

DRAFT
VICTORIAN VILLAGE COMMISSION
MEETING MINUTES
Wednesday, November 13, 2019
111 North Front Street – 2nd Floor, Hearing Room

Commissioners Present: Shawn Conyers, Jack Decker, Jeffery Hissem, Lisl Kotheimer, Erin Moriarty

HPO Staff Present: Cristin Moody

- I. CALL TO ORDER – 6:07pm
- II. NEXT COMMISSION MONTHLY BUSINESS MEETING – 12:00 pm (Noon), Wednesday, December 4, 2019
111 N. Front St. – Conf. Room 313
- III. NEXT COMMISSION HEARING – Wednesday, December 11, 2019
- IV. SWEAR IN STAFF
- V. APPROVAL OF MINUTES – Wednesday, October 9, 2019, MOTION: Conyers/Kotheimer (5-0-0) APPROVED
- VI. PUBLIC FORUM – Franklin County Clerk of Courts, Maryellen O’Shaughnessy presented information on the services available through her office.
- VII. STAFF APPROVALS
- VIII. **NOMINATION OF COMMISSION OFFICERS** – MOTION: Moriarty/Conyers (5-0-0) CONTINUED.
- IX. APPLICATIONS FOR CERTIFICATES OF APPROPRIATENESS

STAFF RECOMMENDATIONS

1. VV-19-11-014

797 & 789 Dennison Avenue

Eric Anderson (Applicant)

Eric Anderson & Mark Wood (Owner)

Following the staff report, ensuing discussion, and review, a motion was made, vote taken, and results recorded as indicated.

Approve Application #VV-19-11-014, 797 & 789 Dennison Avenue, as submitted, with all clarifications noted.

Fence

- Install new wrought iron fence and gate in the side yard between the two properties, to match style and height of the existing fence and gate at 797 Dennison Avenue, per submitted photographs.

MOTION: Conyers/Moriarty (5-0-0) APPROVED.

CONTINUED APPLICATIONS

2. VV-19-10-021

1128 Harrison Avenue

Michael McLaughlin (Applicant)

Vista Wood Properties (Owner)

Following the staff report, presentation by the applicant, ensuing discussion, and review, a motion was made, vote taken, and results recorded as indicated.

VV-19-10-021a

Continue Application #VV-19-10-021a, 1128 Harrison Avenue, and place on the December 11, 2019 meeting agenda.



Demolition

- Remove contributing, deteriorated, damaged and altered one story masonry house and rear frame addition and prepare property for new construction.
- Remove non-contributing, concrete block garage at the rear of the property and prepare land for construction of a new carriage house.

New Two Family Dwelling

- Construct new two-story, two unit frame house, per submitted plans.
- Roof is to be GAF Slateline shingles in one of the two colors on the Approved Shingles List with a metal ridge roll. Siding is to be Boral composite siding in the V-rustic style with Boral trim. Finish colors are to be Sherwin Williams “Mount Etna” (SW 7625) for the body, “Fawn Brindle” (SW 7640) for the trim, and “Mediterranean” (SW 7617) for accent and doors.
- Front porch decking, columns and railing are to be wood
- Windows are to be Quaker Brighton aluminum-clad wood windows from the Approved Windows List in sizes and configurations as shown on the plans.
- Doors are to be Kolbe smooth fiberglass doors in designs shown on the plans.

New Carriage House

- Construct new two-story, three car frame carriage house, per submitted plans.
- Exterior material are to match the house.
- Garage doors are to be Clopay Grand Harbor Collection insulated steel doors, Design 11 with Top 11.

MOTION: Moriarty/Hissem (5-0-0) CONTINUED.

VV-19-10-021b

Recommend Variance Request #VV-19-10-021b, 1128 Harrison Avenue, as submitted.

