



RULE AND REGULATION 03-03
Division of Water
Department of Public Utilities

November 17, 2003

SUBJECT: HEARING PROCEDURES

Pursuant to the authority granted under Columbus City Codes, Section 1101, the Director of the Department of Public Utilities hereby adopts, establishes and publishes this rule and regulation, to be effective at the earliest date allowed by law. This rule and regulations supersedes Division of Water rule and regulation entitled: "Hearing Procedures", published January 30, 1993, Rule and Regulation 93-02. This rule and regulation is in addition to any established requirements that have not be superseded or rescinded by this or any previous act.

APPLICATION:

Division of Water hearings pertaining to notices regarding the termination of water service, or hearings in regard to disputed water bills.

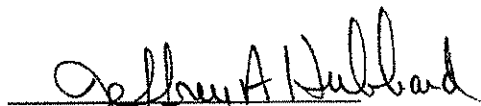
PROCEDURES:

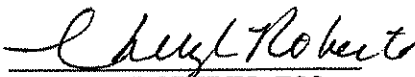
The following procedures shall be used for all hearings conducted pursuant to Columbus City Code 1101.03 (C), where an affected person has filed a request for a hearing as required by Columbus City Code 1101.03 (C).

- 1) The Director or the Director's duly authorized representative shall serve as the hearings officer. The hearings officer shall have no previous direct involvement in the case being heard;
- 2) The hearings officer shall maintain a record of the hearing for no less than sixty (60) calendar days from the date of the final decision.
- 3) Requests for documentation must be submitted in writing to the Administrator's Office. This documentation will be available for inspection or duplication within five (5) working days of receipt of the written request. Fees, if any, will be based on charges as explained in the Division of Water Public Records policy.
- 4) All parties will have the right to appear and be heard in person by or with the assistance of legal counsel, provided such counsel is licensed to practice law in the State of Ohio. All persons may also have an interpreter present, should parties be unable to converse without such aid.

Utilities Complex	910 Dublin Road	Columbus, Ohio 43215	
Director's Office	614/645-6141	FAX: 614/645-8019	TDD: 614/645-6454
Sewerage and Drainage Division	614/645-7175	FAX: 614/645-3801	TDD: 614/645-6338
Water Division	614/645-7020	FAX: 614/645-8177	TDD: 614/645-7188
Electricity Division	3500 Indianola Avenue	Columbus, Ohio 43214	
	614/645-8371	FAX: 614/645-7830	TDD: 614/645-6454

R&R 03-03, Continued...

APPROVED: 
JEFFREY A. HUBBARD, P.E.
ADMINISTRATOR
DIVISION OF WATER

APPROVED: 
CHERYL ROBERTO, ESQ
DIRECTOR
DEPARTMENT OF PUBLIC UTILITIES

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