

## Meeting Minutes

### Victorian Village Commission



**Location:** 111 N Front St., 2<sup>nd</sup> Floor, Room 204



**Date:** October 9, 2024



**Time:** 4:00pm

**Commissioners Present:** *Shah, Skinner, Sprite, Conyers*

**Commissioners Absent:** *Shuler, Dodson*

**Staff Present:** *Barnard-Sheehy*

**I. Call to Order: 4:10PM**

- **Next Business Meeting:**

Wednesday, October 30, 2024 - 12:00pm (Noon)

111 N. Front St., 2nd Floor, Room 205

- **Next Hearing:**

Wednesday, November 13, 2024 - 4:00pm

111 N. Front St., 2nd Floor, Room 204

- Swear in Staff
- Introduction of Commissioners Present
- **Overview of Hearing Format**
- **Public Forum:**

- I. Approval of Staff Approvals** - The Victorian Village Commission hereby accepts all Staff Approved, as listed, (see below), and enters them into the formal record. Abstentions (if any) are shown in brackets immediately following the specific application.  
MOTION: Skinner/ Sprite (4-0-0) APPROVED.

**II. Approval of Minutes from Last Meeting** –Postponed to November hearing

**Applications for Certificates of Appropriateness**

**I. Continued Applications**

**1. VV-24-07-024**

**222 W Hubbard Ave**

**Alex Yeazel (Owner)**

Continue application VV-24-07-024, 222 W Hubbard Ave, to allow the applicant to submit additional documentation:

Exterior Building Modification

- Repair 10'x10' flat roof on front of the building to fix existing leak.

MOTION: Skinner/Sprite (4-0-0) CONTINUED.

Commissioner Comments:

- The Commission needs the existing shingle selection submitted. They would prefer that the shingles match the existing roof's shingles but they could be open to the shingles not matching at the moment if they aren't visible from the ground.

- One Commissioner did not agree that visibility did not matter as higher buildings would still be able to see the shingle selection and continuity was important.
- Photos from the ground level looking up to the flat roof would be helpful for the Commission to confirm the level of visibility from the right-of-way.
- The profile of the ridge roll was not continuous and the Commission requested that element be updated.
- Cut sheets or photos of the proposed ridge roll solution need to be submitted.
- The Commission also discussed that details down the sloped roof need to be maintained, such as valley flashing.
- There was concern with snow piling up in the area as well as water seepage, especially with elimination of the stop gutter.
- The Commission requested HPO staff send the Approved Shingles List along with the hearing letter.

## II. New Applications

### 2. **COA2400320**

**851 Neil Ave**

**Adam Cain (Applicant)/ Laurel Investments LLC (Owner)**

Continue application COA2400320, 851 Neil Ave, due to absence of an applicant.

#### Exterior Building Modification

- Remove existing double hung window from stairwell and install a picture window, per submitted documentation.

MOTION: Skinner/Sprite (4-0-0) CONTINUED.

#### Commissioner Comments:

- The Commission generally doesn't support the casement window unless documentation of a historic configuration.

### 3. **COA2400314**

**721 N High St**

**John Ingwersen (Applicant)/ SNP Diplomat LLC (Owner)**

Continue application COA2400314, 721 N High St, to allow the applicant to submit an updated design more in line with Code and Guidelines:

#### Exterior Building Modification

- Construct a free-standing metal and glass pergola with retractable glass walls on all four sides, per submitted documentation.

MOTION: Skinner/Sprite (4-0-0) CONTINUED.

#### Commissioner Comments:

- The Commission is struggling to see the openness beyond the structure as it's a closed situation.
- The Commission wanted to confirm what the open position would be with the glass.
- They wanted to understand the footprint of the proposed structure in relation to the existing building and right-of-way.

- The Commission was concerned with how the structure would be anchored.
- They see this proposal as an addition that covers the historic character of the building's storefront.
- Don't see an addition in the public right-of-way being appropriate.
- The solution needs to be consistent to Code and Guidelines.

**4. COA2400329**

**971 Neil Ave**

**Behal Sampson Dietz (Applicant)/ Elliot Neufeld (Owner)**

Continue application COA2400329, 971 Neil Ave, to allow the applicant to submit updated design options:

Exterior Building Modification

- Remove deteriorated wood rear porch.
- Construct an enclosed sunroom in the same footprint, per submitted documentation.
- Sunroom to have rock faced foundation blocks, CertainTeed 3-tab shingles in Nickel Gray, Marvin Ultimate door, and Marvin ultimate double hung windows, per submitted documentation.
- Sunroom to be painted Wheeling Neutral, Galapagos Green, and Currant Red (all Benjamin Moore colors).

