

Close-Out Sale Information Sheet

Phone: 614-645-8366

Email: license_section@columbus.gov

Requirements:

- Close-Out Sale Application
- Proof of Identity (e.g. State-issued driver license/ID card, Military ID, Passport)
- Full Inventory List
 - o License fee to be calculated from inventory value of goods to be sold (0.3% of inventory, no less than \$30.00)

Fees:

Application	\$20.00		Close-Out Sale license	\$(0.3% of inventory)
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*Please make checks payable to "City Treasurer – License Section"

Office Location and Hours:

4252 Groves Rd
Columbus, OH 43232

Monday – Friday
8:00 AM – 3:30 PM

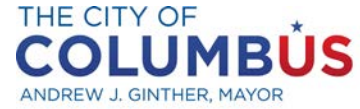
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Office Use Only

License #: _____

Issue Date: _____

Exp Date: _____



DEPARTMENT OF BUILDING
AND ZONING SERVICES

Close-Out Sale Application

Address: 4252 Groves Road, Columbus, Ohio 43232

Phone: 614-645-8366

Email: license_section@columbus.gov

☐ New

☐ Renewal

Applicant Information:

Name: _____ Title: _____

Home Address: _____ City: _____ State: _____ Zip Code: _____

Date of Birth: _____ Driver License #: _____ State: _____

Phone #: _____ Email: _____

Business Information:

Sale Start Date: _____ Sale End Date: _____ Sale Hours of Operation: _____

Business Name: _____ Federal ID #: _____

Address: _____ City: _____ State: _____ Zip Code: _____

Business Phone #: _____ Business Email: _____

Owner Information:

Business Name (if different from above): _____

Business Address: _____ City: _____ State: _____ Zip Code: _____

Interested Parties Information:

List all individuals who have direct or indirect interest in said business and corporate officers who hold >10% of stock offered by said corporation:

1. Name: _____ Title: _____ Date of Birth: _____

Address: _____ City: _____ State: _____ Zip Code: _____

2. Name: _____ Title: _____ Date of Birth: _____

Address: _____ City: _____ State: _____ Zip Code: _____

3. Name: _____ Title: _____ Date of Birth: _____

Address: _____ City: _____ State: _____ Zip Code: _____

4. Name: _____ Title: _____ Date of Birth: _____

Address: _____ City: _____ State: _____ Zip Code: _____

5. Name: _____ Title: _____ Date of Birth: _____

Address: _____ City: _____ State: _____ Zip Code: _____

Have you or your company had a City of Columbus license/permit refused, suspended, or revoked in the past three (3) years? ☐ Yes ☐ No

Do you understand that a violation of Chapter 535 (governing Discontinuing Business Sales) may cause suspension of all licenses issued there under? ☐ Yes ☐ No

Does that which is to be licensed conform to the Columbus City Code, including but not limited to Building, Health, Fire, and State of Ohio and Federal laws applicable thereto? ☐ Yes ☐ No

Has or is any criminal, immoral, or disorderly conduct, as defined in CCC Title 23 and ORC Title 29, taken place on the premises where that which is to be licensed exists by either the person having a direct or indirect interest therein or the patrons thereof? ☐ Yes ☐ No

Certain information in this application is subject to disclosure as a matter of public record. Any false statement made or given in this application shall result in denial or future revocation of this permit, as well as criminal prosecution under Columbus City Code 2321.13 (A)(3) and (A)(5).

I hereby acknowledge the above statement regarding public records disclosure by checking this box. ☐

If you or a member of your immediate family is a designated public service worker employed in a position as listed under ORC 149.43 (A)(7), please provide a form of proof, along with the name and primary residence of said person: _____

State of _____, County of _____:

_____, bring duly sworn, deposes and says he or she is the
Print Applicant Name

Individual making the foregoing application; that he or she is knowledgeable with respect to that which is to be licensed; that the answers to the foregoing questions and other statements contained herein are true of his or her own knowledge and belief.

Applicant Signature

Sworn to before me and subscribed in my presence, this _____ day of _____, _____

Notary or Agent of Director of Building and Zoning Services