

Appeal to the Board of Zoning Adjustment

Address: 111 N Front Street, Columbus, Ohio 43215

Phone: 614-645-4522

Email: zoninginfo@columbus.gov

Website: www.columbus.gov/bzs

Office Use only

Application Number: _____ Date Received: _____

Assigned Planner: _____ Fee: _____

Contact Information: _____

Comments: _____

Location:

Check here if listing additional parcel numbers on separate page

Certified Address: _____ City/Zip Code: _____

Parcel Number(s): _____

Neighborhood Group: _____ Current Zoning: _____

Owner of Record

Name: _____ Phone Number: _____

Full Address: _____

Email Address: _____

Check here if listing additional property owners on a separate page.

Appellant

You are required to supply a Power of Attorney form at the time of application, if different from the owner. Must be attorney in fact for the owner.

Check here if listing additional property owners on a separate page

Name: _____ Phone Number: _____

Full Address: _____

Email Address: _____

Attorney/Agent

Check one:

Attorney Agent

Name: _____ Phone Number: _____

Full Address: _____

Email Address: _____

Signatures

Appellant Signature: _____

Property Owner Signature: _____

Attorney/Agent Signature: _____

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Statement of Appeal

Application #: _____

C.C. Section 3307.05 Duties of Board

The board of zoning adjustment shall hear and decide appeals from any persons affected by any order, requirement, decision or determination made by the Director in the administration or enforcement of this Zoning Code except for those matters subject to the jurisdiction of the Graphics Commission or the Board of Commission Appeals. The board shall also hear and decide requests for special permits and variances (except for those under the jurisdiction of City Council, the Graphics Commission or the Board of Commission Appeals) and any other matter upon which it is required to pass under the Zoning Code.

C.C. Section 3307.07 Appeals to the Board The board of zoning adjustment shall hear appeals upon application and within such time as shall be set by rule of the board. The board may reverse, affirm, or modify the order, requirement, decision or determination appealed from and shall make such order, requirement, decision or determination, as in its opinion and consistent with this Zoning Code ought to be made and to that end shall have the powers of the office from which the appeal is taken.

The board shall not entertain any appeal applied for more than twenty (20) days after the date of the order, requirement, decision or determination appealed from or within such different time as may be specifically provided in this Zoning Code

Please summarize below (or on a separate page) your reason(s) for this appeal and from what code section(s) you are seeking relief.

I have read Section CC. sections 3307.05 and 3307.07, and believe my application for relief from the requirements of the Zoning Code is justified.

Signature of Appellant: _____

Date: _____

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Board of Zoning Adjustment APPEALS

Purpose of this form:

The purpose of this form is to provide staff and the Board of Zoning Adjustment with information concerning your request for an appeal of a Zoning Code violation order, requirement, decision or determination.

What is an Appeal to the Board of Zoning Adjustment?

An appeal is a request to the Board of Zoning Adjustment for review and decision on an order having legal force (a Zoning Code violation order) or any order, requirement, decision or determination made in the administration and enforcement of the Zoning Code except in those matters subject to the jurisdiction of the Graphics Commission.

An appeal is used when there is a question whether a code violation actually exists relative to the application of law (the Zoning Code), not to request a variance (Example: A violation order states the stored vehicle is unlicensed and inoperable. An appeal would address whether the car is stored, not to argue that the vehicle will run if a motor is installed). An appeal is used to interpret the correct meaning or application of the Zoning Code.

An appeal is not to be used for the purpose of determining whether the Zoning Code is fair, justified or should be changed. The Board of Zoning Adjustment does not have the authority to change existing codes.

An appeal is not to be used as an extension of time on a violation order. Extensions are negotiated with the inspector and/or his supervisor.

The items listed below are required to file an appeal to be heard by the Board of Zoning Adjustment. Incomplete applications without the required items will be accepted and scheduled, but may jeopardize your case at the hearing.

Required with application (3 copies of each):

- Application Form
- Statement of Appeal
- Copy of citation, if code violation

Suggested to be provided by the applicant at the hearing (8 copies of each):

- Site plan drawn to appropriate scale
- Any pertinent correspondence between appellant and city
- Zoning District of property
- Any other pertinent information