

Site Development Application

111 N Front Street, Columbus, Ohio 43215

Phone: 614-645-0032 • Email: engineeringinfo@columbus.gov • www.columbus.gov/bzs/

ALL FEES ARE NON-REFUNDABLE • Make checks payable to the Columbus City Treasurer

Type of Review (*Separate application required for each review type*):

Date: _____

Preliminary Site Compliance	Street Construction (Dr. E)	Sanitary (CC)	Preliminary Plat
Final Site Compliance	Grade and Fill	SWP3	Final Plat
Lot Split	Water Main	Storm Water Management (CC)	

Scope of Project:

Project Title _____

Proposed Project Scope _____

Address and Zip Code _____

Tax Distric/Parcel Number (Required) _____

List All that Apply:

Re-zoning, Council Variance or Board of Zoning Adjustment number (pending or approved): _____

If plans were previously submitted for this site, provide application number: _____

If submitting a building permit application at this time, provide application number: _____

Primary Contact:

Owner Agent Design Prof. Other

Company Name _____ Contact Name _____ Telephone Number/Ext. _____

Street Address _____ City, State, Zip _____ E-Mail Address _____

Design Professional:

Architect Engineer Surveyor Landscape Architect Same as Above

Company Name _____ Contact Name _____ Telephone Number/Ext. _____

Street Address _____ City, State, Zip _____ E-Mail Address _____

Project Developer

Agent Contractor Other Same as Above

Company Name _____ Contact Name _____ Telephone Number/Ext. _____

Street Address _____ City, State, Zip _____ E-Mail Address _____

Property Owner

Company Name _____ Contact Name _____ Telephone Number/Ext. _____

Street Address _____ City, State, Zip _____ E-Mail Address _____

Site Development Application Requirements

Phone: 614-645-0032 • Email: engineeringinfo@columbus.gov • www.columbus.gov/bzs/
ALL FEES ARE NON-REFUNDABLE • Make checks payable to the Columbus City Treasurer

Storm or Sanitary CC Plans*:

Email application to engineeringinfo@columbus.gov.

Include: Application (PDF)
DWG, TIFF and PDFs of the plan
Storm report (if applicable) (PDF)
Sanitary calculations (if applicable) (PDF)
PDF's of any other supporting documents

CC Plan Revisions:

Email application to engineeringinfo@columbus.gov.

Include: PDF of plans (all sheets combined in one PDF)

Waterline Only:

Email application to engineeringinfo@columbus.gov.

Include: Application (PDF)
DWG, TIFF and PDFs of the plan
PDF's of any other supporting documents

Street Construction (Drawer E)Plans*:

Email application to engineeringinfo@columbus.gov.

Include: Application (PDF)
Bench circuit
DWG, TIFF and PDFs of the plan
Project scope from Traffic Management (if applicable)
PDF's of any other supporting documents

Preliminary and Final Plats:

Email application to engineeringinfo@columbus.gov.

Include: PDF of site plan
\$1250 Review Fee

Stormwater Pollution Prevention (SWP3)*:

Email applicato engineeringinfo@columbus.gov.

Include: Application (PDF)
PDFs of all materials
\$550 Review Fee

Final Site Compliance Plans*:

Submit PDF to Citizens Access (Online Portal). Email engineeringinfo@columbus.gov for instructions.

Include: Application (PDF)
Zoning text for L, PUD, CPD zonings (if applicable)
Check prints from preliminary meeting (if applicable)
\$550 Review Fee

Lot Split:**

Mail or drop-off application to:
Department of Building and Zoning Services
Attention: Andy Beard

Include: 1 original of legal description and survey plat
Application (PDF)
\$400 Review fee

Grade and Fill:**

Email application to engineeringinfo@columbus.gov.

Include: Application (PDF)
PDF of plans (all sheets combined in one PDF)
\$500 Review Fee

Preliminary Site Compliance:

Email engineeringinfo@columbus.gov for instructions.

Include: PDF of site plan

Additional requirements may be requested at Site Engineering's request.

*Application will require a fee to be paid to Columbus City Treasurer prior to final plan approval.

**Application will require a fee to be paid to Columbus City Treasurer at time of submittal.

For all questions regarding this form please call: 614-645-0032 or email: engineeringinfo@columbus.gov