

## CR-05 - Goals and Outcomes

### Progress the jurisdiction has made in carrying out its strategic plan and its action plan. 91.520(a)

This could be an overview that includes major initiatives and highlights that were proposed and executed throughout the program year.

The city shall encourage the participation of local and regional institutions and other organizations (including businesses, developers, and community and faith-based organizations) in the process of developing and implementing the consolidated plan. The city shall encourage, in conjunction with consultation with public housing agencies, the participation of residents of public and assisted housing developments, in the process of developing and implementing the consolidated plan, along with other low-income residents of targeted revitalization areas in which the developments are located.

### Comparison of the proposed versus actual outcomes for each outcome measure submitted with the consolidated plan and explain, if applicable, why progress was not made toward meeting goals and objectives. 91.520(g)

Categories, priority levels, funding sources and amounts, outcomes/objectives, goal outcome indicators, units of measure, targets, actual outcomes/outputs, and percentage completed for each of the grantee's program year goals.

Goal	Category	Source / Amount	Indicator	Unit of Measure	Expected – Strategic Plan	Actual – Strategic Plan	Percent Complete	Expected – Program Year	Actual – Program Year	Percent Complete
Ensure equal access to housing	Affordable Housing	CDBG: \$20000	Public service activities for Low/Moderate Income Housing Benefit	Households Assisted	0	0		60	0	0.00%
Ensure equal access to housing	Affordable Housing	CDBG: \$20000	Other	Other	10	0	0.00%			

Ensure safe and sanitary property conditions	Affordable Housing Non-Housing Community Development		Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit	Persons Assisted	10000	0	0.00%			
Ensure safe and sanitary property conditions	Affordable Housing Non-Housing Community Development		Rental units rehabilitated	Household Housing Unit	25	0	0.00%	10	13	130.00%
Ensure safe and sanitary property conditions	Affordable Housing Non-Housing Community Development		Housing Code Enforcement/Foreclosed Property Care	Household Housing Unit	4000	0	0.00%			
Foster business expansions in areas of need	Non-Housing Community Development		Public service activities other than Low/Moderate Income Housing Benefit	Persons Assisted	2500	0	0.00%			
Foster development of skills for residents in need	Non-Housing Community Development	CDBG: \$100000	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit	Persons Assisted	0	0		500	0	0.00%
Foster development of skills for residents in need	Non-Housing Community Development	CDBG: \$100000	Public service activities other than Low/Moderate Income Housing Benefit	Persons Assisted	250	0	0.00%			

Foster development of skills for residents in need	Non-Housing Community Development	CDBG: \$100000	Businesses assisted	Businesses Assisted	10	0	0.00%			
Improve health outcomes	Non-Housing Community Development		Other	Other	10	0	0.00%			
Increase access to housing and emergency shelter	Homeless	ESG: \$580000	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit	Persons Assisted	0	0		4000	1000	25.00%
Increase access to housing and emergency shelter	Homeless	ESG: \$580000	Homelessness Prevention	Persons Assisted	1000	0	0.00%			
Preserve and expand affordable housing	Affordable Housing Non-Homeless Special Needs	HOME: \$11096206	Rental units constructed	Household Housing Unit	25	47	188.00%	47	19	40.43%
Preserve and expand affordable housing	Affordable Housing Non-Homeless Special Needs	HOME: \$11096206	Rental units rehabilitated	Household Housing Unit	25	13	52.00%			

Preserve and expand affordable housing	Affordable Housing Non-Homeless Special Needs	HOME: \$11096206	Homeowner Housing Added	Household Housing Unit	50	11	22.00%	50	11	22.00%
Preserve and expand affordable housing	Affordable Housing Non-Homeless Special Needs	HOME: \$11096206	Homeowner Housing Rehabilitated	Household Housing Unit	25	1	4.00%			
Preserve and expand affordable housing	Affordable Housing Non-Homeless Special Needs	HOME: \$11096206	Direct Financial Assistance to Homebuyers	Households Assisted	300	60	20.00%	60	33	55.00%
Preserve and expand affordable housing	Affordable Housing Non-Homeless Special Needs	HOME: \$11096206	Tenant-based rental assistance / Rapid Rehousing	Households Assisted	250	58	23.20%	55	58	105.45%
Program Management, capacity building and/or admin	Non-Housing Community Development Capacity building	CDBG: \$620000	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit	Persons Assisted	0	0		50	0	0.00%

Program Management, capacity building and/or admin	Non-Housing Community Development Capacity building	CDBG: \$620000	Other	Other	10	0	0.00%			
Provide educational/recreational youth programs	Non-Housing Community Development	CDBG: \$619438	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit	Persons Assisted	0	0		258	79	30.62%
Provide educational/recreational youth programs	Non-Housing Community Development	CDBG: \$619438	Public service activities other than Low/Moderate Income Housing Benefit	Persons Assisted	2500	0	0.00%			
Provide homebuyer education and other counseling	Non-Housing Community Development	HOME: \$50000	Public service activities other than Low/Moderate Income Housing Benefit	Persons Assisted	250	0	0.00%			
Provide homebuyer education and other counseling	Non-Housing Community Development	HOME: \$50000	Direct Financial Assistance to Homebuyers	Households Assisted	0	0		10	0	0.00%
Provide housing and services for persons with HIV	Non-Homeless Special Needs	HOPWA: \$899809	HIV/AIDS Housing Operations	Household Housing Unit	100	212	212.00%	561	212	37.79%

Provide housing for special needs populations	Affordable Housing Public Housing Homeless Non-Homeless Special Needs		Homelessness Prevention	Persons Assisted	100	2	2.00%			
Provide housing for special needs populations	Affordable Housing Public Housing Homeless Non-Homeless Special Needs		Housing for Homeless added	Household Housing Unit	200	2	1.00%			
Provide housing for special needs populations	Affordable Housing Public Housing Homeless Non-Homeless Special Needs		HIV/AIDS Housing Operations	Household Housing Unit	100	0	0.00%			

Public facilities/Infrastructure improvements	Non-Housing Community Development	CDBG: \$6966472	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit	Persons Assisted	0	0		109352	0	0.00%
Public facilities/Infrastructure improvements	Non-Housing Community Development	CDBG: \$6966472	Public Facility or Infrastructure Activities for Low/Moderate Income Housing Benefit	Households Assisted	10000	0	0.00%			

**Table 1 - Accomplishments – Program Year & Strategic Plan to Date**

**Assess how the jurisdiction’s use of funds, particularly CDBG, addresses the priorities and specific objectives identified in the plan, giving special attention to the highest priority activities identified.**

Most of the housing development work completed in 2020 served very low and low income households. Although HOME assisted numbers were low, they represent a total of 113 units overall

## **CR-10 - Racial and Ethnic composition of families assisted**

**Describe the families assisted (including the racial and ethnic status of families assisted).**

**91.520(a)**

**Table 2 – Table of assistance to racial and ethnic populations by source of funds**

### **Narrative**

The White and Black/African American populations are well represented in the use of our housing programs. The Hispanic population is underserved. There is not a large population of American Indian or Alaskan Natives in the community. The racial and ethnic status of families assisted is further detailed in page 33 of the attached HOPWA CAPER.



## CR-15 - Resources and Investments 91.520(a)

### Identify the resources made available

Source of Funds	Source	Resources Made Available	Amount Expended During Program Year
CDBG	public - federal	10,087,910	6,193,154
HOME	public - federal	13,966,537	1,951,990
HOPWA	public - federal	2,069,909	772,008
ESG	public - federal	623,661	542,314
Other	public - federal	14,846,600	0

Table 3 - Resources Made Available

### Narrative

The disbursed amount follows the amount obligated. There were significant amounts of funding obligated in 2020 that will show up in amounts disbursed in 2021.

### Identify the geographic distribution and location of investments

Target Area	Planned Percentage of Allocation	Actual Percentage of Allocation	Narrative Description

Table 4 – Identify the geographic distribution and location of investments

### Narrative

The City did not identify any target area(s) for the 2020 HUD programs. Most of the programs are citywide initiatives made available to all residents who qualify based on income and household size. One example of city-wide programming is the Fair Housing Program, made available to all residents in the City who feel they have been discriminated against during their pursuit for housing.

The City of Columbus funded significant park and playground improvement projects through the Department of Recreation and Parks at a wide selection of parks throughout Columbus which serve nearby LMA neighborhood residents.

Infrastructure investment and planning efforts were mostly concentrated in the Hilltop, south side and Linden communities as well during the 2020.

The City's HOME, ESG and HOPWA programs do not target geographic areas. Those programs are citywide.

## Leveraging

**Explain how federal funds leveraged additional resources (private, state and local funds), including a description of how matching requirements were satisfied, as well as how any publicly owned land or property located within the jurisdiction that were used to address the needs identified in the plan.**

The federal HOME funds used for housing leveraged \$23,874,610 in private resources including \$3,167,995 in first time homebuyer private mortgages, \$2,744,185 in private mortgage funding for rental properties, \$688,168 in grants from private organizations, \$16,139,199 in LIHTC equity and \$158,781 in other city funding. Other public funding included \$100,000 in HOME from Franklin County and \$1,138,713 in state HOME. Eighteen sites that were developed with HOME funds were acquired from the City/County Land Bank. Due to the COVID-19 HOME waivers, no match requirement was done this year

<b>Fiscal Year Summary – HOME Match</b>	
1. Excess match from prior Federal fiscal year	70,488,050
2. Match contributed during current Federal fiscal year	0
3. Total match available for current Federal fiscal year (Line 1 plus Line 2)	70,488,050
4. Match liability for current Federal fiscal year	0
5. Excess match carried over to next Federal fiscal year (Line 3 minus Line 4)	70,488,050

**Table 5 – Fiscal Year Summary - HOME Match Report**

Match Contribution for the Federal Fiscal Year								
Project No. or Other ID	Date of Contribution	Cash (non-Federal sources)	Foregone Taxes, Fees, Charges	Appraised Land/Real Property	Required Infrastructure	Site Preparation, Construction Materials, Donated labor	Bond Financing	Total Match

Table 6 – Match Contribution for the Federal Fiscal Year

**HOME MBE/WBE report**

Program Income – Enter the program amounts for the reporting period				
Balance on hand at beginning of reporting period \$	Amount received during reporting period \$	Total amount expended during reporting period \$	Amount expended for TBRA \$	Balance on hand at end of reporting period \$
537,426	888,456	71,229	0	1,354,653

Table 7 – Program Income

**Minority Business Enterprises and Women Business Enterprises** – Indicate the number and dollar value of contracts for HOME projects completed during the reporting period

	Total	Minority Business Enterprises				White Non-Hispanic
		Alaskan Native or American Indian	Asian or Pacific Islander	Black Non-Hispanic	Hispanic	
<b>Contracts</b>						
Dollar Amount	5,631,976	0	0	199,529	0	5,432,447
Number	32	0	0	1	0	31
<b>Sub-Contracts</b>						
Number	0	0	0	0	0	0
Dollar Amount	0	0	0	0	0	0
	Total	Women Business Enterprises	Male			
<b>Contracts</b>						
Dollar Amount	5,631,976	0	5,631,976			
Number	32	0	32			
<b>Sub-Contracts</b>						
Number	0	0	0			
Dollar Amount	0	0	0			

**Table 8 - Minority Business and Women Business Enterprises**

**Minority Owners of Rental Property** – Indicate the number of HOME assisted rental property owners and the total amount of HOME funds in these rental properties assisted

	Total	Minority Property Owners				White Non-Hispanic
		Alaskan Native or American Indian	Asian or Pacific Islander	Black Non-Hispanic	Hispanic	
Number	0	0	0	0	0	0
Dollar Amount	0	0	0	0	0	0

**Table 9 – Minority Owners of Rental Property**

<b>Relocation and Real Property Acquisition</b> – Indicate the number of persons displaced, the cost of relocation payments, the number of parcels acquired, and the cost of acquisition						
Parcels Acquired		0		0		
Businesses Displaced		0		0		
Nonprofit Organizations Displaced		0		0		
Households Temporarily Relocated, not Displaced		0		0		
Households Displaced	Total	Minority Property Enterprises				White Non-Hispanic
		Alaskan Native or American Indian	Asian or Pacific Islander	Black Non-Hispanic	Hispanic	
Number	0	0	0	0	0	0
Cost	0	0	0	0	0	0

**Table 10 – Relocation and Real Property Acquisition**

## CR-20 - Affordable Housing 91.520(b)

Evaluation of the jurisdiction's progress in providing affordable housing, including the number and types of families served, the number of extremely low-income, low-income, moderate-income, and middle-income persons served.

	One-Year Goal	Actual
Number of Homeless households to be provided affordable housing units	3,543	62
Number of Non-Homeless households to be provided affordable housing units	245	46
Number of Special-Needs households to be provided affordable housing units	14	2
<b>Total</b>	<b>3,802</b>	<b>110</b>

Table 11 – Number of Households

	One-Year Goal	Actual
Number of households supported through Rental Assistance	55	58
Number of households supported through The Production of New Units	36	15
Number of households supported through Rehab of Existing Units	10	14
Number of households supported through Acquisition of Existing Units	60	23
<b>Total</b>	<b>161</b>	<b>110</b>

Table 12 – Number of Households Supported

### Discuss the difference between goals and outcomes and problems encountered in meeting these goals.

TBRA exceed goal due to higher than expected turnover of units. New unit production was hampered by the onset of the pandemic. Our largest provider, Habitat for Humanity relies on volunteers. Until they could determine safe ways to distance workers, construction was halted and now must move at a slower pace. Completion of rental housing was also delayed by the pandemic. The only longer lasting issue to address is the seller's market for homeownership and the fact that people are paying above appraised value for homes and we cannot assist in those transactions.

**Discuss how these outcomes will impact future annual action plans.**

With the pandemic and its restrictions continuing into 2021, more delays can be expected. Hopefully some of this will return once pandemic restrictions are lifted. We continue to evaluate the downpayment assistance program to determine if there is a way to be more effective in this market

**Include the number of extremely low-income, low-income, and moderate-income persons served by each activity where information on income by family size is required to determine the eligibility of the activity.**

<b>Number of Households Served</b>	<b>CDBG Actual</b>	<b>HOME Actual</b>
Extremely Low-income	0	71
Low-income	0	12
Moderate-income	0	427
<b>Total</b>	<b>0</b>	<b>510</b>

**Table 13 – Number of Households Served**

**Narrative Information**

We are seeing great success in serving very low income households in TBRA and rental. While there are more moderate income households being served in homeownership, that is actually a good thing since this population is better equipped to handle unexpected expenses. Downpayment assistance continues to be a challenge since the market supply is very tight and purchase prices are very high

## **CR-25 - Homeless and Other Special Needs 91.220(d, e); 91.320(d, e); 91.520(c)**

**Evaluate the jurisdiction's progress in meeting its specific objectives for reducing and ending homelessness through:**

### **Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs**

The City of Columbus invested general fund dollars in the amount of \$117,000 in the Maryhaven Collaborative Outreach Team (MCOT). MCOT uses a strategy to provide referrals to medical and behavioral healthcare and linkage to shelter and housing.