Variance Recommendation

- C.C. 3332.039 – To allow two detached dwelling on the same parcel, consisting of a new two unit dwelling fronting Harrison Avenue and a rear carriage house with one dwelling unit above the three car garage.
- C.C. 3332.05 – To allow a reduced lot width of 30 feet (50’ required).
- C.C. 3333.15 – To allow the proposed new residential structure on the lot with the existing dimensions. While the lot is a total of 5,307 sq. ft. (5,000 sq. ft. required), the calculation of the lot area is limited to 2,700 sq. ft. based on C.C.3332.18(C), using depth of three times the lot width (30’x90’).
- C.C. 3332.19 – To allow a new dwelling unit in the carriage house that does not front a public street.
- C.C. 3332.26 – To allow a minimum side yard of 1.9’ for the north side of the carriage house (3’ minimum side yard required).
- C.C. 3332.27 – To allow a rear yard of less than 25%.
- C.C. 3312.49 – To allow 3 parking spaces for the 3 dwelling units (6 spaces required).

MOTION: Conyers/Hissem (5-0-0) RECOMMENDED.

3. VV-19-10-022

100-104 Price Avenue

John A. Stein (Applicant)

Stein Properties 2 LLC (Owner)

In the absence of the Applicant, continue Application #VV-19-10-022, 100-104 Price Avenue, and place on the December 11, 2019 meeting agenda.

Repair/Replace Garden Wall

- Rebuild deteriorated portions of brick garden wall in front yard using new brick to match existing as closely as possible.
- Repair and tuckpoint intact portions of the wall with new mortar to match the original mortar in color, texture, hardness, and joint profile.

MOTION: Conyers/Moriarty (5-0-0) CONTINUED.

4. **VV-19-10-024**

660 Neil Avenue

Jami Gray, Sign Vision (Applicant)

Thurber Village Market LLC (Owner)

Following the staff report, presentation by the applicant, ensuing discussion, and review, a motion was made, vote taken, and results recorded as indicated.

Approve Application #VV-19-10-024, 660 Neil Avenue, as submitted, with all clarifications noted.

New Signage

- Move existing pole sign to the northwest corner of the property and reface the existing, internally-illuminated sign cabinet on both sides, per submitted plans and specifications.
- Add LED screen for price and product messaging. The LED message is to be static, non-animated copy that changes no more than once per day, and is turned off completely when the station is closed.
- A landscaping masterplan for the property is to be submitted for review by the Victorian Village Commission within six months.

MOTION: Kotheimer/Hissem (5-0-0) APPROVED.

NEW APPLICATIONS

5. **VV-19-11-015**

1185 North High Street

Kevin Lykens (Applicant)

1191 N High St LLC (Owner)

Following the staff report, ensuing discussion, and review, a motion was made, vote taken, and results recorded as indicated.

Approve Application #VV-19-11-015, 1185 North High Street, as submitted, with all clarifications noted.

Dumpster Enclosure

- Install new black metal fence and gate at the rear of the building to enclose dumpster area, in the design shown in submitted photographs. Fence is to extend the full width of the opening, from building corner to building corner, and is to be mounted on freestanding posts, not attached the buildings.
- Replace deteriorated concrete surface within the dumpster area with a new poured concrete pad in the same location.

MOTION: Moriarty/Hissem (5-0-0) APPROVED.

6. **VV-19-11-016**

172-174 Buttles Avenue

Gary J. Alexander (Applicant)

EDS Sommer Properties FLP (Owner)

WITHDRAWN BY THE APPLICANT.

7. **VV-19-11-013b**

989 & 997 North High Street

Jeff Snively, M+A Architects (Applicant)

The Robert Weiler Company (Owner)

Following the staff report and presentation by the applicant, the Chair called members of the public wishing to comment on the proposal:

<u>Name, Address, Affiliation:</u>	<u>Issues/Comments:</u>
Brian Renner Neighboring Property Owner	He noted concern about the proposed fence, since there is already a fence within a couple of feet of the proposed location as well as trees that could be harm by the installation. Also concerned about safety and noise.

Colleen Renner Neighboring Property Owner	She does not understand the point of the fence. She is also concerned that the building looks abandoned and there have been homeless people in the area.
Eric Gioglio Neighboring Property Owner	He is concerned about the fence in terms of security, aesthetics, access to his property and how it will affect the trees. He has been frustrated with the lack of communication with the property owner and would like to work together with them as neighbors.