MOTION: Sprite/Shah (4-0-0) CONTINUED.

Commissioner Comments:

- The Commission was grateful that the applicant brought in photos from 1977 showing the original porch and were appreciate of the explanation that the existing porch was completed in 1978.
- With the alterations completed in the late 1970s the rear porch is now historic and the Commission considers it a contributing architectural feature to the structure.
- The Commission is supportive of the porch enclosure but they find the proposed design almost too simple.
- While the Commission doesn't support changing a building's use, they are open to enclosing a porch, when appropriate.
- The Commission couldn't recall any recent porch enclosures but they know that these types of alterations have been completed before. The closest type of enclosure they could recall was a screened porch enclosure that was altered to interior space at 41 W Third Avenue. HPO staff is to provide a photo of the enclosure to the applicant as an example.
- A few more details of what is there now would be appreciated.
- The applicant should submit an updated design for the Commission to review. They are open to reviewing different options for a porch enclosure design.

**5. COA2400258**

**148 Price Ave**

**Dana Rettig (Applicant)/ Patrick McCarthy (Owner)**

Recommend approval of application COA#2400258, 148 Price Ave, as submitted:

Variance

- Setback Requirement - 7.62 FT (Per Section 3333.19 Building Lines on Corner Lots)

- Requesting variance to reduce setback on from 7.62 ft to 5.00 ft
- MOTION: Sprite/Shah (4-0-0) RECOMMENDED.

**6. COA2400309**

**138 W First Ave**

**Chris Murnane (Applicant)/ Murnane Realty LLC (Owner)**

Continue application COA2400309, 138 W First Ave, due to absence of an applicant.

Exterior Building Modification

- Remove and replace existing side doors, with Legacy 20-Guage Smooth Steel Entry door, per submitted application.

MOTION: Skinner/Sprite (4-0-0) CONTINUED.

Commissioner Comments:

- The Commission agrees with the staff report that entry doors should be wood and designs should be selected from the Victorian Village Guidelines.

**7. COA2400237**

**307 W Hubbard Ave**

**Chester Ridenour (Applicant)/ Julie Mickley (Owner)**

Approve application COA2400237, 307 W Hubbard Ave, with the following clarifications:

Exterior Building Modification

- Remove existing front porch.
- Construct a new hipped roof porch at the northwest corner of the house with elevated column posts, per submitted documentation.
- Porch footprint to measure approximately 12' deep by 18'-4" wide, per submitted documentation.
- Applicant to update porch decking so that they are perpendicular to the house (not parallel) which will also result in needing to update the floor framing. Updated drawing to be submitted to HPO staff prior to issuance of a Certificate.
- Note: The Commission is approving k-style gutters on the porch addition because it matches the gutters on the existing house.

MOTION: Sprite/Skinner (4-0-0) APPROVED.

### III. Staff Approved Applications

- **COA2400118**

**1220 Neil Ave**

**Roger Farrell (Applicant)/ Robert and Mary Livingston (Owner)**

Approve application COA2400118, 1220 Neil Ave, as submitted:

- Remove existing box gutter lining and rotted wood. Reframe box gutter as needed, replacing any rotted framing then reline box gutter with soldered copper lining with expansion joints.
- Remove 3 rows of existing shingles. Replace with GAF Slateline shingles to match existing.
- Replace any soffit and fascia materials.
- Replace any missing modillions (blocks) and bed/trim molding to match existing.
- Install 4 new steel downspouts (one on each corner).
- Paint soffit, fascia, and crown molding with color and sheen to match existing. Colors are Egg White (SW 6364) and Web Gray (SW 7075).

Repair Box Gutters

- Examine all box gutters on the house and make any repairs and/or replace the existing box gutter system on all elevations with new materials of appropriate dimension and profile.
- Reline with new copper, terne metal, galvanized metal, or E. P. D. M. rubber in accordance with industry standards, manufacturer's specifications, and Columbus Building Codes.
- Install new, round, galvanized metal downspouts in the appropriate locations to assure proper drainage.
- Examine the existing storm water drainage system for soundness and proper function. Make any/all necessary repairs to the existing storm sewer tile system to assure proper drainage away from the foundations of this and neighboring properties. If deemed necessary, install a French drain system or similar, appropriate drainage system in accordance with all applicable City Building Codes and industry standards.

