

HISTORIC RESOURCES COMMISSION

AGENDA

June 18, 2020

4:00 p.m.

Virtual Hearing via Webex

Applicants or their representatives must attend this hearing. If applicants are absent it is likely that the application will be continued until the Commission's next hearing. Meeting Accommodations: It is the policy of the City of Columbus that all City-sponsored public meetings and events are accessible to people with disabilities. If you need assistance in participating in this meeting or event due to a disability as defined under the ADA, please call the City's ADA Coordinator at (614) 645-8871, or email zdjones@columbus.gov, at least three (3) business days prior to the scheduled meeting or event to request an accommodation.

I. CALL TO ORDER

NEXT COMMISSION MONTHLY BUSINESS MEETING – 12:00 p.m. (Noon), Thursday, July 2, 2020
Virtual Hearing via Webex

II. NEXT COMMISSION HEARING – 4:00 p.m., Thursday, July 16, 2020 – Virtual Hearing via Webex

III. SWEAR IN STAFF

IV. INTRODUCTION OF COMMISSIONERS PRESENT

V. APPROVAL OF MINUTES – Thursday, May 21, 2020

VI. APPROVAL OF STAFF APPROVALS

VII. PUBLIC FORUM

VIII. APPLICATIONS FOR CERTIFICATES OF APPROPRIATENESS

STAFF RECOMMENDATIONS

- [HR-20-06-018](#)
43 Hamilton Park
Kevin Hidas, Brooke Roman-Hidas (Applicants)
• MOVED TO STAFF APPROVAL
Hamilton Park Historic District
Ben E. Espy (Owner)
- [HR-20-06-019](#)
187 Riverview Park Drive
Paula Dalton (Owner)
• MOVED TO STAFF APPROVAL
Old Beechwold Historic District
- [HR-20-06-020](#)
517 Park Street / AC Hotel
Jones Sign Co. Inc. (Applicant)
• MOVED TO STAFF APPROVAL
North Market Historic District
Park & Spruce Acquisitions, LLC (Owner)
- [HR-20-06-021](#)
367 East Broad Street
Wahidah Fowler (Applicant)
• MOVED TO STAFF APPROVAL
Seneca Hotel/Individually Listed Property

5. [HR-20-06-022](#)
614 Oakwood Avenue **Old Oaks Historic District**
Kimberly Connor (Applicant) **Shawn Connor (Owner)**
• MOVED TO STAFF APPROVAL

CONTINUED APPLICATIONS

6. [HR-20-02-008](#)
667 Linwood Avenue **Old Oaks Historic District**
EZ Oro/ Erez Hagiel (Applicant), EZ Properties LLC (Owner)
A new dormer was built on the north slope of the roof, prior to review and approval. A code order has been issued.
New Dormer
• Request to retain the existing dormer on the north slope of the roof, as built prior to review and approval.
• Dormer includes 12” overhang, with vinyl soffit proposed.
• Exterior cladding to be vinyl with 1x smooth cedar trim.
• Includes two, one-over-one, double-hung sash windows.

NEW APPLICATIONS

7. [HR-20-06-023](#)
185 Rustic Place **Old Beechwold Historic District**
Robert Palmer (Owner)
• MOVED TO STAFF APPROVAL
8. [HR-20-06-024](#)
89 Riverview Park Drive **Old Beechwold Historic District**
Elizabeth Price (Applicant)
• MOVED TO STAFF APPROVAL
9. [HR-20-06-025](#)
2080-2090 Tuller Street **Indianola Forest Historic District**
Inn Town Holdings II, LLC. (Applicant)
• MOVED TO STAFF APPROVAL
10. [HR-20-06-026](#)
4835 Rustic Bridge **Old Beechwold Historic District**
Bob Sisco/Ohio Power Solutions (Applicant) Lane Mathews & Jeanne Decker (Owners)
New Solar Panels
• Install 18 solar panels on the main roof of the house, facing south east.
• Proposed panels to be black framed with a black surface.
• Install a new black roof to minimize visibility.
11. [HR-20-06-027](#)
309 South Fourth Street **U.S. Carriage Co. / Individually Listed Property**
Jim Bender/JL Bender, Inc. (Applicant)
• MOVED TO STAFF APPROVAL
12. [HR-20-06-028](#)
693 Wilson Avenue **Old Oaks Historic District**
James Washburn (Applicant)
New Garage
• Build new, 24' x 22' frame garage, per submitted drawings.
• To include one (1) 16' garage door with carriage house hardware and 36" half-lite door with vertical panels.
• Exterior cladding to be smooth vinyl siding with wood soffits, corners and fascia.