Following the discussion, and review, a motion was made, vote taken, and results recorded as indicated.

Continue Application #VV-19-11-013b, 989 & 997 North High Street, as submitted, and place on the December 11, 2019 meeting agenda.

Dumpster Enclosure

- Install new nine foot (9') high dumpster enclosure with double gates at the southwest corner of the property, per submitted plans and specifications.
- Enclosure is to be composed of 1x4 horizontal Trex composite panels with steel posts in concrete footers.

Fence

- Install new six foot (6') high fence along the north property line, per submitted site plan.
- Fence is to be 1x4 horizontal Trex composite panels with steel posts at 6'

Light fixtures

- Add new gooseneck light fixtures to the front of the building, per submitted specifications.

MOTION: Moriarty/Hissem (5-0-0) CONTINUED.

Commissioner Comments

- Commissioners indicated that they would not be likely to approve the Trex composite material for the dumpster, but would be open to cedar horizontal or vertical fencing instead. The height of the enclosure was a concern; it should be 6' high, or if higher is requested, they will need more information on the reasons, such as the height of the dumpster.
- Commissioners recommended that the applicant work with the neighbors and find an alternative to the 6' high fence.

8. VV-19-11-017

867 Neil Avenue

Carson Thrush (Applicant/Owner)

Following the staff report, presentation by the applicant, ensuing discussion, and review, a motion was made, vote taken, and results recorded as indicated.

Continue Application #VV-19-11-017, 867 Neil Avenue, as submitted, with all clarifications noted.

Carriage House

- Amend previously approved COA #17-12-14a for rehabilitation of the existing, historic carriage house, to increase the height of the three garage doors by one foot (1') to nine ft. (9'), and to approve the submitted Clopay Coachman Collection insulated steel overhead doors.
- Remove the existing hayloft doors on the west (alley facing) elevation and install a 3' x 5' window in the opening; create a new window on the second story, west elevation and install a 3' x 5' window, per submitted plans.
- Replace eight (8) remaining windows on the carriage house with new double hung windows to fit in the existing openings exactly.
- All new windows are to be 10-over-1, Crestline Elite aluminum-clad wood units. Any/all necessary brick mold is to match existing in-kind, like-for-like.

- Replace any/all damaged, deteriorated, and missing casing and/or sill with new wood of appropriate dimension and profile.
- Prepare, prime, and paint all casings and sills in accordance with industry standards.
- All glass is to be clear, with no decorative patterns or texture.
- All composite, fiberglass, or aluminum surfaces are to be smooth, without faux-wood texture.
- Any sashes with muntins are to be simulated divided lite sash, with muntins permanently applied to the interior/exterior of the glass and with a spacer bar between the two layers of glass.

MOTION: Moriarty/Kotheimer (5-0-0) CONTINUED.

9. VV-19-11-018

691 North High Street

Stephanie Noel, The Painting Connection Company (Applicant) The Jewell Group (Owner)

Following the staff report, presentation by the applicant, ensuing discussion, and review, a motion was made, vote taken, and results recorded as indicated.

VV-19-11-018a

Approve Application #VV-19-11-018a, 691 North High Street, as submitted, with all clarifications noted.

Projecting Sign

- Install one new 2'-3" x 3'-7" internally-illuminated projecting sign on the storefront, per submitted plans and specifications.
- Sign is to have a 10" deep aluminum cabinet with 1" push through acrylic graphics that have opaque vinyl on the faces (light shines through in outline).
- Sign brackets are to be of a simple design and should avoid excessive detailing (scroll-work or other ornaments).
- The bottom of the sign is to be a minimum of 10 feet above the grade and the top of the sign is to be no higher than 15 feet above grade; all attachments to the building are through mortar joints only.

MOTION: Kotheimer/Moriarty (5-0-0) APPROVED.

VV-19-11-018b

Continue Application #VV-19-11-018b, 691 North High Street, and place on the December 11, 2019 meeting agenda.