Replace Downspouts

- Install new, steel downspouts in the appropriate locations to assure proper drainage.
- Examine the existing storm water drainage system for soundness and proper function. Make any/all necessary repairs to the existing storm sewer tile system to assure proper drainage away from the foundations of this and neighboring properties. If deemed necessary, install a French drain system or similar, appropriate drainage system in accordance with all applicable City Building Codes and industry standards.

Remove 3 Rows of Shingles and Install New Asphalt Shingles

- Remove all asphalt shingles on the main roof, down to the sheathing. Dispose of all debris according to Columbus City Code.
- Replace any/all damaged, deteriorated, and missing sheathing with wood of appropriate dimension, as necessary.
- Install new, 30 lb. felt paper on all sheathing according to manufacturer's specifications.
- Replace any/all damaged and deteriorated metal valleys with new metal valleys of appropriate dimension, as necessary. Valleys are to be smooth not a "W" channel to maintain the appropriate historic appearance and profile.
- Replace any/all damaged metal flashing on all existing chimneys.
- Install new 235 lb., class C, self-sealing 3-tab shingles.

- All ridges to be capped with galvanized metal ridge roll, in lieu of cut shingle tabs, and painted "Tinner's Red" or "Gray."
- Upon completion, all metal valleys and flashing are to be painted "Tinner's Red" or "Gray."
- Any/all necessary venting is to be performed on the roof ridge, underneath the metal ridge roll via CobraVent, VentSure, or comparable, in lieu of hat-vents and/or soffit vents.

#### Soffit & Fascia Repair

- Repair and or replace all damaged, deteriorated, and missing wood soffit and fascia on all elevations as necessary with new wood of exact same profile and dimension; like-for-like.

#### Exterior Painting

- Repair and/or replace all damaged, deteriorated, and missing wood trim elements, as necessary. All replacement wood to be of exact same dimension and profile as the original wood trim; like-for-like, according to industry standards.
- Prepare all exterior, wooden surfaces on the main house for repainting using the appropriate hand tools.
- Glaze and caulk as necessary.
- Prime all new and bare wood surfaces with the appropriate exterior primer according to manufacturer's specifications, and per submitted paint color chips.
- **Any previously unpainted, masonry (i.e., brick/stone/concrete sills, lintels, porch columns, etc.) is to remain unpainted.**
- **Any previously painted masonry is to be left as is, or be painted to match the original color of the unpainted masonry as closely as possible.**

Paint color chips for any previously painted masonry are to be submitted to Historic Preservation Office staff for final review and approval, prior to application of paint.

- **COA2400180**

**184 W Second Ave**

**Jarrett Fuller (Applicant)/ McCarthy Rentals LLC (Owner)**

Approve application COA2400180, 184 W Second Ave, as submitted:

- Replace twenty-one (21) windows on the structure with Quaker Brighton LS Series wood windows, per submitted documentation.

#### Replace Deteriorated/Altered/Non-Original Windows

- Replace all deteriorated/non-original, non-contributing windows on the house as per City Staff site visit determination.
- Install new, Quaker Brighton LS Series (1-OVER-1), aluminum clad wood exterior, wood interior, double-hung windows of appropriate dimension and profile and sized exactly to fit the original openings. Window brochure or cutsheet to be submitted to the H. P. O. staff for final review and approval prior to installation.
- Any/all necessary brick mold is to match existing in-kind, like-for-like.
- Replace any/all damaged, deteriorated, and missing casing and/or sill with new wood of appropriate dimension and profile.
- Prepare, prime, and paint all casings and sills in accordance with industry standards.

- **COA2400171**

**321 Tappan St**

**Alex Clifford (Owner)**

Approve application COA2400171, 321 Tappan St, as submitted:

- Clean, repair, and resurface chimney crowns as needed.
- Cut out and re-caulk metal flashings above the roof where it meets the brick/mortar joints on the chimneys
- Spot tuckpoint damaged or missing mortar joints on chimneys with historical mortar mix to match the existing.
- Remove and replace spalled chimney bricks with bricks to match, per submitted documentation.
- Furnish and install rain caps with animal screens over the flues.