### **Addressing the emergency shelter and transitional housing needs of homeless persons**

ESG funds were matched with city general funds. The city invested \$2,872,304 of general fund dollars for emergency shelter and \$902,734 for supportive services for Permanent Supportive Housing clients.

### **Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: likely to become homeless after being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); and, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs**

The city works with the Columbus and Franklin County Continuum of Care (COC) to create a path to housing from mental health facilities in partnership with the ADAMH Board of Franklin County. The city also invests in both Huckleberry House and OSU Star House who respectively serve runaway and homeless youth.

### **Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals**



**and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again**

In 2020, the city invested \$5,389,650.00 following five initiatives to address homelessness in our community: Continuum of Care Application, Crisis Response, Outreach Services, Permanent Supportive Housing (PSH) Services, and the Safety Net Program. These programs provide support for men, women and families who are experiencing, or at risk of experiencing, homelessness in Columbus. A major portion goes to a case management system to help move men and women more efficiently from shelter to housing. A portion of these funds were targeted to serving families, non-service eligible veterans and pregnant women experiencing homelessness.

The City continues to support the creation of permanent supportive housing as way to address ending homelessness by offering additional HOME funds to these projects. The City has continued its relationship with the Community Shelter Board by funding TBRA for individuals who would otherwise be homeless.

## **CR-30 - Public Housing 91.220(h); 91.320(j)**

### **Actions taken to address the needs of public housing**

The local housing authority, Columbus Metropolitan Housing Authority (CMHA), is in the process of converting existing public housing units to project based voucher units under the Rental Assistance Demonstration (RAD) program. The City continues to partner with development projects sponsored by CMHA including the redevelopment of Poindexter Village in 4 phases with investment of HOME funds, CDBG funds for a retention pond and city capital funds. Currently, the City has funded a permanent supportive housing project for transition aged youth, Scholar House III.

### **Actions taken to encourage public housing residents to become more involved in management and participate in homeownership**

The City has an ongoing relationship with CMHA staff in the self sufficiency program – they participate in our Homebuyer Education Advisory Committee. We provide debt to income waivers for first time homebuyer debt to income ratios to allow for the voucher payment to be counted toward the mortgage costs

### **Actions taken to provide assistance to troubled PHAs**

CMHA is not a troubled PHA.

## **CR-35 - Other Actions 91.220(j)-(k); 91.320(i)-(j)**

**Actions taken to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment. 91.220 (j); 91.320 (i)**

In 2018, Columbus revised their tax abatement policy to encourage the development of affordable units in market ready and transitioning neighborhoods. The current policy requires that these neighborhoods must have 10% of the units occupied and affordable to households at or below 80% AMI and 10% of the units occupied by and affordable to 100% AMI. Due to the long development process, these units are just beginning to come online

**Actions taken to address obstacles to meeting underserved needs. 91.220(k); 91.320(j)**

The City's HOME building standards require that new build units have an accessible no step entrance for those with mobility limitations. One out of every five units constructed must be handicapped accessible. The TBRA program is focused on those very low income households who are homeless or in danger of being homeless. LIHTC projects that are committed to permanent supportive housing are offered additional HOME funds in comparison to other LIHTC projects. During this year, we have worked with a LIHTC developer to provide tax abatement in addition to HOME funds and LIHTC support. On the homeownership front, we have a strong relationship with Habitat for Humanity Mid-Ohio who provides outstanding service to very low and low income households to become homeowners with 0% mortgages and city development and affordability assistance

**Actions taken to reduce lead-based paint hazards. 91.220(k); 91.320(j)**

City rehabilitation projects meet the requirements of the lead based paint regulations. All units with rehabilitation in excess of \$25,000 have lead assessments prior to the start of construction and a lead clearance upon completion. All of the construction inspection staff are licensed as lead abatement contractors so that they can recognize and address lead issues as they arise. The City has a lead abatement program funded by HUD.

**Actions taken to reduce the number of poverty-level families. 91.220(k); 91.320(j)**

While providing affordable housing does not directly address reducing poverty, it allows for safe, stable, affordable housing for the household. For those households that are becoming first time homebuyers, owning a home can be a wealth building opportunity

**Actions taken to develop institutional structure. 91.220(k); 91.320(j)**

The City's CHDO operating funds are provided to the Community Development Collaborative of Greater Columbus which is an organization of banks and philanthropic organizations along with Columbus and Franklin County to provide funds to identify and build capacity of CHDOs and community based non-profits.

**Actions taken to enhance coordination between public and private housing and social service agencies. 91.220(k); 91.320(j)**

The community development leadership team of the Columbus Development Department meets weekly to discuss issues and challenges in the various responsibility lines. This provides an opportunity to share resources and advice and provide linkages between housing and social services when needed

**Identify actions taken to overcome the effects of any impediments identified in the jurisdictions analysis of impediments to fair housing choice. 91.520(a)**

The City continues to partner with non-profit and for profit developers to develop much needed affordable housing city wide. While opportunities to develop affordable housing in areas of opportunity are welcome, the City also addresses the need of revitalizing neighborhoods and providing housing opportunities in neighborhoods that traditionally have been seen as low income. Recently, several traditionally low income neighborhoods have seen an exceptional revitalization and market rate investment. We continue to work with CHDOs in those neighborhoods to invest in affordable rental and homeownership opportunities. The City land bank, in partnership with the County land bank is working on the development of community land trust homeownership opportunities in transition neighborhoods so that affordability remains permanent in those homes. In addition, the City was offered an opportunity with the Ohio Housing Finance Agency to select a neighborhood and designate \$3 million in LIHTC to provide affordable housing in an area with market rate development. After a competitive application process, the Franklinton neighborhood was selected and the first project in that program closed its funding in 2020

## **CR-40 - Monitoring 91.220 and 91.230**

**Describe the standards and procedures used to monitor activities carried out in furtherance of the plan and used to ensure long-term compliance with requirements of the programs involved, including minority business outreach and the comprehensive planning requirements**

All HOME funded projects have a mortgage and restrictive covenant filed on them to prevent sale or transfer without notification. Rental projects are monitored on a schedule except for 2020 due to the pandemic.

## **Citizen Participation Plan 91.105(d); 91.115(d)**

**Describe the efforts to provide citizens with reasonable notice and an opportunity to comment on performance reports.**

We publish a 15-day public comment notice in the Columbus newspaper (dipsatch) that will run from 3/15 through 3/30. It notifies the public that the CAPER report will be available on our City's website for them to review, make any comments or ask any questions. The comments are reviewed and responded in advance of final submission to HUD.

**CR-45 - CDBG 91.520(c)**

**Specify the nature of, and reasons for, any changes in the jurisdiction's program objectives and indications of how the jurisdiction would change its programs as a result of its experiences.**

The City currently has no changes at this time

**Does this Jurisdiction have any open Brownfields Economic Development Initiative (BEDI) grants?**

No

**[BEDI grantees] Describe accomplishments and program outcomes during the last year.**

## **CR-50 - HOME 91.520(d)**

**Include the results of on-site inspections of affordable rental housing assisted under the program to determine compliance with housing codes and other applicable regulations**

Please list those projects that should have been inspected on-site this program year based upon the schedule in §92.504(d). Indicate which of these were inspected and a summary of issues that were detected during the inspection. For those that were not inspected, please indicate the reason and how you will remedy the situation.

Due to the pandemic, the only projects monitored in 2020 were Tamarack Restorations III, Hilltop Senior I and II and Ottawa Senior. There were no file findings and no significant physical findings. Full inspections will resume when the pandemic fears are lessened

**Provide an assessment of the jurisdiction's affirmative marketing actions for HOME units. 92.351(b)**

For all projects that are monitored, the affirmative marketing plan is reviewed.

**Refer to IDIS reports to describe the amount and use of program income for projects, including the number of projects and owner and tenant characteristics**

Program income was deployed for projects that are still in construction

**Describe other actions taken to foster and maintain affordable housing. 91.220(k) (STATES ONLY: Including the coordination of LIHTC with the development of affordable housing). 91.320(j)**

We continue to work with smaller non-profits and provide technical assistance for the development of affordable housing. For LIHTC projects, we have a coordinated approach in our support to proposed developments which includes input on area plans by the Planning Division of the Department of Development and nearby investment information from the Economic Development Division

## CR-55 - HOPWA 91.520(e)

### Identify the number of individuals assisted and the types of assistance provided

Table for report on the one-year goals for the number of households provided housing through the use of HOPWA activities for: short-term rent, mortgage, and utility assistance payments to prevent homelessness of the individual or family; tenant-based rental assistance; and units provided in housing facilities developed, leased, or operated with HOPWA funds.

Number of Households Served Through:	One-year Goal	Actual
Short-term rent, mortgage, and utility assistance to prevent homelessness of the individual or family	20	83
Tenant-based rental assistance	99	129
Units provided in permanent housing facilities developed, leased, or operated with HOPWA funds	0	0
Units provided in transitional short-term housing facilities developed, leased, or operated with HOPWA funds	0	0

Table 14 – HOPWA Number of Households Served

### Narrative

A comprehensive narrative is provided in the attached 2020 HOPWA CAPER

## CR-60 - ESG 91.520(g) (ESG Recipients only)

### ESG Supplement to the CAPER in *e-snaps*

#### For Paperwork Reduction Act

#### 1. Recipient Information—All Recipients Complete

##### Basic Grant Information

Recipient Name	COLUMBUS
Organizational DUNS Number	051369916
EIN/TIN Number	316400223
Identify the Field Office	COLUMBUS
Identify CoC(s) in which the recipient or subrecipient(s) will provide ESG assistance	Columbus/Franklin County CoC



**ESG Contact Name**

<b>Prefix</b>	Mr
<b>First Name</b>	Charles
<b>Middle Name</b>	E
<b>Last Name</b>	Hill
<b>Suffix</b>	0
<b>Title</b>	Grants Coordinator

**ESG Contact Address**

<b>Street Address 1</b>	90 W. Broad St.
<b>Street Address 2</b>	Department of Finance and Management
<b>City</b>	Columbus
<b>State</b>	OH
<b>ZIP Code</b>	-
<b>Phone Number</b>	6146458604
<b>Extension</b>	0
<b>Fax Number</b>	0
<b>Email Address</b>	cehill@columbus.gov

**ESG Secondary Contact**

<b>Prefix</b>	Ms
<b>First Name</b>	Lucie
<b>Last Name</b>	McMahon
<b>Suffix</b>	0
<b>Title</b>	Planner II
<b>Phone Number</b>	6146457492
<b>Extension</b>	0
<b>Email Address</b>	Immcmahon@columbus.gov

**2. Reporting Period—All Recipients Complete**

<b>Program Year Start Date</b>	01/01/2020
<b>Program Year End Date</b>	12/31/2020

**3a. Subrecipient Form – Complete one form for each subrecipient**

**Subrecipient or Contractor Name:** COMMUNITY SHELTER BOARD

**City:** Columbus

**State:** OH

**Zip Code:** 43215, 5848

**DUNS Number:** 619605363

**Is subrecipient a victim services provider:** N

**Subrecipient Organization Type:** Other Non-Profit Organization

**ESG Subgrant or Contract Award Amount:** 623661

## CR-65 - Persons Assisted

### 4. Persons Served

#### 4a. Complete for Homelessness Prevention Activities

Number of Persons in Households	Total
Adults	62
Children	0
Don't Know/Refused/Other	0
Missing Information	0
<b>Total</b>	<b>62</b>

Table 16 – Household Information for Homeless Prevention Activities

#### 4b. Complete for Rapid Re-Housing Activities

Number of Persons in Households	Total
Adults	827
Children	1,421
Don't Know/Refused/Other	0
Missing Information	0
<b>Total</b>	<b>2,248</b>

Table 17 – Household Information for Rapid Re-Housing Activities

#### 4c. Complete for Shelter

Number of Persons in Households	Total
Adults	3,550
Children	0
Don't Know/Refused/Other	0
Missing Information	0
<b>Total</b>	<b>3,550</b>

Table 18 – Shelter Information



#### 4d. Street Outreach

Number of Persons in Households	Total
Adults	0
Children	0
Don't Know/Refused/Other	0
Missing Information	0
<b>Total</b>	<b>0</b>

Table 19 – Household Information for Street Outreach

#### 4e. Totals for all Persons Served with ESG

Number of Persons in Households	Total
Adults	4,377
Children	1,421
Don't Know/Refused/Other	0
Missing Information	0
<b>Total</b>	<b>5,798</b>

Table 20 – Household Information for Persons Served with ESG

#### 5. Gender—Complete for All Activities

	Total
Male	4,013
Female	1,775
Transgender	8
Don't Know/Refused/Other	52
Missing Information	0
<b>Total</b>	<b>5,848</b>

Table 21 – Gender Information

**6. Age—Complete for All Activities**

	<b>Total</b>
Under 18	1,421
18-24	329
25 and over	4,048
Don't Know/Refused/Other	62
Missing Information	0
<b>Total</b>	<b>5,860</b>

**Table 22 – Age Information**

**7. Special Populations Served—Complete for All Activities**

**Number of Persons in Households**

<b>Subpopulation</b>	<b>Total</b>	<b>Total Persons Served – Prevention</b>	<b>Total Persons Served – RRH</b>	<b>Total Persons Served in Emergency Shelters</b>
Veterans	0	0	0	0
Victims of Domestic Violence	0	0	0	0
Elderly	0	0	0	0
HIV/AIDS	0	0	0	0
Chronically Homeless	0	0	0	0
<b>Persons with Disabilities:</b>				
Severely Mentally Ill	0	0	0	0
Chronic Substance Abuse	0	0	0	0
Other Disability	0	0	0	0
Total (Unduplicated if possible)	0	0	0	0

**Table 23 – Special Population Served**

## CR-70 – ESG 91.520(g) - Assistance Provided and Outcomes

### 10. Shelter Utilization

Number of New Units - Rehabbed	0
Number of New Units - Conversion	0
Total Number of bed-nights available	747
Total Number of bed-nights provided	818
Capacity Utilization	109.50%

Table 24 – Shelter Capacity

### 11. Project Outcomes Data measured under the performance standards developed in consultation with the CoC(s)

Covid-19 had a direct impact on the metrics monitored this fiscal year. Re-housing activities became extremely difficult, especially during the stay home orders. The system experienced a 5% decrease in the number of households sheltered when compared to the last fiscal year, mostly due to the decrease in number of families presenting for shelter. The number of veterans who needed shelter decreased by 138 (29%) and the number of pregnant women decreased by 82 (24%) during the same timeframe. The successful housing outcomes percent decreased compared to the same period of last fiscal year. The average length of time homeless remained constant at 55 days. The employment rate and average income decreased compared to the FY19 rate (\$610, 30%). 70% of sheltered households did not experience homelessness within the prior two years.

1 System includes single adult and family shelters. Excludes Huckleberry House Emergency Shelter and YMCA Family Overnight; total distinct households served including the youth shelter and overnight program

is 6,383. Total clients served at SIQ shelters is 82 clients in 74 households, and this cohort is excluded from all calculations.