Wall Sign

- Install one new 5'-2½" x 9½" non-illuminated wall sign above the storefront. Sign is to be composed of ½" thick white acrylic letters pin mounted to the existing wood fascia.

MOTION: Kotheimer/Moriarty (5-0-0) CONTINUED.

10. VV-19-11-019

47-49 West Fifth Avenue

Nick Stamos (Applicant/Owner)

Following the staff report, presentation by the applicant, ensuing discussion, and review, a motion was made, vote taken, and results recorded as indicated.

Continue Application #VV-19-11-019, 47-49 West Fifth Avenue, as submitted, with all clarifications noted.

Rear Enclosure

- Remove previously installed corrugated metal siding and install 6' high wood fencing to create enclosure below the rear exterior stairs.
- Maintain previously installed corrugated metal roofing and install fixed glazing in the area above the wood fence, as shown in submitted photograph.

MOTION: Moriarty/Conyers (5-0-0) CONTINUED.

CONCEPTUAL REVIEW

11. VV-19-11-020

953 Dennison Avenue

James Cook (Applicant/Owner)

In the absence of the Applicant, continue Application #VV-19-11-020, 953 Dennison Avenue and place on the December 11, 2019 meeting agenda.

Conceptual Review

- Demolish existing frame one car garage and replace with new two-story, two car carriage house.

MOTION: Conyers/Moriarty (5-0-0) CONTINUED.

NEW APPLICATION

12. VV-19-11-021

38 West Greenwood Avenue, 1187 North High Street, 25 West Fifth Avenue

Short North Alliance (Applicant)

Various Owners

Following the staff report, presentation by the applicant, ensuing discussion, and review, a motion was made, vote taken, and results recorded as indicated.

VV-19-11-021a

Approve Application #VV-19-11-021a, 1187 North High Street, as amended, with all clarifications noted:

Mural

- Paint new art mural on the rear (west) elevation masonry wall, using the painting products submitted.
- The mural is to cover no more than fifty-percent (50%) of the wall and at least fifty-percent (50%) of the wall is to remain unpainted.
- The artwork is to be submitted to the Victorian Village Commission for review at a future meeting.

MOTION: Moriarty/Kotheimer (4-1-0) APPROVED [Decker opposed].

VV-19-11-021b

Approve Application #VV-19-11-021b, 38 West Greenwood Avenue, as submitted.

Mural

- Paint art mural on the east elevation brick wall facing Wall Alley.
- The artwork is to be submitted to the Victorian Village Commission for review at a future meeting.

MOTION: Moriarty/Kotheimer (4-1-0) APPROVED [Decker opposed].

VV-19-11-021c

Approve Application #VV-19-11-021c, 25 West Fifth Avenue, as submitted.

Mural

- Paint art mural on the face of the concrete curb on the east side of the property, facing Wall Alley.
- The artwork is to be submitted to the Victorian Village Commission for review at a future meeting.

MOTION: Moriarty/Kotheimer (2-3-0) DENIED [Decker, Conyers, Hissem opposed].

VV-19-11-021d

Approve Application #VV-19-11-021d, 25 West Fifth Avenue, as amended.

Mural

- Paint art mural on the middle 1/3 of the face of the concrete curb on the east side of the property, leaving the remaining top and bottom third unpainted.
- The artwork is to be submitted to the Victorian Village Commission for review at a future meeting.

MOTION: Moriarty/Kotheimer (4-1-0) APPROVED [Decker Opposed].

STAFF APPROVALS

- **VV-19-11-001**
114 West Second Avenue
Ohio Exteriors LLC (Applicant) Jeff Haycock (Owner)
Approve Application #VV-19-11-001, 114 West Second Avenue, as submitted, with all clarifications noted.
Remove and Install New Asphalt Shingle Roof
 - Remove all asphalt shingles on the front half of the main roof, down to the sheathing. All slate roofing on the rear slope is to remain. Dispose of all debris according to Columbus City Code.
 - Replace any/all damaged, deteriorated, and missing sheathing with wood of appropriate dimension, as necessary.
 - Install new, 30 lb. felt paper on all sheathing according to manufacturer’s specifications.
 - Replace any/all damaged and deteriorated metal valleys with new metal valleys of appropriate dimension, as necessary. Valleys are to be smooth not a “W” channel to maintain the appropriate historic appearance and profile.
 - Replace any/all damaged metal flashing on all existing chimneys.
 - Install new 235 lb., class C, self-sealing 3-tab shingles. Manufacturer and color to be the following from the approved shingles list:

