

2019 Combined Development Related Fee Schedule Effective January 14, 2019

GENERAL INFORMATION

Per Columbus City Code (C.C.) sections 4103.14 and 901.01, fees are charged to defray the costs of providing services associated with reviewing plans, issuing permits, conducting inspections, keeping records, and other related activities. Additionally, fees are collected to reimburse for the costs of land use regulating activities, such as rezoning and applications for variances, site engineering plans, contractor licensing, and other assorted items related to the development process.

PAYMENT OF FEES

All fees are non-refundable except as expressly identified in Section 4113.17 of the Columbus City Code. When applicable, base fees are per structure. All fees are due and payable at time of submission. Fees that are based upon square footage refer to the gross square footage of all areas of construction as specified in C.C. 4113.43.

INDEX

PART A – GRAPHICS AND BILLBOARD FEES	2
PART B – ZONING FEES	3
PART C – BUILDING FEES	6
PART D – LICENSE AND REGISTRATION FEES	15
PART E – ENGINEERING PLAN REVIEW AND ADDRESS CREATION	17
PART F – INFRASTRUCTURE TRANSPORTATION CONSTRUCTION INSPECTION FEES	19
PART G – ADMINISTRATIVE FEES	20
PART H – HOUSING CODE FEES	22

PART A – GRAPHICS AND BILLBOARD FEES

Graphics and Billboard Permit Fees:	
Face Replacement	\$200
Miscellaneous Permit (32 sq. ft. or less)	\$200
Temporary Permit	\$75
<ul style="list-style-type: none"> • First Renewal 	No charge
Installation Permit	
<ul style="list-style-type: none"> • Less than 100 square feet and no plan review needed 	\$300
<ul style="list-style-type: none"> • More than 100 square feet OR if plan review is needed 	\$350
Billboard Permit (includes 1 inspection)	\$1,500

PART B - ZONING FEES

Zoning Clearance Fees	
Preliminary Zoning Clearance Review	\$90 per hour
Zoning Clearance Only (no associated building permit)	
<ul style="list-style-type: none"> 1-4 dwelling units 	\$90
<ul style="list-style-type: none"> All others 	\$475
Regulating Plan Review	\$475

Board of Zoning Adjustment Fees	
Special Permit or Variance or combination of the two	
<ul style="list-style-type: none"> 1-4 dwelling units 	\$300
<ul style="list-style-type: none"> All others 	\$1,500
<ul style="list-style-type: none"> Administrative Appeal per C.C.3307.07 	No Fee

Graphics Commission Fees	
Special Permit, Variance or Graphics Plan per C.C.3375.12(A)(B)(C)(D) or any combination of the three in the same application	
<ul style="list-style-type: none"> 1-4 dwelling units 	\$300
<ul style="list-style-type: none"> Actions related to Misc. Graphics Permit 	\$300
<ul style="list-style-type: none"> All other action including Graphics Plans 	\$1,500

DEPARTMENT OF BUILDING
 AND ZONING SERVICES

Graphics Commission Fees

<ul style="list-style-type: none"> Graphics Plan (when applied for in conjunction with a pending rezoning or Council Variance application) 	\$750
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Council Variance Fees

<ul style="list-style-type: none"> 1-4 dwelling units 	\$300
<ul style="list-style-type: none"> All others without rezoning 	\$1,500 first acre plus \$150 each additional acre or fraction thereof - not to exceed \$7,000
<ul style="list-style-type: none"> All others submitted in conjunction with a rezoning 	\$750 first acre plus \$75 each additional acre or fraction thereof - not to exceed \$3,500

Zoning Map Amendments Fees

<ul style="list-style-type: none"> Limited District, PUD or CPD 	\$3,000 first acre plus \$300 each additional acre or fraction thereof - not to exceed \$15,000
<ul style="list-style-type: none"> All other zoning districts 	\$1,500 first acre plus \$150 each additional acre or fraction thereof - not to exceed \$7,000
<ul style="list-style-type: none"> Amendments of zoning or variance after passage 	Same as applicable rezoning fee