13. [HR-20-06-029](#)

664 Oakwood Avenue

Old Oaks Historic District

Michael Hayes/Architect (Applicant)

Libby Lovett (Owner)

New Front Porch

- Build new front porch based on foot-prints shown on 1901 and 1921 Sanborn maps, per submitted drawings.

Build New Rear Porch

- Build new rear porch based on foot-prints shown on 1901 and 1921 Sanborn maps, per submitted drawings.

Install New Windows

- Install new windows on all elevations.
- Window schedule, including measurements for rough openings and all new windows and elevations of all new windows, to be submitted to Historic Preservation Office staff for final review and approval.

Install New Doors

- Replace all non-original or missing doors, per the submitted product cut sheet.

Repair/Replace Siding

- Prepare all existing wood siding for repainting.
- Install new 3” wood, drop siding, as needed, on all elevations, per submitted sample.
- Existing shingles in gables to remain.

Build New Garage

- Build new frame garage, per submitted drawings.
- Exterior cladding to be 7 ¼” HardiBoard Horizontal clapboard siding. Asphalt roof to match house.

Privacy Fence

- Install new, 6’ High, wood privacy fence in rear yard, per submitted site plan.

14. [HR-20-06-030](#)

659-661 South Champion Avenue

Old Oaks Historic District

Jeffrey Steele (Applicant)

New Doors & Windows

- Remove original doors and aluminum Jalousie, single-hung, and Chicago style windows on the ca. duplex.
- Install new doors and windows, per submitted product cut sheets.

Garage

- Paint existing concrete block garage, SW7069 “Iron Ore.”
- Install new metal overhead garage doors.

Landscape/Hardscape

- Remove three (3) pine trees.
- Install new privacy fence in rear yard.
- Install new patios in rear yard.

STAFF APPROVALS

• **HR-20-06-001**

758 Bedford Avenue

Old Oaks Historic District

Patrick and Suzanne Diehl (Applicant)

Approve Application HR-20-06-001, 758 Bedford Avenue Old Oaks Historic District, as submitted with any/all clarifications, as noted.

Tree Removal

- To avoid damage to property and to insure public safety, remove the one (1) existing, mature Siberian Elm tree located in the rear yard, per the submitted photos and arborist’s report.
- Remove the two (2) small growth trees infringing on the foundation of the house.
- A minimum of one (1) new native species tree is to be planted in an appropriate location on the property.
- Final species and location to be submitted to Historic Preservation Office staff prior to planting.

- **HR-20-06-002**
758 Bedford Avenue **Old Oaks Historic District**
Robert G. Palmer (Owner)
Approve Application HR-20-06-002, 185 Rustic Place, Old Beechwood Historic District, as submitted with any/all clarifications, as noted.
Remove and Install New Asphalt Shingle Roof
 - Remove all asphalt shingles on the detached garage roof, down to the sheathing. Dispose of all debris according to Columbus City Code.
 - Replace any/all damaged, deteriorated, and missing sheathing with wood of appropriate dimension, as necessary.
 - Install new, 30 lb. felt paper on all sheathing according to manufacturer’s specifications.
 - Replace any/all damaged and deteriorated metal valleys with new metal valleys of appropriate dimension, as necessary. Valleys are to be smooth not a “W” channel to maintain the appropriate historic appearance and profile.
 - Replace any/all damaged metal flashing on all existing chimneys.
 - Install new 235 lb., class C, self-sealing asphalt shingles. Manufacturer and color to be GAF, Slateline (dimensional), “Weathered Slate.”
 - All ridges to be capped with galvanized metal ridge roll, in lieu of cut shingle tabs, and painted “gray” or “Tinner’s Red.”
 - Upon completion, all metal valleys and flashing are to be painted “gray” or “Tinner’s Red.”
 - Any/all necessary venting is to be performed on the roof ridge, underneath the metal ridge roll via CobraVent, VentSure, or comparable, in lieu of hat-vents and/or soffit vents.