<u>Manufacturer:</u>	<u>Style:</u>	<u>Color:</u>
<input type="checkbox"/> Owens Corning	(standard 3-tab)	<input type="checkbox"/> Estate Gray
 - All ridges to be capped with galvanized metal ridge roll, in lieu of cut shingle tabs, and painted “Tinner’s Red” or “Gray.”
 - Upon completion, all metal valleys and flashing are to be painted “Tinner’s Red” or “Gray.”
 - Any/all necessary venting is to be performed on the roof ridge, underneath the metal ridge roll via CobraVent, VentSure, or comparable, in lieu of hat-vents.

- **VV-19-11-002**
731-735 Dennison Avenue
Scott M. Norris (Applicant/Owner)
Approve Application #VV-19-11-002, 731-735 Dennison Avenue, as submitted, with all clarifications noted.
Exterior Painting
 - Repair and/or replace all damaged, deteriorated, and missing wood elements on the house, as necessary. All replacement wood to be of exact same dimension and profile as the original wood trim; like-for-like, according to industry standards.
 - Prepare all exterior, wooden surfaces on the main house for repainting using the appropriate hand tools.
 - Glaze and caulk as necessary.
 - Prime all new and bare wood surfaces with the appropriate exterior primer according to manufacturer’s specifications and paint with exterior paint. Paint colors for finish coat are to be Sherwin Williams “Loggia” (SW 7506) for wood elements and “Foothills” (SW 7514) for doors and downspouts.
 - **Any previously unpainted, masonry (i.e., brick/stone/concrete sills, lintels, porch columns, etc.) is to remain unpainted.**
 - **Any previously painted masonry is to be left as is, or be painted to match the original color of the unpainted masonry as closely as possible.**
 - Paint color chips for any previously painted masonry are to be submitted to Historic Preservation Office staff for final review and approval, prior to application of paint.

- **VV-19-11-003**
41 West Third Avenue
Dustin McComas (Applicant) Kelly Kiehm (Owner)
Approve Application #VV-19-11-003, 41 West Third Avenue, as submitted, with all clarifications noted.
Remove and Install New Asphalt Shingle Roof

- Remove all asphalt shingles on the front porch roof, down to the sheathing. Dispose of all debris according to Columbus City Code.
- Replace any/all damaged, deteriorated, and missing sheathing with wood of appropriate dimension, as necessary.
- Install new, 30 lb. felt paper on all sheathing according to manufacturer’s specifications.
- Replace any/all damaged metal flashing with new metal flashing.
- Install new 235 lb., class C, self-sealing 3-tab shingles. Manufacturer and color to be selected by the owner from the following approved shingles list:

<u>Manufacturer:</u>	<u>Style:</u>	<u>Color:</u>
<input type="checkbox"/> CertainTeed	Carriage House (dimensional)	<input type="checkbox"/> Stonegate Gray
<input type="checkbox"/> GAF	Slateline (dimensional)	<input type="checkbox"/> English Gray Slate
		<input type="checkbox"/> Weathered Slate
<input type="checkbox"/> Certain Teed	(standard 3-tab)	<input type="checkbox"/> Nickel Gray
<input type="checkbox"/> GAF	Royal Sovereign (standard 3-tab)	<input type="checkbox"/> Nickel Gray
<input type="checkbox"/> Owens Corning	(standard 3-tab)	<input type="checkbox"/> Estate Gray
<input type="checkbox"/> Tamko	(standard 3-tab)	<input type="checkbox"/> Antique Slate

- All ridges to be capped with galvanized metal ridge roll, in lieu of cut shingle tabs, and painted “Tinner’s Red” or “Gray.”
- Upon completion, all metal flashing is to be painted “Tinner’s Red” or “Gray.”