Repair Masonry Chimney

- Remove all defective material. Replace any/all damaged and missing brick with brick that matches the original material in size, shape, color, and texture.
- New mortar must be no harder than the historic mortar to allow for expansion and contraction of the masonry. Original mortar mix was composed of 1 part lime to 2 parts sand. White portland cement may be substituted for up to (but no more than) 20 percent of the lime content. (The owner is advised to use the approved 12 parts sand-4 parts lime-1 part white portland cement formula approved by the National Trust For Historic Preservation. Please refer to Preservation Brief 2- "Repointing Mortar in Historic Brick Buildings").

Spot Tuck Point

- Check all mortar joints on all elevations for soundness. All sound mortar to remain in place.
- Replace any/all missing damaged material and replace with new or used brick of the exact same shape, dimension, and color; like-for-like.
- Use hand tools to remove any/all loose mortar to a depth of 3/4".
- Moisten surface with water, and spot point as needed with mortar of matching color, texture, hardness, and joint profile.

New mortar must be softer than the masonry, and no harder than the historic mortar, to allow for expansion and contraction of the masonry. Original mortar mix was composed of 1 part lime to 2 parts sand. White portland cement may be substituted for up to (but no more than) 20 percent of the lime content. (The owner is advised to use the approved 12 parts sand-4 parts lime-1 part white portland cement formula approved by the National Trust For Historic Preservation. Please refer to Preservation Brief 2- "Repointing Mortar in Historic Brick Buildings", available at <http://www.cr.nps.gov/hps/tps/briefs/brief02.htm>).

- **COA2400236**

**333 Tappan St**

**Mighty Dog Roofing (Applicant)/ David & Renee Rupp (Owners)**

Approve Application # COA2400236, 333 Tappan St, as submitted.

- Remove existing asphalt shingle roof and replace with Owens Corning Supreme Estate Gray.

Remove and Install New Asphalt Shingle Roof

- Remove all asphalt shingles on the main roof, down to the sheathing. Dispose of all debris according to Columbus City Code.
- Replace any/all damaged, deteriorated, and missing sheathing with wood of appropriate dimension, as necessary.
- Install new, 30 lb. felt paper on all sheathing according to manufacturer's specifications.

- Replace any/all damaged and deteriorated metal valleys with new metal valleys of appropriate dimension, as necessary. Valleys are to be smooth not a “W” channel to maintain the appropriate historic appearance and profile.
  - Replace any/all damaged metal flashing on all existing chimneys.
  - Install new 235 lb., class C, self-sealing 3-tab shingles.
  - All ridges to be capped with galvanized metal ridge roll, in lieu of cut shingle tabs, and painted “Tinner’s Red” or “Gray.”
  - Upon completion, all metal valleys and flashing are to be painted “Tinner’s Red” or “Gray.” Any/all necessary venting is to be performed on the roof ridge, underneath the metal ridge roll via CobraVent, VentSure, or comparable, in lieu of hat-vents and/or soffit vents.
- **COA2400253**  
**1125 Neil Ave**  
**Mike Spencer (Applicant)/ Michael Spencer (Owner)**  
Approve application #COA2400253, 1125 Neil Ave, as submitted:
    - Remove and replace existing door on carriage house to match existing, per submitted documentation.
    - Door frame/jambs, door, transom, and brick mold to be replaced like for like, to match existing.
    - All new areas are to be painted to match existing colors of Downing Slate (SW 2819) and Downing Stone (SW 2821).Install New Door
    - Remove existing deteriorated/non-original exterior door(s) on the carriage house’s side, per submitted documentation.
    - Replacement door to be Therma Tru Smooth Star #S220, two-panel door.
    - Install new, solid core door in existing door jamb.
    - Set on 1 1/2 pair 3 1/2" x 3 1/2" butt hinges; hinge locations to be determined by the existing jamb.
    - Wood units to be stained or painted; finish all six sides.
    - Paint/stain color chips for finish coat are to be submitted to Historic Preservation Office staff for final review and approval, prior to application of the paint/stain.Exterior Painting
    - Repair and/or replace all damaged, deteriorated, and missing wood trim elements, as necessary. All replacement wood to be of exact same dimension and profile as the original wood trim; like-for-like, according to industry standards.
    - Prepare all exterior, wooden surfaces on the main house for repainting using the appropriate hand tools.
    - Glaze and caulk as necessary.
    - Prime all new and bare wood surfaces with the appropriate exterior primer according to manufacturer’s specifications, and per submitted paint color chips.
    - **Any previously unpainted, masonry (i.e., brick/stone/concrete sills, lintels, porch columns, etc.) is to remain unpainted.**
    - **Any previously painted masonry is to be left as is, or be painted to match the original color of the unpainted masonry as closely as possible.**



- Paint color chips for any previously painted masonry are to be submitted to Historic Preservation Office staff for final review and approval, prior to application of paint.

