Columbus Counts: 2020 Census Grants Application Overview

Agencies not already using E-Cimpact must create an account:

  Note: You must have an EIN number to register. Follow the prompts on the website to set up your agency profile and register any program(s) for which you wish to request funding.

- All other agencies may request an account by emailing Reporting.Help@uwcentralohio.org with your organization name, EIN, and name and email address of the person who will be the primary contact. Please put Account Registration in the subject line. We will respond within 1 business day.

If you need further assistance, email us at Reporting.Help@uwcentralohio.org or call 614-241-3073 to speak with a member of our Data Science team.

Agencies with existing accounts: Login to E-Cimpact at https://agency.e-cimpact.com/login.aspx?org=37145F. If you have not yet accessed this system, contact your agency’s primary contact (typically the Executive Director) for your login and temporary password. If you are unable to access the system, send an email to Reporting.Help@uwcentralohio.org for further assistance.

Once logged in:

- Go to the Apply/Report box on the left side of the home page
- Click on Grant Applications and select the City of Columbus option, then click continue.
- Under City of Columbus, Click on 2020 Census Grants
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Sign in. If you have an existing account, or received your login from United Way skip to page 5. To register with your EIN if yours is a 501c3 non-profit agency, continue to next page.
Fill in all required fields on the Agency Registration page. This is where you choose your username and password – make sure you write it down so you don’t forget! Click next.

Choose 2020 Census Grants under the City of Columbus section. You may see other options to click on – do not select these.

<table>
<thead>
<tr>
<th>Field</th>
<th>Instructions</th>
</tr>
</thead>
<tbody>
<tr>
<td>Agency Name</td>
<td>Enter your agency name.</td>
</tr>
<tr>
<td>Website URL</td>
<td>Enter your website URL.</td>
</tr>
<tr>
<td>Description</td>
<td>Enter a brief description of your agency.</td>
</tr>
<tr>
<td>Address Type</td>
<td>Select the address type (e.g., Street, Suite, Box).</td>
</tr>
<tr>
<td>Address Line 1</td>
<td>Enter the first line of your address.</td>
</tr>
<tr>
<td>Address Line 2</td>
<td>Enter the second line of your address.</td>
</tr>
<tr>
<td>City</td>
<td>Enter your city.</td>
</tr>
<tr>
<td>State</td>
<td>Select your state.</td>
</tr>
<tr>
<td>Zip Code</td>
<td>Enter your zip code.</td>
</tr>
</tbody>
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<table>
<thead>
<tr>
<th>Application Overview</th>
<th>Details</th>
</tr>
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</table>
| Funding Opportunity  | Columbus Mayor Andrew J. Ginther is providing funding to support local community-based organizations in getting the 2020 Census counted in Columbus and Franklin County. The City plans to allocate funds to organizations that successfully engage their communities in the Census. Once the application period opens, eligible organizations will be able to apply for grants.

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<table>
<thead>
<tr>
<th>City of Columbus</th>
<th>Details</th>
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</table>
| 2020 Census Grants   | Special funding to support local community-based organizations in getting the 2020 Census counted in Columbus and Franklin County. This funding is intended to support organizations that successfully engage their communities in the Census. Once the application period opens, eligible organizations will be able to apply for grants.

Please review the list of currently available Grant Applications below. Select a grant from the list to request an application. Some grants may require additional qualification information to be provided. For questions and further assistance, please email reporting@ohiosurvey.org.
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Review agency info summary. Click complete registration.

The green status bar at the top of the page confirms completed registration. Click Next.
For agencies registered by United Way, review and update your agency profile. Click continue at the bottom of each page.
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Agency Profile updates, continued...

Contacts
Please review the contacts that we have listed for your organization.

If any of these individuals are no longer associated with your organization, please de-activate or delete their contact record.

If you would like to request a user account for an individual to access e-Compact, please click on the link to Request Login next to their name.

<table>
<thead>
<tr>
<th>First Name</th>
<th>Last Name</th>
<th>Type</th>
</tr>
</thead>
<tbody>
<tr>
<td>Sample</td>
<td>Contact</td>
<td>Board Chairman</td>
</tr>
</tbody>
</table>

Is this information Complete and Accurate?
- Yes. This information is correct
- No. I would like to update this information
- Continue

Email Addresses

Program Profiles

Is this information Complete and Accurate?
- Yes. This information is correct
- No. I would like to update this information
- Continue
Next click on Grant Applications under Apply/Report. Select Columbus Counts 2020 Census Grants. Click Continue. On the next screen click Complete Registration.
You have added the grant process to your account. The next step is to add a program so you can access the application form. Click the link.
Click the blue plus sign to create a new program.

Fill out the program information. Save and click Complete Registration.
You will get a confirmation screen (and an email will be sent to you). Click Continue.

Now you have access to all forms required to complete the application. Notice there are 2 forms under the Program Name.

If you have multiple programs for which you are applying for funding, repeat the steps to register or select another program and once finished, you will see those same forms appear under each program you have registered.
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Click on each form and enter your responses. Note that there is an section for attachments. You must click on and mark this section as completed even if you do not attach a file.

The status bar makes it easy to track your progress (see images below). Once complete, the status bar will be green and you will not be able to make edits. You will receive an email confirming that the application was successfully submitted.
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For questions specific to the grant application, please contact Mr. Doug Murray at DDMurray@Columbus.gov or Mr. Chris Long at CSLong@Columbus.gov

For technical support please email reporting.help@uwcentralohio.org

Thank you!