Repair Box Gutters

- Examine box gutters on the front porch roof and make any repairs and/or replace the existing box gutter system with new materials of appropriate dimension and profile.
- Replace deteriorated wood soffit and fascia with new wood to match existing in all dimensions and profile, like-for-like.
- Reline with new copper, terne metal, galvanized metal, or E. P. D. M. rubber in accordance with industry standards, manufacturer’s specifications, and Columbus Building Codes.
- Install new, round, galvanized metal downspouts in the appropriate locations to assure proper drainage.
- Examine the existing storm water drainage system for soundness and proper function. Make any/all necessary repairs to the existing storm sewer tile system to assure proper drainage away from the foundations of this and neighboring properties. If deemed necessary, install a French drain system or similar, appropriate drainage system in accordance with all applicable City Building Codes and industry standards.

• **VV-19-11-004**

701 Dennison Avenue

Ace Roofing (Applicant)

Trieu Hua (Owner)

Approve Application #VV-19-11-004, 701 Dennison Avenue, as submitted, with all clarifications noted.

Install New Rubber Roof

- Remove any/all membrane roofing on the lower flat roof on the front elevation projecting bay, down to the sheathing. Dispose of all debris in accordance with Columbus City Code.
- Examine all structural members of the flat roofing system from the square (i.e. top plate) to determine condition. Make any/all necessary structural repairs as needed in accordance with standard building practices and all applicable Columbus Building Codes.
- Replace any/all damaged, deteriorated, and missing sheathing/decking with wood of appropriate dimension, as necessary.
- Install new E. P. D. M. rubber in accordance with all applicable industry standards, manufacturer’s specifications, and Columbus Building Codes regarding installation of flat roof coverings.
- Install new metal drip edge; finish color to be Tinner’s Red to match the existing ridge rolls.
- Replace any/all deteriorated and damaged wood fascia and trim with new wood of same dimension as necessary. Prime and finish coat all wood fascia prior to the installation of all new gutter and down spouts; color to match the existing trim color.

- **VV-19-11-005**
613 Dennison Avenue
Ashley Toaz (Applicant/Owner)
Approve Application #VV-19-11-005, 613 Dennison Avenue, as submitted, with all clarifications noted.
Install New Privacy Fence
 - Install new wood privacy fence in rear yard, per submitted site plan.
 - Fence is to be painted or stained within one (1) year. Stain/paint color for all fence to be submitted to the Historic Preservation Office staff for final review and approval.
 - Style of the new wood fence is to be selected from one (1) of the following appropriate options: a) Board-on-board, six foot high (6' h), wood fence with the finished side out-facing the neighboring properties (i. e. all stringers and posts placed on the inside); b) Board-on-board, six foot high (6' h), wood fence with vertical 1" x 6" boards placed on both sides of the stringers; or c) Board-on-board, six foot high (6' h), wood fence with all vertical boards installed with a top and bottom rail cap placed between the 4" x 4" wood posts with the finished side out-facing the neighboring properties (i. e. all stringers and posts placed on the inside).
- **VV-19-11-006**
1205 Hunter Avenue
Matthew Norman (Applicant/Owner)
Approve Application #VV-19-11-006, 1205 Hunter Avenue, as submitted, with all clarifications noted.
Front Porch Repair
 - Install temporary bracing per industry standards and all applicable City Building Codes to support the front porch roof as necessary.
 - Remove two deteriorated round porch columns and replace with new round wood porch columns to match existing exactly in all dimensions and details, like-for-like.
 - Retain any/all original wooden trim and moldings that are in good condition.
 - Dispose of any/all unusable debris per City Code.
 - New wood columns are to be primed and painted to match the existing color.
- **VV-19-11-007**
348 West Second Avenue
Pam Kinzy, Able Roof (Applicant) **Corbin Steinhaus (Owner)**
Approve Application #VV-19-11-007, 348 West Second Avenue, as submitted, with all clarifications noted.
Solid Tuck Point
 - Check all mortar joints for soundness on the rear chimney and the rear second story wall below chimney.
 - Use hand tools to remove all mortar to a depth of 3/4".
 - Moisten surface with water and solid point with mortar of matching color, texture, hardness, and joint profile. New mortar must be softer than the masonry, and no harder than the historic mortar, to allow for expansion and contraction of the masonry. Original mortar mix was composed of 1 part lime to 2 parts sand. White portland cement may be substituted for up to (but no more than) 20 percent of the lime content. (The owner is advised to use the approved 12 parts sand-4 parts lime-1 part white portland cement formula approved by the National Park Service. Please refer to Preservation Brief 2- "Repointing Mortar in Historic Brick Buildings" available at <http://www.cr.nps.gov/hps/tps/briefs/brief02.htm>).
 - Apply Chimney Saver water repellent treatment to chimney and second story wall, according to manufacturer specifications.
- **VV-19-11-008**
804 Neil Avenue
Debbie Tavenner (Applicant/Owner)
Approve Application #VV-19-11-008, 804 Neil Avenue, as submitted, with all clarifications noted.
Repair Front Porch Steps

