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1 BEFORE THE CITY OF COLUMBUS
2 MUNICIPAL Civil Service Commission

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4 In the Matter of:

5 Regular Meeting

6 - - -

7 Larry Price

8 President, Presiding

9 - - -

10 TRANSCRIPT OF PROCEEDINGS

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13 Monday, February 27, 2023
14 12:32 p.m.
15 City of Columbus
16 Civil Service Commission
17 77 North Front Street
18 Columbus, Ohio 43215

17 - - -

18 CHRISTY M. HEANEY

19 PROFESSIONAL REPORTER

20 - - -

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22 ANDERSON REPORTING SERVICES, INC.
23 3040 Riverside Drive, Suite 125
24 Columbus, Ohio 43221
 (614) 326-0177

1 COMMISSION MEMBERS PRESENT:

2 Larry Price, President
3 Jennifer Lynch
4 Dawn Tyler Lee

5 PRESENTERS:

6 Charday Litzy-Taylor
7 Carol Lagemann
8 Beth Dyke
9 Maggie Bier

10 ALSO PRESENT:

11 Wendy Brinnon

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1 MONDAY AFTERNOON SESSION
February 27, 2023
2 12:32 p.m.

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4 PROCEEDINGS

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6 BE IT REMEMBERED THAT, on the 27th day of
7 February, 2023, the Municipal Civil Service
8 Commission came on for regular meeting, Larry
9 Price, President. And the parties appearing in
10 person and/or by counsel, as hereinafter set
11 forth, the following proceedings were had:

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13 PRESIDENT PRICE: Let me say before I
14 call -- call to order, you know, we're not used to
15 having an audience in front of us; so we are very
16 pleased that you're here this morning.

17 I'll call to order the City of Columbus,
18 Ohio, Municipal Civil Service Commission, regular
19 meeting, February 27, 2023. We are following the
20 printed agenda.

21 No. 1: Review and approval of the
22 minutes from the January 30, 2023 --

23 MS. BRINNON: '3.

24 PRESIDENT PRICE: -- regular meeting.

1 MS. LYNCH: I move to approve the minutes
2 from the January 30, 20 -- 2023 regular meeting.

3 MS. TYLER LEE: Second.

4 PRESIDENT PRICE: Been properly moved and
5 seconded.

6 All those in favor say "aye."

7 MS. TYLER LEE: Aye.

8 MS. LYNCH: Aye.

9 PRESIDENT PRICE: Motion passes.

10 No. 2: Prehearing conference reviews,
11 none submitted.

12 No. 3 and 4 will be combined.

13 No. 3: Request of the Civil Service
14 Commission staff on behalf of Columbus City Schools
15 to revise the specification for the classification
16 Legal Secretary.

17 No. 4: Request of the Civil Service
18 Commission staff on behalf of Columbus City Schools
19 to revise the specification for the classification
20 Account Clerk.

21 Good afternoon, Charday.

22 MS LITZY-TAYLOR: Good afternoon.

23 Charday Litzy-Taylor, personnel analyst with the
24 Commission. This review was initiated at the

1 request of Columbus City Schools.

2 Per the request, it is proposed that a
3 substitution be added to the minimum qualifications
4 allowing a certificate of high school equivalence
5 or GED to be accepted in lieu of the 12th grade
6 requirement.

7 There are no other revisions proposed to
8 the Legal Secretary and Account Clerk
9 specifications at this time.

10 PRESIDENT PRICE: I'm -- I was told 3 and
11 4 --

12 MS LITZY-TAYLOR: Yeah.

13 PRESIDENT PRICE: -- combined.

14 MS. LYNCH: That was both of them.

15 PRESIDENT PRICE: That's both of them.
16 Sorry.

17 Chair will -- Chair will entertain a
18 motion to approve.

19 MS. LYNCH: I move to revise the
20 specification for the classification Legal
21 Secretary at the request of the Civil Service
22 Commission staff on behalf of Columbus City
23 Schools.

24 And also move to revise the specification

1 for the classification Account Clerk, also
2 requested by Civil Service staff on behalf of
3 Columbus City Schools.