Tabling of Application Fees

(for Development Commission, Board of Zoning Adjustment or Graphics Commission)

Tabling	
<ul style="list-style-type: none"> 1-4 dwelling units 	\$100
<ul style="list-style-type: none"> All others 	\$300

DEPARTMENT OF BUILDING
AND ZONING SERVICES

Administrative Waiver Fees

Administrative Surface Waiver
(C.C. 3312.43)

\$775

PART C - BUILDING FEES

1, 2, and 3 Family Dwelling Building Permit Fees	
New Construction	
• 5 inspection permit	\$675
• 6 inspection permit	\$800
Additions, Alterations and Accessory Structures (includes 2 inspections)	\$225
Mechanical, Electrical and Plumbing (includes 2 inspections)	\$150
Minor Work Permit (scope of work must be listed in approved minor work permit list)	\$75
Roof (includes 1 inspection) (may be combined with Siding, Windows, and Doors)	\$75
Siding (includes 1 inspection) (may be combined with Roof, Windows, and Doors)	\$75
Windows/Doors (includes 1 inspection) (may be combined with Roof and Siding)	\$75
Deck (includes 3 inspections)	\$200
Fence (includes 2 inspections)	\$150

DEPARTMENT OF BUILDING
 AND ZONING SERVICES

1, 2, and 3 Family Dwelling Building Permit Fees	
Advance Construction Start (includes 1 inspection)	\$75
Demolition (includes 1 inspection)	\$150

Multi-Family Dwelling Building Permit Fees	
New Construction (includes 2 inspections) (no square footage charge beyond first permit for multiple permits with same design submitted at the same time for the same parcel)	\$450 plus \$4 for each 10 gross square feet or portion thereof over 1,000 square feet - not to exceed \$50,000
Additions, Alterations and Accessory Structures	
<ul style="list-style-type: none"> 1 inspection permit 	\$300 plus \$4 for each 10 gross square feet or portion thereof over 1,000 square feet - not to exceed \$50,000
<ul style="list-style-type: none"> 2 inspection permit 	\$450 plus \$4 for each 10 gross square feet or portion thereof over 1,000 square feet - not to exceed \$50,000
Foundation (includes 2 inspections) (no square footage charge beyond first permit for multiple permits with same design submitted at the same time for the same parcel)	\$450 plus \$4 for each 10 gross square feet or portion thereof over 1000 square feet – not to exceed \$10,000
Mechanical, Electrical and Plumbing	
<ul style="list-style-type: none"> 1 inspection permit 	\$300
<ul style="list-style-type: none"> 2 inspection permit 	\$450

Multi-Family Dwelling Building Permit Fees	
Minor Work Permit (scope of work must be listed in approved minor work permit list)	\$75
Roof (may be combined with Siding, Windows, and Doors)	
• Garages Only (includes 1 inspection)	\$75
• Shingle Roofs (includes 1 inspection)	\$300
• Non-Shingle Roofs (includes 2 inspections)	\$450
Siding (includes 1 inspection) (may be combined with Roof, Windows, and Doors)	\$200
Windows/Doors (may be combined with Roof and Siding)	
• 1 Unit Only (includes 1 inspection)	\$75
• More than 1 Unit (includes 1 inspection)	\$200
Deck (includes 3 inspections)	\$200
Fence (includes 2 inspections)	\$150
Parking Lots (includes 2 inspections)	\$200
Advance Construction Start (includes 1 inspection)	\$75
Demolition (Includes 1 inspection)	\$150 plus \$60 per 1,000 square feet or portion thereof - not to exceed \$3,000