- **COA2400247**

**231 W Hubbard Ave**

**Mariel Colman (Applicant)/ Daniel Moore & Mariel Colman (Owners)**

Approve application VV-24-09-001, 1142 Neil Ave, as submitted with the following clarifications:

- Remove and restore all 7 awning windows in the basement before replacing them in their original openings. Remove, restore, and replace double hung window in basement stairwell, per submitted documentation.
- All windows will have their lead paint removed, repair wood as necessary, and replace any broken glass. Extra care will be taken to ensure the safety of retaining the original or historic glass in the windows but will be replaced in kind if broken.
- Install storm windows/screens, per submitted documentation.
- Paint sashes and storm windows Goldmine (SW 2257); paint sills and jambs Roycroft Brass (SW 2843).

Repair Windows

- Examine all windows on all elevations and make all necessary repairs to insure proper operation of upper and lower sashes.
- Any/all original wood windows are to be repaired in accordance with industry standards for wood windows.
- Repair all double-hung, wood windows as needed with new materials of exact same dimension and profile; like-for-like.

Replace Broken Window Glass

- Replace all damaged/broken glass panes as needed, to match existing in kind, like-for-like.
- Replace any/all damaged, deteriorated, and missing casing and/or sill with new wood of appropriate dimension and profile.
- Prepare, prime, and paint all casings and sills in accordance with industry standards.

Install New Storm Windows

- Install new, low profile, metal storm windows (insert location).
- New storm windows to be installed inside the existing window frame.
- Storm window color to match the primary trim color as closely as possible.
- Double caulk to provide air-tight installation on top and sides. Do not caulk breather holes.
- Horizontal bar on all new storm windows to align with horizontal sash bar on existing windows.
- Storm windows to operate smoothly.
- All work to be in accordance with the performance manual.

Exterior Painting

- Repair and/or replace all damaged, deteriorated, and missing wood trim elements, as necessary. All replacement wood to be of exact same dimension and profile as the original wood trim; like-for-like, according to industry standards.
- Prepare all exterior, wooden surfaces on the main house for repainting using the appropriate hand tools.
- Glaze and caulk as necessary.

- Prime all new and bare wood surfaces with the appropriate exterior primer according to manufacturer's specifications, and per submitted paint color chips.
  - **Any previously unpainted, masonry (i.e., brick/stone/concrete sills, lintels, porch columns, etc.) is to remain unpainted.**
  - **Any previously painted masonry is to be left as is, or be painted to match the original color of the unpainted masonry as closely as possible.**
  - Paint color chips for any previously painted masonry are to be submitted to Historic Preservation Office staff for final review and approval, prior to application of paint.
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- **COA2400288**  
**301 W Second Ave**  
**Jackie and McKenzie Gleason (Owners)**  
Approve application COA2400288, 301 W Second Ave., as submitted with the following clarifications:
    - Replace full lite rear door in like kind. New door to be metal Legacy Single entry door, per submitted documentation.Install New Door(s)
    - Remove existing rear deteriorated/non-original exterior door(s).
    - New door to be full lite metal door.
    - Install new, solid core door in existing door jamb.
    - Set on 1 1/2 pair 3 1/2" x 3 1/2" butt hinges; hinge locations to be determined by the existing jamb.
    - Wood units to be stained or painted; finish all six sides.
    - Paint/stain color chips for finish coat are to be submitted to Historic Preservation Office staff for final review and approval, prior to application of the paint/stain.
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- **COA2400182**  
**318 Wilber Ave**  
**Joshua Matzinger (Applicant)/ Lance Hofer & Jill Foster (Owners)**  
Approve application COA2400182, 318 Wilber Ave, as submitted:
    - Remove and replace five second story windows on the front (south) elevation with Marvin Ultimate clad wood windows.
    - Note: These windows will match those replaced with COA#VV-23-06-008.Replace Deteriorated/Altered/Non-Original Windows
    - Replace all deteriorated/non-original, non-contributing windows on the second story of the front (south elevation) of the house as per City Staff site visit determination.
    - Install new, Marvin Ultimate (1-OVER-1), all-wood, interior/exterior, double-hung windows of appropriate dimension and profile and sized exactly to fit the original openings. Window brochure or cutsheet to be submitted to the H. P. O. staff for final review and approval prior to installation.
    - Any/all necessary brick mold is to match existing in-kind, like-for-like.
    - Replace any/all damaged, deteriorated, and missing casing and/or sill with new wood of appropriate dimension and profile.
    - Prepare, prime, and paint all casings and sills in accordance with industry standards.