4 MS. TYLER LEE: Second.

5 PRESIDENT PRICE: Been properly moved and
6 seconded.

7 All those in favor say "aye."

8 MS. TYLER LEE: Aye.

9 PRESIDENT PRICE: Motion passes.

10 MS LITZY-TAYLOR: Thank you.

11 PRESIDENT PRICE: Thank you, Charday.

12 Item 4: Request of the Civil Service
13 Commission staff to create the specification for
14 the classification Language Interpreter/Translator,
15 assign a probationary period of 365 days, designate
16 the examination type as noncompetitive and amend
17 Rule XI accordingly.

18 Good afternoon, Beth.

19 MS. BRINNON: Clarification. I'm sorry.

20 PRESIDENT PRICE: Uh-huh.

21 MS. BRINNON: It's Agenda Item 5.

22 PRESIDENT PRICE: Agenda Item 5.

23 MS. BRINNON: Yes.

24 PRESIDENT PRICE: Thank you.

1 MS. DYKE: Beth Dyke, personnel analyst
2 with Civil Service staff. The request to create
3 the Language Interpreter classification was
4 initiated through a classification action request
5 received in a correspondence from the City Health
6 Commissioner.

7 There has been a steady increase in
8 requests for interpretation services from
9 individuals utilizing services at Columbus Public
10 Health.

11 After discussions with department
12 representatives, it was agreed that having access
13 to a designated classification and the ability to
14 hire -- directly hire an interpreter would allow
15 Columbus Public Health to provide interpretation
16 services more effectively and efficiently.

17 Additionally, by creating the
18 classification in a general manner, other
19 departments throughout the city would also be able
20 to utilize the classification.

21 As proposed, the title reads Language
22 Interpreter/Translator. It is important to note
23 that the use of "translator" within the title is to
24 also incorporate and include the written word for

1 related services.

2 By definition and -- and under general
3 supervision, an incumbent in the classification
4 would be responsible for providing multilingual
5 interpretation and/or translation services for
6 communication purposes.

7 The examples of work section was
8 developed to include those responsibilities
9 identified as important for the classification. In
10 determining the minimum qualifications required for
11 the classification, feedback received from
12 department representatives was considered and
13 research was completed with regard to jurisdictions
14 having comparable classifications.

15 The knowledge, skills and abilities
16 section was developed to include those knowledge,
17 skills and abilities expected for a candidate's
18 successful performance in the job. And it is
19 recommended that the probationary period be
20 assigned 365 days per Civil Service rules for which
21 consideration is given to allow for sufficient time
22 as a learning period and for the successful
23 performance of the assigned duties within the
24 classification.

1 It is further recommended that the
2 examination type be designated as noncompetitive as
3 it is consistent with Civil Service rules and
4 regulations and that the testing for
5 classification, which may involve multiple
6 language, would be impracticable to test.

7 It is, therefore, recommended that the
8 classification Language Interpreter/Translator be
9 created as proposed and Rule XI amended
10 accordingly.

11 PRESIDENT PRICE: Thank you.

12 Questions?

13 Hearing no questions, Chair will
14 entertain a motion to approve.

15 MS. LYNCH: I move to create the
16 specification for the classification Language
17 Interpreter/Translator, assign a probationary
18 period of 365 days, designate the examination type
19 as noncompetitive, and amend Rule XI accordingly.

20 MS. TYLER LEE: Second.

21 PRESIDENT PRICE: Been properly moved and
22 seconded.

23 All those in favor say "aye."

24 MS. TYLER LEE: Aye.

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1 MS. LYNCH: Aye.

2 PRESIDENT PRICE: Aye.

3 Motion passes.

4 Item 6: Request of the Civil Service
5 Commission staff to revise the specification for
6 the classification Therapeutic Recreation
7 Specialist.

8 Hi, Carol.

9 MS. LAGEMANN: Carol Lagemann -- Hey --
10 personnel analyst with the Civil Service
11 Commission. This proposed provision for
12 Therapeutic Recreation Specialists arises after
13 communications with Department of Rec and Parks.

14 There are two routes to qualifying for
15 this classification, either through a certification
16 or through education with experience.

17 For the education with experience route,
18 it is proposed to remove the specific degree fields
19 from the bachelor's degree requirement and the
20 master's degree substitution.

21 There are no other changes proposed.

22 PRESIDENT PRICE: Thank you, Carol.

23 Questions?

24 Hearing no questions, Chair will

11

1 entertain a motion to approve.

