
CITY OF COLUMBUS, OHIO
MUNICIPAL CIVIL SERVICE COMMISSION
REGULAR MEETING
RESULTS
MAY 23, 2022

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| Approved | 1. RE: Review and approval of the Minutes from the April 25, 2022 Regular Meeting. |
| NA | 2. RE: Pre-Hearing Conference Reviews – None Submitted |
| Approved | 3. RE: Request of the Civil Service Commission staff, on behalf of Columbus City Schools, to create the specification for the classification Academic Youth Support Advocate, assign a probationary period of 365 days, and designate the examination type as noncompetitive. |
| Approved | 4. RE: Request of the Civil Service Commission staff, on behalf of Columbus City Schools, to create the specification for the classification Student Services Program Coordinator, assign a probationary period of 365 days, and designate the examination type as noncompetitive. |
| Approved | 5. RE: Request of the Civil Service Commission staff to approve the specification review for the classification Office Support Clerk with no revisions (Job Code 0406). |
| Approved | 6. RE: Request of the Civil Service Commission staff to approve the specification review for the classification Office Assistant I with no revisions (Job Code 0407). |
| Approved | 7. RE: Request of the Civil Service Commission staff to approve the specification review for the classification Office Assistant II with no revisions (Job Code 0408). |
| Approved | 8. RE: Request of the Civil Service Commission staff to approve the specification review for the classification Information Architect with no revisions (Job Code 0566). |
| Approved | 9. RE: Request of the Civil Service Commission staff to approve the specification review for the classification Administrative Secretary (U) with no revisions (Job Code 0820). |
| Approved | 10. RE: Request of the Civil Service Commission staff to approve the specification review for the classification Executive Secretary I (U) with no revisions (Job Code 0822). |
| Approved | 11. RE: Request of the Civil Service Commission staff to approve the specification review for the classification Executive Secretary II (U) with no revisions (Job Code 0823). |
| Approved | 12. RE: Request of the Civil Service Commission staff to approve the specification review for the classification Legislative Aide to City Council (U) with no revisions (Job Code 0831). |
| Approved | 13. RE: Request of the Civil Service Commission staff to approve the specification review for the classification Chief of Staff to the City Council President (U) with no revisions (Job Code 0833). |
| Approved | 14. RE: Request of the Civil Service Commission staff to approve the specification review for the classification Excavator with no revisions (Job Code 3430). |
| Approved | 15. RE: Request of the Civil Service Commission staff to revise the specification for the classification Community Relations Coordinator (Job Code 0796). |
| Approved | 16. RE: Request of the Civil Service Commission staff to revise the specification for the classification Office Assistant III (Job Code 0409). |

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| Approved | 17. RE: Request of the Civil Service Commission staff to revise the specification for the classification Office Manager (Job Code 1240). |
| Approved | 18. RE: Request of the Civil Service Commission staff to revise the specification for the classification Refuse Collection Vehicle Operator (Automated), update the Probationary Period to 365 days, designate the Examination type as noncompetitive, and amend Rule XI accordingly (Job Code 3922). |
| Approved | 19. RE: Request of the Civil Service Commission staff to revise the specification for the classification Refuse Collector, update the Probationary Period to 365 days and amend Rule XI accordingly (Job Code 3924). |
| Approved | 20. RE: Request of the Civil Service Commission staff to create the specification for the classification Public Health Assistant Commissioner, assign a probationary period of 365 days, designate the examination type as noncompetitive, and amend Rule XI accordingly. |
| Approved | 21. RE: Request of the Civil Service Commission staff to revise the specification for the classification Water Division Assistant Administrator (Job Code 0149). |
| Approved | 22. RE: Request of the Civil Service Commission staff to revise the specification for the classification Procurement Manager (Job Code 0776). |
| Approved | 23. RE: Request of the Civil Service Commission staff to revise the specification for the classification Procurement Specialist (Job Code 0789). |
| Approved | 24. RE: Request of the Civil Service Commission staff to revise the specification for the classification Technology Service Desk Representative (Job Code 0544). |
| Approved | 25. RE: Request of the Civil Service Commission staff to revise the specification for the classification Lifeguard (Seasonal) (Job Code 3183). |
| Approved | 26. RE: Request of the Civil Service Commission staff to revise the specification for the classification Aquatics Supervisor (Seasonal) (Job Code 3184). |
| Approved | 27. RE: Request of the Civil Service Commission staff to revise the specification for the classification Care Coordination Assistant (Job Code 3111). |
| Approved | 28. RE: Request of the Civil Service Commission staff to revise the specification for the classification Outreach Worker (Job Code 3112). |
| NA | 29. RE: Residency Hearing Reviews - None Submitted. |
| See Below | 30. RE: Background Removals |
| See Below | 31. RE: Other Administrative/Jurisdictional Reviews |

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Applicants Removed Post-Exam

	Name of Applicant	Position Applied For	Reinstate	Do Not Reinstate
A.	Shane Dyes	Police Officer		x
B.	Shannon Wertman	Police Officer		x

Other Administrative/Jurisdictional Reviews

Approved for dismissal	Cynthia Strader	Review and approval to dismiss the appeal filed January 19, 2022 regarding the suspension imposed by Columbus City Schools of Appeal #22-BA-0001 for Cynthia Strader. Civil Service received a request to withdraw the appeal due to a settlement agreement being reached by both parties.
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