

VEHICLE TRANSFER INFORMATION SHEET

REQUIREMENTS

- Vehicle Transfer Application (Attached)
- Proof of Identity (i.e. State issued Driver's License/I.D. Card, Military I.D., Passport)
- Vehicle Information
 - Title/Memorandum Title
 - BMV Vehicle Registration
 - Mechanical Inspection (Completed within sixty (60) days of application submission)
 - Certificate of Liability Insurance
 - Three hundred thousand dollars (\$300,000.00) for Taxicabs
 - Five hundred thousand dollars (\$500,000.00) for Liveries
 - Meter Inspection (Taxis only)

New VFH decals will not be issued until the current decals are returned to the License Section.

PRICING

- Application fee - \$20.00
- Vehicle Transfer fee - \$150.00

OFFICE LOCATION & HOURS

4252 Groves Rd
Columbus, OH 43232
Monday - Friday
8:00 a.m. to 3:30 p.m.

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OFFICE USE ONLY

License # _____

Cab/Plate # _____

Decal # _____-_____

Issue Date _____

Expiration Date _____

DEPARTMENT OF BUILDING AND ZONING SERVICES
LICENSE SECTIONDEPARTMENT OF BUILDING
AND ZONING SERVICES**VEHICLE TRANSFER
APPLICATION****TAXI****LIVERY****APPLICANT INFORMATION**

Full Name:

Residential Address:

City:

State:

Zip:

Phone:

Email:

All applicants are required to provide Proof of Identity.**BUSINESS INFORMATION**

Business Name:

Cab #: (Taxis Only)

Business Address:

Decal #: (Liveries Only)

City:

State:

Zip:

Business Phone:

Business Email:

NEW VEHICLE INFORMATION

Year:

Make:

Model:

VIN:

License Plate #:

Seating Capacity:

of Doors:

Color Scheme

Lettering Color:

DISPATCH SERVICE (TAXI ONLY)

Dispatch Name:

Dispatch #:

ADDITIONAL INFORMATION

Do you understand that you must have prior approval by the License Section of any additions to, or changes in design, lettering, and color scheme, as stated above?

Yes No

Has or will this vehicle to be licensed be used for any criminal purposes, including immoral or disorderly conduct, as defined in the City Code Title 23, and Ohio Revised Code Title 29?

Yes No

Will the vehicle to be licensed conform to the City Codes, including, but not limited to the State of Ohio and Federal laws that applicable thereto?

Yes No

Do you understand that you must notify the License Section of any changes including, State of Ohio Vehicle Registration, address and phone number of owner?

Yes No

Do you agree not to interfere with any numbers or plates affixed to your vehicle?

Yes No

Do you agree to conform to and abide by all City of Columbus City Codes, Rules and Regulations pertaining to vehicle for hire including, but not limited to the State of Ohio and Federal laws applicable hereto?

Yes No

Has any license issued to you or your company by the City of Columbus ever been revoked, suspended or refused within the past three (3) years?

Yes No

All information contained in this application is subject to disclosure as a matter of public record. Any false statement made or given in this application shall result in denial, revocation, or future revocation of the license under Columbus City Code Chapters 501 and 587, and may be referred for criminal prosecution under Ohio Revised Code Chapter 2921.13 (A-3).

State of Ohio, County of Franklin

I, _____, being duly sworn, affirm and swear that I am the
(Print Applicant's Name)

individual making the foregoing application; that he or she is knowledgeable with respect to that which is to be licensed and to the information contained in the application; that the answers, statements, and allegations made in this application are true and accurate to the best of my knowledge and belief; and that I am an owner of that which is to be licensed by this application.

(Applicant's Signature)

Sworn to before me and subscribed in my presence this _____ day of _____, 20____.

Notary or Agent of Director of Building and Zoning Services