2 MS. LYNCH: I move to revise the
3 specification for the classification Security
4 Specialist.

5 MS. TYLER LEE: Second.

6 PRESIDENT PRICE: Been properly moved
7 and --

8 MS. LYNCH: I'm sorry. I was reading the
9 next one.

10 PRESIDENT PRICE: 6.

11 MS. LYNCH: I -- Let me revise and extend
12 my remarks.

13 PRESIDENT PRICE: Okay. No. 6.

14 MS. LYNCH: I move to revise the
15 specification for the classification Therapeutic
16 Recreation Specialist.

17 PRESIDENT PRICE: Second?

18 MS. TYLER LEE: Second.

19 PRESIDENT PRICE: Been properly moved and
20 seconded for No. 6.

21 All those in favor.

22 MS. TYLER LEE: Aye.

23 MS. LYNCH: Aye.

24 PRESIDENT PRICE: Aye.

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1 Motion passes.

2 Item 7: Request of the Civil Service
3 Commission staff to revise the specifications for
4 the classification Security Specialist.

5 MS. LAGEMANN: Again, Carol Lagemann,
6 personnel analyst with Civil Service presenting on
7 behalf of Linda Loftin and myself.

8 The request for Civil Service Commission
9 staff to revise the Security Specialist
10 classification was initiated by a request from the
11 Department of Finance and Management.

12 The only proposed revision is to revise
13 the driver's license require -- requirement to
14 require it only of some positions within the
15 minimum qualifications. Many positions within
16 Department of Finance and Management do not require
17 driving; therefore, for those positions, the
18 driver's license would not be required.

19 There are no other proposed changes.

20 PRESIDENT PRICE: Thank you.

21 Questions?

22 Hearing no questions, Chair will
23 entertain a motion to approve.

24 MS. LYNCH: I move to revise the

1 specification for the classification Security
2 Specialist.

3 MS. TYLER LEE: Second.

4 PRESIDENT PRICE: Been properly moved and
5 seconded.

6 All those in favor say "aye."

7 MS. TYLER LEE: Aye.

8 MS. LYNCH: Aye.

9 PRESIDENT PRICE: Aye.

10 Motion passes.

11 Items 8 and 9 will be combined.

12 Item 8: Request of the Civil Service
13 Commission staff to revise the specification for
14 the classification Infrastructure Operations
15 Coordinator.

16 Item 9: Request of the Civil Service
17 Commission staff to revise the specification for
18 the classification Street Maintenance Manager.

19 Good afternoon, Maggie.

20 MS. BIER: Good afternoon. Maggie Biere,
21 personnel analyst with the Civil Service
22 Commission. The review of the Infrastructure
23 Operations Coordinator classification is part of
24 the Civil Service Commission's efforts to review

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1 all classifications every five years.

2 In conjunction with this classification
3 review, the Department of Public Service requests
4 to review the Street Maintenance Manager
5 classification. Within both classifications, it is
6 proposed to add several statements and revise
7 several statements to better encompass the work --
8 the scope of work and duties that are being
9 performed in the examples of work section.

10 With regards to the Infrastructure
11 Operations Coordinator classification, it is
12 proposed to revise the language regarding the
13 possession of a valid motor vehicle operator's
14 license to a valid driver's license within the
15 minimum qualifications section.

16 It is also proposed to add skill in
17 public speaking within the knowledge, skills and
18 abilities section.

19 There are no other changes proposed at
20 this time.

21 PRESIDENT PRICE: Thank you.

22 Questions?

23 Chair hearing no questions, Chair will
24 entertain a motion to approve.

1 MS. LYNCH: I move to revise the
2 specification for the classification Infrastructure
3 Operations Coordinator.

4 And also move to revise the specification
5 for the classification Street Main -- Maintenance
6 Manager.

7 MS. TYLER LEE: Second.

8 PRESIDENT PRICE: It's been properly
9 moved and seconded.

10 All those in favor say "aye."

11 MS. TYLER LEE: Aye.

12 MS. LYNCH: Aye.

13 PRESIDENT PRICE: Aye.

14 Motion passes.

15 Items 10 and 11 will be combined.

16 Item 10: Request of the Civil Service
17 Commission staff to revise the specification for
18 the classification Recreation Service
19 Representative, retitle it to read Recreation and
20 Parks Aide (Year-round) and amend Rule XI
21 accordingly.

22 Item 11: Request of the Civil Service
23 Commission staff to revise the specification for
24 the classification Recreation and Parks Aide

1 (Seasonal.)