2 Starting 7/1/15, Successful Housing Outcomes include permanent exits to family. Starting 7/1/18, Successful Housing Outcomes include permanent exits to friends.

3 Overflow capacity is not included. Capacity is the average number of beds between FY20 regular capacity of 712 (274 days) and 852 COVID-19 pandemic capacity (91 days).

## CR-75 – Expenditures

### 11. Expenditures

#### 11a. ESG Expenditures for Homelessness Prevention

	Dollar Amount of Expenditures in Program Year		
	2018	2019	2020
Expenditures for Rental Assistance	0	26,441	19,746
Expenditures for Housing Relocation and Stabilization Services - Financial Assistance	0	0	0
Expenditures for Housing Relocation & Stabilization Services - Services	0	0	0
Expenditures for Homeless Prevention under Emergency Shelter Grants Program	0	0	0
<b>Subtotal Homelessness Prevention</b>	<b>0</b>	<b>26,441</b>	<b>19,746</b>

Table 25 – ESG Expenditures for Homelessness Prevention

#### 11b. ESG Expenditures for Rapid Re-Housing

	Dollar Amount of Expenditures in Program Year		
	2018	2019	2020
Expenditures for Rental Assistance	0	0	0
Expenditures for Housing Relocation and Stabilization Services - Financial Assistance	0	0	0
Expenditures for Housing Relocation & Stabilization Services - Services	0	0	0
Expenditures for Homeless Assistance under Emergency Shelter Grants Program	0	264,016	43,399
<b>Subtotal Rapid Re-Housing</b>	<b>0</b>	<b>264,016</b>	<b>43,399</b>

Table 26 – ESG Expenditures for Rapid Re-Housing

#### 11c. ESG Expenditures for Emergency Shelter

	Dollar Amount of Expenditures in Program Year		
	2018	2019	2020
Essential Services	0	0	0
Operations	0	261,809	81,873
Renovation	0	0	0



Major Rehab	0	0	0
Conversion	0	0	0
<b>Subtotal</b>	<b>0</b>	<b>261,809</b>	<b>81,873</b>

**Table 27 – ESG Expenditures for Emergency Shelter**

**11d. Other Grant Expenditures**

	Dollar Amount of Expenditures in Program Year		
	2018	2019	2020
Street Outreach	0	0	0
HMIS	0	0	0
Administration	0	44,779	18,592

**Table 28 - Other Grant Expenditures**

**11e. Total ESG Grant Funds**

Total ESG Funds Expended	2018	2019	2020
	0	597,045	163,610

**Table 29 - Total ESG Funds Expended**

**11f. Match Source**

	2018	2019	2020
Other Non-ESG HUD Funds	0	0	0
Other Federal Funds	0	0	0
State Government	0	0	0
Local Government	0	0	0
Private Funds	0	0	0

Other	0	0	0
Fees	0	0	0
Program Income	0	0	0
<b>Total Match Amount</b>	<b>0</b>	<b>0</b>	<b>0</b>

**Table 30 - Other Funds Expended on Eligible ESG Activities**

**11g. Total**

<b>Total Amount of Funds Expended on ESG Activities</b>	<b>2018</b>	<b>2019</b>	<b>2020</b>
	0	597,045	163,610

**Table 31 - Total Amount of Funds Expended on ESG Activities**

# Attachment

## 2020 HOPWA CAPER



## Housing Opportunities for Persons With AIDS (HOPWA) Program

### Consolidated Annual Performance and Evaluation Report (CAPER) Measuring Performance Outcomes

OMB Number 2506-0133 (Expiration Date: 11/30/2023)

The CAPER report for HOPWA formula grantees provides annual information on program accomplishments that supports program evaluation and the ability to measure program beneficiary outcomes as related to: maintain housing stability; prevent homelessness; and improve access to care and support. This information is also covered under the Consolidated Plan Management Process (CPMP) report and includes Narrative Responses and Performance Charts required under the Consolidated Planning regulations. Reporting is required for all HOPWA formula grantees. The public reporting burden for the collection of information is estimated to average 41 hours per manual response, or less if an automated data collection and retrieval system is in use, along with 60 hours for record keeping, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. HUD's requirements for reports submitted by HOPWA formula grantees are supported by 42 U.S.C. § 12911 and HUD's regulations at 24 CFR § 574.520(a). Grantees are required to report on the activities undertaken only, thus there may be components of these reporting requirements that may not be applicable. This agency may not conduct or sponsor, and a person is not required to respond to a collection of information unless that collection displays a valid OMB control number. While confidentiality is not assured, HUD generally only releases this information as required or permitted by law.

**Overview.** The Consolidated Annual Performance and Evaluation Report (CAPER) provides annual performance reporting on client outputs and outcomes that enables an assessment of grantee performance in achieving the housing stability outcome measure. The CAPER fulfills statutory and regulatory program reporting requirements and provides the grantee and HUD with the necessary information to assess the overall program performance and accomplishments against planned goals and objectives.

HOPWA formula grantees are required to submit a CAPER demonstrating coordination with other Consolidated Plan resources. HUD uses the CAPER data to obtain essential information on grant activities, project sponsors, housing sites, units and households, and beneficiaries (which includes racial and ethnic data on program participants). The Consolidated Plan Management Process tool (CPMP) provides an optional tool to integrate the reporting of HOPWA specific activities with other planning and reporting on Consolidated Plan activities.

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**Continued Use Periods.** Grantees that used HOPWA funding for new construction, acquisition, or substantial rehabilitation of a building or structure are required to operate the building or structure for HOPWA-eligible beneficiaries for a ten (10) years period. If no further HOPWA funds are used to support the facility, in place of completing Section 7B of the CAPER, the grantee must submit an Annual Report of Continued Project Operation throughout the required use periods. This report is included in Part 6 in CAPER. The required use period is three (3) years if the rehabilitation is non-substantial.

**Record Keeping.** Names and other individual information must be kept confidential, as required by 24 CFR 574.440. However, HUD reserves the right to review the information used to complete this report for grants management oversight purposes, except for recording any names and other identifying information. In the case that HUD must review client-level data, no client names or identifying information will be retained or recorded. Information is reported in aggregate to HUD without personal identification. Do not submit client or personal information in data systems to HUD.

In connection with the development of the Department's standards for Homeless Management Information Systems (HMIS), universal data elements are being collected for clients of HOPWA-funded homeless assistance projects. These project sponsor records would include: Name, Social Security Number, Date of Birth, Ethnicity and Race, Gender, Veteran Status, Disabling Conditions, Residence Prior to Program Entry, Zip Code of Last Permanent Address, Housing Status, Program Entry

Date, Program Exit Date, Personal Identification Number, and Household Identification Number. These are intended to match the elements under HMIS. The HOPWA program-level data elements include: Income and Sources, Non-Cash Benefits, HIV/AIDS Status, Services Provided, Housing Status or Destination at the end of the operating year, Physical Disability, Developmental Disability, Chronic Health Condition, Mental Health, Substance Abuse, Domestic Violence, Medical Assistance, and T-cell Count. Other HOPWA projects sponsors may also benefit from collecting these data elements. HMIS local data systems must maintain client confidentiality by using a closed system in which medical information and HIV status are only shared with providers that have a direct involvement in the client's case management, treatment and care, in line with the signed release of information from the client.

**Operating Year.** HOPWA formula grants are annually awarded for a three-year period of performance with three operating years. The information contained in this CAPER must represent a one-year period of HOPWA program operation that coincides with the grantee's program year; this is the operating year. More than one HOPWA formula grant awarded to the same grantee may be used during an operating year and the CAPER must capture all formula grant funding used during the operating year. Project sponsor accomplishment information must also coincide with the operating year this CAPER covers. Any change to the period of performance requires the approval of HUD by amendment, such as an extension for an additional operating year.

**Final Assembly of Report.** After the entire report is assembled, number each page sequentially.

**Filing Requirements.** Within 90 days of the completion of each program year, grantees must submit their completed CAPER to the CPD Director in the grantee's State or Local HUD Field Office, and to the HOPWA Program Office: at [HOPWA@hud.gov](mailto:HOPWA@hud.gov). Electronic submission to HOPWA Program office is preferred; however, if electronic submission is not possible, hard copies can be mailed to: Office of HIV/AIDS Housing, Room 7248, U.S. Department of Housing and Urban Development, 451 Seventh Street, SW, Washington, D.C., 20410.

**Definitions**

**Adjustment for Duplication:** Enables the calculation of unduplicated output totals by accounting for the total number of households or units that received more than one type of HOPWA assistance in a given service category such as HOPWA Subsidy Assistance or Supportive Services. For example, if a client household received both TBRA and STRMU during the operating year, report that household in the category of HOPWA Housing Subsidy Assistance in Part 3, Chart 1, Column [1b] in the following manner:

HOPWA Housing Subsidy Assistance		[1] Outputs: Number of Households
1.	Tenant-Based Rental Assistance	1
2a.	Permanent Housing Facilities: Received Operating Subsidies/Leased units	
2b.	Transitional/Short-term Facilities: Received Operating Subsidies	
3a.	Permanent Housing Facilities: Capital Development Projects placed in service during the operating year	
3b.	Transitional/Short-term Facilities: Capital Development Projects placed in service during the operating year	
4.	Short-term Rent, Mortgage, and Utility Assistance	1
5.	Adjustment for duplication (subtract)	1
6.	TOTAL Housing Subsidy Assistance (Sum of Rows 1-4 minus Row 5)	1

**Administrative Costs:** Costs for general management, oversight, coordination, evaluation, and reporting. By statute, grantee administrative costs are limited to 3% of total grant award, to be expended over the life of the grant. Project sponsor administrative costs are limited to 7% of the portion of the grant amount they receive.

**Beneficiary(ies):** All members of a household who received HOPWA assistance during the operating year including the one individual who qualified the household for HOPWA assistance as well as any other members of the household (with or without HIV) who benefitted from the assistance.

**Chronically Homeless Person:** An individual or family who : (i) is homeless and lives or resides individual or family who : (i) is homeless and lives or resides in a place not meant for human habitation, a safe haven, or in an emergency shelter; (ii) has been homeless and living or residing in a place not meant for human habitation, a safe haven, or in an emergency shelter continuously for at least 1 year or on at least 4 separate occasions in the last 3 years; and (iii) has an adult head of household (or a minor head of household if no adult is present in the household) with a diagnosable substance use disorder, serious mental illness, developmental disability (as defined in section 102 of the Developmental Disabilities Assistance and Bill of Rights Act of 2000 (42 U.S.C. 15002)), post traumatic stress disorder, cognitive impairments resulting from a brain injury, or chronic physical illness or disability, including the co-occurrence of 2 or more of those conditions. Additionally, the statutory definition includes as chronically homeless a person who currently lives or resides in an institutional care facility, including a jail, substance abuse or mental health treatment facility, hospital or other similar facility, and has resided there for fewer than 90 days if such person met the other criteria for homeless prior to entering that facility. (See 42 U.S.C. 11360(2)) This does not include doubled-up or overcrowding situations.

**Disabling Condition:** Evidencing a diagnosable substance use disorder, serious mental illness, developmental disability, chronic physical illness, or disability, including the co-occurrence of two or more of these conditions. In addition, a disabling condition may limit an individual's ability to work or perform one or more activities of daily living. An HIV/AIDS diagnosis is considered a disabling condition.

**Facility-Based Housing Assistance:** All eligible HOPWA Housing expenditures for or associated with supporting facilities including community residences, SRO dwellings, short-term facilities, project-based rental units, master leased units, and other housing facilities approved by HUD.

**Faith-Based Organization:** Religious organizations of three types: (1) congregations; (2) national networks, which include national denominations, their social service arms (for example, Catholic Charities, Lutheran Social Services), and networks of related organizations (such as YMCA and YWCA); and (3) freestanding religious organizations, which are incorporated separately from congregations and national networks.

**Grassroots Organization:** An organization headquartered in the local community where it provides services; has a social services budget of \$300,000 or less annually, and six or fewer full-time equivalent employees. Local affiliates of national organizations are not considered "grassroots."

**HOPWA Eligible Individual:** The one (1) low-income person with HIV/AIDS who qualifies a household for HOPWA assistance. This person may be considered "Head of Household." When the CAPER asks for information on eligible individuals, report on this individual person only. Where there is more than one person with HIV/AIDS in the household, the additional PWH/A(s), would be considered a beneficiary(s).

**HOPWA Housing Information Services:** Services dedicated to helping persons living with HIV/AIDS and their families to identify, locate, and acquire housing. This may also include fair housing counseling for eligible persons who may encounter discrimination based on race, color, religion, sex, age, national origin, familial status, or handicap/disability.

**HOPWA Housing Subsidy Assistance Total:** The unduplicated number of households receiving housing subsidies (TBRA, STRMU, Permanent

Housing Placement services and Master Leasing) and/or residing in units of facilities dedicated to persons living with HIV/AIDS and their families and supported with HOPWA funds during the operating year.

**Household:** A single individual or a family composed of two or more persons for which household incomes are used to determine eligibility and for calculation of the resident rent payment. The term is used for collecting data on changes in income, changes in access to services, receipt of housing information services, and outcomes on achieving housing stability. Live-In Aides (see definition for Live-In Aide) and non-beneficiaries (e.g. a shared housing arrangement with a roommate) who resided in the unit are not reported on in the CAPER.

**Housing Stability:** The degree to which the HOPWA project assisted beneficiaries to remain in stable housing during the operating year. See Part 5: Determining Housing Stability Outcomes for definitions of stable and unstable housing situations.

**In-kind Leveraged Resources:** These are additional types of support provided to assist HOPWA beneficiaries such as volunteer services, materials, use of equipment and building space. The actual value of the support can be the contribution of professional services, based on customary rates for this specialized support, or actual costs contributed from other leveraged resources. In determining a rate for the contribution of volunteer time and services, use the criteria described in 2 CFR 200. The value of any donated material, equipment, building, or lease should be based on the fair market value at time of donation. Related documentation can be from recent bills of sales, advertised prices, appraisals, or other information for comparable property similarly situated.

**Leveraged Funds:** The amount of funds expended during the operating year from non-HOPWA federal, state, local, and private sources by grantees or sponsors in dedicating assistance to this client population. Leveraged funds or other assistance are used directly in or in support of HOPWA program delivery.

**Live-In Aide:** A person who resides with the HOPWA Eligible Individual and who meets the following criteria: (1) is essential to the care and well-being of the person; (2) is not obligated for the support of the person; and (3) would not be living in the unit except to provide the necessary supportive services. See 24 CFR 5.403 and the HOPWA Grantee Oversight Resource Guide for additional reference.

**Master Leasing:** Applies to a nonprofit or public agency that leases units of housing (scattered-sites or entire buildings) from a landlord, and subleases the units to homeless or low-income tenants. By assuming the tenancy burden, the agency facilitates housing of clients who may not be able to maintain a lease on their own due to poor credit, evictions, or lack of sufficient income.

**Operating Costs:** Applies to facility-based housing only, for facilities that are currently open. Operating costs can include day-to-day housing function and operation costs like utilities, maintenance, equipment, insurance, security, furnishings, supplies and salary for staff costs directly related to the housing project but not staff costs for delivering services.

