

# Graphics Commission Schedule

111 N Front Street, Columbus, Ohio 43215  
Phone: 614-645-4522 • ZoningInfo@columbus.gov • www.bzs.columbus.gov

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Applications must be submitted by appointment. Call 645-4522 for Public Hearings staff to schedule.

## **CUTOFF**

November 13, 2018\*

December 10, 2018

January 14, 2019

February 11, 2019

March 11, 2019

April 16, 2019

May 21, 2019

June 18, 2019

July 16, 2019

August 12, 2019

September 9, 2019

October 14, 2019

November 12, 2019\*\*

December 16, 2019

## **HEARING DATE (earliest possible)**

January 15, 2019

February 19, 2019

March 19, 2019

April 16, 2019

May 21, 2019

June 18, 2019

July 16, 2019

August 20, 2019

September 17, 2019

October 15, 2019

November 19, 2019

December 17, 2019

January 21, 2020

February 18, 2020

\* *Tuesday due to holiday*

\*\* *2nd Tuesday due to holiday*

## **PUBLIC HEARINGS APPLICATION INSTRUCTIONS**

Applications must be submitted by appointment. Call 614-645-4522 for Public Hearings staff to schedule. All applications must be submitted in **duplicate**.

### **THINGS TO REMEMBER**

- Applications are accepted by appointment only.
- Incomplete applications will NOT be accepted
- Applicants must confirm whether the subject site lies within the boundaries of an Area Commission, Historic Architectural Review Commission or recognized civic association. To obtain this information, please visit [www.cityofcolumbus.org](http://www.cityofcolumbus.org); choose Department of Development, Neighborhood Services Division, Neighborhood Liaison, then click on Area Commission or Civic Association. You may also contact the Neighborhood Liaison for the area where the site is located.
- The applicant must arrange to meet with the group identified above, and obtain a written recommendation prior to the public hearing.
- Be advised that the applicant will be assessed additional fees for requests for tabling, reconsideration, amended proposals, etc. These fees are listed on the Department of Building and Zoning Services website.
- The City of Columbus makes no determination whether a property contains area(s) that might be classified as wetlands by the Army Corps of Engineers and the Ohio Environmental Protection Agency; nor does approval at the public hearing imply the site has complied with wetlands guidelines. It is the applicant's responsibility to determine if wetlands exist on the site.
- A traffic impact and/or access study may be required by the Department of Public Service, Division of Planning and Operations; the applicant should make contact for this determination as early as possible. All traffic studies must be submitted forty-five (45) days prior to the deadline for the public hearing agenda.
- For properties undergoing annexation, applications cannot be accepted until the County Commissioners have approved the annexation petition.
- All zoning legislation passed by City Council becomes effective thirty (30) days after passage unless amended to emergency with the approval of the City Clerk's Office. Applicants should contact the City Clerk's Office at 614-645-7380 for information about requesting emergency legislation. Board of Zoning Adjustment and Graphics Commission actions are effective immediately. Applications for building permits may not be submitted until the legislation is effective.
- Other permits, clearances, and/or licenses may be required.

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**PLEASE NOTE: Incomplete information will result in the rejection of this submittal.**

Applications must be submitted by appointment. Call 614-645-4522 to schedule.

**Please make checks payable to the Columbus City Treasurer**