2 MS. BIER: Thank you. Maggie Biere with
3 the Civil Service Commission staff again. The
4 review of these classifications are part of the
5 Civil Service Commission's efforts to review all
6 classifications every five years.

7 Within both classifications it is
8 proposed to revise the language regarding the
9 possession of a valid motor vehicle operator's
10 license to a valid driver's license within the
11 minimum qualifications section.

12 With regards to the Rec -- Recreation and
13 Parks Aide (Seasonal) classification, this
14 classification is currently in series with the
15 recreation center series. Since the Recreation and
16 Park Aide (Seasonal) classification is for seasonal
17 use, there is really no need for it to be in series
18 with the recreation center series.

19 Therefore, it's proposed to move the
20 Recreation and Park Aide (Seasonal) classification
21 out of its -- out of series into its own single
22 class series within the health and social service
23 family -- job family and recreation group within
24 the City of Columbus class plan index.

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1 With regards to the Recreational Service
2 Representative classification, it is proposed to
3 revise the title to read Recreation and Parks Aide
4 (Year-round.) The newly revised title would better
5 support the operational needs of the department and
6 better communicate that the purpose of this
7 classification is for year-round use compared to
8 seasonal use.

9 There are no other revisions proposed at
10 this time; therefore, in addition to the proposed
11 revisions, it is recommended that the Recreation
12 Service Representative be retitled to read
13 Recreation and Parks Aide (Year-round) and amend
14 Rule XI accordingly.

15 PRESIDENT PRICE: Thank you, Maggie.

16 Questions?

17 Chair hearing no questions, Chair will
18 entertain a motion to approve.

19 MS. LYNCH: I move to revise the
20 specification for the classification Recreation
21 Service Representative, retitle it to read
22 Recreation and Parks Aide (Year-round) and amend
23 Rule XI accordingly.

24 And also move to revise the specification

1 for the classification Recreation and Parks Aide
2 (Seasonal.)

3 MS. TYLER LEE: Second.

4 PRESIDENT PRICE: It's been properly
5 moved and seconded.

6 All those in favor say "aye."

7 MS. TYLER LEE: Aye.

8 MS. LYNCH: Aye.

9 PRESIDENT PRICE: Aye.

10 Motion passes.

11 Item 12: Background Removals.

12 Applicants Removed Preexam:

13 Denise Robinson, police officer,
14 reinstate.

15 Applicants Removed Postexam:

16 Zachary Adams, police officer, do not
17 reinstate.

18 Dustin Artrip, police officer, reinstate.

19 Sam Delio, firefighter, do not reinstate.

20 Jacob DeWees, police officer, do not
21 reinstate.

22 Zachary Diakiw, firefighter, do not
23 reinstate.

24 Todd Greene, police officer, do not

1 reinstate.

2 Hunter Harbach, police officer, do not
3 reinstate.

4 Aaron Lehner, firefighter, do not
5 reinstate.

6 Mitchell Patterson, firefighter,
7 reinstate.

8 William Sellers, police officer, do not
9 reinstate.

10 We are deferring Angelo Skiver, police
11 officer.

12 Jordan Thompson, police officer, do not
13 reinstate.

14 James Wilson, police officer, do not
15 reinstate.

16 Natasha Wulf, police officer, do not
17 reinstate.

18 Item 13: Other Administrative

19 Jurisdictional Reviews:

20 23-CA-0001, review and approval the
21 appeal filed January 12, 2023, regarding a notice
22 of appeal for Eric L. Watson. Nature of appeal:
23 Denied request for review, Plant Maintenance
24 Supervisor II, Appeal No. 23-CA-0001.

1 It is a carryover from my January 30
2 meeting. Letter from Eric Watson has been approved
3 by the commission, and the Executive Director is
4 advised to send the letter.

5 With that we have completed the agenda,
6 and we are now adjourned.

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8 And, thereupon, the meeting was
9 concluded at approximately 12:47 p.m.

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I do hereby certify that the foregoing is a

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true, correct and complete written transcript of

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the digitally recorded proceedings in this matter

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and transcribed by me to the best of my ability on

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the 13th day of March, 2023.

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Christy M. Heaney
Professional Reporter
Notary Public in and for
The State of Ohio.

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My Commission Expires: March 25, 2026.

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Larry Price, President

03/27/2023

Date