

**EMPLOYEE
ASSISTANCE
PROGRAM**

614-645-6894

City of Columbus Employee Assistance Program

What is the City EAP?

The City of Columbus EAP is a HIPPA compliant, confidential program of Columbus Public Health, serving all City of Columbus employees, significant others and/or dependents. The City EAP scope of services include comprehensive counseling, consultation, coaching and information resource service. We also work with families to identify appropriate providers in the community that accept your insurance and can offer the best quality of care in addressing your needs.

EAP scope of counseling is short term and solution focused offering up to 8-10 sessions. When longer term, and/or specialized counseling is indicated, clients may be referred to external providers, with a preference for in-network providers. There is no "EAP covered counseling" that extends to providers outside of the City EAP staff. Coverage for external providers is reimbursed through employee's medical insurance and/or behavioral health benefit for their specific bargaining unit. City employees are permitted to schedule up to 3 appointments on work time, with supervisory approval. Additional appointments can be scheduled outside of regularly scheduled work hours.

The City EAP is staffed by Master's level, licensed clinicians and are available for scheduling or to answer any questions M-F from 8:30-5:00. While most employees can be scheduled within a couple of business days, every effort will be made to meet sooner with an employee whom is in crisis; or in response to a critical incident. EAP staff can be contacted by calling the main line at 645-6894. The main line has a crisis availability feature by following the prompts after leaving a voice mail, after which EAP staff will respond promptly.

EAP Staff can be contacted on their direct lines; however, there is not a crisis call availability.

Ra'Shawn Davis **645-6473**

Tracy Short **645-6892**

Lisa Callander **645-6849**

Tanice Prince **645-8304**

EAP Main Line **645-6894**

*It is the priority of the City EAP to be available for city employees when needed, with staff answering EAP lines directly as much as possible. If staff is unavailable, and a call does go to voicemail, a return call will be made within the same, or next business day at the latest.