

Columbus Police Division Directive	EFFECTIVE Aug. 01, 1987	NUMBER
	REVISED Dec. 30, 2022	TOTAL PAGES 6
Table of Contents		



Foreword

Mission and Vision Statements

Definitions

Chapter 1 Employee Conduct

1-01 Rules of Conduct

- 1.01 Obedience to Laws and Ordinances
- 1.02 Knowledge of Directives, Laws, and Ordinances
- 1.03 Violation of Rules or Division Directives
- 1.04 Cause for Dismissal
- 1.05 Residence Change and Notification Requirement
- 1.06 Conflicting or Illegal Orders
- 1.07 Insubordination
- 1.08 Requirement to Take Action
- 1.09 Aid to Fellow Officers
- 1.10 Interference with Written/Electronic Communications
- 1.11 Care of Division Property
- 1.12 Rescinded
- 1.13 Rescinded
- 1.14 Reporting for Duty
- 1.15 General Requirements
- 1.16 Requirement to Carry Badge, ID, and Firearm
- 1.17 Wearing of Identification Card
- 1.18 Arrest, Search, and Seizure
- 1.19 Use of Force
- 1.20 Use of Firearm
- 1.21 Display of Firearms
- 1.22 Public Statements and Appearances
- 1.23 Gratuities
- 1.24 Endorsing Products/Use of Division Badge, Patch, Logo, or Equipment
- 1.25 Personal Correspondence

- 1.26 Visiting Prohibited Establishments
- 1.27 Interference in Private Business
- 1.28 Neglect or Inattention to Duty
- 1.29 Associations
- 1.30 Withholding Information
- 1.31 Divulging Police Information
- 1.32 Identifying Informants
- 1.33 Recommending Professionals or Businesses
- 1.34 Political Activity
- 1.35 Requirement to Attend Trials or Hearings
- 1.36 Unbecoming Conduct
- 1.37 Use of Tobacco
- 1.38 Display of Material in Police Facilities
- 1.39 Dependent Health Care Coverage
- 1.40 Sick/Injury Reporting
- 1.41 Rescinded
- 1.42 Alcohol/Drugs
- 1.43 Over-the-Counter Medication/Prescription Drug Use
- 1.44 Expenditures of Division Funds
- 1.45 Requirement to Give Name and Badge Number
- 1.46 Requirement to Submit Body Fluids
- 1.47 Saluting
- 1.48 Compliance with EEO Laws, Rules, Orders, Policies, and Directives
- 1.49 Rescinded
- 1.50 Stopping or Detaining Persons
- 1.51 Identifying Offenders
- 1-02 City of Columbus Central Work Rules
- 1-03 Official Oath
- 1-04 Core Values
- 1-05 Code of Ethics

Chapter 2 Use Of Force

- 2.01 Use of Force
- 2.02 Discharged Firearms
- 2.03 Firearms Regulations
- 2.04 Chemical Irritants and Intermediate Weapons Regulations
- 2.05 Gas Guns and Grenades
- 2.06 Memorandum of Understanding Between the City of Columbus Division of Police and Division of Fire

Chapter 2 Training Supplements

- 2-1 Use of Firearms and Intermediate Weapons Against Animals

Chapter 3 Arrests, Detentions, And Searches

- 3.01 Arrests and Warrants
- 3.02 Summons and Misdemeanor Citations
- 3.03 Transport and Slating
- 3.04 Handling of Juveniles
- 3.05 Interacting with Persons in Mental Health Crisis
- 3.06 Crisis Intervention Team and Guidelines for Interacting with Persons with a Mental Illness
- 3.07 Bias-Based Policing
- 3.08 Victim/Witness Assistance
- 3.09 Protection Orders
- 3.10 Concealed Carry
- 3.11 Body Cavity and Strip Searches
- 3.12 Administering Oaths
- 3.13 Representation by City Attorney

Chapter 4 Police Operations And Investigations

- 4.01 Officer/Firefighter in Trouble Call
- 4.02 Serious Crime Scenes, Threatened Officer Protection, and Guard Duty
- 4.03 Surveillance/Stakeouts/Encountering Out-Of-Uniform Personnel
- 4.04 Bank Robbery Response Plan
- 4.05 Domestic Violence
- 4.06 Domestic Violence Involving a Law Enforcement Employee
- 4.07 Missing Persons
- 4.08 Death Investigations and Reports
- 4.09 Joint Operational Incidents
- 4.10 Disaster Scenes
- 4.11 Canine Unit
- 4.12 Mounted Unit
- 4.13 Special Weapons and Tactics (SWAT)
- 4.14 Long-Term Road Closure and Traffic Emergency Response Team (TERT)
- 4.15 Underwater Search and Recovery
- 4.16 Memorandum of Understanding Between the Columbus Division of Police and Division of Support Services

