

CONFIDENTIALITY AGREEMENT

Pursuant to Sec. 235.05 of the City Code, the Department of the Inspector General (DIG) shall investigate complaints of misconduct and/or excessive use of force by sworn personnel in the Columbus Division of Police filed by citizens or initiated by the Civilian Police Review Board (CPRB). For this reason, the DIG will acquire certain information that it must protect and keep confidential (“Confidential Information”).

I understand that Confidential Information includes but is not limited to:

1. The name and identifying information of any sworn personnel who is the subject of a DIG investigation.
2. The name and identifying information of any witness, including sworn personnel in the Columbus Division of Police.
3. The name and identifying information of any individual who makes a complaint with the DIG.
4. Certain information derived through a DIG investigation and the status of a DIG investigation.

I understand that Confidential Information may include information that does not fall into any of the categories listed above but is information or material acquired by the DIG that is not generally available to or used by others outside of the DIG.

In consideration of my employment and the confidential relationship between the DIG, and myself I agree that:

1. I will hold in trust and confidence, both during and following my employment with the DIG, all Confidential Information, whether or not conceived, originated, discovered, or developed in whole or in part by me.
2. I will not use or disclose any Confidential Information to any person except as required in the performance of my employment duties, or as required by the Ohio Revised Code.¹
3. If in the future I seek or accept employment with any government department or agency; private company; firm; entity; or person, I will disclose the existence of this agreement to that department, agency, company, firm, entity, or person and will continue to adhere to the agreement’s requirements.
4. I will deliver to the DIG promptly upon request or on the date of termination of my employment, all documents, copies of documents, and other materials in my possession pertaining to DIG business, including Confidential Information, and thereafter promptly return all documents and copies of documents pertaining to DIG business and originating within the DIG that come into my possession.
5. I understand that violation of the terms of this Confidentiality Agreement is grounds for immediate termination or other disciplinary action at the discretion of the Inspector General.

I have read, understood, agreed to, and signed this Confidential Agreement.

Print Name

Signature and Date

¹ ORC § 149.43



Jacqueline M. Hendricks
Inspector General

Richard S. Blunt II
Deputy Inspector General

THE CITY OF
COLUMBUS
ANDREW J. GINTHER, MAYOR

DEPARTMENT OF THE
INSPECTOR GENERAL

