outside.
- Jamb and sash to remain in place.
- Size of existing masonry opening to remain the same.
- Plywood to be painted after installation with topcoat that matches the existing foundation color as closely as possible.

Repair Windows

- Repair any/all uncovered, damaged and broken basement windows; reglaze with new clear glass, as needed, to match the existing size and pane configuration, per industry standards.

Repair Garage Door

- Make any/all necessary repairs to the existing, damaged wooden garage door, per industry standards.
- All new wood to be of exact same profile and dimension as the original door panels, stiles, and rails; like-for-like.
- Prime and paint the door with an appropriate exterior paint to match the existing color.

Tree Removal

- Remove chain link fence in the rear yard and remove all trees less than 12" dia. along the fence line.
- Tree removal to be done in accordance with standard industry practices to insure the safety of all neighboring properties and any/all workers involved.
- Remove the stumps below grade to prevent new growth; haul away all debris.

The Victorian Village Commission hereby accepts all Staff Approved items into the formal record. Votes are as indicated, with abstentions (if any) shown in brackets immediately following the specific application.

MOTION: Decker/Conyers (4-0-0) APPROVED.

X. OLD BUSINESS

XI. NEW BUSINESS

XII. ADJOURNMENT– MOTION: Decker/Conyers (4-0-0) ADJOURNED 9:17pm.