

PROPERTY OWNER: _____
Last Name First Middle

SERVICE ADDRESS: _____
Number Street/Road City State Zip Code

TELEPHONE: (____) _____

ACCOUNT NUMBER (from water bill): _____

Cut at dotted line and mail application and documentation to:

**Columbus Department of Public Utilities
Customer Service
910 Dublin Road
Columbus OH 43215**

Documents submitted with this application will **not** be returned. **Send copies of documents only.**

The information associated with this application has been examined by me, and is, to the best of my knowledge and belief, true, correct and complete.

PROPERTY OWNER'S SIGNATURE: _____

DATE: _____

Prepared by signature (if different from applicant): _____

Low Income Water and Sewer Discount Program for Multi-Unit and Master Metered Properties



THE CITY OF
COLUMBUS
DEPARTMENT OF
PUBLIC UTILITIES

**CITY OF COLUMBUS
DEPARTMENT OF PUBLIC UTILITIES
MULTI-UNIT/MASTER METERED PROPERTIES
LOW INCOME DISCOUNT PROGRAM**

ELIGIBILITY: A master metered multi-unit property is eligible for the Low Income Discount program if the property owner or agent bills tenants for water/sewer services (i.e., lease states tenant pays for water/sewer services) and **at least 80% of the units:**

- A. Have income levels of 150% (or less) of Federal Poverty level **OR**
- B. Participate in any of the following low income programs:
 - 1) Food stamp benefits
 - 2) Ohio Medicaid
 - 3) Low Income Energy Assistance (LIHEAP)
 - 4) Home Energy Assistance (HEAP)
 - 5) Ohio Works First
 - 6) Social Security Disability
 - 7) Subsidized or public housing benefits
 - 8) Or other similar program approved by the Director of Public Utilities

General Information

- A. **Customer will receive a 20% discount on water and sewer commodity charges** (actual usage)
- B. **Discount will not include:**
 - 1) Meter reading fees
 - 2) Late charges, interest or other associated charges
- C. **Eligibility must be established annually.**
 - 1) Customer must sign a new application on or before the date of the previous year's application to maintain eligibility
- D. **If customer becomes ineligible for the discount:**
 - 1) Customer will notify Customer Service as soon as possible, but no later than 30 days of the customer's ineligibility
- E. **Falsifying information/failing to notify eligible status change may include:**
 - 1) Termination of water services
 - 2) Recovery of past discounts
 - 3) Civil and/or criminal sanctions

**CITY OF COLUMBUS
DEPARTMENT OF PUBLIC UTILITIES
MULTI-UNIT/MASTER METERED PROPERTIES
LOW INCOME DISCOUNT APPLICATION**

Please check below if the property receives any subsidized housing benefits listed
(please check all that apply):

- HUD Section 8
- HUD Section 8 "Housing Choice" vouchers
- HUD Section 202
- HUD Section 236
- HUD Section 811
- Public Housing
- LIHTC (Low Income Housing Tax Credit)
- Other (explain): _____

If property does not receive subsidized housing benefits, please submit documentation that 80% of rental units:

- a) have income levels of 150% (or less) of the current Federal Poverty Level **or**
- b) participate in any of the following low income programs (combined total)

- Food stamp benefits
- Ohio Medicaid
- Low Income Energy Assistance (LIHEAP)
- Home Energy Assistance (HEAP)
- Ohio Works First
- Social Security Disability

And enclose documents listed below:

- Copy of tenant lease (must be **copy of an actual signed lease with one of the tenants leasing a unit at the property**)
- Roster of current tenant names and address of unit each tenant is leasing
- Copy of a current water/sewer bill that is billed to a tenant, along with copy of tenant's payment for bill
- If water/sewer billing is handled by a third party, please attach copy of current contract with the third party

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