

Attention Vehicle for Hire Owner,

Effective August 02, 2013, the City of Columbus code regarding your Vehicle for Hire Mechanical Inspection has changed. Per 587.12, the owner must have the vehicle inspected by one of the following: a certified mechanic, ASE Blue Seal Shop, or dealership that is not employed by the driver and/or owner of the vehicle and that does not have a vested interest in the management affairs of the driver and/or owner of the vehicle.

You are required to take this letter and form to the facility that will be completing the Vehicle for Hire Mechanical Inspection and have them complete the form. You will need to submit the completed form to the License Section with your application.

587.12 - Inspections

(a) The Director shall establish the criteria and the procedure for a reasonable inspection to be performed prior to initial licensing and prior to any renewal.

(1) The Director shall provide all vehicle for hire owners with a City of Columbus annual mechanical inspection form for the specific vehicle to be licensed. The owner must have the vehicle inspected by one of the following: a certified mechanic, ASE Blue Seal Shop, dealership that is not employed by the driver and/or owner of the vehicle and that does not have a vested interest in the management affairs of the driver and/or owner of the vehicle. With respect to pedicabs an inspection must be obtained from a reputable bicycle shop that does not have a vested interest in the management affairs of the driver and/or owner of the pedicab. The inspection form must be signed and stamped by the mechanic and/or inspecting facility and submitted to the License Section with original invoice and any defect repair paperwork.

(2) The inspecting establishment shall provide a copy of the annual mechanical inspection form to the owner of the vehicle. The original form shall be taken to the License Section prior to the issuance or renewal of the license for that vehicle, pursuant to C.C.C. 587.05.

(3) All inspection criteria must be satisfactory prior to the approval of licensing. If any portion of the inspection is unsatisfactory, the vehicle owner shall cause the condition to be corrected and shall have the vehicle reinspected by the original certified mechanic or inspection facility.

(b) The Director shall make or cause to be made additional inspections of vehicles for hire at least once during the twelve month period after initial licensure or at any other time at the discretion of the Director at no charge to the owner or operator.

(1) If, upon any inspection, a vehicle is found to be unsafe, unclean or unsightly, a license officer or law enforcement officer may remove the decal and direct the vehicle be taken out of service until the vehicle is in compliance. Such vehicle taken out of service must be reinspected at a cost of twenty-five dollars (\$25.00) per additional inspection and approved by a license officer before being returned to service.

(2) The license officer shall cause a memorandum of such inspection failure to be recorded on the record of the owner of said vehicle that are maintained by the License Section.

(c) After a vehicle successfully completes the inspection and pays a decal fee of ten dollar (\$10.00), the decal shall be issued by the Director and be affixed to the vehicle in an assigned location. The decal shall clearly indicate that the vehicle has received and satisfied the inspection.

If you have any questions, contact the License Section at 614-645-8366.



CITY OF COLUMBUS VEHICLE FOR HIRE MECHANICAL FORM

INSPECTION INFORMATION

Owner's Name _____ Date of Inspection _____
 DBA _____ Phone Number _____

VEHICLE INFORMATION

Cab Number _____ Vehicle Mileage _____
 Year _____ Make _____ Model _____ Color _____
 Type _____ Ohio License Plate # _____ Vin # _____

INSPECTION ITEMS

	PASS	FAIL		PASS	FAIL
Low Beam	<input type="checkbox"/>	<input type="checkbox"/>	Tires	<input type="checkbox"/>	<input type="checkbox"/>
High Beam	<input type="checkbox"/>	<input type="checkbox"/>	Exhaust System	<input type="checkbox"/>	<input type="checkbox"/>
Turn Signals	<input type="checkbox"/>	<input type="checkbox"/>	Shocks/Struts	<input type="checkbox"/>	<input type="checkbox"/>
Emergency Flashers	<input type="checkbox"/>	<input type="checkbox"/>	Suspension/Steering	<input type="checkbox"/>	<input type="checkbox"/>
Dome Light(s)	<input type="checkbox"/>	<input type="checkbox"/>	Emergency Brake	<input type="checkbox"/>	<input type="checkbox"/>
Tail Lights	<input type="checkbox"/>	<input type="checkbox"/>	Windshield Wipers	<input type="checkbox"/>	<input type="checkbox"/>
Brake Lights	<input type="checkbox"/>	<input type="checkbox"/>	Windshield Washers	<input type="checkbox"/>	<input type="checkbox"/>
Back-Up Lights	<input type="checkbox"/>	<input type="checkbox"/>	Seatbelts	<input type="checkbox"/>	<input type="checkbox"/>
License Plate Light	<input type="checkbox"/>	<input type="checkbox"/>	Horn	<input type="checkbox"/>	<input type="checkbox"/>
Top Light	<input type="checkbox"/>	<input type="checkbox"/>	Air Conditioner	<input type="checkbox"/>	<input type="checkbox"/>
Operating Windows	<input type="checkbox"/>	<input type="checkbox"/>	Defroster/Heater	<input type="checkbox"/>	<input type="checkbox"/>
Brake System	<input type="checkbox"/>	<input type="checkbox"/>	Speedometer	<input type="checkbox"/>	<input type="checkbox"/>

FIRST INSPECTION

YES NO
 Did unit pass inspection?
 If no, explain needed repairs

RE-INSPECTION

YES NO
 Did unit pass re-inspection?
 Re-inspection date _____
 If no, explain needed repairs

Comments / Notes / Needed repairs

Inspected By _____

Signature of Certified Mechanic _____

ASE Certificate Number _____

Name of Inspection Facility _____

Street Address _____

Phone Number _____

City _____ **State** _____ **Zip** _____