- **HR-20-06-003**
108 East Frambes Avenue **Indianola Forest Historic District**
Cole Goldberg (Applicant) **Daniel R. Bleiweiss (Owner)**
Approve Application HR-20-06-003, 108 East Frambes Avenue, Indianola Forest Historic District, as submitted with any/all clarifications, as noted.
Rental Signage
 - Install one (1) rental sign, on the ground floor, front elevation of the residence per the submitted photographs and renderings.
 - Sign to measure eighteen inches wide by twelve inches high (18”W x 12”H).

- **HR-20-06-004**
122 East Frambes Avenue **Indianola Forest Historic District**
Cole Goldberg (Applicant) **Daniel R. Bleiweiss (Owner)**
Approve Application HR-20-06-004, 122 East Frambes Avenue, Indianola Forest Historic District, as submitted with any/all clarifications, as noted.
Rental Signage
 - Install one (1) rental sign, on the ground floor, front elevation of the residence per the submitted photographs and renderings.
 - Sign to measure eighteen inches wide by twelve inches high (18”W x 12”H).

- **HR-20-06-005**
126 East Frambes Avenue **Indianola Forest Historic District**
Cole Goldberg (Applicant) **Daniel R. Bleiweiss (Owner)**
Approve Application HR-20-06-005, 126 East Frambes Avenue, Indianola Forest Historic District, as submitted with any/all clarifications, as noted.
Rental Signage
 - Install one (1) rental sign, on the ground floor, front elevation of the residence per the submitted photographs and renderings.
 - Sign to measure eighteen inches wide by twelve inches high (18”W x 12”H).

- **HR-20-06-006**
117 East Lane Avenue **Indianola Forest Historic District**
Cole Goldberg (Applicant) **Daniel R. Bleiweiss (Owner)**
Approve Application HR-20-06-006, 117 East Lane Avenue, Indianola Forest Historic District, as submitted with any/all clarifications, as noted.
Rental Signage
 - Install one (1) rental sign, on the ground floor, front elevation of the residence per the submitted photographs and renderings.
 - Sign to measure eighteen inches wide by twelve inches high (18”W x 12”H).

- **HR-20-06-007**
762 Bryden Road **Bryden Road Historic District**
Ellen M. Chung (Applicant)
Approve Application HR-20-06-007, 762 Bryden Road, Bryden Road Historic District, as submitted with any/all clarifications, as noted.
New Windows
 - Install one (1) new window opening on the rear, and one (1) new window opening on the east elevation of the rear garage addition, per submitted photos and drawings.
 - New windows to be located within the wood-infilled garage door openings, to match the one (1) existing window opening on the east elevation.
 - New windows to be Pella Architect Series Reserve Double Hung windows, per submitted product cut sheet.Note: the four garage door openings were previously infilled with wood. No historic fabric will be altered.

- **HR-20-06-008**
1314 Bryden Road **Bryden Road Historic District**
James Lisk (Applicant)
Approve Application HR-20-06-008, 1314 Bryden Road, Bryden Road Historic District, as submitted with any/all clarifications, as noted.
Porch Repairs
 - Remove any/all damaged or deteriorated, wooden balusters and/or railings on the front porch, as needed. Repair and/or replace any damaged or deteriorated balusters and/or railings with new wooden balusters and/or railings of the appropriate dimensions, like-for-like.
 - Remove the existing, non-original porch skirting, and install new, framed wood porch skirting.
 - Prepare all wood surfaces for painting. Paint colors to match existing: White; Gray.

