



APPLICATION FOR PARTIAL CERTIFICATE OF OCCUPANCY

(Payment Required)

Date _____

Job Location _____

Building Permit # _____

Areas to be occupied and Time Limit (Completed by Structural)

- *Portions of the building cannot be occupied until this form is completed and a Certificate issued and posted at the site. The Certificate cannot be issued until necessary inspections have been made and determined unfinished work would not prohibit the safe occupancy of the area(s) indicated. Failure to obtain and post the Certificate prior to occupying the building will result in an Occupied without an Occupancy Permit fee as prescribed in the fee schedule.*

Inspection Section	Areas to be occupied	Inspector	Date
Electric			
Mechanical			
Plumbing			
Structural			

THIS IS NOT A PERMIT: COMPLETED FORM REQUIRES PAYMENT TO BECOME EFFECTIVE

If you have any questions regarding this form, please call: (614) 645-5698. Incomplete information may result in rejection of submittal.