

### Convenient Virtual Permitting is Coming!

Starting June 1, 2023, eligible residents will be able to apply for parking permits online at **parkcolumbus.com** by clicking on “Apply for Permits” (see the left side of the homepage). You will be required to enter your name, exact address (including unit number where applicable) and email address, then upload proof of residency and valid state-issued ID/driver’s license. Once you have submitted all required documentation, you will create an account. Staff will review your online application for approval, and you will receive an email with information on how to log in to your account and pay for permits.

**Please make sure you have all required documentation ready before you start the online application. Failure to provide all required information will result in your application being denied.**

### What Does Virtual Permitting Mean?

We know you have questions about going virtual, and we are here to help. Most of the city’s residential permit holders have transitioned to our virtual platform for the ease and convenience of managing their permits. A virtual platform provides more flexibility, and you can update permit information in real-time in the comfort of your home instead of going to our facility.

- **No more standing in line at Parking Services to apply in person. Now, you will be able to apply for, renew and manage your parking permit through our online customer portal.** If you are not comfortable using the online system, Parking Services staff will still assist you in person at our facility at 2700 Impound Lot Road.
- **No more stickers on your vehicle. Your license plate will serve as your virtual permit.** Virtual permit parking is enforced using license plate recognition (LPR) technology. Enforcement officers capture license plate images when digitally marking a vehicle for movement and identifying permit holders. Images are purged daily unless a vehicle is issued a parking citation and the image is attached to the citation as evidence of the parking infraction.
- **Did you get a new car? Simply log into your account and update your license plate number.** You will no longer be required to supply your vehicle registration when applying for a permit. If you need to change the vehicle assigned to your permit, log into your account and update the license plate number. *Just remember, only one plate can be active on a permit.*
- **No more guest hangtags. You will simply log in to your account to assign your guest’s license plate number to your guest permit.** You can change the license plate on your guest permit at any time. There are no limits on the number of times you can change the plate associated with the permit. *Just remember, only one license plate at a time can be active on the guest permit.* You can store frequent guest license plates in your account for easy access.
- **Having a party and need guest passes? Simply log in to your account and purchase 24-hour guest passes.** You may purchase up to 300 24-hour guest passes for \$2 each through your online account. You will be required to assign your guest’s license plate to the pass.

Remember, Parking Services staff is still available to assist if you are not comfortable using our online system to manage permits.



Starting June 1, 2023, these permit parking changes will take place:

Current Sticker/Hangtag Platform	Virtual Platform
<b>Permit Boundaries &amp; Restrictions</b> <ul style="list-style-type: none"> <li>Currently A, E and MV permit zones</li> </ul>	<b>Permit Boundaries &amp; Restrictions</b> <ul style="list-style-type: none"> <li>Nothing is changing at this time</li> </ul>
<b>Property Eligibility</b> <ul style="list-style-type: none"> <li>Every residential property within the permit boundaries is eligible for permits</li> </ul>	<b>Property Eligibility</b> <ul style="list-style-type: none"> <li>Residential properties with 4 units or less</li> <li>Residential properties with 5 units or more built prior to Dec. 31, 2008</li> <li>Any property with 5 units or more built after Dec. 31, 2008, will not be eligible for permits unless each unit is individually addressed with a private entrance</li> </ul>
<b>Resident Eligibility</b> <ul style="list-style-type: none"> <li>Residents who provide proof of residency are eligible for permits</li> <li>Every permit issued comes with a guest permit</li> </ul>	<b>Resident Eligibility</b> <ul style="list-style-type: none"> <li>Residents who provide proof of residency are eligible for 1 permit per licensed driver</li> <li>All permits will have the functionality to change the license plate associated with the permit at any time. Only one license plate can be active on the permit at a time.</li> </ul>
<b>Guest Permitting</b> <ul style="list-style-type: none"> <li>Every residential permit issued comes with a free guest permit</li> <li>May receive up to 300 24-hour guest passes</li> </ul>	<b>Guest Permitting</b> <ul style="list-style-type: none"> <li>Each address is eligible to purchase 1 guest permit</li> <li>Upon purchase of a guest permit, may obtain up to 300 24-hour guest passes</li> </ul>
<b>Required Documentation</b> <ul style="list-style-type: none"> <li>Valid government issued ID/driver's license</li> <li>Current vehicle registration</li> <li>Proof of residency – must match address that is permit eligible</li> </ul>	<b>Required Documentation</b> <ul style="list-style-type: none"> <li>Valid government issued ID/driver's license</li> <li>Proof of residency – must match address that is permit eligible</li> </ul>
<b>Permits &amp; Fees</b> <ul style="list-style-type: none"> <li>Resident permit: \$25 each <ul style="list-style-type: none"> <li>Prorated depending on date purchased</li> <li>Each permit includes a guest permit</li> </ul> </li> <li>24-hour guest passes <ul style="list-style-type: none"> <li>First 5 are free, \$1 each beyond 5 permits</li> </ul> </li> <li>Low-income permit: \$10</li> </ul>	<b>Permits &amp; Fees</b> <ul style="list-style-type: none"> <li>Resident permit: \$25 each</li> <li>Guest permit: \$25 each</li> <li>24-hour guest passes: \$2 each</li> <li>Low-income permit: \$10</li> </ul>
<b>Permit Expiration</b> <ul style="list-style-type: none"> <li>January 31<sup>st</sup> each year</li> </ul>	<b>Permit Expiration</b> <ul style="list-style-type: none"> <li>365 days after purchase</li> </ul>

Have questions, email us at [parkingservices@columbus.gov](mailto:parkingservices@columbus.gov).