**Outcome:** The degree to which the HOPWA assisted household has been enabled to establish or maintain a stable living environment in housing that is safe, decent, and sanitary, (per the regulations at 24 CFR 574.310(b)) and to reduce the risks of homelessness, and improve access to HIV treatment and other health care and support.

**Output:** The number of units of housing or households that receive HOPWA assistance during the operating year.

**Permanent Housing Placement:** A supportive housing service that helps establish the household in the housing unit, including but not limited to reasonable costs for security deposits not to exceed two months of rent costs.

**Program Income:** Gross income directly generated from the use of HOPWA funds, including repayments. See grant administration

requirements on program income at 2 CFR 200.307.

**Project-Based Rental Assistance (PBRA):** A rental subsidy program that is tied to specific facilities or units owned or controlled by a project sponsor. Assistance is tied directly to the properties and is not portable or transferable.

**Project Sponsor Organizations:** Per HOPWA regulations at 24 CFR 574.3, any nonprofit organization or governmental housing agency that receives funds under a contract with the grantee to provide eligible housing and other support services or administrative services as defined in 24 CFR 574.300. Project Sponsor organizations are required to provide performance data on households served and funds expended.

**SAM:** All organizations applying for a Federal award must have a valid registration active at sam.gov. SAM (System for Award Management) registration includes maintaining current information and providing a valid DUNS number.

**Short-Term Rent, Mortgage, and Utility (STRMU) Assistance:** A time-limited, housing subsidy assistance designed to prevent homelessness and increase housing stability. Grantees may provide assistance for up to 21 weeks in any 52-week period. The amount of assistance varies per client depending on funds available, tenant need and program guidelines.

**Stewardship Units:** Units developed with HOPWA, where HOPWA funds were used for acquisition, new construction and rehabilitation that no longer receive operating subsidies from HOPWA. Report information for the units is subject to the three-year use agreement if rehabilitation is non-substantial and to the ten-year use agreement if rehabilitation is substantial.

**Tenant-Based Rental Assistance (TBRA):** TBRA is a rental subsidy program similar to the Housing Choice Voucher program that grantees can provide to help low-income households access affordable housing. The TBRA voucher is not tied to a specific unit, so tenants may move to a different unit without losing their assistance, subject to individual program rules. The subsidy amount is determined in part based on household income and rental costs associated with the tenant's lease.

**Transgender:** Transgender is defined as a person who identifies with, or presents as, a gender that is different from the person's gender assigned at birth.

**Veteran:** A veteran is someone who has served on active duty in the Armed Forces of the United States. This does not include inactive military reserves or the National Guard unless the person was called up to active duty.

**Housing Opportunities for Person With AIDS (HOPWA)  
Consolidated Annual Performance and Evaluation Report (CAPER)  
Measuring Performance Outputs and Outcomes**

OMB Number 2506-0133 (Expiration Date: 11/30/2023)

**Part 1: Grantee Executive Summary**

As applicable, complete the charts below to provide more detailed information about the agencies and organizations responsible for the administration and implementation of the HOPWA program. Chart 1 requests general Grantee Information and Chart 2 is to be completed for each organization selected or designated as a project sponsor, as defined by 24 CFR 574.3.

Note: If any information does not apply to your organization, please enter N/A. Do not leave any section blank.

**1. Grantee Information**

HUD Grant Number OHH20-F003		Operating Year for this report From (mm/dd/yy) 01/01/2020 To (mm/dd/yy) 12/31/2020		
Grantee Name City of Columbus, Columbus Public Health				
Business Address		240 Parsons Avenue		
City, County, State, Zip		Columbus	Franklin County	OH 43215
Employer Identification Number (EIN) or Tax Identification Number (TIN)		31-6400223		
DUN & Bradstreet Number (DUNs):		051359916	System for Award Management (SAM): Is the grantee's SAM status currently active? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If yes, provide SAM Number: 8P588	
Congressional District of Grantee's Business Address		3		
*Congressional District of Primary Service Area(s)		NA		
*City(ies) and County(ies) of Primary Service Area(s)		Cities: NA		Counties: NA
Organization's Website Address <a href="http://www.publichealth.columbus.gov">www.publichealth.columbus.gov</a>		Is there a waiting list(s) for HOPWA Housing Subsidy Assistance Services in the Grantee Service Area? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If yes, explain in the narrative section what services maintain a waiting list and how this list is administered.		

\* Service delivery area information only needed for program activities being directly carried out by the grantee.



**2. Project Sponsor Information**

Please complete Chart 2 for each organization designated or selected to serve as a project sponsor, as defined by 24 CFR 574.3. Use this section to report on organizations involved in the direct delivery of services for client households.

Note: If any information does not apply to your organization, please enter N/A.

Project Sponsor Agency Name CAP Commission of the Lancaster-Fairfield County Area, Inc.		Parent Company Name, if applicable	
Name and Title of Contact at Project Sponsor Agency Linda Wilson, Social Services Director Courtney VanDyke, Planner			
Email Address <a href="mailto:lwilson@falrcaa.org">lwilson@falrcaa.org</a> <a href="mailto:candyke@falrcaa.org">candyke@falrcaa.org</a>			
Business Address 1743 East Main Street			
City, County, State, Zip Lancaster, Fairfield County, Ohio 43130			
Phone Number (with area code) 740-653-4146			
Employer Identification Number (EIN) or Tax Identification Number (TIN) 31-6060996		Fax Number (with area code) 740-653-4462	
DUN & Bradstreet Number (DUNs): 097543441			
Congressional District of Project Sponsor's Business Address 15			
Congressional District(s) of Primary Service Area(s) 15			
City(ies) and County(ies) of Primary Service Area(s) Cities: Columbus and all cities in the MSA		Counties: Fairfield	
Total HOPWA contract amount for this Organization for the operating year \$142,049			
Organization's Website Address			
Is the sponsor a nonprofit organization? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Please check if yes and a faith-based organization. <input type="checkbox"/> Please check if yes and a grassroots organization. <input type="checkbox"/>		Does your organization maintain a waiting list? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If yes, explain in the narrative section how this list is administered.	

**2. Project Sponsor Information**

Please complete Chart 2 for each organization designated or selected to serve as a project sponsor, as defined by 24 CFR 574.3. Use this section to report on organizations involved in the direct delivery of services for client households.

Note: If any information does not apply to your organization, please enter N/A.

Project Sponsor Agency Name Equitas Health		Parent Company Name, if applicable	
Name and Title of Contact at Project Sponsor Agency		Courtney Elrod, Director of Housing Advocacy	
Email Address		<a href="mailto:courtneyelrod@equitashealth.com">courtneyelrod@equitashealth.com</a>	
Business Address		1305 Schrock Rd. Ste. 400	
City, County, State, Zip		Columbus, Franklin County, OH 43229	
Phone Number (with area code)		614-643-6846	
Employer Identification Number (EIN) or Tax Identification Number (TIN)		31-1126780	Fax Number (with area code) 614-291-7163
DUN & Bradstreet Number (DUNs):		606584165	
Congressional District of Project Sponsor's Business Address		15	
Congressional District(s) of Primary Service Area(s)		15	
City(ies) and County(ies) of Primary Service Area(s)		Cities: Columbus and all cities in the MSA	Counties: Franklin, Delaware, Fairfield, Licking, Madison, Morrow, Pickaway, Union
Total HOPWA contract amount for this Organization for the operating year		Total: \$1,228,832.55 \$191,193.63 (HOPWA-COVID) \$1,037,638.92 (traditional HOPWA)	
Organization's Website Address		<a href="http://www.equitashealth.com">www.equitashealth.com</a>	
Is the sponsor a nonprofit organization? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No		Does your organization maintain a waiting list? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
Please check if yes and a faith-based organization. <input type="checkbox"/>		Note: a waiting list is not maintained for HOPWA-COVID	
Please check if yes and a grassroots organization. <input type="checkbox"/>		If yes, explain in the narrative section how this list is administered.	

**2. Project Sponsor Information**

Please complete Chart 2 for each organization designated or selected to serve as a project sponsor, as defined by 24 CFR 574.3.

Use this section to report on organizations involved in the direct delivery of services for client households.

Note: If any information does not apply to your organization, please enter N/A.

Project Sponsor Agency Name Faith Mission		Parent Company Name, if applicable Lutheran Social Services	
Name and Title of Contact at Project Sponsor Agency		Lauren Wilson, Executive Director Kevin Phillips, Director of Clinical and Supportive Services Liam Pal-Wang, HOPWA Program Manager	
Email Address		<a href="mailto:lwilson@lssnetworkofhope.org">lwilson@lssnetworkofhope.org</a> <a href="mailto:kphillips@lssnetworkofhope.org">kphillips@lssnetworkofhope.org</a> <a href="mailto:lpal-wang@lssnetworkofhope.org">lpal-wang@lssnetworkofhope.org</a>	
Business Address		245 N. Grant Avenue	
City, County, State, Zip,		Columbus, Franklin, OH 43215	
Phone Number (with area code)		614-224-6617	
Employer Identification Number (EIN) or Tax Identification Number (TIN)		123715631	Fax Number (with area code) 614-221-0936
DUN & Bradstreet Number (DUNs):		051389916	
Congressional District of Project Sponsor's Business Address		3	
Congressional District(s) of Primary Service Area(s)		3, 12	
City(ies) and County(ies) of Primary Service Area(s)		Cities: Columbus and all cities in the MSA	Counties: Franklin
Total HOPWA contract amount for this Organization for the operating year		\$212,486	
Organization's Website Address		<a href="http://www.lssnetworkofhope.org">www.lssnetworkofhope.org</a>	
Is the sponsor a nonprofit organization? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Please check if yes and a faith-based organization. <input type="checkbox"/> Please check if yes and a grassroots organization. <input type="checkbox"/>		Does your organization maintain a waiting list? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If yes, explain in the narrative section how this list is administered.	

**2. Project Sponsor Information**

Please complete Chart 2 for each organization designated or selected to serve as a project sponsor, as defined by 24 CFR 574.3. Use this section to report on organizations involved in the direct delivery of services for client households.

Note: If any information does not apply to your organization, please enter N/A.

Project Sponsor Agency Name Jewish Family Services		Parent Company Name, if applicable	
Name and Title of Contact at Project Sponsor Agency Ahmed Abukar, Director of Workforce Development Preston Kindred-Williams, Career Consultant			
Email Address <a href="mailto:abukar@jfcolumbus.org">abukar@jfcolumbus.org</a> <a href="mailto:pkindred-williams@jfcolumbus.org">pkindred-williams@jfcolumbus.org</a>			
Business Address 1070 College Avenue			
City, County, State, Zip Columbus, Franklin, Ohio 43209			
Phone Number (with area code) 614-559-0187			
Employer Identification Number (EIN) or Tax Identification Number (TIN) 31-4379497		Fax Number (with area code) 614-231-4978	
DUN & Bradstreet Number (DUNs): 075002311			
Congressional District of Project Sponsor's Business Address 3			
Congressional District(s) of Primary Service Area(s) 3			
City(ies) and County(ies) of Primary Service Area(s) Cities: Columbus and all cities in the MSA		Counties: Franklin, Delaware, Fairfield, Licking, Madison, Morrow, Pickaway, Union	
Total HOPWA contract amount for this Organization for the operating year \$100,000			
Organization's Website Address <a href="https://www.jfcolumbus.org">https://www.jfcolumbus.org</a>			
Is the sponsor a nonprofit organization? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Please check if yes and a faith-based organization. <input checked="" type="checkbox"/> Please check if yes and a grassroots organization. <input type="checkbox"/>		Does your organization maintain a waiting list? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If yes, explain in the narrative section how this list is administered.	

**2. Project Sponsor Information**

Please complete Chart 2 for each organization designated or selected to serve as a project sponsor, as defined by 24 CFR 574.3. Use this section to report on organizations involved in the direct delivery of services for client households.

Note: If any information does not apply to your organization, please enter N/A.

Project Sponsor Agency Name Licking County Coalition for Housing		Parent Company Name, if applicable	
Name and Title of Contact at Project Sponsor Agency		Rachael Duck, Housing Programs Supervisor	
Email Address		<a href="mailto:rduck@lchousing.org">rduck@lchousing.org</a>	
Business Address		23 1/2 S. Park Place, Suite 200	
City, County, State, Zip		Newark, Licking county, OH 43068	
Phone Number (with area code)		(740) 345-1970	
Employer Identification Number (EIN) or Tax Identification Number (TIN)		311369756	Fax Number (with area code) (740) 345-8825
DUN & Bradstreet Number (DUNs):		17-624-3178	
Congressional District of Project Sponsor's Business Address		12	
Congressional District(s) of Primary Service Area(s)		12	
City(ies) and County(ies) of Primary Service Area(s)		Cities: Columbus and all cities in the MSA	Counties: Licking
Total HOPWA contract amount for this Organization for the operating year		\$175,000	
Organization's Website Address		<a href="http://www.Lchousing.org">www.Lchousing.org</a>	
Is the sponsor a nonprofit organization? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Please check if yes and a faith-based organization. <input type="checkbox"/> Please check if yes and a grassroots organization. <input type="checkbox"/>		Does your organization maintain a waiting list? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No  If yes, explain in the narrative section how this list is administered.	

## 5. Grantee Narrative and Performance Assessment

### a. Grantee and Community Overview

Provide a one to three page narrative summarizing major achievements and highlights that were proposed and completed during the program year. Include a brief description of the grant organization, area of service, the name(s) of the program contact(s), and an overview of the range/type of housing activities provided. This overview may be used for public information, including posting on HUD's website. Note: Text fields are expandable.

The City of Columbus, Columbus Public Health (CPH) is the grantee of record for HOPWA. The Chief Elected Official is Mayor Andrew Ginther and he appointed the Health Commissioner, Dr. Mysheika Roberts. CPH is the local public health agency for the City of Columbus. CPH's annual budget is \$55 million and is staffed by 400 full- and part-time employees. It is the mission of CPH to improve the health and safety of citizens by monitoring community health status, identifying and addressing public threats, enforcing laws that protect the public's health, and providing services to prevent and control disease.

The HOPWA program provides for the implementation of long-term, comprehensive strategies for meeting the housing and supportive service needs of low-income persons living with HIV/AIDS (PLWHA), and their households. The City of Columbus is responsible for allocating funds for an eight-county area that includes Delaware, Fairfield, Franklin, Licking, Madison, Morrow, Pickaway, and Union counties. Franklin County contains Columbus, the state's capital and largest city in the EMSA. The seven other counties in the EMSA are far less populated and rural. Approximately 90% of all persons living with HIV/AIDS in the EMSA reside in Franklin County.

