
CITY OF COLUMBUS, OHIO
MUNICIPAL CIVIL SERVICE COMMISSION
REGULAR MEETING
September 28, 2015
Agenda

12:30 P.M.

1. RE: Review and approval of the Minutes from the August 31, 2015 regular meeting.
2. RE: Review of the results of the pre-hearing conference reviews on the following appeals:
 - a) Cedric King vs. Columbus City Schools; Safety/Security Resource Coordinator; Discharge. Trial Board Hearing scheduled for October 14, 2015; Appeal Number 15-BA-0006.
 - b) Ranae Brock vs. Columbus City Schools; Food Service Worker; Discharge. Trial Board Hearing scheduled for November 9, 2015; Appeal Number 15-BA-0009.
3. RE: Request of the Civil Service Commission staff to revise and retitle the Background Removal Standards for Police Officers and Police Communications Technicians.
4. RE: Request of the Civil Service Commission staff to place Anita Hobbs in the 90 band of the eligible lists for Employee Benefits Analyst I (0824), Human Resources Representative (0854), Management Analyst I (0779), and Relocation Specialist (2034).
5. RE: Trial Board Recommendations – None submitted.
6. RE: Request of the Civil Service Commission staff to approve the specification review for the classification Legal Secretary (U) with no revisions (Job Code 0517).
7. RE: Request of the Civil Service Commission staff to approve the specification review for the classification Law Clerk (U) with no revisions (Job Code 1988).
8. RE: Request of the Civil Service Commission staff to approve the specification review for the classification Legal Intern (U) with no revisions (Job Code 1989).
9. RE: Request of the Civil Service Commission staff to approve the specification review for the classification Legal Administrative Assistant (U) with no revisions (Job Code 1993).

CITY OF COLUMBUS, OHIO
MUNICIPAL CIVIL SERVICE COMMISSION
REGULAR MEETING
September 28, 2015
Agenda

12:30 P.M.

10. RE: Request of the Civil Service Commission staff to approve the specification review for the classification Legal Administrative Coordinator (U) with no revisions (Job Code 1999).
11. RE: Request of the Civil Service Commission staff to approve the specification review for the classification Executive Assistant to the City Attorney (U) with no revisions (Job Code 0787).
12. RE: Request of the Civil Service Commission staff to approve the specification review for the classification Chief of Administration to the City Attorney (U) with no revisions (Job Code 2001).
13. RE: Request of the Civil Service Commission staff to approve the specification review for the classification Public Relations Specialist I with no revisions (Job Code 3104).
14. RE: Request of the Civil Service Commission staff to approve the specification review for the classification Public Relations Specialist II with no revisions (Job Code 3105).
15. RE: Request of the Civil Service Commission staff to approve the specification review for the classification Alcohol and Drug Abuse Prevention Coordinator with no revisions (Job Code 1561).
16. RE: Request of the Civil Service Commission staff to approve the specification review for the classification Alcohol and Drug Abuse Counselor with no revisions (Job Code 1565).
17. RE: Request of the Civil Service Commission staff to approve the specification review for the classification Contract Compliance Investigator with no revisions (Job Code 0771).
18. RE: Request of the Civil Service Commission staff to revise the specification for the classification Print Services Technician (Job Code 0627).
19. RE: Request of the Civil Service Commission staff to revise the specification for the classification Print Services Specialist (Job Code 0629).

CITY OF COLUMBUS, OHIO
MUNICIPAL CIVIL SERVICE COMMISSION
REGULAR MEETING
September 28, 2015
Agenda

12:30 P.M.

20. RE: Request of the Civil Service Commission staff to merge the specification for the classification Automotive Mechanic (Light) (Job Code 3458) into Automotive Mechanic (Heavy) (Job Code 3459), revise and retitle it to read Automotive Mechanic, and amend Rule XI accordingly (Job Code 3459).
21. RE: Request of the Civil Service Commission staff to revise the specification for the classification Field Services Dispatcher (Job Code 0813).
22. RE: Request of the Civil Service Commission staff to revise the specification for the classification Police Communications Technician, retitle it to read 911 Emergency Dispatcher, and amend Rule XI accordingly (Job Code 3004).
23. RE: Request of the Civil Service Commission staff to revise the specification for the classification Police Communications Technician Supervisor, retitle it to read 911 Emergency Communications Specialist, and amend Rule XI accordingly (Job Code 3005).
24. RE: Request of the Civil Service Commission staff to revise the specification for the classification Legal Intake Counselor (U) (Job Code 1990).
25. RE: Request of the Civil Service Commission staff to revise the specification for the classification Legal Advocate (U) (Job Code 1991).
26. RE: Request of the Civil Service Commission staff to revise the specification for the classification Real Estate Specialist (U) (Job Code 1997).
27. RE: Request of the Civil Service Commission staff to revise the specification for the classification Assistant Director (Regulatory Compliance) (U) (Job Code 0058).
28. RE: Request of the Civil Service Commission staff to revise the specification for the classification Civil Service Commission Executive Director (U) (Secretary) (Job Code 0010).
29. RE: Request of the Columbus City Schools' staff to revise the specification for the classification Integrator Specialist (Class Code 9451).
30. RE: Personnel Actions – None submitted.
31. RE: Residency Hearing Reviews – None submitted.

CITY OF COLUMBUS, OHIO
MUNICIPAL CIVIL SERVICE COMMISSION
REGULAR MEETING
September 28, 2015
Agenda

12:30 P.M.

- 32. RE: Background Removals.
- 33. RE: Other Administrative/Jurisdictional Reviews.

1:30 p.m.

- 34. RE: No Disciplinary Hearing or Trial Board.

eab:W:\Eabigham\Winword\Commission-Executive Secretary II\Agendas\2015\Regular Meetings\09 28 Regular Meeting.Doc