- **COA2400312**

**318 Wilber Ave**

**Sandi Gregorio (Applicant)/ Lance Hofer & Jill Foster (Owners)**

Approve application COA2400182, 318 Wilber Ave, for renewal and modification of expired COA #VV-23-06-008 (Expired: May 11, 2024), exactly as previously approved, for a period of one (1) year.

*Approve application VV-23-06-008, 318 Wilber Ave, as submitted with clarifications as noted:*

- *Remove two (2) wood windows on the west side's third floor and three (3) wood windows on the single story rear addition, per submitted documentation.*
- *Replace windows with one over one double hung Marvin Ultimate clad wood windows.*

Replace Deteriorated/Altered/Non-Original Windows

- *Replace all deteriorated/non-original, non-contributing windows on the west elevation's third floor and the single story rear addition's north and east elevations as per submitted documentation.*
- *Install new, Marvin Ultimate (1-OVER-1), all-wood, interior/exterior, double-hung windows of appropriate dimension and profile and sized exactly to fit the original openings. Window brochure or cutsheet to be submitted to the H. P. O. staff for final review and approval prior to installation.*
- *Any/all necessary brick mold is to match existing in-kind, like-for-like.*
- *Replace any/all damaged, deteriorated, and missing casing and/or sill with new wood of appropriate dimension and profile.*
- *Prepare, prime, and paint all casings and sills in accordance with industry standards.*

- **COA2400290**

**976 Neil Ave**

**Jason DeMatteo (Applicant)/ Dawn Pepin & Matthew Majzun (Owners)**

Approve application COA2400290, 976 Neil Ave, as submitted:

- Remove and replace existing shingles with GAF Royal Sovereign 3-tab shingles in Nickel Gray.
- Remove and replace portions of box gutters, per submitted documentation, approximately 50'.
- Remove and replace crown molding and fascia board.
- Remove and reinstall approximately 8 soffit supports.
- Paint wood elements to match existing, per submitted documentation.
- Remove existing downspout and gutter at northwest and rear corner of house and replace once soffit and fascia have been repaired/replaced.
- Remove and replace approximately 1-2 rows of slate on front dormer area, to match existing per submitted documentation.

Remove and Install New Asphalt Shingle Roof

- Remove all asphalt shingles on the main roof, down to the sheathing. Dispose of all debris according to Columbus City Code.
- Replace any/all damaged, deteriorated, and missing sheathing with wood of appropriate dimension, as necessary.
- Install new, 30 lb. felt paper on all sheathing according to manufacturer's specifications.

- Replace any/all damaged and deteriorated metal valleys with new metal valleys of appropriate dimension, as necessary. Valleys are to be smooth not a “W” channel to maintain the appropriate historic appearance and profile.
- Replace any/all damaged metal flashing on all existing chimneys.
- Install new 235 lb., class C, self-sealing 3-tab shingles.
- All ridges to be capped with galvanized metal ridge roll, in lieu of cut shingle tabs, and painted “Tinner’s Red” or “Gray.”
- Upon completion, all metal valleys and flashing are to be painted “Tinner’s Red” or “Gray.”
- Any/all necessary venting is to be performed on the roof ridge, underneath the metal ridge roll via CobraVent, VentSure, or comparable, in lieu of hat-vents and/or soffit vents.