- **HR-20-06-009**
673 South Champion Avenue **Old Oaks Historic District**
Tim Dye (Applicant) **673 S. Champion Avenue Trust (Owner)**
Approve Application HR-20-06-009, 673 S. Champion Avenue, Old Oaks Historic District, as submitted with any/all clarifications, as noted.
Install New Door
 - Remove the existing, non-historic metal door at the front entrance.
 - Install a new, wood, three-quarter lite door, per the submitted product cut sheet.
 - Trim for new door to match existing transom.
 - Retain and repair the existing transom, as needed.

- **HR-20-06-010**
734 Wilson Avenue **Old Oaks Historic District**
Joshua Kramer (Applicant)
Approve Application HR-20-06-010, 734 Wilson Avenue, Old Oaks Historic District, as submitted with any/all clarifications, as noted.
Install New Windows (Full Frame Replacement)
 - Replace all existing windows.

- Remove the entire existing window to the studs/rough opening, (sashes, jambs, and brick mold).
- Install a complete new window (sashes, jambs, and brick mold), per submitted window schedule, Quote #: HD5WGYR, date 5-20-2020.
- New windows to be Marvin Elevate, six-over-one, double-hung windows, to match existing.

• **HR-20-06-011**

673 South Champion Avenue

Old Oaks Historic District

F. Michael Curley (Applicant)

Approve Application HR-20-06-011, 673 South Champion Avenue, Old Oaks Historic District, for renewal of expired COA #18-6-16a (Expired: June 18, 2019), exactly as previously approved, for a period of one (1) year.

Build New Garage

- Construct a new, 20' wide x 20' deep, two-car garage, per the submitted drawings.
- Foundation to be poured concrete slab.
- Exterior cladding to be vinyl with 1 x wood corner boards.
- Roof to be 12/4 pitch with asphalt shingles from the Approved Roofing Shingles list. Shingle choice to be submitted to HPO staff prior to installation.
- Pedestrian door on north/rear elevation to be JeldWen, flush steel door, per the submitted cut sheet.
- One 16' x 7', overhead door on south elevation to be C.H.I., Carriage House Overlay Series, fiberglass, model 5500/5800, with black hardware, per the submitted product cut sheet. Color to be "White."
- Hardware faux hinges and handles to be placed to have the appearance of two doors.

• **HR-20-06-012**

692 South Champion Avenue

Old Oaks Historic District

Pam Kinzy/Able Roof (Applicant)

Bradley Pendency (Owner)

Approve Application HR-20-06-012, 692 South Champion Avenue, Old Oaks Historic District, as submitted with any/all clarifications, as noted.

Remove and Install New Asphalt Shingle Roof

- Remove all asphalt shingles on the main roof of the house, down to the sheathing. Porch roof to remain, as is.
- Replace any/all damaged, deteriorated, and missing sheathing with wood of appropriate dimension, as necessary.
- Install new, 30 lb. felt paper on all sheathing according to manufacturer's specifications.
- Replace any/all damaged and deteriorated metal valleys with new metal valleys of appropriate dimension, as necessary. Valleys are to be smooth not a "W" channel to maintain the appropriate historic appearance and profile.
- Replace any/all damaged metal flashing on all existing chimneys.
- Install new 235 lb., class C, self-sealing asphalt shingles. Manufacturer and color to be GAF, Slateline (dimensional), "English Gray Slate."
- All ridges to be capped with galvanized metal ridge roll, in lieu of cut shingle tabs, and painted "gray" or "Tinner's Red."
- Upon completion, all metal valleys and flashing are to be painted "gray" or "Tinner's Red."
- Any/all necessary venting is to be performed on the roof ridge, underneath the metal ridge roll via CobraVent, VentSure, or comparable, in lieu of hat-vents and/or soffit vents.

• **HR-20-06-013**

149 East Northwood Avenue

Northwood Park Historic District

Ben Denlinger (Applicant)

Approve Application HR-20-06-013, 149 East Northwood Avenue, Northwood Park Historic District, as submitted with any/all clarifications, as noted.