Commercial/Mixed Use Building Permit Fees	
New Construction, Additions, Alterations and Accessory Structures (includes 2 inspections)	\$450 plus \$4 for each 10 gross square feet or portion thereof over 1,000 square feet - not to exceed \$50,000
Mechanical, Electrical and Plumbing	
• 1 inspection permit	\$300
• 2 inspection permit	\$450
Minor Work Permit (includes 1 inspection) (scope of work must be listed in approved minor work permit list)	\$150
Phased Construction (must be pre-approved by the Chief Building Official) (includes 2 inspections)	
• Three or more phase projects	\$450 plus \$3 for each 10 gross square feet or portion thereof over 1,000 square feet for each phase - not to exceed \$50,000
Foundation (includes 2 inspections)	\$450 plus \$4 for each 10 gross square feet or portion thereof over 1000 square feet - not to exceed \$10,000
Temporary Structures (tents, stages, etc.) (includes 1 inspection)	\$300
Festival (includes electrical permit fee if necessary)	\$75

Commercial/Mixed Use Building Permit Fees	
Roof	
• Shingle Roofs (includes 1 inspection)	\$300
• Non-Shingle Roofs (includes 2 inspections)	\$450
Siding (includes 1 inspection)	\$300
Windows/Doors (includes 1 inspection)	\$300
Deck (includes 2 inspections)	\$450
Fence/Patio (includes 2 inspections)	\$450
Parking Lots (includes 2 inspections)	\$200
Advance Construction Start (includes 1 inspection)	\$75
Single Inspection Permit	\$300
Demolition (includes 1 inspection)	\$150 plus \$60 per 1,000 square feet or portion thereof - not to exceed \$3,000

DEPARTMENT OF BUILDING
 AND ZONING SERVICES

Fire Alarm and Suppression Permit Fees	
Fire Suppression (includes 2 inspections)	
<ul style="list-style-type: none"> 1-19 sprinklers Limited scope project 	\$300
<ul style="list-style-type: none"> 20 or more sprinklers 	\$500 plus \$1.50 per sprinkler
<ul style="list-style-type: none"> Standpipe 	\$450 plus \$50 per standpipe when not included with sprinkler installation
<ul style="list-style-type: none"> Independent suppression system (such as wet or dry chemical, clean agent, Halon, etc.) 	\$450 plus \$60 per independent suppression system
Fire Alarm, Detection, Suppression and Activation Devices (includes 2 inspections)	
<ul style="list-style-type: none"> 1-9 devices Limited scope project 	\$300
<ul style="list-style-type: none"> 10 or more 	\$500 plus \$2.50 per device
Repair Replace Permit (includes 1 inspection)	\$75

Miscellaneous Fees	
Additional Inspection Trip	\$150
After Hour Inspection	
<ul style="list-style-type: none"> Fee for first 2 hours 	\$450 per inspector
<ul style="list-style-type: none"> Each additional hour 	\$150 per inspector
Appeal of a Building Code	\$250

DEPARTMENT OF BUILDING
 AND ZONING SERVICES

Miscellaneous Fees	
(Columbus Building Commission Appeals)	
Building Card Replacement	\$35
Certificate of Occupancy	
<ul style="list-style-type: none"> • Certificate of Occupancy for an existing building not associated with a building permit - Commercial/Multi Family (4 or more dwelling units) 	\$575
<ul style="list-style-type: none"> • Certificate of Occupancy for an existing building not associated with a building permit - 1,2,3 Family dwelling units 	\$400
<ul style="list-style-type: none"> • Occupying without a Certificate of Occupancy 	\$1,725
<ul style="list-style-type: none"> • Time-Limited Occupancy 	\$750
<ul style="list-style-type: none"> • Partial Occupancy 	\$150
<ul style="list-style-type: none"> • Model Home with Sales Office 	\$300
Critical Observation Reports	
<ul style="list-style-type: none"> • Late fee if not filed in time 	\$500
<ul style="list-style-type: none"> • Per quarter (Building remains non-compliant) 	\$500
Commercial and Multi-Family Plan Revisions, Independent Plan Review or Re-review	
<ul style="list-style-type: none"> • First hour 	\$300
<ul style="list-style-type: none"> • Each additional hour or portion thereof 	\$150
Consulting Inspection	\$150 per hour