#### Repair Box Gutters

- Examine all box gutters on the house and make any repairs and/or replace the existing box gutter system on all elevations with new materials of appropriate dimension and profile.
- Reline with new copper, terne metal, galvanized metal, or E. P. D. M. rubber in accordance with industry standards, manufacturer’s specifications, and Columbus Building Codes.
- Install new, round, galvanized metal downspouts in the appropriate locations to assure proper drainage.
- Examine the existing storm water drainage system for soundness and proper function. Make any/all necessary repairs to the existing storm sewer tile system to assure proper drainage away from the foundations of this and neighboring properties. If deemed necessary, install a French drain system or similar, appropriate drainage system in accordance with all applicable City Building Codes and industry standards.

#### Reinstall Existing Gutters and Downspout

- Following all eave repair/replacement, priming, and finish coating, reinstall all existing metal gutters and metal down spouts in the appropriate locations to assure proper drainage.
- Examine the existing storm water drainage system for soundness and proper function. Make any/all necessary repairs to the existing storm sewer tile system to assure proper drainage away from the foundations of this and neighboring properties. If deemed necessary, install a French drain system or similar, appropriate drainage system in accordance with all applicable City Building Codes and industry standards.

#### Soffit, & Fascia Repair

- Repair and or replace all damaged, deteriorated, and missing wood soffit, and fascia on all elevations as necessary with new wood of exact same profile and dimension; like-for-like.

#### Exterior Painting

- Paint to match existing color scheme. Any new colors are to be submitted with paint color chips to Historic Preservation Office staff for final review and approval.
- Repair and/or replace all damaged, deteriorated, and missing wood trim elements, as necessary. All replacement wood to be of exact same dimension and profile as the original wood trim; like-for-like, according to industry standards.
- Prepare all exterior, wooden surfaces on the main house for repainting using the appropriate hand tools.
- Glaze and caulk as necessary.
- Prime all new and bare wood surfaces with the appropriate exterior primer according to manufacturer’s specifications. Paint color chips for finish coat are to be submitted to

Historic Preservation Office staff for final review and approval, prior to application of the paint.

- **Any previously unpainted, masonry (i.e., brick/stone/concrete sills, lintels, porch columns, etc.) is to remain unpainted.**
- **Any previously painted masonry is to be left as is, or be painted to match the original color of the unpainted masonry as closely as possible.**

- **COA2400298**

**67 W Second Ave**

**Kelly Nauman (Applicant)/Nancy Noble (Owner)**

Approve application COA2400298, 67 W Second, as submitted:

- Remove and replace existing shingles on the main house and rear addition with Owens Corning standard 3-tab shingles in Estate Grey.

Remove and Install New Asphalt Shingle Roof

- Remove all asphalt shingles on the main roof, down to the sheathing. Dispose of all debris according to Columbus City Code.
- Replace any/all damaged, deteriorated, and missing sheathing with wood of appropriate dimension, as necessary.
- Install new, 30 lb. felt paper on all sheathing according to manufacturer's specifications.
- Replace any/all damaged and deteriorated metal valleys with new metal valleys of appropriate dimension, as necessary. Valleys are to be smooth not a "W" channel to maintain the appropriate historic appearance and profile.
- Replace any/all damaged metal flashing on all existing chimneys.
- Install new 235 lb., class C, self-sealing 3-tab shingles.
- All ridges to be capped with galvanized metal ridge roll, in lieu of cut shingle tabs, and painted "Tinner's Red" or "Gray."
- Upon completion, all metal valleys and flashing are to be painted "Tinner's Red" or "Gray."
- Any/all necessary venting is to be performed on the roof ridge, underneath the metal ridge roll via CobraVent, VentSure, or comparable, in lieu of hat-vents and/or soffit vents.

**IV. New Business**

**V. Old Business**

**VI. Adjournment 5:49 PM**

MOTION: Sprite/Shah (4-0-0) APPROVED.

*Applicants or their representatives must attend this hearing for new and continued applications for Certificates of Appropriateness and Certificates of Approval. If applicants are absent it is likely that the application will be continued until the Commission's next hearing. Meeting Accommodations: It is the policy of the City of Columbus that all City-sponsored public meetings and events are accessible to people with disabilities. If you need assistance in participating in this meeting or event due to a disability as defined under the ADA, please call the City's ADA Coordinator at (614) 645-8871, or email [zdjones@columbus.gov](mailto:zdjones@columbus.gov), at least three (3) business days prior to the scheduled meeting or event to request an accommodation.*