Exterior Painting

- Repair and/or replace all damaged, deteriorated, and missing wood trim elements, as necessary. All replacement wood to be of exact same dimension and profile as the original wood trim; like-for-like, according to industry standards.
- Prepare all exterior, wooden surfaces on the house for repainting using the appropriate hand tools.
- Prime all new and bare wood surfaces with the appropriate exterior primer according to manufacturer's

specifications. Paint color to be SW9149 “Inky Blue.”

- Any previously unpainted, masonry is to remain unpainted.

• **HR-20-06-014**

1424 North Fourth Street

William Kline (Applicant)

New Indianola Historic District

1424 North Fourth St, LLC (Owner)

Approve Application HR-20-06-014, 1424 North Fourth Street, New Indianola Historic District, as submitted with any/all clarifications, as noted.

Remove and Install New Asphalt Shingle Roof

- Remove all asphalt shingles on the main roof of the house, down to the sheathing. Porch roof to remain, as is.
- Replace any/all damaged, deteriorated, and missing sheathing with wood of appropriate dimension, as necessary.
- Install new, 30 lb. felt paper on all sheathing according to manufacturer’s specifications.
- Replace any/all damaged and deteriorated metal valleys with new metal valleys of appropriate dimension, as necessary. Valleys are to be smooth not a “W” channel to maintain the appropriate historic appearance and profile.
- Replace any/all damaged metal flashing on all existing chimneys.
- Install new 235 lb., class C, self-sealing asphalt shingles. Manufacturer and color to be GAF, Royal Sovereign (standard 3-tab), “Nickel Gray.”
- All ridges to be capped with galvanized metal ridge roll, in lieu of cut shingle tabs, and painted “gray” or “Tinner’s Red.”
- Upon completion, all metal valleys and flashing are to be painted “gray” or “Tinner’s Red.”
- Any/all necessary venting is to be performed on the roof ridge, underneath the metal ridge roll via CobraVent, VentSure, or comparable, in lieu of hat-vents and/or soffit vents.

• **HR-20-06-015**

251 East Oakland Avenue

Cole Goldberg (Applicant)

Northwood Park Historic District

Daniel R. Bleiweiss (Owner)

Approve Application HR-20-06-015, 251 East Oakland Avenue, Northwood Park Historic District, as submitted with any/all clarifications, as noted.

Rental Signage

- Install one (1) rental sign, on the ground floor, front elevation of the residence per the submitted photographs and renderings.
- Sign to measure eighteen inches wide by twelve inches high (18”W x 12”H).

• **HR-20-06-016**

2142 Summit Street

Cole Goldberg (Applicant)

Iuka Ravine Historic District

Daniel R. Bleiweiss (Owner)

Approve Application HR-20-06-016, 2142 Summit Street, Iuka Ravine Historic District, as submitted with any/all clarifications, as noted.

Rental Signage

- Install one (1) rental sign, on the ground floor, front elevation of the residence per the submitted photographs and renderings.
- Sign to measure eighteen inches wide by twelve inches high (18”W x 12”H).

• **HR-20-06-017**

2120 Iuka Avenue

Cole Goldberg (Applicant)

Iuka Ravine Historic District

Daniel R. Bleiweiss (Owner)

Approve Application HR-20-06-017, 2120 Iuka Avenue, Iuka Ravine Historic District, as submitted with any/all clarifications, as noted.

Rental Signage

- Install one (1) rental sign, on the ground floor, front elevation of the residence per the submitted photographs and renderings.
- Sign to measure eighteen inches wide by twelve inches high (18”W x 12”H).

- **HR-20-06-018**
43 Hamilton Park **Hamilton Park Historic District**
Kevin Hidas, Brooke Roman-Hidas (Applicants) Ben E. Espy (Owner)
Upon review of Application #HR-20-06-018, 43 Hamilton Park, Hamilton Park Historic District, the Historic Resources Commission recommends approval of the proposed Change of Use, as submitted:
Request Recommendation for Change of Use
 - The property is currently zoned “Commercial / Dwelling Converted to Office.”
 - Request to change the use from Commercial back to original use as a Single Unit Dwelling.

