

MEMORANDUM

TO: Applicant

SUBJECT: Sidewalk Dining Application Packet

Pursuant to Columbus City Code Chapter 904, enacted December 16, 2002, the City of Columbus has established a policy and procedure to regulate the limited use or occupation of public sidewalk or other real property within the public right-of-way for sidewalk dining and installation of non commercial private amenities, banner and flags.

The application name is "Sidewalk Dining Application". For information and/or a complete packet, contact Hank Graham at (614) 645-7894 or by E-Mail at hcgraham@columbus.gov.

Enclosed within a complete packet should be the following documents;

1. This Cover Memo
2. Information and Checklist for Obtaining a Sidewalk Dining Lease (3 pages).
3. Application form (1 page).
4. The General Rules and Regulations (4 pages).
5. Americans with Disabilities Act of 1999 (ADA) Brochure (1 page).
6. Example drawing (1 page).