

# University Impact District Review Board

## Staff Approval List

Approved 4/28/2022

Section 3325.111(D) of the Columbus City Codes authorizes the University Impact District Review Board to approve a list of actions which are eligible for staff consideration. Staff review serves to reduce project timeline and streamline Board agendas. Items currently eligible for staff review/approval are as follows:

- Resurfacing previously approved awning frames.
- All Graphics
- Maintenance:
  - Repairs to exterior building elements not resulting in replacement of materials
  - Replacement of exterior building elements, including windows and doors that do not significantly alter the character of a building.
    - A Certificate of Approval (COA) may be issued on a potentially contributing structure if the window being proposed is listed on the UIDRB Approved Window List.
    - A Certificate of Approval (COA) may be issued for new vinyl windows on a potentially contributing structure if vinyl windows are already existing in the window opening and the dimensions of the original masonry opening are maintained or restored to their original dimensions.
  - Reroofing
- Safety Violations:
  - Work to clear an emergency safety violation; such as, changing windows to meet egress standards, handrails, steps and walkways, fire damaged roof repair and a repair when shoring or waiting presents a hazard or would be impractical.
- Minor Building Changes (generally single elements)
- Parking facilities:
  - Bicycle parking facilities
  - Resurfacing and striping
  - Landscaping and screening
- Public Art, which has already received approval from the Historic Resources Commission and/or the Columbus Art Commission.
- Right-of-way Improvements:
  - Sidewalk dining
  - Right-of-way vacation requests
- Temporary Installations:
  - Banners
  - Tents
  - Trailers, food trucks and similar non-permanent mobile operations
- Site improvements
  - Landscaping
  - Recycling and trash containers and enclosures
  - Utility and flag poles
- Historic Resource Commission cases:
  - Upon receipt of a Certificate of Appropriateness from the HRC, UIDRB staff may issue a concurring Certificate of Approval.

Staff consideration takes the place of Review Board action. In reviewing applications, staff will base decisions on the same criteria used by the Commission and outlined in CC 3325.111. Either staff or the applicant may request that an application, otherwise eligible for staff review, be referred to the commission. Staff denials may be appealed to the Review Board provided the appeal is filed within 30 days of the denial. Items on this list are intended to be considered as discrete work rather than part of larger projects, which require Review Board consideration. Applicants are responsible for accurately describing intended

work to ensure its eligibility for staff review. The staff will present a report to the Board on a regular basis listing the COAs issued by staff. The Board will review and accept the report into the record, by vote of its members.