THE CITY OF
COLUMBUS
ANDREW J. GINTHER, MAYOR

DEPARTMENT OF BUILDING
AND ZONING SERVICES

Request for Stay

Board of License Appeals
Email: licenseappeals@columbus.gov

Notice is hereby given by _____ of a request for a stay of the
Appellant Name

Check one: ☐ Denial ☐ Suspension ☐ Revocation

decision and order issued by the Director of Building and Zoning Services, dated _____,
Date of Notice

for the _____ license(s) of/to _____.
Type of License(s) *Business Name or Licensee*

This request is based on the following reasons:

_____

_____

_____

_____

Do you have an attorney of record through which all information pertaining to this matter shall be communicated?

☐ Yes ☐ No If Yes, Name of Attorney: _____

_____ _____
Name of Appellant *Phone Number*

_____ _____
Mailing Address *Email Address*

_____ _____ _____
City *State* *Zip Code*

_____
Appellant Signature

Sworn to before me and subscribed in my presence, this _____ day of _____, _____

_____
Notary or Agent of Director of Building and Zoning Services