- **HR-20-06-019**
187 Riverview Park Drive **Old Beechwold Historic District**
Paula Dalton (Owner)
Approve Application HR-20-06-019, 187 Riverview Park Drive, Old Beechwold Historic District, as submitted with any/all clarifications, as noted.
Remove and Install New Asphalt Shingle Roof
 - Remove all asphalt shingles on the main roof of the ca. 1964 Ranch house, down to the sheathing.
 - Replace any/all damaged, deteriorated, and missing sheathing with wood of appropriate dimension, as necessary.
 - Install new, 30 lb. felt paper on all sheathing according to manufacturer’s specifications.
 - Replace any/all damaged and deteriorated metal valleys with new metal valleys of appropriate dimension, as necessary. Valleys are to be smooth not a “W” channel to maintain the appropriate historic appearance and profile.
 - Replace any/all damaged metal flashing on all existing chimneys.
 - Install new 235 lb., class C, self-sealing asphalt shingles. Manufacturer and color to be Landmark “Shakewood.”*Note: The requested shingle is not on the Approved Roofing Shingles List, and is approved for this particular ca. 1964 Ranch style house because it never had a slate roof.*

- **HR-20-06-020**
517 Park Street / AC Hotel **North Market Historic District**
Jones Sign Co. Inc. (Applicant) Park & Spruce Acquisitions, LLC (Owner)
Approve Application HR-20-06-020, 517 Park Street, North Market Historic District, as submitted with any/all clarifications, as noted.
New Signage
 - East elevation to include one (1) externally illuminated, 24 sf, aluminum cabinet with clear acrylic push-thru letters; Vinyl signage on doors.
 - West elevation to include one (1) internally lit, 113 sf aluminum cabinet with clear acrylic push-thru letters; One non-illuminated, 6.25 sf placard; Vinyl signage on doors.
 - North elevation to include one (1) 113 sf aluminum cabinet with clear acrylic push-thru letters.
 - South elevation to include one (1) 55 sf aluminum cabinet with clear acrylic push-thru letters; One (1) externally illuminated, 24 sf, aluminum cabinet with clear acrylic push-thru letters; One (1) 6.25 sf aluminum cabinet with clear acrylic push-thru letters.

- **HR-20-06-021**
367 East Broad Street **Seneca Hotel/Individually Listed Property**
Wahidah Fowler (Applicant)
Approve Application HR-20-06-021, 367 East Broad Street, Seneca Hotel/Individually Listed Property, as submitted with any/all clarifications, as noted.
New Canopy
 - New canopy to be arched aluminum frame, painted to match existing canopy at main entrance.
 - Down-lighting to illuminate underside of canopy.New Signage
 - Individual, 4" deep, open-face channel letters (the seneca) with faux neon lighting.
 - Letters to be internally illuminated with LEDs

- Color of letters to be white.

- **HR-20-06-022**

614 Oakwood Avenue

Old Oaks Historic District

Kimberly Connor (Applicant)

Shawn Connor (Owner)

Approve Application HR-20-06-022, 614 Oakwood Avenue, Old Oaks Historic District, as submitted with any/all clarifications, as noted.

New Garage

- Build new, 24' x 30', frame garage, per submitted drawings.
- Cladding to be Restoration Smooth vinyl siding, with 1x4 wood trim.
- Garage to have two (2) overhead garage doors on alley side, and one (1) 9' overhead garage door facing onto rear yard.
- One half-lite pedestrian door to face onto rear yard.
- Shingles to be Owens Corning 3-tab, "Estate Gray."

- **HR-20-06-023**

185 Rustic Place

Old Beechwold Historic District

Robert Palmer (Owner)

Approve Application HR-20-06-023, 185 Rustic Place, Old Beechwold Historic District, as submitted with any/all clarifications, as noted.

Remove and Install New Asphalt Shingle Roof

- Remove all asphalt shingles on the roof of the 1990 detached garage, down to the sheathing.
- Replace any/all damaged, deteriorated, and missing sheathing with wood of appropriate dimension, as necessary.
- Install new, 30 lb. felt paper on all sheathing according to manufacturer's specifications.
- Install new 235 lb., class C, self-sealing asphalt shingles. Manufacturer and color to be GAF Timberline "Barkwood" to match existing shingles on a 2001 addition to the house. The main roof of the house is slate.