The contact for the HOPWA program is:  
Stacy Herman, LSW  
Manager of HIV Administrative Services  
240 Parsons Avenue  
Columbus, OH 43215  
Phone: 614.645.1493

Columbus Public Health conducts annual monitoring visits with all HOPWA project sponsors. Monitoring is typically conducted during the second and third quarters of the HOPWA fiscal year. Due to the COVID-19 pandemic, monitoring occurred during the fourth quarter of FY2020. A few days prior to the scheduled monitoring visit, one of our project sponsors, Equitas Health disclosed that they had conducted a review of HOPWA charts and discovered they were not in compliance with federal regulations and program requirements. It was further discovered that the non-compliance with TBRA spanned FY2019 – FY2020. CPH/City of Columbus alerted HUD of this discovery and requested technical assistance to determine what will be allowable to reimburse Equitas Health. Per HUD guidance, this report is being submitted with program and expenditure data that may not accurately reflect the number of clients served and total amount of funds expended. More details regarding CPH's discovery is described in the "Outcomes" section of this report.

FY2020 HOPWA housing activities in the EMSA included the provision of Tenant-Based Rental Assistance (TBRA) to 129 households; Short-Term Rent, Mortgage, and Utility Assistance (STRMU) – through both HOPWA-regular and HOPWA-CV funding, to 90 households; Permanent Housing Placement (PHP) to 44 households; and Support Services to 213 TBRA, STRMU, and PHP clients. Please note, 17 of the 90 households served under STRMU received assistance through HOPWA-CV and 5 of the 90 households served under STRMU received assistance through both HOPWA-CV and HOPWA-regular STRMU funding/assistance.

The HOPWA program, through the provision of housing assistance to individuals living with HIV/AIDS, continues to emphasize affordable housing opportunities and supportive services as a priority. At the end of FY2020, project sponsors exceeded the HUD established 80% threshold for HOPWA clients to maintain housing stability and avoid homelessness. 97% (219 households) of households receiving TBRA or STRMU assistance remained in safe, affordable housing at the end of the funding year. Project sponsors maintain and monitor a waitlist for TBRA that includes names and contact information for potentially eligible and interested individuals referred for this assistance. Periodic contact is made with those on the wait list to determine if they continue to be in need of long-term housing subsidy assistance and consider factors such as income and medical needs related to HIV health. When there are openings for TBRA, clients with the highest acuity are contacted first to enter the program.

During FY2020, CPH expanded its HOPWA project sponsors to include Licking County Coalition for Housing. The addition of this new project sponsor enables clients residing in Licking County to access housing services from a provider from within their community. Licking County Coalition for Housing's background and expertise in housing services is a valuable addition to our service delivery system.

Due to pending changes to Earned Income Disregard, as a result of HOTMA, the referral process for receiving supportive employment services through Jewish Family Services was adjusted accordingly. As a result of a change in staffing, combined with the impact of COVID-19 (particularly the expansion of unemployment), Jewish Family Services implemented many pre-enrollment activities during FY2020. It is expected that their program will be at full capacity with enrolled clients during the first half of FY2021.

Individuals experiencing homelessness may access HOPWA-TBRA services through our partnership with Faith Mission. Faith Mission is one of the largest shelter systems in Central Ohio, with two men's shelters and one women's shelter. They draw on their existing relationships within the housing community, as well as forging new relationships with housing providers through their outreach efforts. Faith Mission accepts referrals and makes enrollments into HOPWA-TBRA from a vast array of homeless service providers, including area shelters, homeless outreach providers, HIV/AIDS providers, community mental health providers, primary care providers, and AOD providers. The program has implemented a "housing first" model and has successfully and quickly housed clients enrolled into the program.

In spite of the COVID-19 pandemic, CPH facilitated regular meetings to bring together HOPWA project sponsors, along with the Columbus TGA Ryan White Part A housing sub-recipient, to strengthen partnerships and develop mechanisms for streamlining processes. Regularly scheduled meetings with individual project sponsors, along with the provision of technical assistance to the three newer project sponsors (Jewish Family Services, Faith Mission, and Licking County Coalition for Housing), as well as on a request-basis (from Equitas Health and Lancaster-Fairfield Community Action Agency) continued during FY2020. Additionally, during FY2020, CPH organized a committee comprised of representatives from three project sponsor organizations, Equitas Health, Lancaster-Fairfield Community Action Agency, and Licking County Coalition for Housing (all three receive funding for STRMU) to review applications for STRMU assistance through HOPWA-CV. This review process allowed for the sharing of expertise and as a result, beginning in FY2021, this committee will expand to review all HOPWA applications (TBRA, STRMU, and STRMU-CV).

In addition to the HOPWA assistance, project sponsors leveraged units of Shelter Plus Care for people living with HIV/AIDS in the EMSA. Columbus Public Health and project sponsors were also able to

leverage \$5,321,255 from additional funding sources to benefit HOPWA-eligible individuals living with HIV/AIDS in the EMSA:	
\$247,600	RWA Housing and Emergency Financial Assistance
\$2,232,100	RWA Medical Case Management, Non-Medical Case Management, and Early Intervention Services
\$1,929,028	RWB Medical Case Management and Non-Medical Case Management Services
\$106,928	Federal HIV Prevention funding for linking newly diagnosed individuals to medical care
\$805,599	COC PSH (Shelter Plus Care)

**b. Annual Performance under the Action Plan**

Provide a narrative addressing each of the following four items:

1. **Outputs Reported.** Describe significant accomplishments or challenges in achieving the number of housing units supported and the number households assisted with HOPWA funds during this operating year compared to plans for this assistance, as approved in the Consolidated Plan/Action Plan. Describe how HOPWA funds were distributed during your operating year among different categories of housing and geographic areas to address needs throughout the grant service area, consistent with approved plans.

**FY2020 Accomplishments:**

97% of households receiving TBRA or STRMU assistance remained in safe, affordable housing at the end of the funding year. Housing assistance was available to all eligible PLWHA in the EMSA. 10% of PLWHA in the EMSA reside in counties other than Franklin and 9% of households receiving TBRA in FY2020 were located in one of the outlying rural counties.

All households who received HOPWA subsidy assistance were (1) linked with Ryan White Case Management; (2) provided with HOPWA-funded housing case management (supportive services); and (3) had a housing plan.

A total of 213 households received HOPWA services in FY2020 including:

- 129 received TBRA
- 90 received STRMU (including 17 households who received assistance through HOPWA-CV)
- 44 received PHP
- 238 received Supportive Services

\*\* 288 households listed above received more than one service (duplicated)

In FY2020, 115 units of TBRA were maintained. This is 18 more households than in FY2019. Through the expansion of services through Faith Mission and Licking County Coalition Housing, adding an additional TBRA slot through Lancaster-Fairfield Community Action Agency, along with an expansion of STRMU services through Equitas Health, we were pleased to be able to serve more households. Additionally, Ryan White Part A provided \$247,600 in emergency, short-term rent and utility assistance, along with housing case management to clients living with HIV/AIDS in the EMSA. Equitas Health also provided housing subsidy to additional households through their Shelter Plus Care program.

**FY2020 Challenges:**

The greatest challenge faced during FY2020 was the impact of COVID-19. Housing affordability and housing availability have both been long-standing barriers within the Columbus MSA. Over the past year, the COVID-19 pandemic has further exacerbated these barriers due to eviction moratoriums decreasing unit availability, landlords increasing their requirements for approval, and changes in household income. Additionally, landlords have been less willing to accept a subsidy.



Finally, as indicated earlier, it was discovered that Equitas Health was not in compliance with federal regulations and program requirements. In spite of Equitas Health's desire to provide housing services to people living with HIV, they have struggled to comply with HUD/HOPWA legislative and programmatic requirements, in spite of receiving technical assistance from HUD TA and Columbus Public Health.

- FY2019: it was discovered that Equitas Health approved and made payment for three months on a TBRA unit that had not been inspected. Additionally, it was discovered that Equitas Health approved and made payments through STRMU for a client who was above 80% of area median income. Although CPH issued Equitas Health with findings and a corrective action plan was documented, in FY2020 it was discovered that the corrective action plan was not followed.
- FY2020: a few days prior to the scheduled monitoring visit, Equitas Health disclosed that they had conducted a review of HOPWA charts and discovered they were not in compliance with federal regulations and program requirements. It was further discovered that the non-compliance with TBRA spanned FY2019-FY2020. Columbus Public Health reviewed a random sample of TBRA, STRMU, and PHP client charts and, combined with the information provided by Equitas Health, discovered the following:
  - TBRA: inspections were not completed prior to paying subsidy on behalf of clients and client eligibility (income) was not re-certified annually for approximately 50% of clients served in FY2019 and FY2020;
  - STRMU: STRMU assistance was provided to clients without collecting income documentation or proof of hardship and exceeding the local financial cap without exception documentation for approximately 65% of all clients served in FY2020; and
  - PHP: PHP funds were utilized for items not allowable under PHP, e.g. utility payment for a long-term TBRA client, for approximately 40% of all clients served in FY2020.

Based upon this discovery, Columbus Public Health:

- Informed Equitas Health of a reduction in their FY2021 contract allocation.
  - FY2021 contract will include funding for TBRA and Support Services to serve the 86 clients who were receiving TBRA subsidy assistance at the end of FY2020. A small amount of funding for PHP will also be included in the contract to assist current TBRA clients, who may move to a different unit, with a security deposit, etc. In the event of attrition, Equitas Health will need approval from CPH to re-fill an open TBRA slot.
  - FY2021 contract will not include funding for STRMU. By removing this funding, Equitas Health will be able to solely focus on complying with all HOPWA-TBRA requirements.
- Met and came to agreement with Lancaster-Fairfield Community Action Agency and Licking County Coalition for Housing to provide all HOPWA-STRMU (regular-funding) services. This will assure that community need will continue to be met and the project sponsors selected have demonstrated knowledge and experience in providing this service, or a like service, and complying with requirements.
- Intends to provide/link Equitas Health leadership and frontline staff to technical assistance. It is planned that benchmarks will be established and Equitas Health will be required to meet these benchmarks to demonstrate understanding and implementation of policies/procedures that comply with legislative and local requirements.
- Plans to increase monitoring of Equitas Health from annual to quarterly. A random sample of client charts will be reviewed quarterly to assure compliance with all legislative and programmatic

requirements. Additionally, although Equitas Health has written policies and procedures, it is expected that they will work cooperatively with Columbus Public Health to review, and if needed, update policies and procedures to align with federal regulations and local program requirements.

- Intends to actively seek an additional project sponsor based in Franklin County.

Columbus Public Health/City of Columbus alerted HUD of the discovery and requested technical assistance with determining what will be allowable to reimburse Equitas Health related to TBRA, based upon the discovery.

2. **Outcomes Assessed.** Assess your program's success in enabling HOPWA beneficiaries to establish and/or better maintain a stable living environment in housing that is safe, decent, and sanitary, and improve access to care. Compare current year results to baseline results for clients. Describe how program activities/projects contributed to meeting stated goals. If program did not achieve expected targets, please describe how your program plans to address challenges in program implementation and the steps currently being taken to achieve goals in next operating year. If your program exceeded program targets, please describe strategies the program utilized and how those contributed to program successes.

97% of households that received HOPWA housing assistance were determined to have housing stability by the end of FY2020. Housing assistance was available to all eligible PLWHA in the EMSA. 10% of PLWHA in the EMSA reside in counties other than Franklin and 9% of households receiving TBRA in FY2020 were located in one of the outlying rural counties. 89% of HOPWA clients had contact with a primary care provider consistent with the schedule specified in the client's individual service plan. This success is due to strong medical and housing case management support services provided to all HOPWA clients.

3. **Coordination.** Report on program coordination with other mainstream housing and supportive services resources, including the use of committed leveraging from other public and private sources that helped to address needs for eligible persons identified in the Consolidated Plan/Strategic Plan.

Coordination and collaboration with other funding streams provided additional services for PLWHA in the EMSA. The Shelter Plus Care program provided additional units of housing subsidy. Ryan White Part A funding provided an additional \$247,600 in emergency short-term rent and utility assistance. All HOPWA recipients received medical case management services via Ryan White Part A and Part B funding. Early Intervention Services for PLWHA were provided through Ryan White Part A and Federal HIV Prevention funding. In total, \$5,321,255 from additional funding sources was leveraged to benefit HOPWA-eligible PLWHA in the EMSA.

4. **Technical Assistance.** Describe any program technical assistance needs and how they would benefit program beneficiaries.

In FY2020, Columbus Public Health did not receive any technical assistance.

#### c. Barriers and Trends Overview

Provide a narrative addressing items 1 through 3. Explain how barriers and trends affected your program's ability to achieve the objectives and outcomes discussed in the previous section.

1. Describe any barriers (including regulatory and non-regulatory) encountered in the administration or implementation of the HOPWA program, how they affected your program's ability to achieve the objectives and outcomes discussed, and, actions taken in response to barriers, and recommendations for program improvement. Provide an explanation for each barrier selected.

<input type="checkbox"/> HOPWA/HUD Regulations	<input type="checkbox"/> Planning	<input type="checkbox"/> Housing Availability	<input type="checkbox"/> Rent Determination and Fair Market Rents
<input type="checkbox"/> Discrimination/Confidentiality	<input type="checkbox"/> Multiple Diagnoses	<input type="checkbox"/> Eligibility	<input type="checkbox"/> Technical Assistance or Training
<input type="checkbox"/> Supportive Services	<input type="checkbox"/> Credit History	<input type="checkbox"/> Rental History	<input type="checkbox"/> Criminal Justice History
<input type="checkbox"/> Housing Affordability	<input type="checkbox"/> Geography/Rural Access	<input checked="" type="checkbox"/> Other, please explain further	Extremely low client income

75% of the FY2020 HOPWA beneficiaries had extremely low incomes as defined by HUD (0-30% of the area median income). Extremely low income affects beneficiaries' ability to maintain stable housing. Extremely low income also inhibits turnover in TBRA slots, and as a result, there is a limit on the number of PLWHA who can be assisted.

HOPWA funding became available to PLWHA at a time when treatment for HIV was mostly palliative. In the 1980's and early 1990's, a diagnosis of HIV almost always assured approval for Social Security disability assistance. A diagnosis of HIV also meant very poor health and a much shorter lifespan. Today, PLWHA can expect to live a near normal lifespan. Medications are more effective and have fewer side effects. An HIV diagnosis is no longer an assurance of Social Security Disability Assistance. With good medical care, most PLWHA are able to work, go to school, and expect to live a normal lifespan. With good medical care and supportive services, quality and length of life are often times not adversely affected by a diagnosis of HIV.

HIV disease is just one health disparity this group of extremely low-income individuals face. It is the goal of CPH to assure access to high quality, and comprehensive health care and supportive services to PLWHA in the EMSA. HOPWA beneficiaries are each assigned to a Ryan White medical case manager who assists with connecting clients to needed services and support. The long-term challenge is income. Clients in good health need opportunities for education, training, and employment.

The pending removal of Earned Income Disregard is a challenge for helping clients to graduate from HOPWA-TBRA to independence. The initial intent behind adding supportive employment through Jewish Family Services was to create a pathway for increased income for clients interested in and able to enter or re-enter the workforce. It was expected that many clients would be able to graduate from HOPWA-TBRA within three – five years as a result of incorporating employment support with housing case management and a long-term housing subsidy. In light of the pending removal of Earned Income Disregard, employment supportive services will be provided to individuals not receiving TBRA, with the intent of increasing financial stability and housing stability for clients while reducing the need for long-term housing subsidy assistance.

