
CITY OF COLUMBUS, OHIO
MUNICIPAL CIVIL SERVICE COMMISSION
REGULAR MEETING
AGENDA
November 16, 2020

12:30 P.M.

1. RE: Review and approval of the Minutes from the October 26, 2020 Regular Meeting.
2. RE: Pre-Hearing Conference Reviews – None Submitted.
3. RE: Trial Board Recommendations – None Submitted.
4. RE: Request of the Civil Service Commission staff to extend the current eligible list for sixteen (16) classifications as identified on the attached listing.
5. RE: Request of the Civil Service Commission staff, on behalf of Columbus City Schools, to create the specification for the classification HR Data Analytics Specialist, assign a probationary period of 365 days, and designate the examination type as noncompetitive.
6. RE: Request of the Civil Service Commission staff to approve the specification review for the classification Automotive Parts Keeper with no revisions (Job Code 1350).
7. RE: Request of the Civil Service Commission staff to approve the specification review for the classification Automotive Parts Keeper Supervisor with no revisions (Job Code 1351).
8. RE: Request of the Civil Service Commission staff to approve the specification review for the classification Development Program Manager with no revisions (Job Code 0350).
9. RE: Request of the Civil Service Commission staff to approve the specification review for the classification Legal Secretary (U) with no revisions (Job Code 0517).
10. RE: Request of the Civil Service Commission staff to approve the specification review for the classification IT Operations Manager with no revisions (Job Code 0542).
11. RE: Request of the Civil Service Commission staff to approve the specification review for the classification Law Clerk (U) with no revisions (Job Code 1988).
12. RE: Request of the Civil Service Commission staff to approve the specification review for the classification Legal Intern (U) with no revisions (Job Code 1989).
13. RE: Request of the Civil Service Commission staff to approve the specification review for the classification Legal Intake Counselor (U) with no revisions (Job Code 1990).
14. RE: Request of the Civil Service Commission staff to approve the specification review for the classification Legal Advocate (U) with no revisions (Job Code 1991).
15. RE: Request of the Civil Service Commission staff to approve the specification review for the classification Real Estate Specialist (U) with no revisions (Job Code 1997).
16. RE: Request of the Civil Service Commission staff to approve the specification review for the classification Legal Investigator/Paralegal (U) with no revisions (Job Code 1998).

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- 17. RE: Request of the Civil Service Commission staff to revise the specification for the classification Engineer I (Job Code 1046).
- 18. RE: Request of the Civil Service Commission staff to revise the specification for the classification Engineer II (Job Code 1047).
- 19. RE: Request of the Civil Service Commission staff to revise the specification for the classification Engineer III (Job Code 1048).
- 20. RE: Request of the Civil Service Commission staff to revise the specification for the classification Engineer IV (Job Code 1049).
- 21. RE: Request of the Civil Service Commission staff to revise the specification for the classification Business Development Specialist (Job Code 2000).
- 22. RE: Request of the Civil Service Commission staff to revise the specification for the classification Legal Administrative Assistant (U) (Job Code 1993).
- 23. RE: Request of the Civil Service Commission staff to revise the specification for the classification Legal Administrative Coordinator (U) (Job Code 1999).
- 24. RE: Request of the Civil Service Commission staff to revise the specification for the classification Chief of Administration to the City Attorney (U) (Job Code 2001).
- 25. RE: Request of the Civil Service Commission staff to revise the specification for the classification Employee Benefits/Risk Management Supervisor, retitle it to read Employee Benefits and Wellness Supervisor and amend Rule XI accordingly (Job Code 0275).
- 26. RE: Request of the Civil Service Commission staff to revise the specification for the classification Employee Benefits and Risk Manager, retitle it to read Employee Benefits and Wellness Manager and amend Rule XI accordingly (Job Code 0276).
- 27. RE: Residency Hearing Reviews - None Submitted.
- 28. RE: Background Removals
- 29. RE: Other Administrative/Jurisdictional Reviews - None Submitted.

1:30 P.M.

- 30. RE: No Disciplinary Hearing or Trial Board.