Note: The requested shingle is not on the Approved Roofing Shingles List and is being approved for this particular house based on shingles approved for a 2001 addition to the house, prior to the approved roofing shingles list being established.

- **HR-20-06-024**

89 Riverview Park Drive

Old Beechwold Historic District

Elizabeth Price (Applicant)

Approve Application HR-20-06-024, 89 Riverview Park Drive, Old Beechwold Historic District, as submitted with any/all clarifications, as noted.

New Addition

- Build new 8 ft. (146 sqft.) addition onto existing rear kitchen wall.
- Addition to include two (2) new casement windows and one (1) relocated (repurposed) existing window.
- Exterior cladding to be shingle siding to match existing.
- Flat roof to match existing rear porch roof.
- All trim and new gutters to match existing.

- **HR-20-06-025**

2080-2090 Tuller Street

Indianola Forest Historic District

Inn Town Holdings II, LLC. (Applicant)

Approve Application HR-20-06-025, 2080-2090 Tuller Street, Indianola Forest Historic District, as submitted with any/all clarifications, as noted.

New Front Porch

- Construct new front porch, per submitted drawings.

Install New Siding

- Remove existing vinyl siding. (No original siding or substrate existing).
- Install new composite, double-four siding with 1x6 wood trim at doors and windows.

Remove Rear Deck

- Remove the existing, non-historic deck on the rear elevation.
- Install new precast steps and railings at the two (2) rear entrances.

• **HR-20-06-027**

309 South Fourth Street

U.S. Carriage Co. / Individually Listed Property

Jim Bender/JL Bender, Inc. (Applicant)

Approve Application HR-20-06-027, 309 South Fourth Street, U.S. Carriage Co. / Individually Listed Property, as submitted with any/all clarifications, as noted.

New Door Openings / Condensers

- Modify two (2) arched window openings on the north elevation to create new door openings.
- Install dark bronze aluminum glass doors, transoms and sidelights, per submitted drawings.
- Install two (2) new condenser units mounted to the façade, one story above street level.

IX. OLD BUSINESS

X. NEW BUSINESS

Nomination and Election of a Vice-Chair, to fill a vacant seat.

Historic Resources Commission By Laws

Article IV

Officers

****Section 1.** The officers of the Historic Resources Commission shall be a Chairperson, a Vice-Chairperson, and Secretary. These officers shall perform the duties prescribed by these By-laws and by the parliamentary authority adopted by the Commission. The Historic Preservation Officer and Recording Secretary shall be provided by the Jobs Development Department and shall not be members of the Commission.

Section 2. The Chairperson shall preside at all meetings of the Commission, shall appoint any committee, standing or ad hoc, and be an ex-officio member thereof, and shall have a vote on all issues. The Chairperson shall also have the authority to act as spokesperson for the Commission.

Section 3. The Vice-Chairperson shall assume the duties of the Chairperson in the absence of that officer. The Vice-Chairperson shall also be considered the Chairperson-Elect.

Section 4. The Secretary shall assume the duties of Chairperson in the absence of the Chairperson and Vice-Chairperson. The Secretary shall also oversee all record keeping procedures of the Commission.

Section 5. As soon as convenient after members have been appointed and approved, and annually thereafter at the regular meeting held on the third Thursday in March, a nominating committee of three shall be appointed by the Chairperson to nominate a candidate for each office to be filled at the regular meeting in May. The nominating committee shall report at the Regular meeting in April. Before the election at the meeting in May, additional nominations from the floor shall be permitted.

Section 6. The officers shall be elected by majority vote to serve for one (1) year or until their successors are elected, and their term of office shall begin at the close of the regular meeting at which they are elected.

Section 7. No member shall be eligible to serve more than two consecutive terms in the same office or serve more than one office at the same time.

Nominations:

XI. ADJOURN