DEPARTMENT OF BUILDING
 AND ZONING SERVICES

Miscellaneous Fees	
Emergency Response Inspection – Commercial	
• First 2 hours	\$450
• Each additional hour or portion thereof	\$150
Examination Appeals Variance and Research Fees	
• Preliminary or maximum capacity reviews, or Building Official letter	\$150 per hour
• Re-certification to duplicate plans	\$150 per hour
• 1, 2 & 3 Family Residential Plan Review/Revision	\$125 per hour
Non-Permit Inspection	
• Minor Inspection	\$75
• All Others	\$150
Onsite Plan Review	\$150 per hour
Permit Description Revision	\$75 per permit
Permit Extensions	\$100 per permit
Secure Permit (includes 1 inspection)	\$150
Team Inspections	\$150 per inspector per hour
Understated Permit Fee (device or scope fee plus normal permit fee)	\$150

DEPARTMENT OF BUILDING
 AND ZONING SERVICES

Miscellaneous Fees	
Working Without a Permit	
• Level 1	\$225
• Level 2	\$675
• Level 3	\$1,350
• Level 4	\$2,500

Expedited Service Fees (Expedited service fees are charged in addition to applicable standard fees)	
After Hours Plan Review Fee	
• Base fee and first 2 hours of review	\$1,500
• Each additional hour of review or portion thereof	\$150
After Hours Plan Revision Review Fee	
• Base fee and first 2 hours of review	\$750
• Each additional hour of review or portion thereof	\$150
Walkthrough Permit Fee	\$1,500

PART D – LICENSE AND REGISTRATION FEES

New Application Fees	
Application Fee (applies to Home Improvement Contractor, HIC-Limited, Demolition, Journeyman Plumber, Sign Erector-General, Sign Erector-Limited)	\$185

Annual Contractor License Fees	
Home Improvement Contractor	\$350
HIC – Limited	\$350
Journeyman Plumber	\$75
Sewer, Water, Sewer/Water Contractor (Prior approval required from Public Utilities)	\$350
Sign Erector - General	\$350
Sign Erector - Limited	\$350
All Other Licenses	\$350

Annual Contractor Registration Fees	
General Contractor	\$350
Demolition Contractor	\$350
Fire Protection/Alarm Company	\$350
Fire Protection/Fire Alarm Contractor (Certified Installer)	\$350

Annual OCILB Contractor Registration Fees	
Electrical Contractor	\$350
Plumbing Contractor	\$350
HVAC Contractor	\$350
Hydronics Contractor	\$350
Refrigeration Contractor	\$350

Other Fees per License or Registration	
Additional Licenses or Registrations	\$200 annually
Change of Assignment of License or Registration	\$75
Elective Suspension (Escrow)	\$75
Late Fees	
• 0-30 days	No Charge
• 31-90 days	\$150
• Over 90 days	New License Required

PART E - ENGINEERING PLAN REVIEW AND ADDRESS CREATION

Site Engineering Fees	
Plan Review Street Construction and Storm/Sanitary Sewer, Waterline Only Plan	\$85 per hour
Preliminary Commercial Site Plan	No Charge
Preliminary and Final Plats	\$1,000
Final Site Compliance Plans	
• New application	\$475
• Revision	\$200
Grade and Fill Plans	
• New application	\$475
• Revision	\$200
Storm Water Pollution Prevention Plans (SWPPP)	
• New application	\$475
• Revision	\$200
Lot Splits	\$350

Address Creation Fees	
Additions, Renovations and/or Remodeling	\$100 per address
Multi-family Dwelling, Commercial Property	\$195 per 10 addresses

DEPARTMENT OF BUILDING
AND ZONING SERVICES

Address Creation Fees	
1,2,3 Family Dwelling	\$100 per hour
Rezoning Applications	\$100 per lot
Demolition Permits	\$100 per building
Miscellaneous Site Amenities	\$100 per sign, structure, etc.

