

Appeals Hearing Board
Annual Business meeting (Webex)
January 25, 2021

Call to order by Chair Chester at **9:05am**.

Roll Call:

Members present: Chair James Chester
 Member Gil Gradisar
 Member Carl Fielding
 Member Hugh Quill

No members absent.

Also present: Cathy Collins- Acting Administrator of Support Services
 Benjamin Lee, License Officer, Support Services
 Laura Baker Morrish- City Attorney office
 Robert Tobias- City Attorney office, counsel for the Board
 Deana Leffler- City Attorney office, counsel for License Section

Introduction of new member Hugh Quill

Annual board appointment of Chairman:

Chair Chester indicated he wanted to stay on the board, but would like to step down as the Chair. He opened nominations for Chair. Nomination by Member Quill for Member Gil Gradisar to serve as Chair. Second by Member Fielding. **Vote:** All Aye, no Nay

Annual board appointment of Secretary:

New Board Chair Gradisar opened nominations and nominated Member Quill as secretary. Second by Member Fielding. **Vote:** All Aye, no Nay.

Upcoming hearings:

License Officer Lee discussed the status and schedule for the upcoming hearings related to Hotel/Motel denials. Member Quill asked for an explanation of the Board's role in appeals. Board Counsel Tobias explained the role of the board, per code and License Officer Lee explained the process License Section utilizes to object to or deny a license/permit.

New Business:

- Acting Administrator Collins explained the change of payment to the Board Members for their services and will have License Officer Lee to follow up to make sure all pertinent paperwork has been completed and submitted.

- Acting Administrator Collins advised the Board of the change of personnel, with two License Officers leaving the City (Kyle Sours and Ralph Jones) and the appointment of new License Officer Latasha Kerns. There is still a vacancy to be filled and a vacancy that will be considered a little more into the future.
- Short Term Rentals- Acting Administrator advised the Board of the newest category of licenses, Short Term Rentals and explained the potential changes being drafted for legislation giving the License Section enforcement capabilities for problem or non-licensed properties. The city expects an increase in the number of hearings once the enforcement capability is obtained. License Officer Kerns is the primary LO for short term rentals.
- Acting Administrator Collins brought the Board up to date on the status of the office closure and licenses during COVID.
- Member Chester asked about the ability to regulate Transportation Networks (Uber/Lyft). It was explained that the city had that ability until 2015 when the state legislated away that ability- now the PUCO regulates TNCs on behalf of the State.
- Acting Administrator Collins requested the board offer suggestions for new members to add to the Board to increase the number of voting members. She advised that diversity is needed on the Board and any suggestions would be gladly accepted.

Old Business: None.

Move to adjourn by Member Quill, seconded by Gradisar.

Vote: All Aye, no Nays.

Meeting adjourned at 9:46am.