Chapter 4 Training Supplements

- 4-1 Crime Scene Investigation
- 4-2 Sexual Assault Investigations and Response
- 4-3 Creation and Administration of Photo Lineups and Show-ups
- 4-4 Lethality Assessment Program

Chapter 5 Vehicle Operations And Investigations

- 5.01 Emergency Vehicle Operations
- 5.02 Vehicular Pursuits
- 5.03 Stopping Tactics
- 5.04 Traffic Crashes Involving Division Personnel and Vehicles
- 5.05 Traffic Crash Investigations
- 5.06 OVI Violators
- 5.07 Enforcement of Traffic and Parking Violations
- 5.08 Watercraft Accident Investigations
- 5.09 Traffic Escorts
- 5.10 Safety Hazards and Aid to Citizens

Chapter 5 Training Supplements

- 5-1 Detecting Stolen Vehicles
- 5-2 Vehicle Stops and Approaches
- 5-3 Traffic Direction and Control

Chapter 6 Property And Evidence

- 6.01 Impounding and Towing
- 6.02 Property and Evidence Handling
- 6.03 Seizure/Forfeiture

Chapter 6 Training Supplements

- 6-1 Evidence Collection
- 6-2 Drugs of Abuse
- 6-3 Digital Evidence Collection

Chapter 7 Division Organization And Responsibilities

- 7.01 Organizational Structure
- 7.02 Duties and Responsibilities of Personnel
- 7.03 Command Protocol and Unity of Command
- 7.04 Boards, Committees, and Teams
- 7.05 Rescinded
- 7.06 Ranks Within the Divisions of Police and Fire
- 7.07 Jurisdiction
- 7.08 Mutual Aid

Chapter 8 Human Resources

- 8.01 Leaves and CBA Release
- 8.02 Sick and Injury Leave, FMLA, Restricted Duty
- 8.03 Substitute Time
- 8.04 Assignments and Transfers
- 8.05 Resignations, Retirements, and Dismissals
- 8.06 Personnel Involved in Traumatic Events
- 8.07 Funeral Arrangements
- 8.08 Equal Employment Opportunity, Discrimination/Harassment, and Americans with Disabilities Act
- 8.09 Rescinded
- 8.10 The Role of the Division of Police in the Promotion Process
- 8.11 Rescinded

Chapter 8 Training Supplements

- 8-1 Flag Etiquette
- 8-2 Military/Civilian Courtesy
- 8-3 Infectious Disease Precautions
- 8-4 Peer Assistance Team

Chapter 9 Fiscal And Personnel Management

- 9.01 Training
- 9.02 Employee Development Programs
- 9.03 Sworn Performance Evaluations
- 9.04 Civilian Performance Appraisals
- 9.05 Awards and Recognition
- 9.06 Compliments
- 9.07 Complaints
- 9.08 Discipline/Corrective Action
- 9.09 Grievance Coordination, Control, and Analysis
- 9.10 Fleet Safety Committee Manual
- 9.11 Inspections
- 9.12 Travel
- 9.13 Rescinded
- 9.14 Court Appearances
- 9.15 Off-Duty Employment
- 9.16 Special Duty

Chapter 10 Information And Records

- 10.01 Division Computer Systems
- 10.02 Records Management

- 10.03 Directive and Information System
- 10.04 Division Forms Development and Control
- 10.05 Field Interview Reports
- 10.06 Criminal Gangs and Violent Extremist Groups
- 10.07 Sign Language Interpreters
- 10.08 Rescinded
- 10.09 Police Service Requests and 311
- 10.10 Bureau Annual and Workload Assessment Reports
- 10.11 Strategic Plan and Division Annual Goals and Objectives
- 10.12 Rescinded
- 10.13 Media Relations and Public Appearances
- 10.14 Rescinded
- 10.15 Ride-Along Program
- 10.16 Telephone Usage and Release of Personal Information
- 10.17 Foreign Language Interpreters
- 10.18 Department of Public Safety - External Communications and Civic Engagement Policy

Chapter 11 Division Equipment And Uniforms

- 11.01 Professional Appearance
- 11.02 Cruiser Video System (CVS)
- 11.03 Police-Fire Radio Talkgroup
- 11.04 Motor Vehicle Fleet
- 11.05 Division Property Acquisition, Inventory, and Disposal
- 11.06 Lost, Damaged, or Malfunctioning Property
- 11.07 Body-Worn Camera (BWC)

Chapter 11 Training Supplements

- 11-1 Firearms Safety
- 11-2 Semi-Automatic Pistols
- 11-3 Smith & Wesson M&P Pistol
- 11-4 Smith & Wesson M&P Rail-Mounted Light and Holster
- 11-5 Remington Model 870 Shotgun
- 11-6 Breaching Tools
- 11-7 Electronic Speed Measuring Devices
- 11-8 License Plate Readers
- 11-9 PPE and Riot Gear
- 11-10 Naloxone Administration
- 11-11 ShotSpotter® Gunshot Detection System

Index