2. Describe any trends in the community that may affect the way in which the needs of persons living with HIV/AIDS are being addressed, and provide any other information important to the future provision of services to this population.

Some of the trends identified in the 2020-2024 Consolidated Plan that are public sector needs, specifically related to affordable housing, and directly affect PLWHA are:

- Increase access to affordable housing;
- Ensure equal access to housing;
- Increase self-sufficiency of low-income residents;
- Homeless mitigation and prevention; and
- Reduce poverty and enhance economic opportunity.

The Community Shelter Board's Snapshot Report 2020 indicated:

- On January 29, 2020, our community counted 2,036 homeless individuals, including households comprised of only children (14). The number of people experiencing homeless on a single night was 7% higher than the previous year. 69% were single adults; 31% were in families.
- 21% of the homeless population was found to be unsheltered, sleeping outside in places not meant for human habitation.
- The number of unsheltered individuals increased by 13% from 2019.

3. Identify any evaluations, studies, or other assessments of the HOPWA program that are available to the public.

The most recent evaluation, study, or assessment of the HOPWA program that was made available to the public was the "Central Ohio 2014 HIV/AIDS Ryan White Part A Needs Assessment – Study Results". The FY2014 Ryan White Part A program conducted a needs assessment for PLWHA in the EMSA. A section of the assessment was dedicated to housing needs. Key informant interviews were completed in January, 2016. This study includes the overall housing needs for PLWHA in Central Ohio.

Beginning in FY2018 the Columbus TGA Ryan White Part A program partnered with the Ohio Department of Health (Ryan White Part B and prevention), and the Cleveland TGA Ryan White Part A program to launch a new, joint HIV Needs Assessment. Data from this assessment is currently being validated and has not been released.

End of PART 1

**PART 2: Sources of Leveraging and Program Income**

**1. Sources of Leveraging**

Report the source(s) of cash or in-kind leveraged federal, state, local or private resources identified in the Consolidated or Annual Plan and used in the delivery of the HOPWA program and the amount of leveraged dollars. In Column [1], identify the type of leveraging. Some common sources of leveraged funds have been provided as a reference point. You may add Rows as necessary to report all sources of leveraged funds. Include Resident Rent payments paid by clients directly to private landlords. Do NOT include rents paid directly to a HOPWA program as this will be reported in the next section. In Column [2] report the amount of leveraged funds expended during the operating year. Use Column [3] to provide some detail about the type of leveraged contribution (e.g., case management services or clothing donations). In Column [4], check the appropriate box to indicate whether the leveraged contribution was a housing subsidy assistance or another form of support.

Note: Be sure to report on the number of households supported with these leveraged funds in Part 3, Chart 1, Column d.

**A. Source of Leveraging Chart**

[1] Source of Leveraging	[2] Amount of Leveraged Funds	[3] Type of Contribution	[4] Housing Subsidy Assistance or Other Support
<b>Public Funding</b>			
Ryan White-Housing Assistance	\$247,600	Rent and Utility Subsidy	<input type="checkbox"/> Housing Subsidy Assistance <input type="checkbox"/> Other Support
Ryan White-Other	\$4,161,128	Federal Grant	<input type="checkbox"/> Housing Subsidy Assistance <input type="checkbox"/> Other Support
Housing Choice Voucher Program			<input type="checkbox"/> Housing Subsidy Assistance <input type="checkbox"/> Other Support
Low Income Housing Tax Credit			<input type="checkbox"/> Housing Subsidy Assistance <input type="checkbox"/> Other Support
<b>HOME</b>			
Continuum of Care	\$805,599	COC PSH (Shelter Plus Care)	<input type="checkbox"/> Housing Subsidy Assistance <input type="checkbox"/> Other Support
Emergency Solutions Grant			<input type="checkbox"/> Housing Subsidy Assistance <input type="checkbox"/> Other Support
Other Public: Federal HIV Prevention Funding for linking newly diagnosed individuals to medical care	\$106,926	Federal Grant	<input type="checkbox"/> Housing Subsidy Assistance <input type="checkbox"/> Other Support
Other Public:			<input type="checkbox"/> Housing Subsidy Assistance <input type="checkbox"/> Other Support
Other Public:			<input type="checkbox"/> Housing Subsidy Assistance <input type="checkbox"/> Other Support
Other Public:			<input type="checkbox"/> Housing Subsidy Assistance <input type="checkbox"/> Other Support
Other Public:			<input type="checkbox"/> Housing Subsidy Assistance <input type="checkbox"/> Other Support
<b>Private Funding</b>			
Grants			<input type="checkbox"/> Housing Subsidy Assistance <input type="checkbox"/> Other Support
In-kind Resources			<input type="checkbox"/> Housing Subsidy Assistance <input type="checkbox"/> Other Support
Other Private:			<input type="checkbox"/> Housing Subsidy Assistance <input type="checkbox"/> Other Support
Other Private:			<input type="checkbox"/> Housing Subsidy Assistance <input type="checkbox"/> Other Support
<b>Other Funding</b>			
Grantee/Project Sponsor (Agency) Cash			<input type="checkbox"/> Housing Subsidy Assistance <input type="checkbox"/> Other Support
Resident Rent Payments by Client to Private Landlord			
<b>TOTAL (Sum of all Rows)</b>	<b>\$5,321,255</b>		

2. Program Income and Resident Rent Payments

In Section 2, Chart A, report the total amount of program income and resident rent payments directly generated from the use of HOPWA funds, including repayments. Include resident rent payments collected or paid directly to the HOPWA program. Do NOT include payments made directly from a client household to a private landlord.

Note: Please see report directions section for definition of program income. (Additional information on program income is available in the HOPWA Grantee Oversight Resource Guide).

A. Total Amount Program Income and Resident Rent Payment Collected During the Operating Year

Program Income and Resident Rent Payments Collected		Total Amount of Program Income (for this operating year)
1.	Program income (e.g. repayments)	0
2.	Resident Rent Payments made directly to HOPWA Program	0
3.	Total Program Income and Resident Rent Payments (Sum of Rows 1 and 2)	0

B. Program Income and Resident Rent Payments Expended To Assist HOPWA Households

In Chart B, report on the total program income and resident rent payments (as reported above in Chart A) expended during the operating year. Use Row 1 to report Program Income and Resident Rent Payments expended on Housing Subsidy Assistance Programs (i.e., TBRA, STRMU, PHP, Master Leased Units, and Facility-Based Housing). Use Row 2 to report on the Program Income and Resident Rent Payment expended on Supportive Services and other non-direct Housing Costs.

Program Income and Resident Rent Payment Expended on HOPWA programs		Total Amount of Program Income Expended (for this operating year)
1.	Program Income and Resident Rent Payment Expended on Housing Subsidy Assistance costs	0
2.	Program Income and Resident Rent Payment Expended on Supportive Services and other non-direct housing costs	0
3.	Total Program Income Expended (Sum of Rows 1 and 2)	0

End of PART 2

**PART 3: Accomplishment Data Planned Goal and Actual Outputs**

In Chart 1, enter performance information (goals and actual outputs) for all activities undertaken during the operating year supported with HOPWA funds. Performance is measured by the number of households and units of housing that were supported with HOPWA or other federal, state, local, or private funds for the purposes of providing housing assistance and support to persons living with HIV/AIDS and their families.

**1. HOPWA Performance Planned Goal and Actual Outputs**

HOPWA Performance Planned Goal and Actual	[1] Output: Households				[2] Output: Funding	
	HOPWA Assistance		Leveraged Households		HOPWA Funds	
	a.	b.	c.	d.	e.	f.
	Goal	Actual	Goal	Actual	HOPWA Budget	HOPWA Actual
<b>HOPWA Housing Subsidy Assistance</b>	<b>[1] Output: Households</b>				<b>[2] Output: Funding</b>	
1. Tenant-Based Rental Assistance	138	129			\$929,770	\$795,489.24
2a. Permanent Housing Facilities: Received Operating Subsidies/Leased units (Households Served)						
2b. Transitional/Short-term Facilities: Received Operating Subsidies/Leased units (Households Served)						
3a. Permanent Housing Facilities: Capital Development Projects placed in service during the operating year (Households Served)						
3b. Transitional/Short-term Facilities: Capital Development Projects placed in service during the operating year (Households Served)						
4. Short-Term Rent, Mortgage and Utility Assistance	147	80			\$348,346.39	\$138,293.49
5. Permanent Housing Placement Services	39	44			\$68,607	\$27,850.54
6. Adjustments for duplication (subtract)		51				
7. Total HOPWA Housing Subsidy Assistance (Columns a – d equal the sum of Rows 1-5 minus Row 6; Columns e and f equal the sum of Rows 1-5)	324	212			\$1,346,723.39	\$961,633.27
<b>Housing Development (Construction and Stewardship of facility based housing)</b>	<b>[1] Output: Housing Units</b>				<b>[2] Output: Funding</b>	
8. Facility-based units: Capital Development Projects not yet opened (Housing Units)						
9. Stewardship Units subject to 3- or 10- year use agreements						
10. Total Housing Developed (Sum of Rows 8 & 9)						
<b>Supportive Services</b>	<b>[1] Output: Households</b>				<b>[2] Output: Funding</b>	
11a. Supportive Services provided by project sponsors that also delivered HOPWA housing subsidy assistance	298	213			\$305,124	\$233,348.62
11b. Supportive Services provided by project sponsors that only provided supportive services	25	0			\$93,000	\$71,120.05
12. Adjustment for duplication (subtract)						
13. Total Supportive Services (Columns a – d equals the sum of Rows 11 a & b minus Row 12; Columns e and f equal the sum of Rows 11a & 11b)	323	213			\$398,124	\$304,468.67
<b>Housing Information Services</b>	<b>[1] Output: Households</b>				<b>[2] Output: Funding</b>	
14. Housing Information Services						
15. Total Housing Information Services						

Grant Administration and Other Activities		[1] Output: Households				[2] Output: Funding	
16.	Resource Identification to establish, coordinate and develop housing assistance resources						
17.	Technical Assistance (if approved in grant agreement)						
18.	Grantee Administration (maximum 3% of total HOPWA grant)					\$19,757.90	\$19,757.90
19.	Project Sponsor Administration (maximum 7% of portion of HOPWA grant awarded)					\$119,520.16	\$98,790.94
20.	Total Grant Administration and Other Activities (Sum of Rows 16 – 19)					\$139,278.06	\$118,538.84
<b>Total Expended</b>						[2] Outputs: HOPWA Funds Expended	
						Budget	Actual
21.	Total Expenditures for operating year (Sum of Rows 7, 10, 13, 15, and 20)					\$1,684,125.45	\$1,384,640.78

## 2. Listing of Supportive Services

Report on the households served and use of HOPWA funds for all supportive services. Do NOT report on supportive services leveraged with non-HOPWA funds.

Data check: Total unduplicated households and expenditures reported in Row 17 equal totals reported in Part 3, Chart 1, Row 13.

Supportive Services		[1] Output: Number of Households	[2] Output: Amount of HOPWA Funds Expended
1.	Adult day care and personal assistance		
2.	Alcohol and drug abuse services		
3.	Case management	213	\$233,348.62
4.	Child care and other child services		
5.	Education		
6.	Employment assistance and training	*0	\$71,120.05
7.	Health/medical/intensive care services, if approved Note: Client records must conform with 24 CFR §574.310		
8.	Legal services		
9.	Life skills management (outside of case management)		
10.	Meals/nutritional services		
11.	Mental health services		
12.	Outreach		
13.	Transportation		
14.	Other Activity (if approved in grant agreement). Specify:		
15.	Sub-Total Households receiving Supportive Services (Sum of Rows 1-14)	213	
16.	Adjustment for Duplication (subtract)		
17.	TOTAL Unduplicated Households receiving Supportive Services (Column [1] equals Row 15 minus Row 16; Column [2] equals sum of Rows 1-14)	213	\$304,468.67

\*Significant outreach efforts to engage 18 HOPWA-eligible individuals in employment support services. As a result of staffing changes, combined with the impact of COVID-19, all activities conducted were pre-enrollment. It is expected that clients will be fully enrolled and served in FY2021.



**3. Short-Term Rent, Mortgage and Utility Assistance (STRMU) Summary**

In Row a, enter the total number of households served and the amount of HOPWA funds expended on Short-Term Rent, Mortgage and Utility (STRMU) Assistance. In Row b, enter the total number of STRMU-assisted households that received assistance with mortgage costs only (no utility costs) and the amount expended assisting these households. In Row c, enter the total number of STRMU-assisted households that received assistance with both mortgage and utility costs and the amount expended assisting these households. In Row d, enter the total number of STRMU-assisted households that received assistance with rental costs only (no utility costs) and the amount expended assisting these households. In Row e, enter the total number of STRMU-assisted households that received assistance with both rental and utility costs and the amount expended assisting these households. In Row f, enter the total number of STRMU-assisted households that received assistance with utility costs only (not including rent or mortgage costs) and the amount expended assisting these households. In row g, report the amount of STRMU funds expended to support direct program costs such as program operation staff.

Data Check: The total households reported as served with STRMU in Row a, column [1] and the total amount of HOPWA funds reported as expended in Row a, column [2] equals the household and expenditure total reported for STRMU in Part 3, Chart 1, Row 4, Columns b and f, respectively.

Data Check: The total number of households reported in Column [1], Rows b, c, d, e, and f equal the total number of STRMU households reported in Column [1], Row a. The total amount reported as expended in Column [2], Rows b, c, d, e, f, and g, equal the total amount of STRMU expenditures reported in Column [2], Row a.

Housing Subsidy Assistance Categories (STRMU)		[1] Output: Number of Households Served	[2] Output: Total HOPWA Funds Expended on STRMU during Operating Year
a.	Total Short-term mortgage, rent and/or utility (STRMU) assistance	90	\$138,293.49
b.	Of the total STRMU reported on Row a, total who received assistance with mortgage costs ONLY.	4	\$5,251.41
c.	Of the total STRMU reported on Row a, total who received assistance with mortgage and utility costs.	0	0
d.	Of the total STRMU reported on Row a, total who received assistance with rental costs ONLY.	72	\$87,379.88
e.	Of the total STRMU reported on Row a, total who received assistance with rental and utility costs.	0	\$13,670.07
f.	Of the total STRMU reported on Row a, total who received assistance with utility costs ONLY.	5	\$2,420.71
g.	Direct program delivery costs (e.g., program operations staff time)		\$29,570.72

End of PART 3

**Part 4: Summary of Performance Outcomes**

In Column [1], report the total number of eligible households that received HOPWA housing subsidy assistance, by type. In Column [2], enter the number of households that continued to access each type of housing subsidy assistance into next operating year. In Column [3], report the housing status of all households that exited the program. Data Check: The sum of Columns [2] (Number of Households Continuing) and [3] (Exited Households) equals the total reported in Column[1]. Note: Refer to the housing stability codes that appear in Part 5: Worksheet - Determining Housing Stability Outcomes.

