



City of Columbus  
Mayor Michael B. Coleman

## Department of Development

Boyce Safford, III - Director

### Building Services Division

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**July 31, 2007**

***(Revised August 28, 2009)***

## **Construction Industry Communication # 20**

**From: Keith Wagenknecht, Chief Building Official**

**Re: Demolition Permits – Sewer Capping Permits and Commercial Demolition Procedures.**

**Requirements:** Effective **September 1, 2007**, all demolition permit applications must include a **Sewer Cap Permit** and **Inspector's Approved Report**.

Effective **September 25, 2008**, all commercial demolitions will require a Demolition Application Owner's Statement as an acknowledgement of recycling procedures.

**Background:**

- *Columbus Building Code 4113.79 (C) – Demolition permit.*
- "Get Green Columbus" initiative.

**Memorandum:** Demolition permit applications submitted to the Columbus Building Services Division on/after September 1, 2007, without A Sewer Cap Permit and Inspector's Approved Report will not be accepted or issued, per *Columbus Building Code 4113.79 (C) – Demolition permit*. Both of these documents are issued by the City of Columbus Division of Sewage and Drainage. NOTE: *This does not apply to the demolition of detached garages.*

In support of Mayor Michael B. Coleman's "Get Green Columbus" initiative, the following procedure for commercial demolitions is effective **February 25, 2008**:

Upon completing the Demolition Permit Application, the registered contractor will submit a Demolition Application Owner's Statement acknowledging that the applicant will:

- reduce and/or recycle a minimum twenty-five percent (25%) of the debris generated by the project;
- keep a record of all reduction, reuse, and/or disposal activities while the project is being performed;
- make these records available upon request;
- agree to recycle all recyclable and reusable materials for which viable recycling options exist;
- dispose of hazardous waste according to hazardous waste regulations.

At the completion of the work in accordance to demolition standards -- Section 4123.23, Columbus Building Code, contractor will request a final inspection by faxing (or e-mailing) the "Demolition Inspection Request Form" to 645-8358 [inspectionrequest@columbus.gov](mailto:inspectionrequest@columbus.gov).

Upon receiving the faxed "Demolition Inspection Request Form", staff will review the inspection request for completeness, record the total weight or volume of recycled material and debris, file the documents and schedule a final inspection.

The building inspector will conduct a site inspection and, if in compliance with demolition standards, approve the final inspection.

Building Services Division will maintain a database for all commercial demolition permits. Demolition permit sites having no activity more than 6 months after issuance will be inspected and the applicant advised that the permit has expired.

If it is determined the work was performed but no inspection was requested, the demolition contractor will be notified to request the final inspection and pay a records research fee as prescribed in the Fee Schedule. If inspections are not requested after demolition, the contractor is in violation of Columbus Building Code Section 4113.79 (J) and may be required to appear before the Board of Review of General and Home Improvement Contractors.

For more information, please contact the Columbus Building Services Division Customer Service Center at (614) 645-6090 or visit: [www.columbus.development.com](http://www.columbus.development.com)