

City of Columbus – Department of Public Service

Consultant Performance Evaluation

Ver: 1-23-25

Project Name: 6+6 Number: Consultant: List of Subconsultants and Their Role: example "2LMN (Survey, ROW Plans)"			Plan Number (E, CC, etc.):						
			Contract Amount:						
			Evaluation Type:						
			Professional Services (check all that apply):						
		☐ Preliminary Engineering Study ☐ Traffic Operations Study ☐ Electrical/Street Lighting Design ☐ Traffic Signal Installation Imp.		☐ Road Improvements - Major ☐ Road Improvements - Minor* ☐ Bridge Rehabilitation Design ☐ *Streetscape, sidewalk, ADA ramps, etc...		☐ Engineering Surveying ☐ Materials Testing ☐ Right-of-Way Design			
Study / PE / Prelim Alignment Submittal									
Date Submitted Was submittal on time Was the submittal complete Consultant PM DPS PM		1/1/2000 YES/NO YES/NO NAME NAME				Evaluation Date Submitted by Checked by		1/1/2000 NAME NAME	
		Project Approach	PM and Coordination	Schedule Progress	Proj Dev Quality of Work	Contract Budget Invoicing	Subconsultant Mgmt	Study/PE/PALN Score	
Max score = 4, Min score =1 Notes		Comments						0.00	
Stage 1									
Date Submitted Was submittal on time Was the submittal complete Does submittal/evaluation include RW plans Consultant PM DPS PM		1/1/2000 YES/NO YES/NO YES/NO NAME NAME				Evaluation Date Submitted by Checked by		1/1/2000 NAME NAME	
		Project Approach	PM and Coordination	Schedule Progress	Proj Dev Quality of Work	Contract Budget Invoicing	Subconsultant Mgmt	Stage 1 Score	Cumulative Score
Max score = 4, Min score =1 Notes		Comments						0.00	0.00

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Project Name:		Plan Number (E, CC, etc.):						
Stage 2								
Date Submitted	1/1/2000						Evaluation Date	1/1/2000
Was submittal on time	YES/NO						Submitted by	NAME
Was the submittal complete	YES/NO						Checked by	NAME
Does submittal/evaluation include RW plans	YES/NO							
Consultant PM	NAME							
DPS PM	NAME							
	Project Approach	PM and Coordination	Schedule Progress	Proj Dev Quality of Work	Contract Budget Invoicing	Subconsultant Mgmt	Stage 2 Score	Cumulative Score
Max score = 4, Min score =1							0.00	0.00
Notes	Comments							
Stage 3								
Date Submitted	1/1/2000						Evaluation Date	1/1/2000
Was submittal on time	YES/NO						Submitted by	NAME
Was the submittal complete	YES/NO						Checked by	NAME
Does submittal/evaluation include RW plans	YES/NO							
Consultant PM	NAME							
DPS PM	NAME							
	Project Approach	PM and Coordination	Schedule Progress	Proj Dev Quality of Work	Contract Budget Invoicing	Subconsultant Mgmt	Stage 3 Score	Cumulative Score
Max score = 4, Min score =1							0.00	0.00
Notes	Comments							

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Project Name:		Plan Number (E, CC, etc.):							
Stage 3 - Review 4									
Date Submitted	1/1/2000							Evaluation Date	1/1/2000
Was submittal on time	YES/NO							Submitted by	NAME
Was the submittal complete	YES/NO							Checked by	NAME
Consultant PM	NAME								
DPS PM	NAME								
	Project Approach	PM and Coordination	Schedule Progress	Proj Dev Quality of Work	Contract Budget Invoicing	Subconsultant Mgmt	Review 4 Score		
Max score = 4, Min score =1							0.00		
Notes	Comments								
Stage 3 - Review 5									
Date Submitted	1/1/2000							Evaluation Date	1/1/2000
Was submittal on time	YES/NO							Submitted by	NAME
Was the submittal complete	YES/NO							Checked by	NAME
Consultant PM	NAME								
DPS PM	NAME								
	Project Approach	PM and Coordination	Schedule Progress	Proj Dev Quality of Work	Contract Budget Invoicing	Subconsultant Mgmt	Review 5 Score	Cumulative BC Score	
Max score = 4, Min score =1							0.00	0.00	
Notes	Comments								

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Project Name:		Plan Number (E, CC, etc.):						
Stage 3 - Review 6								
Date Submitted	1/1/2000						Evaluation Date	1/1/2000
Was submittal on time	YES/NO						Submitted by	NAME
Was the submittal complete	YES/NO						Checked by	NAME
Consultant PM	NAME							
DPS PM	NAME							
	Project Approach	PM and Coordination	Schedule Progress	Proj Dev Quality of Work	Contract Budget Invoicing	Subconsultant Mgmt	Review 6 Score	Cumulative BC Score
Max score = 4, Min score =1							0.00	0.00
Notes	Comments							
Final Submittal								
Date Submitted	1/1/2000						Evaluation Date	1/1/2000
Was submittal on time	YES/NO						Submitted by	NAME
Was the submittal complete	YES/NO						Checked by	NAME
Consultant PM	NAME							
DPS PM	NAME							
	Project Approach	PM and Coordination	Schedule Progress	Proj Dev Quality of Work	Contract Budget Invoicing	Subconsultant Mgmt	Final Submittal Score	Cumulative BC Score
Max score = 4, Min score =1							0.00	0.00
Notes	Comments							
Avg Score for Backcheck and Final Submittals	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	
Final Score	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	

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Project Name:				Plan Number (E, CC, etc.):			
Construction Evaluation							
Construction Score Change Details							
NTP Date	1/1/2000	Final Construction Score	Overall Score Change	Original Contract Amount	\$ -	Evaluation Date	1/1/2000
Original Contract Completion Date	1/1/2000	4-3.51	+5 pts	Final Construction Cost	\$ -	Submitted by	NAME
Actual Completion Date	1/1/2000	3.5-2.51	0 pts			Checked by	NAME
Number of Change Orders		2.5-1.51	- 5 pts				
DPS Construction Engineer	NAME	1.5-1	-10 pts				
	Right-of-way/Utility Coordination	Responsiveness	Plan/Quantity Accuracy	Constructability	Change Orders and Contract Value	Final Construction Score	Construction Score Change
Max score = 4, Min score =1						#DIV/0!	#DIV/0!
Notes	Comments						

Final Overall Score:

#DIV/0!