**Section 1. Housing Stability: Assessment of Client Outcomes on Maintaining Housing Stability (Permanent Housing and Related Facilities)**

**A. Permanent Housing Subsidy Assistance**

	[1] Output: Total Number of Households Served	[2] Assessment: Number of Households that Continued Receiving HOPWA Housing Subsidy Assistance into the Next Operating Year	[3] Assessment: Number of Households that exited this HOPWA Program; their Housing Status after Exiting	[4] HOPWA Client Outcomes	
Tenant-Based Rental Assistance	129	115	1 Emergency Shelter/Streets	1	Unstable Arrangements
			2 Temporary Housing	2	Temporarily Stable, with Reduced Risk of Homelessness
			3 Private Housing	9	Stable/Permanent Housing (PH)
			4 Other HOPWA		
			5 Other Subsidy		
			6 Institution		Unstable Arrangements
			7 Jail/Prison	2	
			8 Disconnected/Unknown		Life Event
			9 Death		
Permanent Supportive Housing Facilities/ Units			1 Emergency Shelter/Streets		Unstable Arrangements
			2 Temporary Housing		Temporarily Stable, with Reduced Risk of Homelessness
			3 Private Housing		Stable/Permanent Housing (PH)
			4 Other HOPWA		
			5 Other Subsidy		
			6 Institution		Unstable Arrangements
			7 Jail/Prison		
			8 Disconnected/Unknown		Life Event
			9 Death		

**B. Transitional Housing Assistance**

	[1] Output: Total Number of Households Served	[2] Assessment: Number of Households that Continued Receiving HOPWA Housing Subsidy Assistance into the Next Operating Year	[3] Assessment: Number of Households that exited this HOPWA Program; their Housing Status after Exiting	[4] HOPWA Client Outcomes	
Transitional/ Short-Term Housing Facilities/ Units			1 Emergency Shelter/Streets		Unstable Arrangements
			2 Temporary Housing		Temporarily Stable with Reduced Risk of Homelessness
			3 Private Housing		Stable/Permanent Housing (PH)
			4 Other HOPWA		
			5 Other Subsidy		
			6 Institution		Unstable Arrangements
			7 Jail/Prison		
			8 Disconnected/Unknown		

		9 Death		Life Event
B1: Total number of households receiving transitional/short-term housing assistance whose tenure exceeded 24 months				

**Section 2. Prevention of Homelessness: Assessment of Client Outcomes on Reduced Risks of Homelessness (Short-Term Housing Subsidy Assistance)**

Report the total number of households that received STRMU assistance in Column [1].

In Column [2], identify the outcomes of the households reported in Column [1] either at the time that they were known to have left the STRMU program or through the project sponsor's best assessment for stability at the end of the operating year.

Information in Column [3] provides a description of housing outcomes; therefore, data is not required.

At the bottom of the chart:

- In Row 1a, report those households that received STRMU assistance during the operating year of this report, and the prior operating year.
- In Row 1b, report those households that received STRMU assistance during the operating year of this report, and the two prior operating years.

Data Check: The total households reported as served with STRMU in Column [1] equals the total reported in Part 3, Chart 1, Row 4, Column b.

Data Check: The sum of Column [2] should equal the number of households reported in Column [1].

**Assessment of Households that Received STRMU Assistance**

[1] Output: Total number of households	[2] Assessment of Housing Status		[3] HOPWA Client Outcomes
90	Maintain Private Housing <u>without</u> subsidy (e.g. Assistance provided/completed and client is stable, not likely to seek additional support)	87	Stable/Permanent Housing (PH)
	Other Private Housing without subsidy (e.g. client switched housing units and is now stable, not likely to seek additional support)		
	Other HOPWA Housing Subsidy Assistance	2	
	Other Housing Subsidy (PH)		
	Institution (e.g. residential and long-term care)		
	Likely that additional STRMU is needed to maintain current housing arrangements		Temporarily Stable, with Reduced Risk of Homelessness
	Transitional Facilities/Short-term (e.g. temporary or transitional arrangement)		
	Temporary/Non-Permanent Housing arrangement (e.g. gave up lease, and moved in with family or friends but expects to live there less than 90 days)		
	Emergency Shelter/street		Unstable Arrangements
	Jail/Prison		
	Disconnected		
Death	1	Life Event	
1a. Total number of those households that received STRMU Assistance in the operating year of this report that also received STRMU assistance in the prior operating year (e.g. households that received STRMU assistance in two consecutive operating years).			2
1b. Total number of those households that received STRMU Assistance in the operating year of this report that also received STRMU assistance in the two prior operating years (e.g. households that received STRMU assistance in three consecutive operating years).			1

**Section 3. HOPWA Outcomes on Access to Care and Support**

**1a. Total Number of Households**

Line [1]: For project sponsors that provided HOPWA housing subsidy assistance during the operating year identify in the appropriate row the number of households that received HOPWA housing subsidy assistance (TBRA, STRMU, Facility-Based, PHP and Master Leasing) and HOPWA funded case management services. Use Row c to adjust for duplication among the service categories and Row d to provide an unduplicated household total.

Line [2]: For project sponsors that did NOT provide HOPWA housing subsidy assistance identify in the appropriate row the number of households that received HOPWA funded case management services.

Note: These numbers will help you to determine which clients to report Access to Care and Support Outcomes for and will be used by HUD as a basis for analyzing the percentage of households who demonstrated or maintained connections to care and support as identified in Chart 1b below.

Total Number of Households	
1. For Project Sponsors that provided HOPWA Housing Subsidy Assistance: Identify the total number of households that received the following HOPWA-funded services:	
a. Housing Subsidy Assistance (duplicated)-TBRA, STRMU, PHP, Facility-Based Housing, and Master Leasing	263
b. Case Management	213
c. Adjustment for duplication (subtraction)	264
d. Total Households Served by Project Sponsors with Housing Subsidy Assistance (Sum of Rows a and b minus Row c)	212
2. For Project Sponsors did NOT provide HOPWA Housing Subsidy Assistance: Identify the total number of households that received the following HOPWA-funded service:	
a. HOPWA Case Management	
b. Total Households Served by Project Sponsors without Housing Subsidy Assistance	

**1b. Status of Households Accessing Care and Support**

Column [1]: Of the households identified as receiving services from project sponsors that provided HOPWA housing subsidy assistance as identified in Chart 1a, Row 1d above, report the number of households that demonstrated access or maintained connections to care and support within the operating year.

Column [2]: Of the households identified as receiving services from project sponsors that did NOT provide HOPWA housing subsidy assistance as reported in Chart 1a, Row 2b, report the number of households that demonstrated improved access or maintained connections to care and support within the operating year.

Note: For information on types and sources of income and medical insurance/assistance, refer to Charts below.

Categories of Services Accessed	[1] For project sponsors that provided HOPWA housing subsidy assistance, identify the households who demonstrated the following:	[2] For project sponsors that did NOT provide HOPWA housing subsidy assistance, identify the households who demonstrated the following:	Outcome Indicator
1. Has a housing plan for maintaining or establishing stable on-going housing	212		Support for Stable Housing
2. Had contact with case manager/benefits counselor consistent with the schedule specified in client's individual service plan (may include leveraged services such as Ryan White Medical Case Management)	212		Access to Support
3. Had contact with a primary health care provider consistent with the schedule specified in client's individual service plan	189		Access to Health Care
4. Accessed and maintained medical insurance/assistance	205		Access to Health Care
5. Successfully accessed or maintained qualification for sources of income	194		Sources of Income

**Chart 1b, Line 4: Sources of Medical Insurance and Assistance include, but are not limited to the following (Reference only)**

<ul style="list-style-type: none"> <li>MEDICAID Health Insurance Program, or use local program name</li> <li>MEDICARE Health Insurance Program, or use local program name</li> </ul>	<ul style="list-style-type: none"> <li>Veterans Affairs Medical Services</li> <li>AIDS Drug Assistance Program (ADAP)</li> <li>State Children's Health Insurance Program (SCHIP), or use local program name</li> </ul>	<ul style="list-style-type: none"> <li>Ryan White-funded Medical or Dental Assistance</li> </ul>
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**Chart 1b, Row 5: Sources of Income include, but are not limited to the following (Reference only)**

<ul style="list-style-type: none"> <li>• Earned Income</li> <li>• Veteran's Pension</li> <li>• Unemployment Insurance</li> <li>• Pension from Former Job</li> <li>• Supplemental Security Income (SSI)</li> </ul>	<ul style="list-style-type: none"> <li>• Child Support</li> <li>• Social Security Disability Income (SSDI)</li> <li>• Alimony or other Spousal Support</li> <li>• Veteran's Disability Payment</li> <li>• Retirement Income from Social Security</li> <li>• Worker's Compensation</li> </ul>	<ul style="list-style-type: none"> <li>• General Assistance (GA), or use local program name</li> <li>• Private Disability Insurance</li> <li>• Temporary Assistance for Needy Families (TANF)</li> <li>• Other Income Sources</li> </ul>
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**1c. Households that Obtained Employment**

Column [1]: Of the households identified as receiving services from project sponsors that provided HOPWA housing subsidy assistance as identified in Chart 1a, Row 1d above, report on the number of households that include persons who obtained an income-producing job during the operating year that resulted from HOPWA-funded Job training, employment assistance, education or related case management/counseling services.

Column [2]: Of the households identified as receiving services from project sponsors that did NOT provide HOPWA housing subsidy assistance as reported in Chart 1a, Row 2b, report on the number of households that include persons who obtained an income-producing job during the operating year that resulted from HOPWA-funded Job training, employment assistance, education or case management/counseling services.

Note: This includes jobs created by this project sponsor or obtained outside this agency.

Note: Do not include jobs that resulted from leveraged job training, employment assistance, education or case management/counseling services.

Categories of Services Accessed	[1] For project sponsors that provided HOPWA housing subsidy assistance, identify the households who demonstrated the following:	[2] For project sponsors that did NOT provide HOPWA housing subsidy assistance, identify the households who demonstrated the following:
Total number of households that obtained an income-producing job	23	

End of PART 4

**PART 5: Worksheet - Determining Housing Stability Outcomes (optional)**

1. This chart is designed to assess program results based on the information reported in Part 4 and to help Grantees determine overall program performance. Completion of this worksheet is optional.

Permanent Housing Subsidy Assistance	Stable Housing (# of households remaining in program plus 3+4+5+6)	Temporary Housing (2)	Unstable Arrangements (1+7+8)	Life Event (9)
Tenant-Based Rental Assistance (TBRA)				
Permanent Facility-based Housing Assistance/Units				
Transitional/Short-Term Facility-based Housing Assistance/Units				
Total Permanent HOPWA Housing Subsidy Assistance				
Reduced Risk of Homelessness: Short-Term Assistance	Stable/Permanent Housing	Temporarily Stable, with Reduced Risk of Homelessness	Unstable Arrangements	Life Events
Short-Term Rent, Mortgage, and Utility Assistance (STRMU)				
Total HOPWA Housing Subsidy Assistance				

**Background on HOPWA Housing Stability Codes**

**Stable Permanent Housing/Ongoing Participation**

3 = Private Housing in the private rental or home ownership market (without known subsidy, including permanent placement with families or other self-sufficient arrangements) with reasonable expectation that additional support is not needed.

4 = Other HOPWA-funded housing subsidy assistance (not STRMU), e.g. TBRA or Facility-Based Assistance.

5 = Other subsidized house or apartment (non-HOPWA sources, e.g., Section 8, HOME, public housing).

6 = Institutional setting with greater support and continued residence expected (e.g., residential or long-term care facility).

**Temporary Housing**

2 = Temporary housing - moved in with family/friends or other short-term arrangement, such as Ryan White subsidy, transitional housing for homeless, or temporary placement in institution (e.g., hospital, psychiatric hospital or other psychiatric facility, substance abuse treatment facility or detox center).

**Unstable Arrangements**

1 = Emergency shelter or no housing destination such as places not meant for habitation (e.g., a vehicle, an abandoned building, bus/train/subway station, or anywhere outside).

7 = Jail /prison.

8 = Disconnected or disappeared from project support, unknown destination or no assessments of housing needs were undertaken.

**Life Event**

9 = Death, i.e., remained in housing until death. This characteristic is not factored into the housing stability equation.

Tenant-based Rental Assistance: Stable Housing is the sum of the number of households that (i) remain in the housing and (ii) those that left the assistance as reported under: 3, 4, 5, and 6. Temporary Housing is the number of households that accessed assistance, and left their current housing for a non-permanent housing arrangement, as reported under item: 2. Unstable Situations is the sum of numbers reported under items: 1, 7, and 8.

Permanent Facility-Based Housing Assistance: Stable Housing is the sum of the number of households that (i) remain in the housing and (ii) those that left the assistance as shown as items: 3, 4, 5, and 6. Temporary Housing is the number of households that accessed assistance, and left their current housing for a non-permanent housing arrangement, as reported under item 2. Unstable Situations is the sum of numbers reported under items: 1, 7, and 8.

Transitional/Short-Term Facility-Based Housing Assistance: Stable Housing is the sum of the number of households that (i) continue in the residences (ii) those that left the assistance as shown as items: 3, 4, 5, and 6. Other Temporary Housing is the number of households that accessed assistance, and left their current housing for a non-permanent housing arrangement, as reported under item 2. Unstable Situations is the sum of numbers reported under items: 1, 7, and 8.

Tenure Assessment. A baseline of households in transitional/short-term facilities for assessment purposes, indicate the number of households whose tenure exceeded 24 months.

STRMU Assistance: Stable Housing is the sum of the number of households that accessed assistance for some portion of the permitted 21-week period and there is reasonable expectation that additional support is not needed in order to maintain permanent housing living situation (as this is a time-limited form of housing support) as reported under housing status: Maintain Private Housing with subsidy; Other Private with Subsidy; Other HOPWA support; Other Housing Subsidy; and Institution. Temporarily Stable, with Reduced Risk of Homelessness is the sum of the number of households that accessed assistance for some portion of the permitted 21-week period or left their current housing arrangement for a transitional facility or other temporary/non-permanent housing arrangement and there is reasonable expectation additional support will be needed to maintain housing arrangements in the next year, as reported under housing status: Likely to maintain current housing arrangements, with additional STRMU assistance; Transitional Facilities/Short-term; and Temporary/Non-Permanent Housing arrangements. Unstable Situation is the sum of number of households reported under housing status: Emergency Shelter; Jail/Prison; and Disconnected.

End of PART 5

**PART 6: Annual Report of Continued Usage for HOPWA Facility-Based Stewardship Units (ONLY)**

The Annual Report of Continued Usage for HOPWA Facility-Based Stewardship Units is to be used in place of Part 7B of the CAPER if the facility was originally acquired, rehabilitated or constructed/developed in part with HOPWA funds but no HOPWA funds were expended during the operating year. Scattered site units may be grouped together on one page.

Grantees that used HOPWA funding for new construction, acquisition, or substantial rehabilitation are required to operate their facilities for HOPWA eligible individuals for at least ten (10) years. If non-substantial rehabilitation funds were used, they are required to operate for at least three (3) years. Stewardship begins once the facility is put into operation.

Note: See definition of Stewardship Units.