- Examine the existing concrete steps on the front porch and repair or replace as necessary according to industry standards.
- Perform any/all necessary structural repairs according to all applicable industry standards and Columbus Building Codes. [Note: If steps are limestone, reuse or replace in kind. If risers are concrete repair and/or replace with new concrete of appropriate color to match existing as closely as possible.]
- Perform any/all necessary site work to insure a stable and level foundation for the existing steps with appropriate slope for water drainage.

Install Stair Handrail

- Install a new black metal handrail on the front porch steps in accordance with all applicable Columbus Building Codes. Style of rails to be a manufactured rail system per Fortin Welding & Mfg. Inc. (or like manufacturer) Model RSS (Picket Style or Arch Style).

- **VV-19-11-009**

961-963 Neil Avenue

Greg Morgan (Applicant/Owner)

Approve Application #VV-19-11-009, 961-963 Neil Avenue, as submitted, with all clarifications noted.

Install Stair Handrail

- Install two (2) new black metal handrails on the front porch steps, to allow two handrails on each set of steps, in accordance with all applicable Columbus Building Codes. Style of rails to be a manufactured rail system per Fortin Welding & Mfg. Inc. (or like manufacturer) Model RSS (Picket Style or Arch Style).

- **VV-19-11-010**

1223 Neil Avenue

Patrick Mahoney (Applicant/Owner)

Approve Application #VV-19-11-010, 1223 Neil Avenue, as submitted, with all clarifications noted.

Repair/Replace Wood Siding

- Repair/replace all wood siding and trim on the carriage house as needed to match existing, in-kind, like-for-like.
- Prepare all wood siding and trim surfaces using the appropriate hand tools.
- Prime all new and bare wood surfaces with the appropriate exterior primer according to manufacturer's specifications.
- Finish coat all exterior wooden surfaces with exterior paint according to manufacturer's specifications; finish color is to match existing.

Repair Slate Roof

- Replace any/all missing, damaged, and deteriorated slate on the carriage house with new or used slate of the exact same color and profile and in accordance with all applicable City Code and industry standards.
- Replace any/all damaged and deteriorated decking, metal valleys and metal flashing with new materials appropriate dimension, to match the original, as necessary. Valleys are to be smooth not a "W" channel to maintain the appropriate historic appearance and profile.

Repair Stop Gutters

- Examine stop gutters on the carriage house and make any repairs and/or replace the existing stop gutter system on all elevations with new materials of appropriate dimension and profile.
- Reline with new copper, terne metal, galvanized metal, or E. P. D. M. rubber in accordance with industry standards, manufacturer's specifications, and Columbus Building Codes.
- Install new, round, galvanized metal downspouts in the appropriate locations to assure proper drainage.
- Examine the existing storm water drainage system for soundness and proper function. Make any/all necessary repairs to the existing storm sewer tile system to assure proper drainage away from the foundations of this and neighboring properties. If deemed necessary, install a French drain system or similar, appropriate drainage system in accordance with all applicable City Building Codes and industry standards.

