

SEWER AND WATER APPLICATION

Address: 111 N Front Street, Columbus, Ohio 43215

Phone: 614-645-7433

Email: bzslicensing@columbus.gov

Website: www.columbus.gov/bzs

INFORMATION FOR SEWER AND WATER APPLICATION

Section 4114 of the Columbus Building Code requires the following be presented in order to secure a contractor license.

- ☐ Sewer and Water Contractor Application; completed and signed by the individual approved by the City of Columbus Department of Water and Power.
- ☐ A Bond in the amount of \$25,000 on the City's bond form, which can be found in the Document & Forms portion of our website.
- ☐ A Certificate of Liability Insurance:
 - Limits of liability no less than \$300,000.00 for damages to a single person and \$500,000.00 for one occurrence.
 - Certificate holder listed as the City of Columbus, Building and Zoning Services, 111 N Front St, Columbus, OH 43215.
- ☐ Department of Water and Power Utility Contractor Pre-Approval Application and approval letter from the contractor review committee (per code section 4114.505).

The tentative meeting schedule for the Department of Water and Power Contractor Review Committee is the 3rd Thursday of every month. If additional information is needed, please call the Department of Water and Power Contractor Review Committee staff person at (614) 645-7490. Individual name and company name if applicable, must be listed identically on all documents.

LICENSE FEE

Information can be found in the Contractor License & Registration Fees area of the Combined Development Related Fee Schedule. Fees can be paid with a payment card, check, or cash in our office. Checks should be made payable to Columbus City Treasurer. Applications received without payment will be setup for fees to be paid with a payment card or electronic check through our Citizen Access Portal (columbus.gov/bzs). We do not accept payment by phone.

Application may be submitted by email, mail or in person:

- Email: bzslicensing@Columbus.gov
 - you will receive an email containing a link to pay the fee online
- Mail or in person: City of Columbus - Building & Zoning Services, 111 N Front Street, Columbus, Ohio 43215

For additional information, contact the Customer Service Center at bzslicensing@columbus.gov or (614) 645-7433 or visit us online at www.columbus.gov/bzs.

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Email: bzslicensing@columbus.govWebsite: www.columbus.gov/bzsDEPARTMENT OF BUILDING
AND ZONING SERVICESType of License: ☐ Sewer ☐ Water ☐ Sewer and Water

For application requirements for any license or registration, refer to Columbus Building Code, Chapter 4114.

PART 1: QUALIFICATION CERTIFICATE HOLDER INFORMATION

I, the undersigned, hereby apply for a contractor license, in the City of Columbus, Ohio, and for that purpose give the following information and answers to all the questions contained in this application.

Full Name: _____ Date of Birth: ____/____/____

Street Address, City, State, Zip Code: _____

Phone Number: _____

Email address for notification of permits issued under applicant's license:

Email Address for communication related to issuance of applicant's license:

Have you previously held this type of registration with the City of Columbus? ☐ Yes ☐ NoHave you ever been summoned before any City of Columbus Contractor Board of Review for any type of violation hearing? ☐ Yes ☐ No

If yes, which board? _____ Date: _____ Board Decision: _____

PART II: ASSIGNMENT OF LICENSE TO BUSINESS CONCERN

By completing this section, the applicant confirms their association with the business concern as a legal full-time officer, proprietor, partner, or employee. The applicant will be actively engaged in and perform work only for the business concern listed below.

Business Name: _____ Phone Number: _____

Street Address, City, State, Zip: _____

PART III: STATEMENT BY APPLICANT

I hereby certify that, to the best of my knowledge and belief, all statements made herein or attached are complete and accurate. I understand that any false statements later disclosed may cause loss of my license and may subject me to prosecution under Ohio Revised Code Section 2921.13.

Print Name: _____ Date: _____

Signature of Applicant: _____

Sworn to before me and signed in my presence this _____ day of _____ in the year _____.

Notary Seal here

Signature of Notary Public or Building & Zoning Services Official