

## Building Permit Owner Affidavit

111 N Front Street, Columbus, Ohio 43215  
Phone: 614-645-7433

CC 4101.15 - Letter O.

“Owner” means the owner of record as shown on the current tax list of the county auditor; the mortgage holder of record, if any, as shown in the mortgage records of the county recorder; and any purchaser under a land contract. “Owner” also means any person who has a freehold or lesser estate in the premises; a mortgagee or vendee in possession; or any person who has charge, care or control of the premises as agent, executor, administrator, assignee, receiver, trustee, guardian or lessee.

I, \_\_\_\_\_, state that I have read the definition of “Owner” as outlined and hereby state that I am the Owner of the property located at: \_\_\_\_\_, for which a building permit is being made to the City of Columbus, Department of Building and Zoning Services.

By submitting this affidavit, I acknowledge my understanding and compliance with the following:

- I will perform the work with my own hands or see that the work is accomplished under my direct supervision.
- I will not contract with someone who is not licensed by the City of Columbus to perform the work covered under this permit.
- I will require licensed contractors to obtain their own permits when applicable.
- I understand that additional permits may be required for electrical, plumbing, mechanical, & occupancy.
- I understand that by pulling an Owner’s permit, I assume responsibility for all work performed under this permit.
- I understand that this affidavit is important and I have told the truth on it and all attached papers.

\_\_\_\_\_  
**Print Full Name**

\_\_\_\_\_  
**Signature** (sign in presence of notary or Building and Zoning Services Official)

Sworn to before me and signed in my presence this \_\_\_\_\_ day of \_\_\_\_\_ in the year \_\_\_\_\_ .

**Notary Seal here**

\_\_\_\_\_  
Signature of Notary Public or Building & Zoning Services Official