**1. General information**

HUD Grant Number(s)	Operating Year for this report From (mm/dd/yy) To (mm/dd/yy) <input type="checkbox"/> Final Yr  <input type="checkbox"/> Yr 1; <input type="checkbox"/> Yr 2; <input type="checkbox"/> Yr 3; <input type="checkbox"/> Yr 4; <input type="checkbox"/> Yr 5; <input type="checkbox"/> Yr 6; <input type="checkbox"/> Yr 7; <input type="checkbox"/> Yr 8; <input type="checkbox"/> Yr 9; <input type="checkbox"/> Yr 10
Grantee Name	Date Facility Began Operations (mm/dd/yy)

**2. Number of Units and Non-HOPWA Expenditures**

Facility Name:	Number of Stewardship Units Developed with HOPWA funds	Amount of Non-HOPWA Funds Expended in Support of the Stewardship Units during the Operating Year
Total Stewardship Units (subject to 3- or 10- year use periods)		

**3. Details of Project Site**

Project Sites: Name of HOPWA-funded project	
Site Information: Project Zip Code(s)	
Site Information: Congressional District(s)	
Is the address of the project site confidential?	<input type="checkbox"/> Yes, protect information; do not list <input type="checkbox"/> Not confidential; information can be made available to the public
If the site is not confidential: Please provide the contact information, phone, email address/location, if business address is different from facility address	

End of PART 6



**Part 7: Summary Overview of Grant Activities**  
**A. Information on Individuals, Beneficiaries, and Households Receiving HOPWA Housing Subsidy Assistance (TBRA, STRMU, Facility-Based Units, Permanent Housing Placement and Master Leased Units ONLY)**

Note: Reporting for this section should include ONLY those individuals, beneficiaries, or households that received and/or resided in a household that received HOPWA Housing Subsidy Assistance as reported in Part 3, Chart 1, Row 7, Column b. (e.g., do not include households that received HOPWA supportive services ONLY).

**Section 1. HOPWA-Eligible Individuals Who Received HOPWA Housing Subsidy Assistance**

**a. Total HOPWA Eligible Individuals Living with HIV/AIDS**

In Chart a., provide the total number of eligible (and unduplicated) low-income individuals living with HIV/AIDS who qualified their household to receive HOPWA housing subsidy assistance during the operating year. This total should include only the individual who qualified the household for HOPWA assistance, NOT all HIV positive individuals in the household.

Individuals Served with Housing Subsidy Assistance	Total
Number of individuals with HIV/AIDS who qualified their household to receive HOPWA housing subsidy assistance.	212

**Chart b. Prior Living Situation**

In Chart b, report the prior living situations for all Eligible Individuals reported in Chart a. In Row 1, report the total number of individuals who continued to receive HOPWA housing subsidy assistance from the prior operating year into this operating year. In Rows 2 through 17, indicate the prior living arrangements for all new HOPWA housing subsidy assistance recipients during the operating year.

Data Check: The total number of eligible individuals served in Row 18 equals the total number of individuals served through housing subsidy assistance reported in Chart a above.

Category	Total HOPWA Eligible Individuals Receiving Housing Subsidy Assistance
1. Continuing to receive HOPWA support from the prior operating year	91
<b>New Individuals who received HOPWA Housing Subsidy Assistance support during Operating Year</b>	
2. Place not meant for human habitation (such as a vehicle, abandoned building, bus/train/subway station/airport, or outside)	1
3. Emergency shelter (including hotel, motel, or campground paid for with emergency shelter voucher)	23
4. Transitional housing for homeless persons	0
5. Total number of new Eligible Individuals who received HOPWA Housing Subsidy Assistance with a Prior Living Situation that meets HUD definition of homelessness (Sum of Rows 2 – 4)	24
6. Permanent housing for formerly homeless persons (such as Shelter Plus Care, SHP, or SRO Mod Rehab)	1
7. Psychiatric hospital or other psychiatric facility	0
8. Substance abuse treatment facility or detox center	0
9. Hospital (non-psychiatric facility)	1
10. Foster care home or foster care group home	0
11. Jail, prison or juvenile detention facility	0
12. Rented room, apartment, or house	20
13. House you own	3
14. Staying or living in someone else's (family and friends) room, apartment, or house	1
15. Hotel or motel paid for without emergency shelter voucher	0
16. Other	0
17. Don't Know or Refused	71
18. TOTAL Number of HOPWA Eligible Individuals (sum of Rows 1 and 5-17)	212

**c. Homeless Individual Summary**

In Chart c, indicate the number of eligible individuals reported in Chart b, Row 5 as homeless who also are homeless Veterans and/or meet the definition for Chronically Homeless (See Definition section of CAPER). The totals in Chart c do not need to equal the total in Chart b, Row 5.

Category	Number of Homeless Veteran(s)	Number of Chronically Homeless
HOPWA eligible individuals served with HOPWA Housing Subsidy Assistance	2	0

**Section 2. Beneficiaries**

In Chart a, report the total number of HOPWA eligible individuals living with HIV/AIDS who received HOPWA housing subsidy assistance (as reported in Part 7A, Section 1, Chart a), and all associated members of their household who benefitted from receiving HOPWA housing subsidy assistance (resided with HOPWA eligible individuals).

Note: See definition of HOPWA Eligible Individual

Note: See definition of Transgender.

Note: See definition of Beneficiaries.

Data Check: The sum of each of the Charts b & c on the following two pages equals the total number of beneficiaries served with HOPWA housing subsidy assistance as determined in Chart a, Row 4 below.

**a. Total Number of Beneficiaries Served with HOPWA Housing Subsidy Assistance**

Individuals and Families Served with HOPWA Housing Subsidy Assistance	Total Number
1. Number of individuals with HIV/AIDS who qualified the household to receive HOPWA housing subsidy assistance (equals the number of HOPWA Eligible Individuals reported in Part 7A, Section 1, Chart a)	212
2. Number of ALL other persons diagnosed as HIV positive who reside with the HOPWA eligible individuals identified in Row 1 and who benefitted from the HOPWA housing subsidy assistance	5
3. Number of ALL other persons NOT diagnosed as HIV positive who reside with the HOPWA eligible individual identified in Row 1 and who benefitted from the HOPWA housing subsidy	87
4. TOTAL number of ALL <u>beneficiaries</u> served with Housing Subsidy Assistance (Sum of Rows 1, 2, & 3)	304

b. Age and Gender

In Chart b, indicate the Age and Gender of all beneficiaries as reported in Chart a directly above. Report the Age and Gender of all HOPWA Eligible Individuals (those reported in Chart a, Row 1) using Rows 1-5 below and the Age and Gender of all other beneficiaries (those reported in Chart a, Rows 2 and 3) using Rows 6-10 below. The number of individuals reported in Row 11, Column E, equals the total number of beneficiaries reported in Part 7, Section 2, Chart a, Row 4.

HOPWA Eligible Individuals (Chart a, Row 1)						
		A.	B.	C.	D.	E.
		Male	Female	Transgender M to F	Transgender F to M	TOTAL (Sum of Columns A-D)
1.	Under 18	0	0	0	0	0
2.	18 to 30 years	14	4	0	0	21
3.	31 to 50 years	66	37	0	0	103
4.	51 years and Older	65	18	0	0	83
5.	Subtotal (Sum of Rows 1-4)	145	59	0	0	212
All Other Beneficiaries (Chart a, Rows 2 and 3)						
		A.	B.	C.	D.	E.
		Male	Female	Transgender M to F	Transgender F to M	TOTAL (Sum of Columns A-D)
6.	Under 18	42	25	0	0	67
7.	18 to 30 years	0	1	0	0	10
8.	31 to 50 years	0	4	0	0	12
9.	51 years and Older	1	2	0	0	3
10.	Subtotal (Sum of Rows 6-9)	43	32	0	0	75
Total Beneficiaries (Chart a, Row 4)						
11.	TOTAL (Sum of Rows 5 & 10)	205	91	0	0	304

c. Race and Ethnicity\*

In Chart c, indicate the Race and Ethnicity of all beneficiaries receiving HOPWA Housing Subsidy Assistance as reported in Section 2, Chart a, Row 4. Report the **race** of all HOPWA eligible individuals in Column [A]. Report the **ethnicity** of all HOPWA eligible individuals in column [B]. Report the **race** of all other individuals who benefitted from the HOPWA housing subsidy assistance in column [C]. Report the **ethnicity** of all other individuals who benefitted from the HOPWA housing subsidy assistance in column [D]. The summed total of columns [A] and [C] equals the total number of beneficiaries reported above in Section 2, Chart a, Row 4.

Category	HOPWA Eligible Individuals		All Other Beneficiaries	
	[A] Race [all individuals reported in Section 2, Chart a, Row 1]	[B] Ethnicity [Also identified as Hispanic or Latino]	[C] Race [total of individuals reported in Section 2, Chart a, Rows 2 & 3]	[D] Ethnicity [Also identified as Hispanic or Latino]
1. American Indian/Alaskan Native	0	0	0	0
2. Asian	0	0	0	0
3. Black/African American	121	2	53	4
4. Native Hawaiian/Other Pacific Islander	0	0	0	0
5. White	77	0	15	0
6. American Indian/Alaskan Native & White	0	0	0	0
7. Asian & White	0	0	0	0
8. Black/African American & White	2	0	13	1
9. American Indian/Alaskan Native & Black/African American	0	0	0	0
10. Other Multi-Racial	10	8	11	8
11. Column Totals (Sum of Rows 1-10)	212	12	82	13

Data Check: Sum of Row 11 Column A and Row 11 Column C equals the total number HOPWA Beneficiaries reported in Part 3A, Section 2, Chart a, Row 4.

\*Reference (data requested consistent with Form HUD-27061 Race and Ethnic Data Reporting Form)

Section 3. Households

Household Area Median Income

Report the income(s) for all households served with HOPWA housing subsidy assistance.

Data Check: The total number of households served with HOPWA housing subsidy assistance should equal Part 3C, Row 7, Column b and Part 7A, Section 1, Chart a. (Total HOPWA Eligible Individuals Served with HOPWA Housing Subsidy Assistance).

Note: Refer to <https://www.huduser.gov/portal/datasets/il.html> for information on area median income in your community.

	Percentage of Area Median Income	Households Served with HOPWA Housing Subsidy Assistance
1.	0-30% of area median income (extremely low)	159
2.	31-50% of area median income (very low)	32
3.	51-80% of area median income (low)	21
4.	Total (Sum of Rows 1-3)	212

**Part 7: Summary Overview of Grant Activities**  
**B. Facility-Based Housing Assistance**

Complete one Part 7B for each facility developed or supported through HOPWA funds.

Do not complete this Section for programs originally developed with HOPWA funds but no longer supported with HOPWA funds. If a facility was developed with HOPWA funds (subject to ten years of operation for acquisition, new construction and substantial rehabilitation costs of stewardship units, or three years for non-substantial rehabilitation costs), but HOPWA funds are no longer used to support the facility, the project sponsor should complete Part 6: Continued Usage for HOPWA Facility-Based Stewardship Units (ONLY).

Complete Charts 2a, Project Site Information, and 2b, Type of HOPWA Capital Development Project Units, for all Development Projects, including facilities that were past development projects, but continued to receive HOPWA operating dollars this reporting year.

**1. Project Sponsor Agency Name (Required)**

**2. Capital Development**

**2a. Project Site Information for HOPWA Capital Development of Projects (For Current or Past Capital Development Projects that receive HOPWA Operating Costs this reporting year)**

Note: If units are scattered-sites, report on them as a group and under type of Facility write "Scattered Sites."

Type of Development this operating year	HOPWA Funds Expended this operating year (if applicable)	Non-HOPWA funds Expended (if applicable)	Name of Facility:
<input type="checkbox"/> New construction	\$	\$	<b>Type of Facility [Check only one box.]</b> <input type="checkbox"/> Permanent housing <input type="checkbox"/> Short-term Shelter or Transitional housing <input type="checkbox"/> Supportive services only facility
<input type="checkbox"/> Rehabilitation	\$	\$	
<input type="checkbox"/> Acquisition	\$	\$	
<input type="checkbox"/> Operating	\$	\$	
a.	Purchase/lease of property:		Date (mm/dd/yy):
b.	Rehabilitation/Construction Dates:		Date started:                      Date Completed:
c.	Operation dates:		Date residents began to occupy: <input type="checkbox"/> Not yet occupied
d.	Date supportive services began:		Date started: <input type="checkbox"/> Not yet providing services
e.	Number of units in the facility:		HOPWA-funded units =                      Total Units =
f.	Is a waiting list maintained for the facility?		<input type="checkbox"/> Yes <input type="checkbox"/> No If yes, number of participants on the list at the end of operating year
g.	What is the address of the facility (if different from business address)?		
h.	Is the address of the project site confidential?		<input type="checkbox"/> Yes, protect information; do not publish list <input type="checkbox"/> No, can be made available to the public

**2b. Number and Type of HOPWA Capital Development Project Units (For Current or Past Capital Development Projects that receive HOPWA Operating Costs this Reporting Year)**

For units entered above in 2a, please list the number of HOPWA units that fulfill the following criteria:

	Number Designated for the Chronically Homeless	Number Designated to Assist the Homeless	Number Energy-Star Compliant	Number 504 Accessible – Mobility Units - Sensory Units
Rental units constructed (new) and/or acquired with or without rehab				
Rental units rehabbed				
Homeownership units constructed (if approved)				

**3. Units Assisted in Types of Housing Facility/Units Leased by Project Sponsor**

Charts 3a, 3b, and 4 are required for each facility. In Charts 3a and 3b, indicate the type and number of housing units in the facility, including master leased units, project-based or other scattered site units leased by the organization, categorized by the number of bedrooms per unit.

Note: The number units may not equal the total number of households served.

Please complete separate charts for each housing facility assisted. Scattered site units may be grouped together.

**3a. Check one only**

- Permanent Supportive Housing Facility/Units
- Short-term Shelter or Transitional Supportive Housing Facility/Units

**3b. Type of Facility**

Complete the following Chart for all facilities leased, master leased, project-based, or operated with HOPWA funds during the reporting year.

Name of Project Sponsor/Agency Operating the Facility/Leased Units:

Type of housing facility operated by the project sponsor	Total Number of Units in use during the Operating Year Categorized by the Number of Bedrooms per Units					
	SRO/Studio/0 bdrm	1 bdrm	2 bdrm	3 bdrm	4 bdrm	5+bdrm
a. Single room occupancy dwelling						
b. Community residence						
c. Project-based rental assistance units or leased units						
d. Other housing facility Specify:						

**4. Households and Housing Expenditures**

Enter the total number of households served and the amount of HOPWA funds expended by the project sponsor on subsidies for housing involving the use of facilities, master leased units, project based or other scattered site units leased by the organization.

Housing Assistance Category: Facility Based Housing	Output: Number of Households	Output: Total HOPWA Funds Expended during Operating Year by Project Sponsor
a. Leasing Costs		
b. Operating Costs		
c. Project-Based Rental Assistance (PBRA) or other leased units		
d. Other Activity (if approved in grant agreement) Specify:		
e. Adjustment to eliminate duplication (subtract)		
f. TOTAL Facility-Based Housing Assistance (Sum Rows a through d minus Row e)		