- **VV-19-11-011**

859-863 Kleiner Avenue

Gibson Gate Condominium Association (Applicant/Owner)

Approve Application #VV-19-11-011, 859-863 Kleiner Avenue, as submitted, with all clarifications noted.

Replace Gutters and Downspouts

- Remove the existing gutters and down spouts on the rear main roof and three rear porch roofs; dispose of all debris according to Columbus City Code.
- Replace any/all deteriorated and damaged wood fascia with new wood of same dimension as necessary.
- Prime and finish coat all wood fascia prior to the installation of all new gutters and down spouts; color to match the existing trim color.
- Install new, 8", flange back box-shaped gutter on the main roof and 5" ogee style gutters on the porch roofs.
- Install corrugated metal down spouts of the appropriate dimensions and in the appropriate locations to assure proper drainage.
- Finish color is to be "Musket Brown" or to match the existing color.
- Make any/all necessary repairs to the existing storm sewer tile system to assure proper drainage away from the foundations of this and neighboring properties. If deemed necessary, install a French drain system or similar, appropriate drainage system in accordance with all applicable City Building Codes and industry standards.

- **VV-19-11-012**

1164 Neil Avenue

Community Housing Network (Applicant/Owner)

Approve Application #VV-19-11-012, 1164 Neil Avenue, as submitted, with all clarifications noted.

Exterior Painting

- Paint to match existing color scheme. Any new colors are to be submitted with paint color chips to Historic Preservation Office staff for final review and approval.
- Repair and/or replace all damaged, deteriorated, and missing wood trim elements, as necessary. All replacement wood to be of exact same dimension and profile as the original wood trim; like-for-like, according to industry standards.
- Prepare all exterior, wooden surfaces on the main house for repainting using the appropriate hand tools.
- Glaze and caulk as necessary.
- Prime all new and bare wood surfaces with the appropriate exterior primer according to manufacturer's specifications and paint with exterior paint. Paint color for finish coat is to match existing.
- **Any previously unpainted masonry (i.e., brick/stone/concrete sills, lintels, porch columns, etc.) is to remain unpainted.**
- **Any previously painted masonry is to be left as is, or be painted to match the original color of the unpainted masonry as closely as possible.**
- Paint color chips for any previously painted masonry are to be submitted to Historic Preservation Office staff for final review and approval, prior to application of paint.

- **VV-19-11-013a**

989 & 997 North High Street

Jeff Snively, M+A Architects (Applicant)

The Robert Weiler Company (Owner)

Approve Application #VV-19-11-013a, 1164 Neil Avenue, as submitted, with all clarifications noted.

Install New Rubber Roof

- Remove any/all asphalt shingles or rolled roofing on the main roof down to the sheathing. Dispose of all debris in accordance with Columbus City Code.
- Examine all structural members of the flat roofing system from the square (i.e. top plate) to determine condition. Make any/all necessary structural repairs as needed in accordance with standard building practices and all applicable Columbus Building Codes.

- Replace any/all damaged, deteriorated, and missing sheathing/decking with wood of appropriate dimension, as necessary.
- Install new E. P. D. M. rubber in accordance with all applicable industry standards, manufacturer's specifications, and Columbus Building Codes regarding installation of flat roof coverings.
- Replace any/all deteriorated and damaged wood fascia with new wood of same dimension as necessary. Prime and finish coat all wood fascia prior to the installation of all new gutter and down spouts; color to match the existing trim color. Paint color chip to be submitted to Historic Preservation Office staff.
- Re-install any/all deteriorated and damaged roof capping from parapet wall, any required replacement capping is to match existing with sample to be submitted to Historic Preservation Office staff for approval prior to installation.

The Victorian Village Commission hereby accepts all Staff Approved items into the formal record. Votes are as indicated, with abstentions (if any) shown in brackets immediately following the specific application.

MOTION: Conyers/Kotheimer (5-0-0) APPROVED.

X. OLD BUSINESS

XI. NEW BUSINESS

XII. ADJOURNMENT– Kotheimer/Moriarty (5-0-0) ADJOURNED 9:18pm.