

**PPE Assessment Guidelines for Respiratory Exposure to COVID-19 for City of Columbus Non-Sworn Employees (Version 4, August 31, 2020)**

Purpose: The City of Columbus has essential employees performing critical or emergency work for the citizens of the City of Columbus. Many do not have 100% control over social distancing in their work area(s) or must access areas where exposure risk is unknown. Engineering and administrative controls include shielding between people (plexiglass barriers or cloth face coverings), 6 feet distancing between people, or virtual meetings/discussions. This assessment was created to assist Department/Division Safety Professionals in creating a PPE assessment for employees working during the COVID-19 Pandemic. Safety professionals should create their own PPE assessments that can be implemented for each work task/job type within your Department/Division. Please note: face coverings are required at all times when working except when exception allowed - please see the COVID-19 Safe Work Practices Guidance for a list of exceptions and examples.

	<b>CANNOT maintain 6 ft of social distancing</b>	<b>Working with the public/non-city employee</b>	<b>Engineering or Administrative controls not sufficient protection</b>	<b>Worker Exposure Risk<sup>1</sup></b>	<b>Controls</b>	<b>N95 recommended<sup>2</sup></b>
City employees working in a medical or public health capacity with the public (social distancing <b>CAN</b> be maintained)		<b>X</b>		<b>Low</b>	Daily health self-screening Hand sanitizing/washing Clean/Sanitize work station regularly Face covering required, unless exception allowed	<b>NO</b>
City employees working in a medical or public health capacity with the public (social distancing <b>CANNOT</b> be maintained)	<b>X</b>	<b>X</b>	<b>X</b>	<b>Medium</b>	Daily health self-screening Hand washing/sanitizing Clean/sanitize work station regularly Gloves Eye/face protection Disposable/cleanable gown or body covering	<b>YES</b>
City employee entering an occupied member of the public's home for inspections, home visits, or regulatory compliance when social distancing is unlikely or not possible.	<b>X</b>	<b>X</b>	<b>X</b>	<b>Medium</b>	Daily health self-screening Phone triage to determine if illness in the home Minimize instances and duration of work Gloves Hand sanitizing or washing Try to maintain 6' distancing from persons inside the home	<b>YES<sup>3</sup></b>
City employee entering an occupied business for inspections or regulatory compliance when social distancing is unlikely or not possible	<b>X</b>	<b>X</b>	<b>X</b>	<b>Medium</b>	Daily health self-screening Phone triage to determine if illness in the business Minimize instances and duration of work Gloves Hand sanitizing or washing	<b>YES<sup>3</sup></b>
City employee conducting work with a contractor or consultant (social distancing <b>CAN</b> be maintained)		<b>X</b>		<b>Low</b>	Daily health self-screening Hand sanitizing/washing Face covering required, unless exception allowed	<b>NO</b>
City employee conducting work with a contractor or consultant (social distancing <b>CANNOT</b> be maintained)	<b>X</b>	<b>X</b>	<b>X</b>	<b>Medium</b>	Daily health self-screening Hand washing/sanitizing Gloves Eye/face protection Minimize instances and duration of work	<b>YES<sup>3</sup></b>
Confined space work with two or more people entering confined space (including contractors)	<b>X</b>	<b>X</b>	<b>X</b>	<b>Medium</b>	Daily health self-screening Hand washing/sanitizing Gloves Eye/face protection Minimize instances and duration of work	<b>YES<sup>3</sup></b>

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	<b>CANNOT maintain 6 ft of social distancing</b>	<b>Working with the public/non-city employee</b>	<b>Engineering or Administrative controls not sufficient protection</b>	<b>Worker Exposure Risk<sup>1</sup></b>	<b>Controls</b>	<b>N95 recommended<sup>2</sup></b>
Municipal bailiffs, security employees, and other employees performing close proximity activities for the public in the municipal court or city other buildings	<b>X</b>	<b>X</b>	<b>X</b>	<b>Medium</b>	Daily health self-screening Hand washing/sanitizing Gloves Eye/face protection Clean/sanitize work areas regularly Limit work to essential tasks and limit exposure time	<b>YES</b>
City employees working with other City employees where 6' distancing <b>CAN</b> be maintained				<b>Low</b>	Daily health screening Handwashing facilities/hand sanitizer Sanitize work station regularly Barriers when necessary and possible Face covering required, unless exception allowed	<b>NO</b>
City employees working with other City employees where 6' distancing <b>CANNOT</b> be maintained (including employees riding in vehicles together).	<b>X</b>		<b>X</b>	<b>Medium</b>	Daily health self-screenings Hand washing/sanitizing Clean/sanitize work areas regularly Minimize instances and duration of work Limit to essential tasks only Continue to use social distancing when possible Face covering required, unless exception allowed	<b>NO</b>
Mechanic responding on-site for repairs or towing of an uncleaned emergency vehicle where a Medic indicates the previous patient was potentially COVID-19 positive			<b>X</b>	<b>Medium/ unknown</b>	Daily health self-screening Hand washing/sanitizing Allow interior to air out Gloves, eye/face protection Sanitize vehicle	<b>YES</b>

<sup>1</sup> Risk determination based on the Occupational Safety and Health Administration's Guidance on Preparing Workplaces for COVID-19

<sup>2</sup> When N95 respiratory protection is recommended, but not required, ensure that your department is following 29CFR1910.134 Appendix D. Additionally, utilize disposable respirator and mask guidance previously sent out in the COVID safe work practices guidance. If N95 respirators are required based on this or another PPE assessment, the department must follow the OSHA Respiratory Protection Standard, 29CFR1910.134, in its entirety. **N95 respirators with exhalation valves or vents are NOT recommended as they do not adequately prevent the person wearing the mask from spreading COVID-19 to others. If an N95 respirator with an exhalation valve must be worn because there are no alternatives, it should have an additional face covering or surgical mask over it covering the exhalation valve. Additional safety measures may need to be taken, including more frequent breaks, in instances where heat stress is a concern.**

<sup>3</sup> Face covering acceptable instead of N95 only if the contractors or occupants are also wearing face coverings. If occupants or contractors will not wear face coverings and N95 respirator is not available the site visit should not continue until appropriate safety measures can be established. Contact your supervisor and safety professional.