PART F – INFRASTRUCTURE TRANSPORTATION CONSTRUCTION
INSPECTION FEES

Classification	Standard Rate (per hour)	Overtime Rate (per hour)	Double-time Rate (per hour)
Engineer IV	\$152.00	\$228.00	\$304.00
Engineer III	\$123.00	\$184.50	\$246.00
Engineer II	\$104.00	\$156.00	\$208.00
Engineer I	\$83.00	\$124.50	\$166.00
Engineering Associate III	\$86.00	\$129.00	\$172.00
Engineering Associate II	\$78.00	\$117.00	\$156.00
Engineering Associate I	\$77.00	\$115.50	\$154.00
Surveyor	\$112.00	\$168.00	\$224.00
Surveyor-In-Training I	\$83.00	\$124.50	\$166.00
Engineer-In-Training II	\$78.00	\$117.00	\$156.00
Engineer-In-Training I	\$71.00	\$106.50	\$142.00
Management Analyst II	\$107.00	\$160.50	\$214.00
Management Analyst I	\$85.00	\$127.50	\$170.00
Student Intern II	\$37.00	\$55.50	\$74.00
Prevailing Wage Coordinator	\$94.00	\$141.00	\$188.00
Construction Inspector	\$72.00	\$108.50	\$144.00

PART G – ADMINISTRATIVE FEES

Copy Fees	
Photographic	\$ 0.05 per page

Record Search Fees	
Record searches, including transcript for appeal, will be conducted upon receipt of a specific written request providing the following information: <ol style="list-style-type: none"> 1. Address or addresses needed 2. Type of record(s) needed 3. Oldest dates needed 	\$0.05 per page
Certified Letter – a signed, dated and sealed statement of the results of a record search which certified authenticity of record copies attached (including Zoning Confirmation letters).	\$50

Computer Service Fees	
GIS Mapping	\$50 per hour or portion thereof
Mounting of a hard copy	\$10 for first 4 linear feet plus \$3 for each additional linear foot
Digital version	\$5 per media
Printout of existing programmed report	\$ 0.05 per page
Programming time for a special report (2 hour minimum)	\$50 per hour

DEPARTMENT OF BUILDING
 AND ZONING SERVICES

Miscellaneous Fees	
Stenographic Transcripts	\$25 plus \$5 per page
Address Label Format	\$3 per page or any portion thereof

General Fees	
For newly initiated area of regulation during the first year or any portion thereof	\$75

PART H – HOUSING CODE FEES

Inspection	
Code Letter Inspection – There is a 90-day limitation on re-inspection for a code letter. After the 90th day, payment of fee is required for a new original code letter.	\$240 per dwelling unit
Follow-up Inspection	\$145 per dwelling unit

Dwelling Unit License – Shared Bath	
Previously unlicensed facility or license that has expired	\$390 plus \$80 for each bathroom in excess of 2 and so shared
Annual Renewal – renewal occurring up to 60 days before annual renewal date	\$185 plus \$80 for each bathroom in excess of 2 and so shared
Replacement of lost license	\$80

Rooming House License	
Previously unlicensed facility or license that has expired	\$240 plus \$35 for each rental room in excess of 5
Annual Renewal – renewal occurring up to 60 days before annual renewal date	\$185 plus \$35 for each rental room in excess of 5
Replacement of lost license	\$80

DEPARTMENT OF BUILDING
AND ZONING SERVICES

Junk Yard License	
Previously unlicensed facility or expired license	\$520 first acre plus \$60 for each additional acre or portion thereof to a maximum of \$820
Renewal	\$370 first acre plus \$60 for each additional acre or portion thereof to a maximum of \$670
Re-inspection	\$100
Replacement of lost license	\$80